

LICENSING (SCOTLAND) ACT 2005, SECTION 29  
 APPLICATION FOR VARIATION OTHER THAN MINOR VARIATION

This application should only be completed by the Licence Holder of the appropriate Premises Licence or their Agent.

SECTION 1: TYPE OF VARIATION

This application for Variation other than a Minor Variation of Premises Licence is made under Section 29(5) of the Licensing (Scotland) Act 2005 in order to vary-  
 (Tick all relevant boxes)

- Any of the Conditions to which the Premises Licence is subject
- Any of the information contained within the Operating Plan
- The Layout Plan
- Any other information contained or referred to in the licence (including any addition, deletion or other modification).

(Provide Details)Change of description

SECTION 2: PREMISES LICENCE DETAILS

2(a) Licence Number of Premises

EL0120

2(b) Name and Address of Premises

Glenkinchie Distillery Visitor Centre  
 Glenkinchie Distillery  
 Glenkinchie  
 Pencaitland  
 Tranent

<b>Post Code</b>	EH34 5ET	<b>Phone No.</b>	01875 342004
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2(c) Full Name and Address of Current Licence Holder

Diageo Scotland Limited  
 11 Lochside Place  
 Edinburgh  
 (Reg. No. SC000750)

<b>Post Code</b>	EH12 9HA	<b>Phone No.</b>	
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### SECTION 3: NATURE OF VARIATION

Complete the relevant section(s) regarding the variations sought:-

#### 3(a) Variation to the Conditions to which the Premises Licence is subject

Provide details of the Condition(s) to be varied and the variation being sought

#### 3(b) Variation to the information contained within the Operating Plan of the Premises Licence

Provide a copy of the proposed operating plan and highlight below the proposed changes. (See Note 1)

1. Inclusion of Dance facilities and televised sports as permitted activities.
  2. In 5(f) inclusion of activities to include: use for charity events, talks, lectures, cookery and other demonstrations; arts, crafts and creative demonstrations, workshops and related activities; holistic wellbeing activities including Yoga and Pilates; ceilidhs; use for starting/ finishing point or as a refreshment or support point for running and cycling races and events and as a venue for festival and community events.
  3. Increase of on sale capacity by 200 for cycling and running events
  4. Increase of off sale capacity to 57.446m<sup>2</sup>

#### 3(c) Variation to the Layout Plan of the Premises Licence

7 Copies of the proposed Layout Plan **must** accompany this application. (See Note 2)

In addition please provide details below of the proposed change to the layout of the Premises.

Inclusion of retail display units on second floor and reconfiguration of shelving on ground floor.

#### 3(d) Variation to any other information contained or referred to in the licence

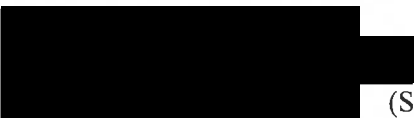
Provide details below of any other variation sought to the Premises Licence

*(e.g. Alteration to the description of the premises contained within the Premises Licence)*

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

*If signing on behalf of the applicant please state in what capacity.*

I confirm that (a) the contents of this Application are true to the best of my knowledge and belief; and (b) the appropriate fee of £      is enclosed.

Signature  (See note 5 below)

Date 23/07/2024

Capacity: AGENT

**If agent, please provide name, address, phone number and (if applicable) email address**

David Hossack  
Morton Fraser MacRoberts LLP  
Quartermile Two  
2 Lister Square  
Edinburgh, EH3 9GL  
DDI: 0131 247 1024  
[david.hossack@mfmac.com](mailto:david.hossack@mfmac.com)

**Note 1:**

Please note that the proposed Operating Plan **must** contain any aspects of the current Operating Plan that are to be preserved should the variation be granted. (e.g. If the current Operating Plan allows a premises to have 'live performances' but this is not requested on the proposed Operating Plan then the Licensing Board would view such an omission as a request to have 'live performances' deleted from the Operating Plan of the Premises.)

**Note 2:**

Please refer to Paragraph 5 of the Premises Licence (Scotland) Regulations 2007 regarding the format of Layout Plans.

**Note 3:**

The appropriate premises licence (including summary licence, operating plan and layout plan) must be returned to the Licensing Authority in order that the licence documents can be updated to reflect the details of the variation. If you are in possession of the appropriate Premises Licence but unable to provide said licence with this application, you must ensure the licence is forward to the Licensing Authority within 14 days in order to complete the process of variation.

Please note also that once the variation is completed, any certified copies of the appropriate Premises Licence must also be updated to reflect the details of the variation.

**Note 4:**

This refers to an application to Transfer the Premises Licence made under either Section 33(1) or Section 34(1) of the Licensing (Scotland) Act 2005

**Note 5:**

**Data Protection Act 1998**

The information on this form will be used to update the Premises Licence of the appropriate premises. Accordingly, the information contained on this form may be held on an electronic public register which may be available to members of the public on request.

**Contact Us:**

**East Lothian Licensing Board**  
Licensing Office  
John Muir House  
Haddington, East Lothian  
EH41 3HA

**Phone:** 01620 827217 / 827867 / 820114  
**Fax:** 01620 827253  
**Email:** [licensing@eastlothian.gov.uk](mailto:licensing@eastlothian.gov.uk)

<b>FOR OFFICE USE ONLY</b>		
<i>Received &amp; Receipt No.</i>	<i>System Updated</i>	<i>Licence Issued</i>

**SECTION 4: LICENCE TO BE AMENDED**

(See note 3 below)

Does the appropriate Premises Licence accompany this application?

**YES**                       **NO**

If the answer is **NO**, please provide an explanation.

I am unable to produce the Premises Licence because...

- The licence has not yet been issued by the Board
  - The licence has already been returned to the Board in respect of an earlier application for variation or transfer
  - Other (provide details)
- .....

**SECTION 5: FEE PAYABLE**

The fee payable in respect of the application for variation is **£150**

If the application is submitted alongside an application for Transfer of Premises Licence then the combined fee for both applications will be **£170** (see note 4 below)

If submitted with an application for transfer, please specify the order in which the applications are to be considered-

- Application for Transfer of Premises Licence followed by Application for Variation
- Application for Variation followed by Application for Transfer of Premises Licence

# EAST LoTHIAN LICENSING BOARD

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

*Name, address and postcode of premises to be licensed.*

Glenkinchie Distillery Glenkinchie Pencaitland East Lothian EH34 5ET
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### Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>NO</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>YES</i>
<i>*Delete as appropriate</i>	

### Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	09:00	22:00
<i>Tuesday</i>	09:00	22:00
<i>Wednesday</i>	09:00	22:00
<i>Thursday</i>	09:00	23:00
<i>Friday</i>	09:00	23:00
<i>Saturday</i>	09:00	23:00
<i>Sunday</i>	09:00	23:00

**Question 3**

**STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES**

<b>Day</b>	<b>OFF Consumption</b>	
	<b>Opening time</b>	<b>Terminal hour</b>
<i>Monday</i>	10:00	22:00
<i>Tuesday</i>	10:00	22:00
<i>Wednesday</i>	10:00	22:00
<i>Thursday</i>	10:00	22:00
<i>Friday</i>	10:00	22:00
<i>Saturday</i>	10:00	22:00
<i>Sunday</i>	10:00	22:00

**Question 4**

**SEASONAL VARIATIONS**

<i>Does the applicant intend to operate according to seasonal demand</i>	<b>YES</b>
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*\*If YES – provide details*

The premises may close outwith the times stated in light of customer demand or weather conditions.

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b> <i>5(a)</i> <b>Activity</b>	<b>COL. 2</b> <i>Please confirm</i> <b>YES/NO</b>	<b>COL. 3</b> <b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>COL. 4</b> <b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	YES	YES	YES
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	YES	YES	YES
<i>5(b) Activity</i> <i>Social functions including:</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Receptions including Weddings, funerals, birthdays, retirements etc.</i>	YES	YES	YES
<i>Club or other group meetings etc.</i>	YES	YES	YES
<i>5(c)</i> <b>Activity</b> <i>Entertainment including:</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Recorded music – see 5(g)</i>	YES	YES	YES
<i>Live performances – see 5(g)</i>	YES	YES	YES
<i>Dance facilities</i>	YES	YES	NO
<i>Theatre</i>	YES	YES	YES
<i>Films</i>	YES	YES	YES
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	NO

<b>5(d)</b> <b>Activity</b>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Outdoor drinking facilities</i>	YES	YES	YES
<b>5(e)</b> <b>Activity</b>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Adult entertainment</i>	NO	NO	NO

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

Restaurant and Bar meals: - the premises may be used for dining before core hours.

Conferences, receptions/club meetings may take place before core hours.

Recorded music may be played in the premises during the entire hours of operation.

Live performances, theatre presentations and film performances may take place on the premises often but not exclusively related to the premises licence holder's products and may commence prior to core hours.

Indoor/outdoor sports: a range of external sports may take place on the external areas and may commence prior to core hours.

External drinking areas the external licensed areas may be used for consumption of alcoholic and other beverages but no alcoholic beverages may be consumed on these areas outwith core hours.

No alcohol will be served outwith core hours for any activity unless an extended hours application is made.

*5(f) any other activities*

*If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.*

The premises form an integral part of distillery tours run from the premises. All areas of the premises may be used in connection with tours and for other educational activities related to the production of whisky and other alcoholic products.

Such activities may include guided tours, exhibitions, talks, workshops and demonstrations by Diageo and others.

The premises will be used for the taking and dispatch of orders including by electronic commerce.

The premises may be used for tastings/sampling of whisky/ other alcoholic products.



The visitor shop may sell a wide variety of products other than alcohol products.

The premises may host markets both within and outwith the building.

The premises may be used of charity events, talks and lectures and cookery and other demonstrations.

The premises may be used for arts, crafts and creative demonstrations, workshops and related activities.

Light food offerings may be provided.

The premises may be used for a wide variety of functions, dinners and meetings.

The premises may be used for a whole range of office functions at all times.

The external areas may be used for a variety of recreational purposes including displays and demonstrations of all natures including Falconry.

Both internal and external areas may be used for a range of holistic wellbeing activities including Yoga and Pilates.

The premises may be used for ceilidhs.

The premises may be involved as a starting/ finishing point or as a refreshment or support point for running and cycling races and events.

The premises may be used as a venue for festival and community events.

The walkway next to the lagoons will be used for walks, nature and wildlife tours and generally as part of the distillery tours. Samples of alcohol may be provided as part of such tours.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
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When fully occupied, are there likely to be more customers standing than seated?	N/A
*Delete as appropriate	

**Question 6 (On-sales only)**

*CHILDREN AND YOUNG PERSONS*

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
*Delete as appropriate		

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

Children will be permitted entry into the premises only when accompanied by an adult. Young persons will be permitted into the premises without being accompanied by an adult.

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

All ages of children and young persons will be permitted entry.

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

Children and young persons will be permitted entry at all times.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

Children and young persons will be permitted into all public areas.

### **Question 7**

#### **CAPACITY OF PREMISES**

*What is the proposed capacity of the premises to which this application relates?*

On sales            405 persons with an additional 200 for cycling and running events

Breakdown:

1. External Garden Area - 150
2. Lagoon area - 10
3. Visitor Centre - 170
4. Filling Store - 25

Office Building - 50

Off sales:            57.446 m2

### **Question 8**

**PREMISES MANAGER** (NOTE: not required where application is for grant of provisional premises licence)

*Personal details*

8(a) Name

Jocelyn Elizabeth Williamson

[Redacted]

8(b) *Date of birth*

[Redacted]

8(c) *Contact address*

[Redacted]

8(d) *Email address and telephone number*

[Redacted]

8(e) *Personal licence*

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
31/12/2015	Edinburgh Licensing Board	316031

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature . [Redacted] ..... \* (see note below)

Date .....23/07/2024.....

Capacity: AGENT

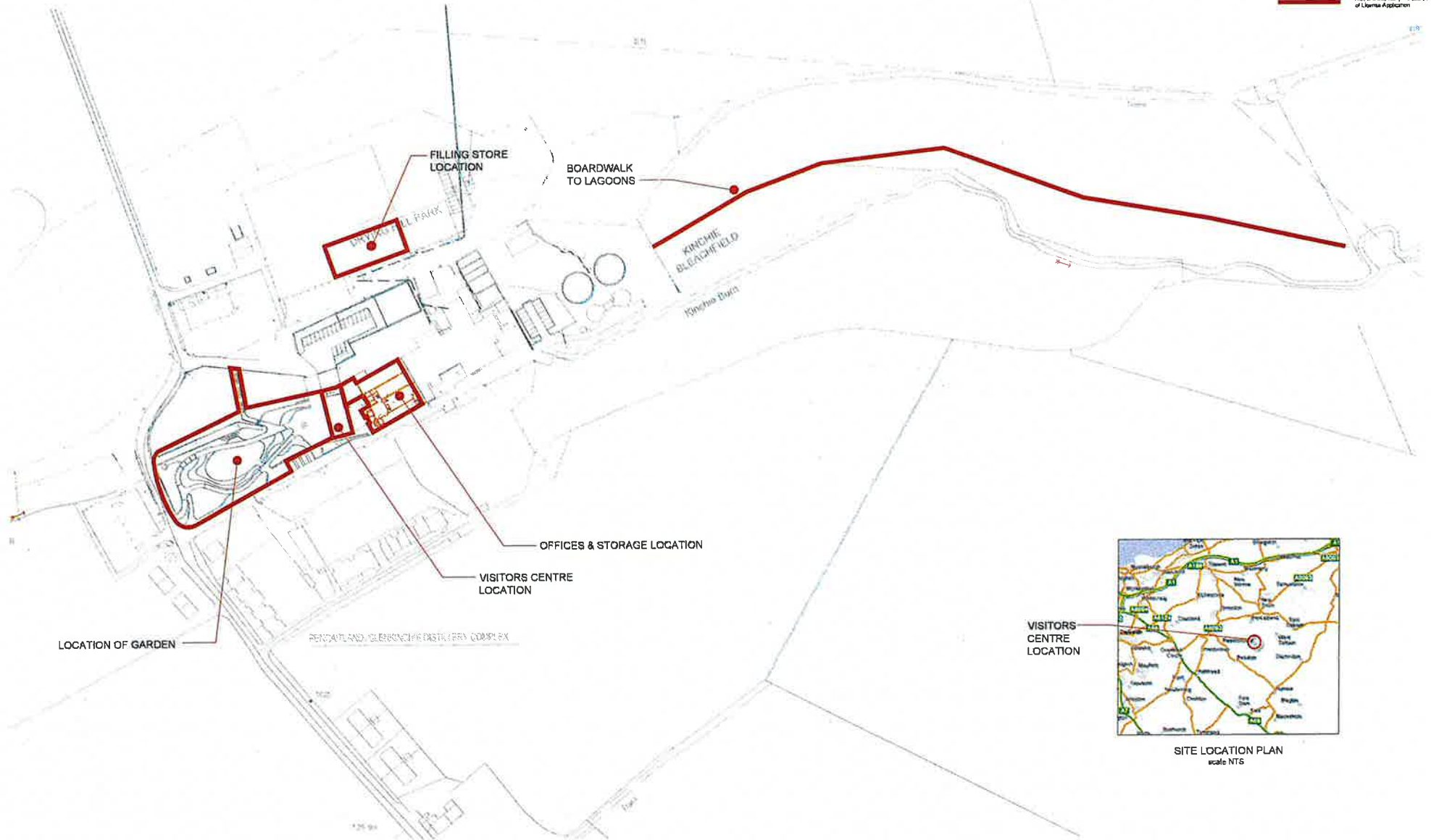
Telephone number and email address of signatory: 0131 2471024; david.hossack@mfnac.com

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



**Key**  
 Red line boundary indicates extent of Licence Application



SITE LOCATION PLAN  
 scale NTS

OVERALL SITE PLAN  
 scale 1:1000

Notes	Remarks	Date	Dis.	Remarks	Date	Dis.

Diageo (Scotland) Ltd  
 Glenkinchie

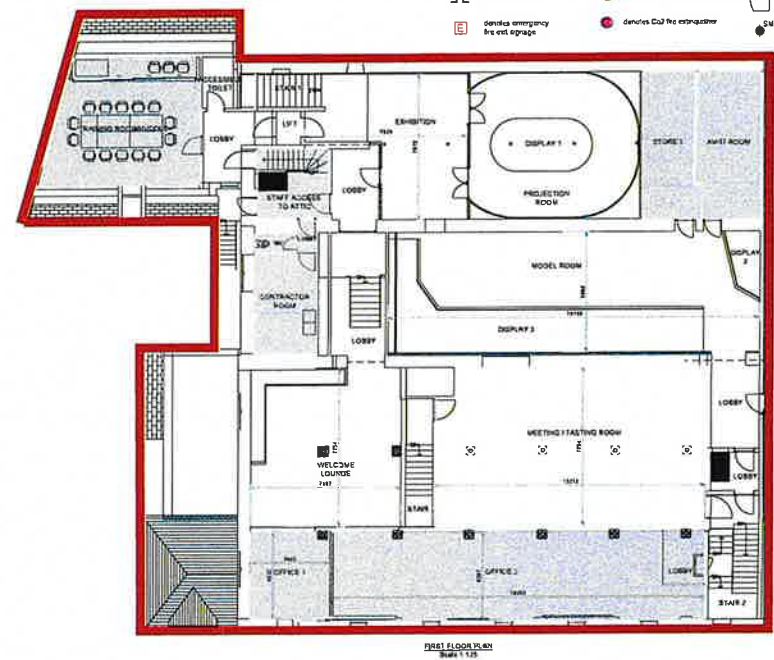
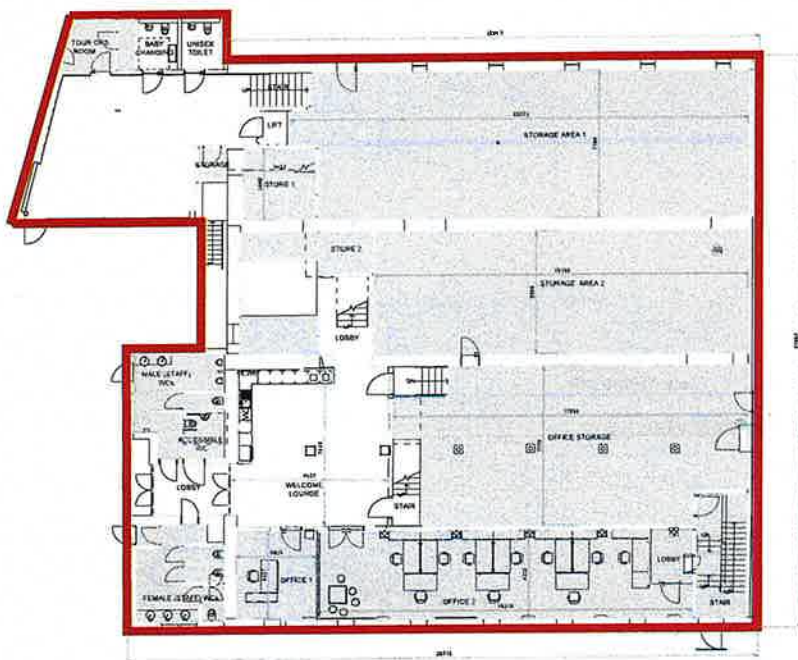
**LICENCE APPLICATION**

**BLYTH & BLYTH**  
 Chartered 50 South Dyle Crescent  
 Edinburgh EH12 9EB  
 Email: [info@blythandblyth.com](mailto:info@blythandblyth.com) Telephone: 0131 455 1100

Licensing Drawings

SITE LOCATION AND SITE PLAN			
Drawn By	CKB	Scale	1:100
Date	28/05/20	Drawn	DO NOT SCALE
Drawing No.	AZ70368-28-(24)001	Revision	F

- Key**
- Red line boundary indicates extent of Licence Application
  - Area of NO ACCESS to children and Young Persons
- Legend**
- ☑ denotes CCTV camera
  - ☑ denotes fire alarm
  - ☑ denotes emergency fire exit signage
  - ☑ denotes break glass fire alarm point
  - ☑ denotes FGM fire extinguisher
  - ☑ denotes CO2 fire extinguisher
  - ☑ denotes WATER fire extinguisher
  - ☑ SCB notify
  - ☑ SM denotes smoke detector



Revisions	Date	By	Revisions	Date	By

Diageo (Scotland) Ltd  
Glenkinchie

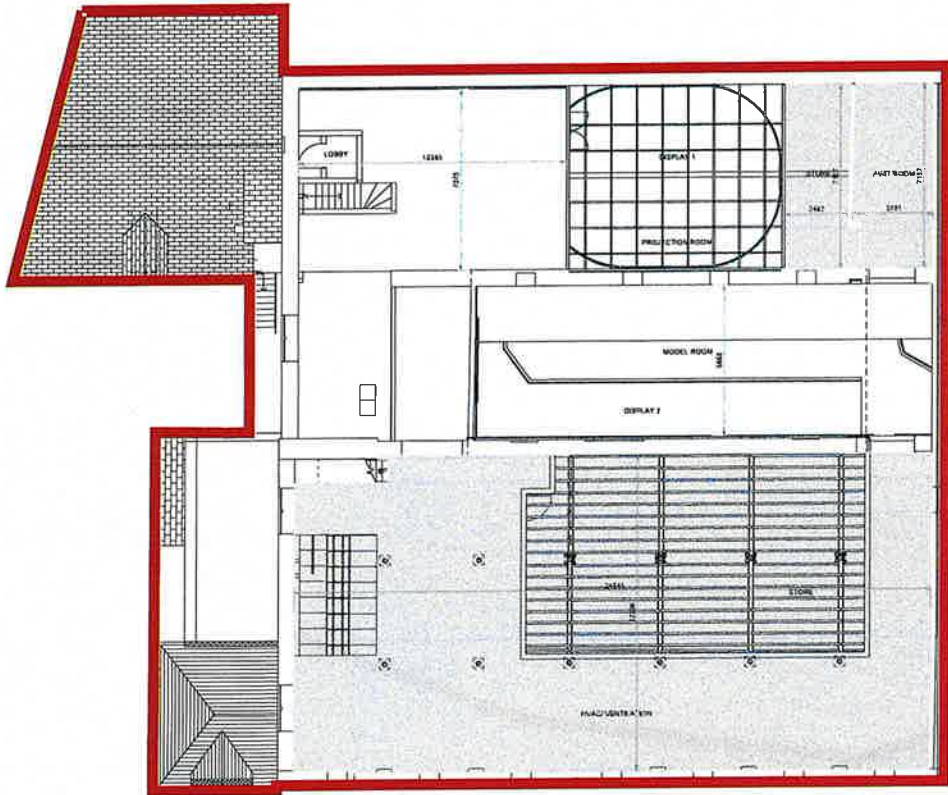
**LICENCE APPLICATION**

**BLYTH & BLYTH**  
Consultants, 40 South Gyle Crescent  
Edinburgh EH12 9BB  
Tel: 0131 444 2100  
www.blythandblyth.co.uk

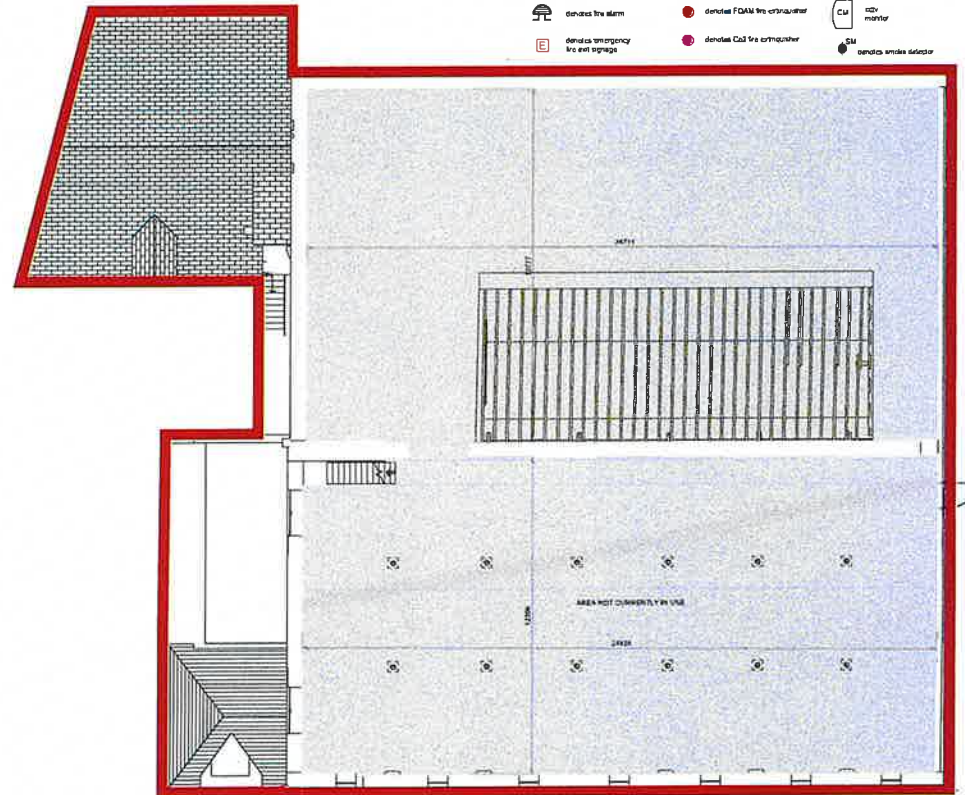
Licensing Drawings

OFFICES & STORAGE GROUND FLOOR & FIRST FLOOR GA			
Drawn	CHK	Scale	1:125
Date	28/05/24	Date	DO NOT SCALE
Drawing No	AZ70368/28/(24)002	Revision	D

- Key**
- Red line boundary indicates extent of License Application
  - Areas of NO ACCESS to children and young persons
- Legend**
- denotes CCTV camera
  - denotes fire alarm
  - denotes fire extinguisher
  - denotes FM200 fire extinguisher
  - denotes CO2 fire extinguisher
  - denotes break glass fire alarm point
  - denotes WATER fire extinguisher
  - denotes monitor
  - denotes smoke detector



SECOND FLOOR PLAN  
Scale 1:100



THIRD FLOOR PLAN  
Scale 1:100

Notes

Revisions	Date	By	Revisions	Date	By

Diageo (Scotland) Ltd  
Glenkinchie

**LICENCE APPLICATION**

**BLYTH & BLYTH**  
Consultants, 80 South Gyle Crescent  
Edinburgh EH12 8EB  
Email: [enquiries@blythandblyth.com](mailto:enquiries@blythandblyth.com)  
www.blythandblyth.co.uk Telephone: 0181 476 2700

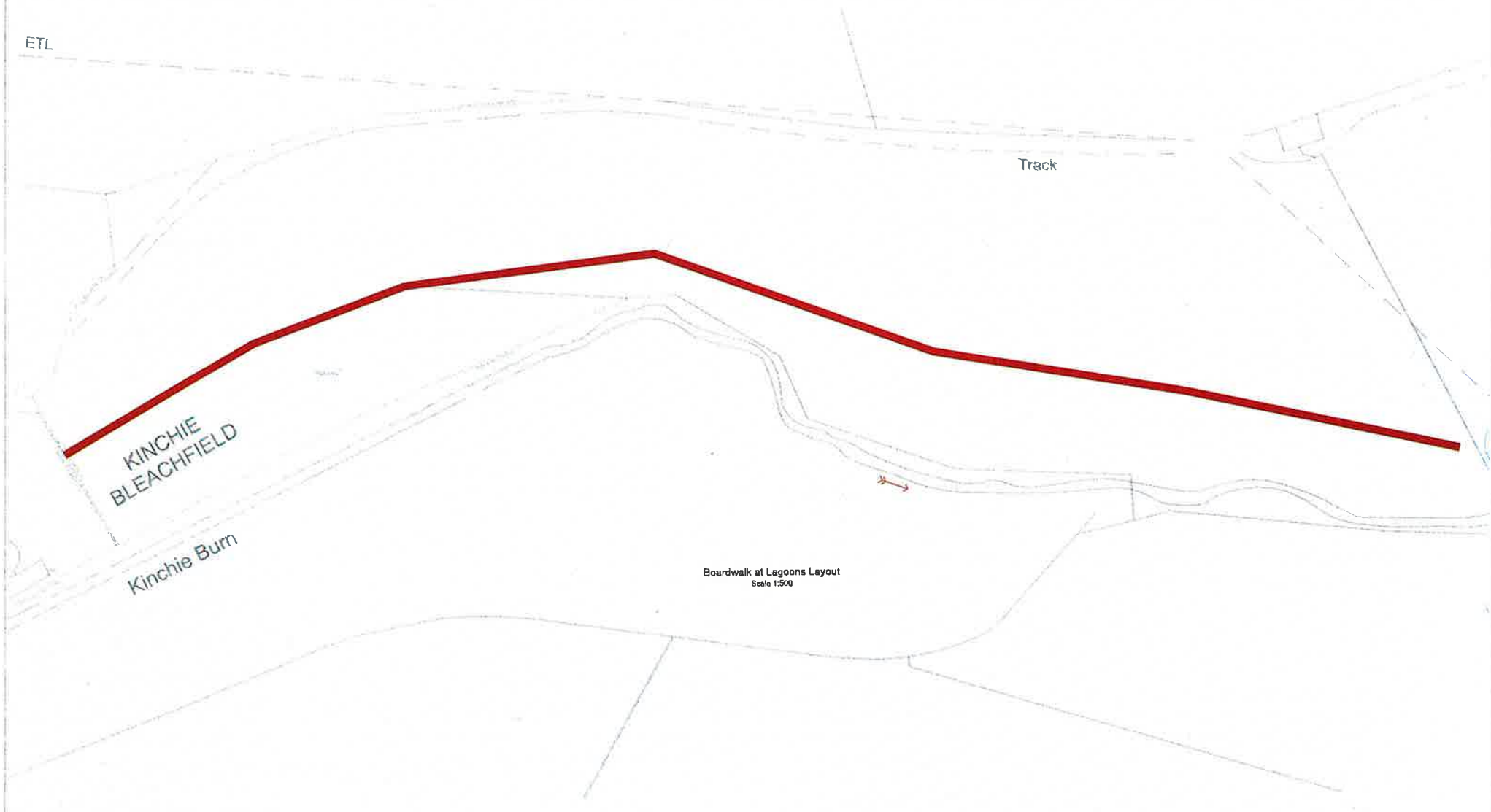
Licensing Drawings

OFFICES & STORAGE SECOND FLOOR & THIRD FLOOR GA		
Drawn	Date	Scale
		1:100
Date	Date	DO NOT SCALE
Drawing No.		Revision
AZ70358-28:(24)003		

**Key**

 Red line boundary indicates extent of Licence Application

 Areas of NO ACCESS to children and Young persons



Boardwalk at Lagoons Layout  
Scale 1:500

Revisions	Date	Dr.	Remarks	Date	Dr.

Diageo (Scotland) Ltd  
Glenkinchie

**LICENCE APPLICATION**

**BLYTH & BLYTH**  
Consultants 80 South Oyle Crescent  
Edinburgh EH12 9BB  
Email: [enquiries@blythandblyth.co.uk](mailto:enquiries@blythandblyth.co.uk)  
Tel: 0131 476 2000

Licensing Drawings

**BOARDWALK AT LAGOONS GENERAL ARRANGEMENT**

Drawn by	Chk'd by	Scale
Date	Date	00 NOT SCALE

Drawing No: **AZ70368:28:(24)004**

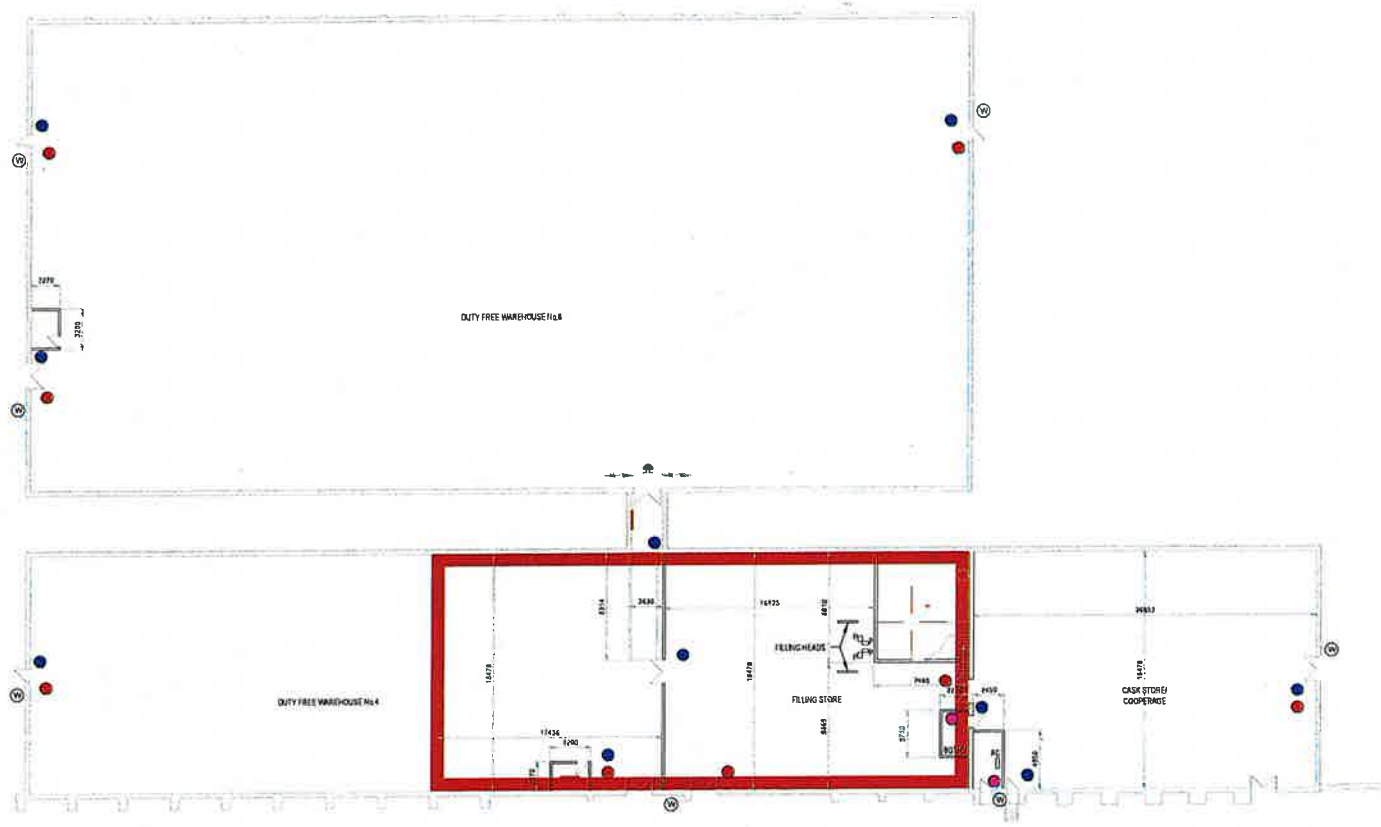


**Key**

- Red line boundary indicates extent of Licence Application
- Areas of NO ACCESS to children and Young persons

**LEGEND**

- Camera cctv camera
- Emergency fire alarm
- Emergency extinguisher fire exit sign
- Smoker break glass fire alarm zone
- Smoker F2000 fire extinguisher
- Smoker CO2 fire extinguisher
- Smoker WATER fire extinguisher
- Smoker fire blanket
- Smoker break detector



Filling Store Layout  
Scale 1:200

Notes	Revisions	Date	By	Revisions	Date	By

Diageo (Scotland) Ltd  
Glenkinchie

**LICENCE APPLICATION**

**BLYTH & BLYTH**  
Consultants, 60 South Gyle Crescent  
Edinburgh EH16 5ED  
Tel: 0131 606 6000  
www.blythandblyth.co.uk

Licensing Drawings

FILLING STORE  
GENERAL ARRANGEMENT

Drawn by	CHK g.j.c.	Scale	1:200 (A1)
Date	24 Sep 14	DO NOT SCALE	

Drawing No: AZ70358.28.(24)005  
Revision: A

**Key**

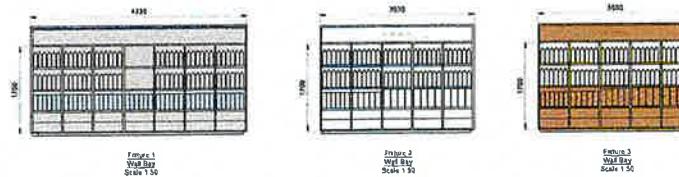
Red line boundary indicates extent of Licence Application

Areas of NO ACCESS to children and young persons

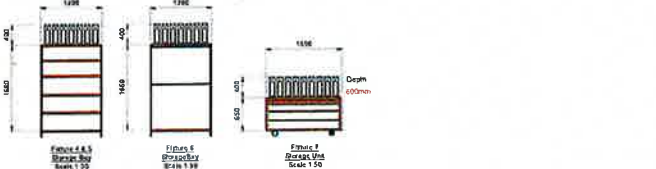
**Legend**

- denotes CCTV camera
- denotes fire alarm
- denotes emergency fire exit signage
- denotes break glass fire alarm point
- denotes FDM fire extinguisher
- denotes CO2 fire extinguisher
- denotes WATER fire extinguisher
- CCTV monitor
- Smoke detector

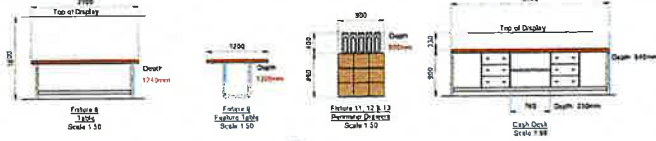
**Whisky Displays**



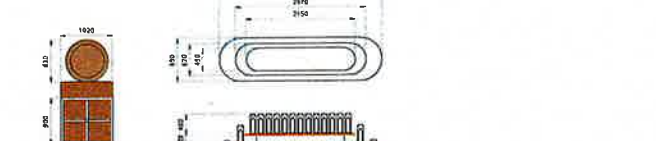
**Liquor & Canteen**



**Mixed-use Units**



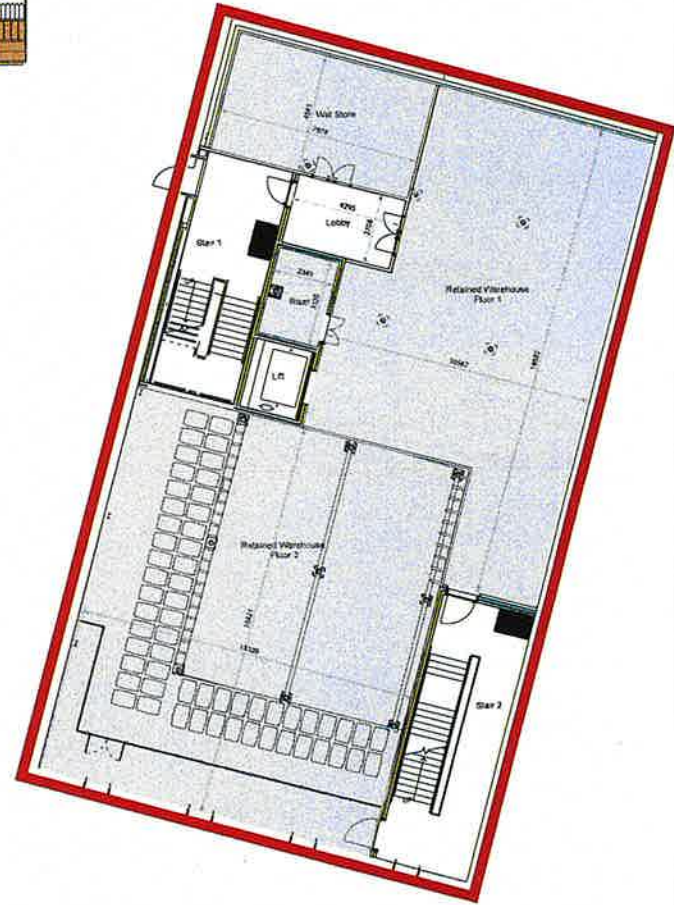
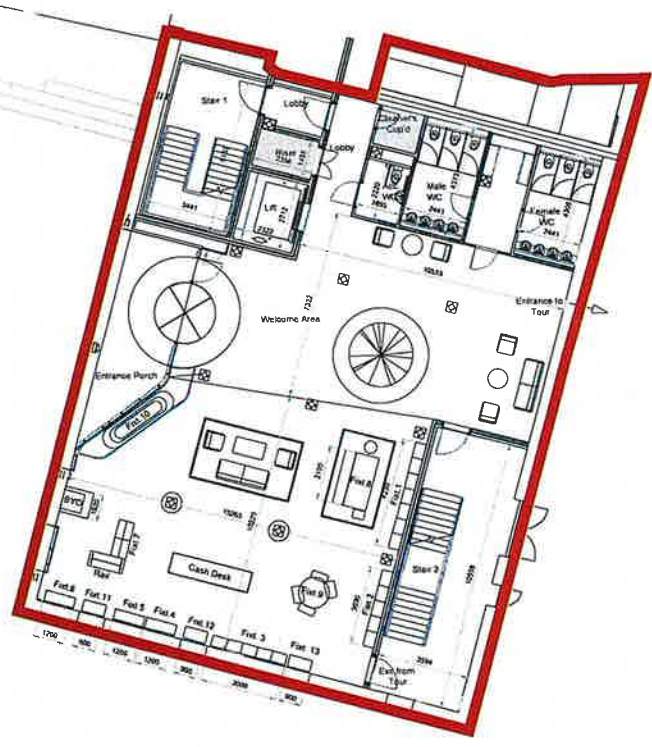
**Bar Counter Unit (BUCU)**



**Bar Counter Unit (BUCU)**



Figure	Usage	Dimensions (m)	Storage capacity (ml)
Figure 1	Alcohol Other Beers	1.70m x 0.50m	1.10 m <sup>3</sup>
Figure 2	Alcohol Other Beers	1.70m x 0.50m	1.10 m <sup>3</sup>
Figure 3	Alcohol Other Beers	1.70m x 0.50m	1.10 m <sup>3</sup>
Figure 4	Alcohol Other Beers	2.80m x 1.20m	2.47 m <sup>3</sup>
Figure 5	Alcohol Other Beers	2.80m x 1.20m	2.47 m <sup>3</sup>
Figure 6	Alcohol Other Beers	2.80m x 1.20m	2.47 m <sup>3</sup>
Figure 7	Alcohol Other Beers	0.80m x 1.30m	0.92 m <sup>3</sup>
Figure 8	Alcohol Other Beers	21.70m x 2.10m (1.0m x 1.0m)	78.45 m <sup>3</sup>
Figure 9	Alcohol Other Beers	0.80m x 1.20m	1.44 m <sup>3</sup>
Figure 10	Alcohol Other Beers	3.00m x 2.20m (0.50m x 0.50m)	7.40 m <sup>3</sup>
Figure 11	Alcohol Other Beers	0.80m x 0.80m	0.81 m <sup>3</sup>
Figure 12	Alcohol Other Beers	0.80m x 0.80m	0.81 m <sup>3</sup>
Figure 13	Alcohol Other Beers	0.80m x 0.80m	0.81 m <sup>3</sup>
BYO Unit	Alcohol	1.83m x 1.82m	1.77 m <sup>3</sup>
Cash Desk	Alcohol/Other Beers	3.18m x 0.80m x 0.10m (H)	2.24 m <sup>3</sup>
<b>TOTAL</b>			<b>122.81 m<sup>3</sup></b>



Visitor Centre  
Ground Floor & First Floor GA  
Scale 1:50

Revisions	Date	By	Revisions	Date	By

Diageo (Scotland) Ltd  
Glenkinchie

**LICENCE APPLICATION**

**BLYTH & BLYTH**  
Consultants, 80 South Gyle Crescent  
Edinburgh EH12 8ER

Drawing No: AZ70368/28 (24)006

VISITOR CENTRE  
GROUND FLOOR & FIRST FLOOR GA

Scale: 1:200 (B1)

DO NOT SCALE

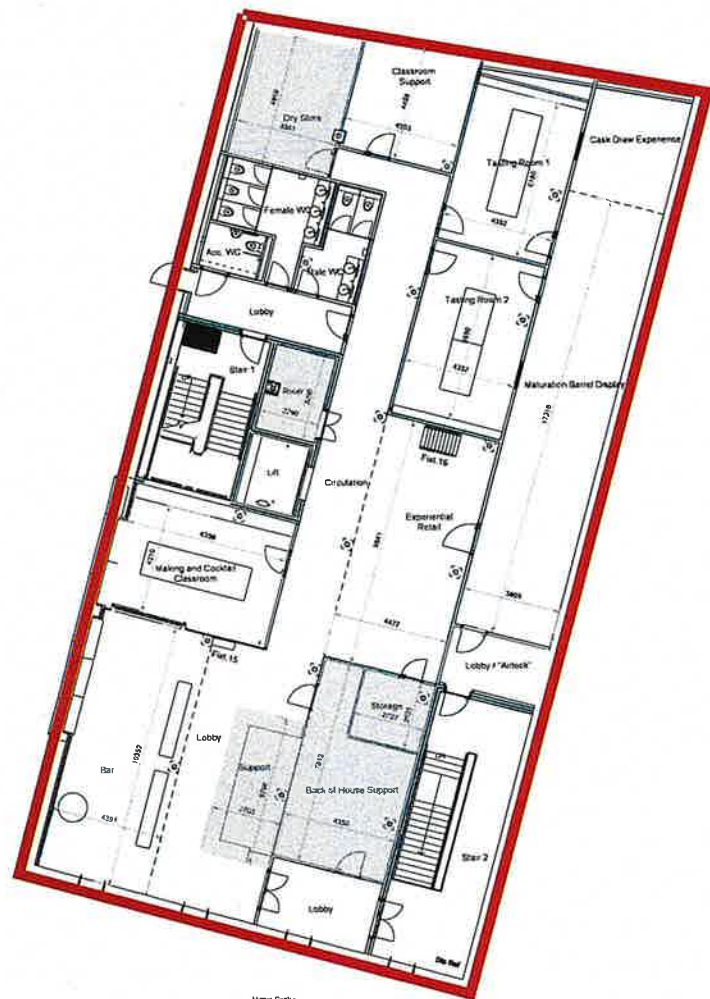
**Key**

Red line boundary indicates extent of Licence Application

Areas of NO ACCESS to children and Young persons

**Legend**

- denotes CCTV camera
- denotes fire alarm
- denotes emergency fire exit signage
- denotes break glass fire alarm point
- denotes FCM fire extinguisher
- denotes CO2 fire extinguisher
- denotes WATER fire extinguisher
- CCTV monitor
- SA
- denotes smoke detector



Visitor Centre  
Second Floor Plan  
Scale 1:100

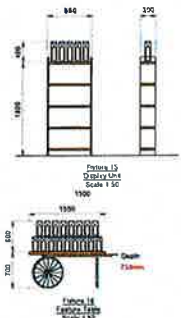
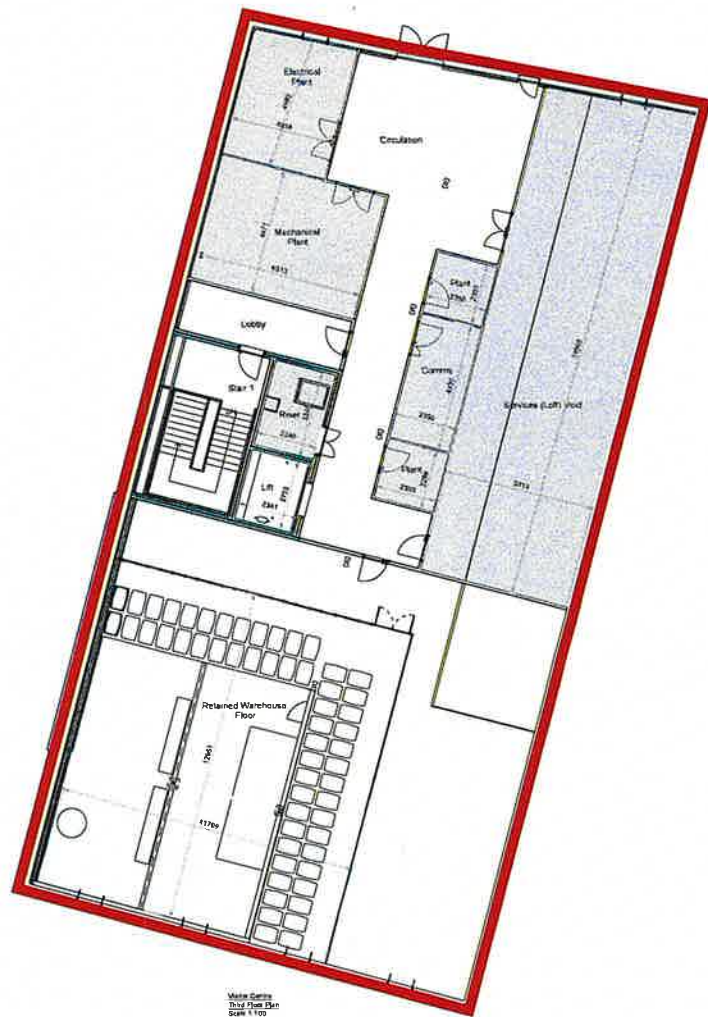


Figure	Usage	Dimension (mm)	Storage capacity (litre)
Figure 15	Alcohol Over Item	2.2kg x 228mm	1.85m <sup>3</sup>
Figure 16	Alcohol Over Item	2.2kg x 228mm x 190mm x 80mm	2.75m <sup>3</sup>
Total			4.60m <sup>3</sup>



Visitor Centre  
Third Floor Plan  
Scale 1:100

<p>Notes</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Revisions</td> <td style="width: 25%;">Date</td> <td style="width: 25%;">Dwn</td> <td style="width: 25%;">Remarks</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	Revisions	Date	Dwn	Remarks					<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Date</td> <td style="width: 25%;">Dwn</td> <td style="width: 25%;">Remarks</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	Date	Dwn	Remarks				<p><b>Diageo (Scotland) Ltd</b> Glenkinchie</p> <div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p><b>LICENCE APPLICATION</b></p> </div>	<p><b>BLYTH &amp; BLYTH</b> Consultants, 80 South City Crescent Edinburgh EH12 9EB Email: <a href="mailto:enquiries@blythandblyth.co.uk">enquiries@blythandblyth.co.uk</a> www.blythandblyth.co.uk Telephone: 0131 472 2700</p>	<p><b>VISITOR CENTRE</b> SECOND FLOOR &amp; THIRD FLOOR GA</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Drawn By</td> <td style="width: 33%;">Ck'd By</td> <td style="width: 33%;">Scale</td> </tr> <tr> <td> </td> <td> </td> <td>1:100 @ A1</td> </tr> <tr> <td>Date</td> <td>Date</td> <td>DO NOT SCALE</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table> <p>Drawing No: AZ70368:28:(24)007</p>	Drawn By	Ck'd By	Scale			1:100 @ A1	Date	Date	DO NOT SCALE			
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# **EAST LoTHIAN COUNCIL**

## **Licensing Standards**

**From: Licensing Standards Officer**

**To: C. Grilli**

**Clerk to the Licensing Board**

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Date: 23<sup>rd</sup> August 2024

**Subject: LICENSING (SCOTLAND) ACT 2005**

**PREMISES LICENCE MAJOR VARIATION**

**EL0120, GLENKINCHIE DISTILLERY VISITOR CENTRE, GLENKINCHIE DISTILLERY,  
GLENKINCHIE, PENCAITLAND, EAST LoTHIAN EH34 5ET**

I can confirm that the application has been discussed with David Hossack who represents the applicant and premises have been visited in relation to this variation application. The site notice was correctly displayed.

The changes applied for are:

- Inclusion of dance facilities
- Inclusion of activities – use for charity events, talks, lectures, cookery and other demonstrations; arts, crafts and creative demonstrations, workshops and related activities; holistic wellbeing activities including Yoga and Pilates; ceilidhs; use for starting/finishing point or as a refreshment or support point for running and cycling races and events and as a venue for festival and community events
- Increase in on sale capacity by 200 for cycling and running events
- Increase of off same capacity to 57.446m<sup>2</sup>

I have received no complaints about the premises and found it to be well run when I have visited. I welcome this application with additional information about activities planned to take place allowing the premises to be used to its full potential.

Licensing Standards Officer

05/08/2024

Your Ref: GLENKINCHIE

Our Ref: 848940

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA



Gregg Banks  
Chief Superintendent  
Divisional Commander  
The Lothians and Scottish Borders Division  
Dalkeith Police Station  
Newbattle Road  
Dalkeith, EH22 3AX

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005  
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE  
GLENKINCHIE DISTILLERY VISITOR CENTRE, ORMISTON, EAST LoTHIAN,  
EH34 5ET.**

I refer to the above variation of a premises licence in terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of:

- **Inclusion of dance facilities and televised sports as permitted activities**
- **In 5(f) inclusion of activities to include: use for charity events, talks, lectures, cookery and other demonstrations; arts, crafts and creative demonstrations, workshops and related activities; holistic wellbeing activities including yoga and pilates; ceilidhs; use for starting / finishing point or as a refreshment or support point for running and cycling races and events and as a venue for festival and community events.**
- **Increase of on sale capacity by 200 for cycling and running events**
- **Increase of off sale capacity to 57.446m<sup>2</sup>**

In terms of Section 29(5) this request can be considered a variation.

I have no adverse comment to make regarding the variation proposed.

**OFFICIAL**

Yours faithfully



Gregg Banks  
Chief Superintendent

For enquiries please contact the Licensing Department on 0131 654 5583.

## Licensing

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**From:** Robertson, Scott  
**Sent:** 06 August 2024 10:35  
**To:** Licensing  
**Subject:** RE: Major Variation - Glenkinchie Distillery Visitor Centre, Glenkinchie, Pencaitland - EL0120

Hello,

Please note I have no comments or objections to this major variation application.

Regards  
Scott

Scott Robertson | Assistant Planner – Development Control | East Lothian Council | John Muir House | Haddington EH41 3HA

T. 01620 827585 | E.srobertson2@eastlothian.gov.uk Visit our website at [www.eastlothian.gov.uk](http://www.eastlothian.gov.uk)

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**From:** Licensing <licensing@eastlothian.gov.uk>  
**Sent:** Thursday, August 1, 2024 4:12 PM  
**To:** 'Lothian & borders Police (lothianscotborderslicensingeastmid@scotland.pnn.police.uk)' <lothianscotborderslicensingeastmid@scotland.pnn.police.uk>; Licensing Standards Officer <lso@eastlothian.gov.uk>; Environment Reception <environment@eastlothian.gov.uk>; Environmental Health/Trading Standards <ehts@eastlothian.gov.uk>; 'Fire (torquil.cramer@firescotland.gov.uk)' <torquil.cramer@firescotland.gov.uk>; 'licensing@nhslothian.scot.nhs.uk' <licensing@nhslothian.scot.nhs.uk>; secretary@pencaitland.org; tecc.secretary@aol.co.uk  
**Subject:** Major Variation - Glenkinchie Distillery Visitor Centre, Glenkinchie, Pencaitland - EL0120

Hi All

Please find attached Major Variation for the above premises Can I please have reports/representations by 25<sup>th</sup> August 2024 .

Kind regards

Gillian

Gillian Herkes  
Licensing Officer  
Democratic & Licensing Services  
John Muir House  
Haddington  
East Lothian Council  
01620 820114  
gherkes@eastlothian.gov.uk



Law Society  
of Scotland

Accredited paralegal  
liquor licensing



## Licensing

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**From:** Mary Munro [REDACTED]  
**Sent:** 27 August 2024 14:17  
**To:** Licensing; Road Services  
**Subject:** Glenkinchie Distillery

**CAUTION:** This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

MANAGER@GLENKINCHIE.DISTILLERY.CO.UK Some people who received this message don't often get email from [REDACTED] [Learn why this is important](#)

I trust you will accept this response.

I am a close neighbour of Glenkinchie Distillery and wish to register my opposition to the proposed variation to their Licence.

We have already objected to this type of thing the first time round and nothing has changed regarding the potential disturbance that would be created should they be permitted to run ceilidhs and the vast selection of events listed in their application. The noise and litter are already a problem.

I take particular exception to the proposal to become involved with cycling and running events as not only will they have large numbers of people and vehicles on site but these will also cause congestion and dangerous driving conditions in the surrounding areas.

I will petition our local councillor on this matter but please note this objection.

Yours faithfully

Mary Munro  
[REDACTED]

