

OCC661/24



LICENSING (SCOTLAND) ACT 2005, SECTION 142

OCCASIONAL LICENCE APPLICATION FORM

4b

Before completing this form please read the guidance notes.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)

Premises licence number (if applicable) _____

Personal licence number (if applicable) SB/LIQ/12316

Name of voluntary organisation (if applicable) _____

2. PERSONAL DETAILS

Title (delete as appropriate):

Mr / ~~Mrs~~ / ~~Miss~~ / ~~Ms~~ / ~~Other~~ (please state) _____

Surname Gray

Forenames Ian

Date of birth (Day / Month / Year) ██████

2. PERSONAL DETAILS (cont)

Address where ordinarily resident to be used for correspondence purposes

██████████

Post town ██████████ Post code ██████████

Telephone Numbers

Daytime Tel. ██████████ Evening Tel. _____

Mobile No. _____

Fax No. _____ Email _____

3. THE PREMISES

Description of premises

The premises are a country house situated on the outskirts of the village of Gullane, and are adjacent to Muirfield Golf Court. The premises consist of 23 bedrooms, kitchen facilities, bar/lounge area, dining room, office space, reception rooms and staff accommodation.

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Accommodation, conference facilities, restaurant facilities, bar meals, receptions including weddings/funerals/birthdays etc., club or other group meetings, music, dance facilities, films, indoor/outdoor sports, televised sport, outdoor drinking facilities, charity events, corporate events, community events, BBQs, wedding ceremonies

Full postal address of premises which this application refers to _____

Greywalls Hotel, Duncur Road, Gullane, East Lothian EH31 2EG

4. DURATION OF LICENCE

Date: From 27 September 2024 To 10 October 2024

Time: From Monday to Sunday 11:00 To Sun 12 midnight
Mon to Wed 23:00
Thurs to Sat 01:00

5. Is alcohol to be sold on & off the premises YES NO

Provide relevant details as to hours requested when alcohol will be sold on/off the premises.

Times for sale of alcohol for consumption on premises

Sunday 11:00 to 12 Midnight; Monday to Wednesday 11:00 to 23:00;
Thursday to Saturday 11:00 to 01:00

Times for sale of alcohol for consumption off premises

Monday to Sunday 10:00 to 22:00

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

Please see attached paper apart

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? YES NO

(If answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry 0 - 17 years inclusive

Times at which children or young persons permitted entry All times the premises are open

Parts of premises to which children or young persons permitted entry

All public parts of the premises and will not be allowed within 1.5 metres of the bar counter within the lounge bar area.

7. CHECKLIST

I have (please tick for yes) made or enclosed payment of the fee for the application

YES

8. Signature and declaration by applicant (see note 3)

DECLARATION

The contents of this Application are true to the best of my knowledge and belief.

Signature _____

Alexander _____, Director, Brodies LLP (on behalf of the applicant)

Date 19 Sept _____

NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 2018

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

**PLEASE SUBMIT THIS SHEET WITH YOUR
OCCASIONAL LICENCE APPLICATION FORM**

SUPPLEMENTARY INFORMATION

1. Event

(a) Please detail the type of event (e.g. birthday party, anniversary, ceilidh, etc.)

To allow the hotel to operate pending grant of a Premises Licence application

(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)

Live music/pianist, recorded music, films, televised sport

2. Attendance

(a) Approximately how many people are expected to attend?

298 persons

(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)

Capacity of venue

(c) In the main, what age group will form the majority of those attending?
Please tick one box

Under 18

18 – 30

30 – 50

over 50

2. (cont)

- (d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)

Through hotel booking system for guests staying at the hotel; guests dining

3. Stewarding

Please note it is an offence under the Private Security Industry Act 2001 to employ unlicensed door stewards.

Unpaid volunteers performing this function are not covered by the Act. More information can be found at Security Industry Authority.

- (a) Please state the number, if any, of stewards to be employed at the event.

N/A

- (b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.

N/A

4. Layout Plans

Please indicate if –

- (a) there is a plan attached to a Public Entertainment Licence issued for the premises; or
- (b) the premises relate to a members club which has been issued with a premises licence; or
- (c) if neither of the above, please attach a detailed layout plan of the venue with the application
-
-
-

5. Applications Lodged by Voluntary Organisations or Members Clubs Only

Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December

N/A

6. Will alternatives to glass receptacles be provided?

No

7. To what standard will those serving alcohol be trained?

Please provide details of any training certificate held.

Personal licence holders and 2 hour liquor trained staff

LICENSING OBJECTIVES

All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objectives.

8. How will you prevent Crime and Disorder at the event?

As we are providing quiet and relaxed dining experience, booking times will be taken to ensure the sale of alcohol is well controlled; all staff have completed requisite training.

9. How will you secure Public Safety at the event?

All staff have completed requisite training; booking system ensures no over crowding and customer numbers are easily managed.

10. How will you prevent Public Nuisance at the event?

All staff have completed requisite training with adequate numbers of staff on duty to ensure that customers do not cause a public nuisance.

11. How will you promote and protect Public Health at the event?

The hotel follows stringent guidelines to ensure public health is promoted and protected.

12. How will you protect Children from harm at the event?

Children are not permitted within 1.5 metres of the bar counter; adequate staff are always on duty to enforce this.

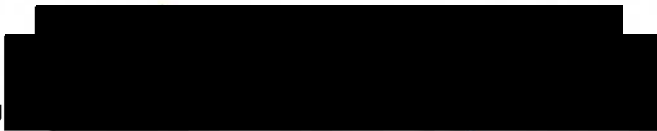
SIGNATURE AND DECLARATION BY APPLICANT

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this application are true to the best of my knowledge and belief.

Signature


Alexander Dalrymple Stewart Buchan, Solicitor, Brodies LLP (on behalf of the applicant)

Date 19 September 2024

PAPER APART TO OCCASIONAL LICENCE APPLICATION

Greywalls Hotel

5. Is alcohol to be sold on & off the premises – Statement of the times at which any activities other than the sale of alcohol is to be carried on in the premises:

Accommodation is available 24 hours a day, seven days a week.

Conference facilities – these may occur outwith core hours but not before 07:00 hours and not after 01:00 hours.

Bar and restaurant facilities – being a hotel breakfasts are served outwith core hours, and catering is provided outwith core hours as requested by customers but not before 06:00 hours and not after 01:00 hours.

Receptions – these may occur outwith core hours but not before 07:00 hours and not after 01:00 hours.

Club or group meetings – they may occur outwith core hours but not before 07:00 hours and not after 01:00 hours.

Recorded music – may be played from time to time outwith core hours but not before 07:00 hours and not after 01:00 hours.

Live performances – may occur outwith core hours but not before 07:00 hours and not after 01:00 hours.

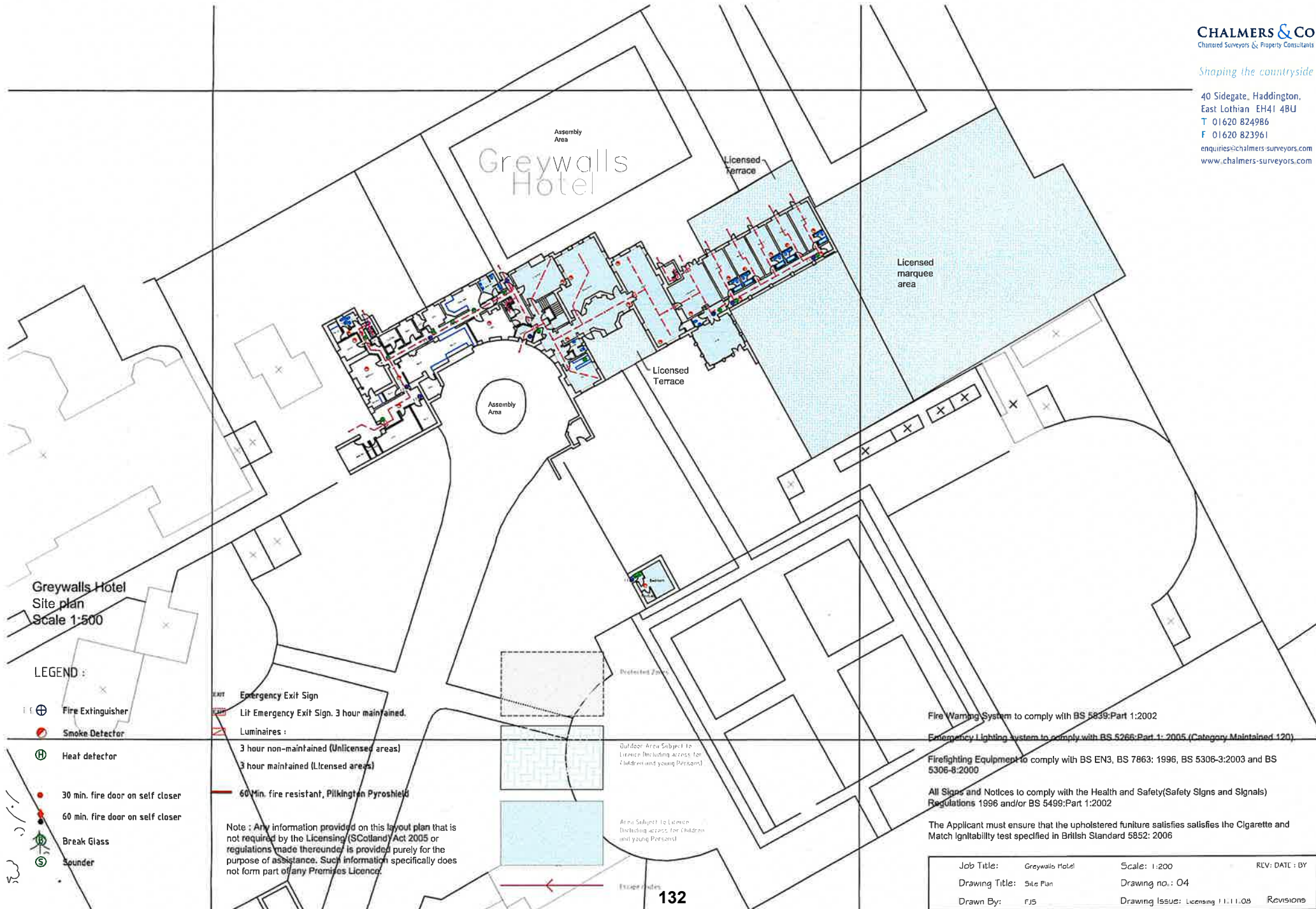
Dance facilities – may occur outwith core hours but not before 08:00 hours and not after 01:00 hours.

Films – are available in hotel rooms 24 hours a day, 7 days a week.

Indoor/outdoor sports – may occur outwith core hours but not before 07:00 hours and not after 01:00 hours.

Outdoor drinking facilities may be used outwith core hours but not before 07:00 hours and not after 01:00 hours.

No alcohol will be sold to non-residents or their guests outwith core hours.



Greywalls Hotel
Site plan
Scale 1:500

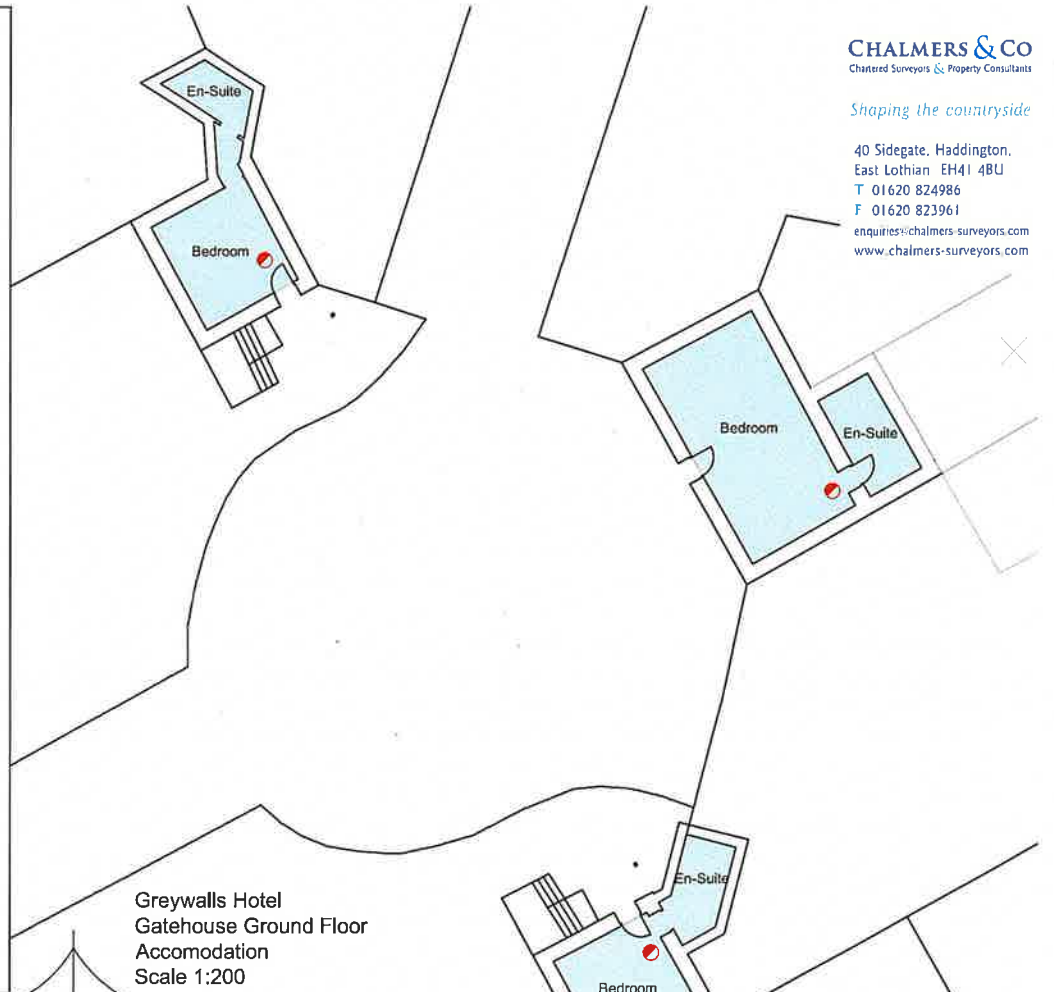
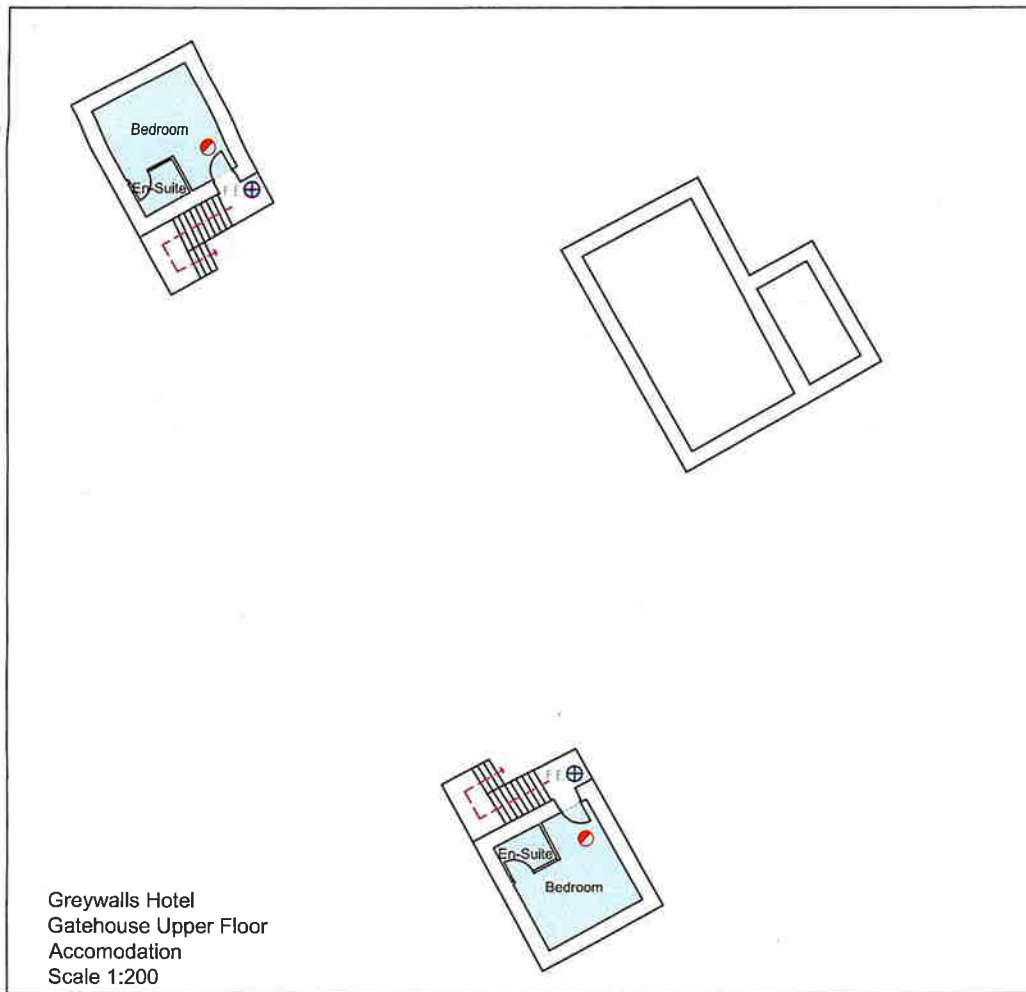
LEGEND :

- Fire Extinguisher
- Smoke Detector
- Heat detector
- 30 min. fire door on self closer
- 60 min. fire door on self closer
- Break Glass
- Sounder
- Emergency Exit Sign
- Lit Emergency Exit Sign. 3 hour maintained.
- Luminaires :
 - 3 hour non-maintained (Unlicensed areas)
 - 3 hour maintained (Licensed areas)
- 60 Min. fire resistant, Pilkington Pyroshield

Note : Any information provided on this layout plan that is not required by the Licensing (Scotland) Act 2005 or regulations made thereunder is provided purely for the purpose of assistance. Such information specifically does not form part of any Premises Licence.

Fire Warning System to comply with BS 5839:Part 1:2002
 Emergency Lighting system to comply with BS 5266:Part 1: 2005 (Category Maintained 120)
 Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000
 All Signs and Notices to comply with the Health and Safety(Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002
 The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match Ignitability test specified in British Standard 5852: 2006

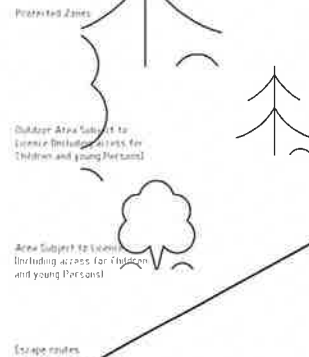
Job Title:	Greywalls Hotel	Scale:	1:200	REV:	DATE : BY
Drawing Title:	Site Plan	Drawing no.:	04		
Drawn By:	FJS	Drawing Issue:	Licensing 11.11.05	Revisions	



LEGEND :

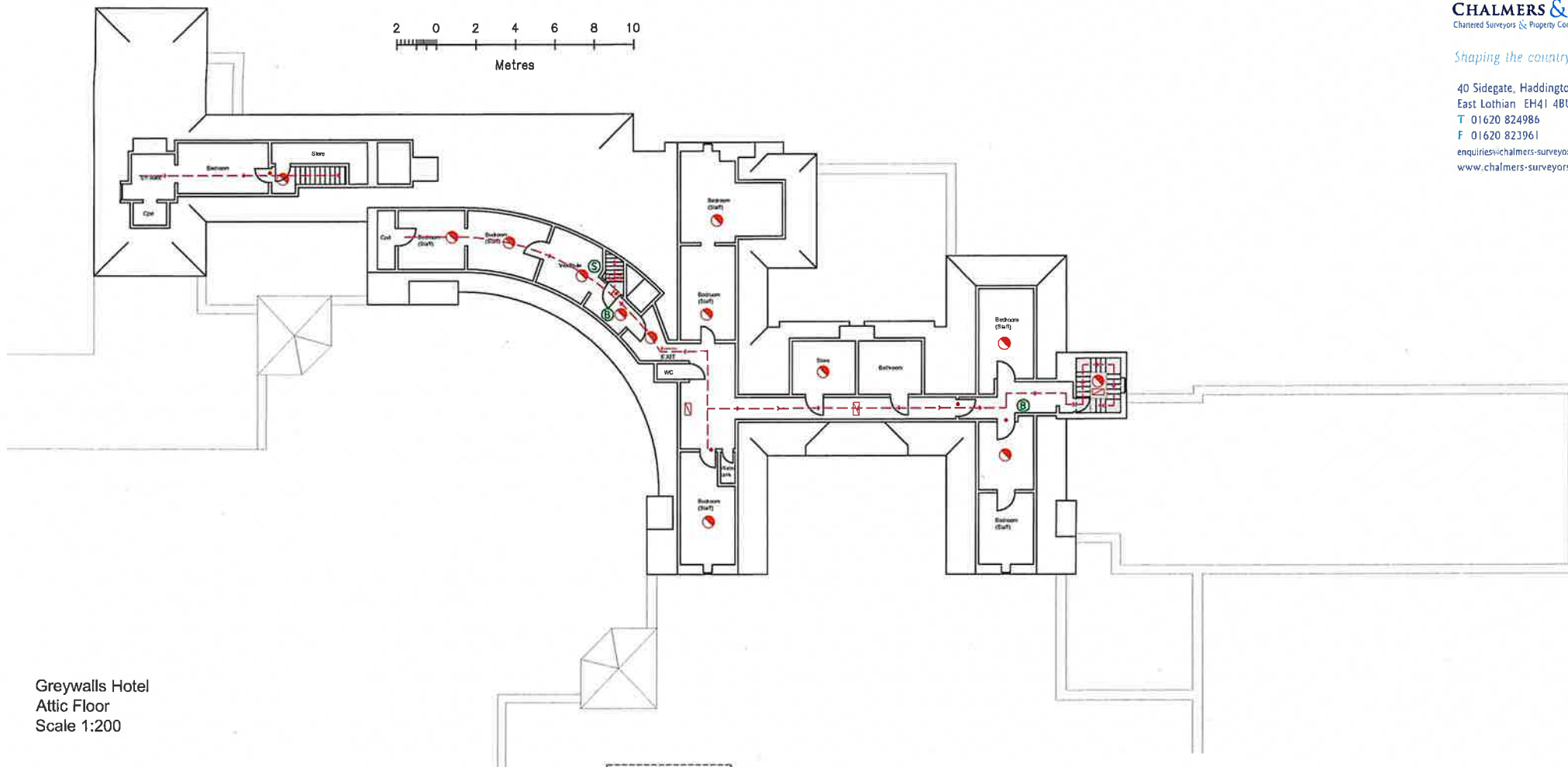
- Fire Extinguisher
- Smoke Detector
- Heat detector
- 30 min. fire door on self closer
- 60 min. fire door on self closer
- Break Glass
- Sounder
- Emergency Exit Sign
- Lit Emergency Exit Sign, 3 hour maintained.
- Luminaires :
3 hour non-maintained (Unlicensed areas)
3 hour maintained (Licensed areas)
- 60 Min. fire resistant, Pilkington Pyroshield

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Fire Warning System to comply with BS 5839:Part 1:2002
Emergency Lighting system to comply with BS 5266:Part 1: 2005 (Category Maintained 120).
Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000
All Signs and Notices to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002
The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match Ignitability test specified in British Standard 5852: 2006

Job Title:	Greywalls Hotel	Scale:	1:200	REV:	DATE	BY
Drawing Title:	Gate House Accommodation	Drawing no.:	05			
Drawn By:	FJS	Drawing Issue:	Licensing 11.11.08	Revisions		

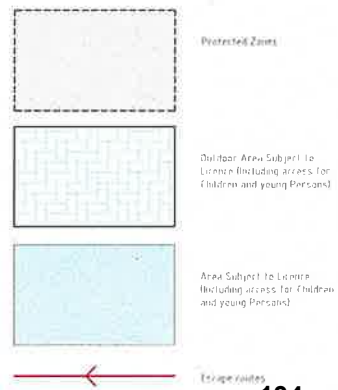


Greywalls Hotel
Attic Floor
Scale 1:200

LEGEND :

- ⊕ Fire Extinguisher
 - ☉ Smoke Detector
 - ⊕ Heat detector
 - 30 min. fire door on self closer
 - ◆ 60 min. fire door on self closer
 - Ⓟ Break Glass
 - Ⓢ Sounder
- EXIT Emergency Exit Sign
 - EXIT Lit Emergency Exit Sign. 3 hour maintained.
 - ☒ Luminaires :
3 hour non-maintained (Unlicensed areas)
3 hour maintained (Licensed areas)
 - 60 Min. fire resistant, Pilkington Pyroshield

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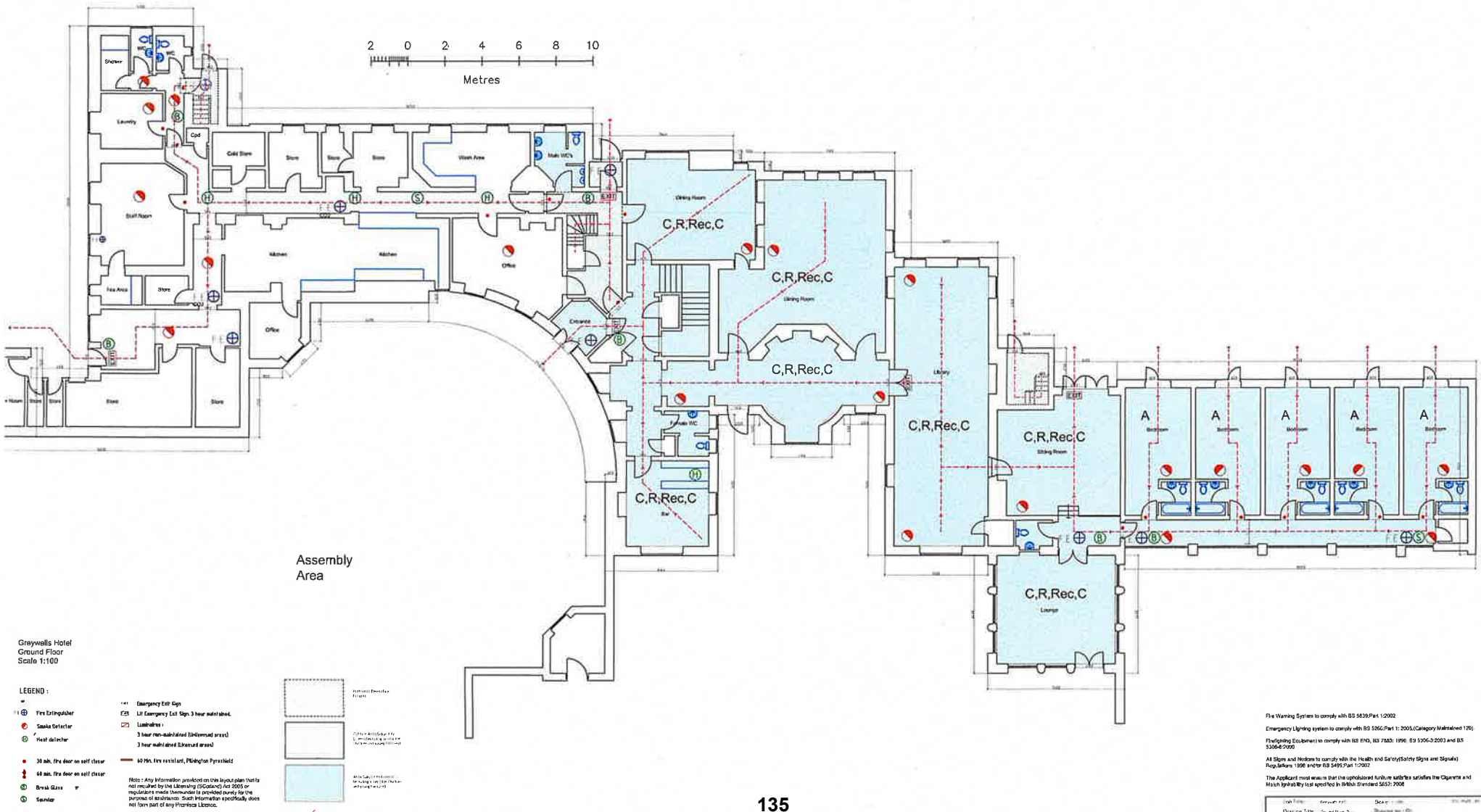
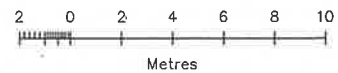
- Fire Warning System to comply with BS 5839:Part 1:2002
- Emergency Lighting system to comply with BS 5266:Part 1: 2005.(Category Maintained 120).
- Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000
- All Signs and Notices to comply with the Health and Safety(Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002
- The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match ignitability test specified in British Standard 5852: 2006

Job Title:	Greywalls Hotel	Scale: 1:200	REV: DATE : BY
Drawing Title:	Attic Floor Plan	Drawing no.: 03	
Drawn By:	FJS	Drawing Issue: Licensing 11.11.08	Revisions

Legend:
 A - Accommodation
 C - Conference Facilities
 R - Restaurant Facilities
 Rec - Recreational Use (Workshops, Parties, Birthdays)
 C, Cld or Group meetings
 RM - Reception/Reception
 LP - Live Performances
 P - Pubs
 F - Indoor/Outdoor Sports
 T - Tabled Areas
 O - Outside Dining

Room Occupancy Public Areas:	
Dining room A	20
Dining room B	40
Breakfast Bar	34
Lounge	38
Library	17
Sitting Room	46
Total	235
Economic Ground Floor	10
Bedroom First Floor	21
Bedrooms - Ground Floor	10
Bedrooms - Garden House	2
Total	43
Concluded Total	298

CHALMERS & CO
 Chartered Surveyors & Fire Risk Assessors
 45 Selwyn Way, Wokingham, RG40 3EJ
 01353 622100
 01353 622101
 www.chalmersandco.co.uk



Graywells Hotel
 Ground Floor
 Scale 1:100

LEGEND:

- Fire Extinguisher
- Smoke Detector
- Heat detector
- 30 min. fire door on self closer
- 60 min. fire door on self closer
- Break Glass
- Sounder
- Emergency Exit Sign
- 3 hour non-maintained (3 hour maintained)
- 3 hour non-maintained (3 hour maintained)
- 3 hour non-maintained (3 hour maintained)
- 30 min. fire resistant, Pilkington Pyroshield

Note: Any information provided on this layout plan that is not required by the Licensing (Scotland) Act 2005 or regulations made thereunder is provided purely for the purpose of assistance. Such information specifically does not form part of any Fireworks Licence.

The Warning System to comply with BS 5839 Part 1:2002
 Emergency Lighting system to comply with BS 5266 Part 1:2005 (Category Maintained 170)
 Firefighting Equipment to comply with BS EN3, BS 7243:1996, BS 5266-3:2003 and BS 5266-2:2002
 All Signs and Notices to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and/or BS 5499 Part 1:2002
 The Applicant must ensure that the up-to-date fire risk assessment satisfies the Fireworks and Match Ignition by test specified in British Standard BS527:2008

Drawn By: [Name] Scale: 1:100 Date: [Date]
 Drawing Title: [Title] Drawing No: [No]
 Drawn By: [Name] Drawing Scale: 1:100 Date: [Date]

Greywalls Hotel
Garden Outhouse Accomodation
Scale 1:100

CHALMERS & CO
Chartered Surveyors & Property Consultants

Shaping the countryside

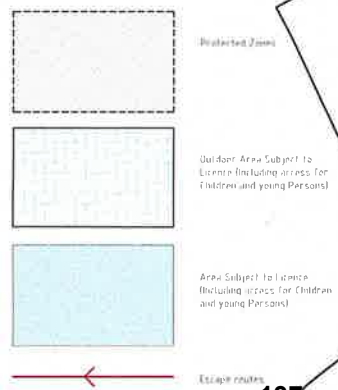
40 Sidegate, Haddington,
East Lothian EH41 4BU
T 01620 824986
F 01620 823961
enquiries@chalmers-surveyors.com
www.chalmers-surveyors.com



LEGEND :

- FE ⊕ Fire Extinguisher
- ⊙ Smoke Detector
- ⊕ Heat detector
- 30 min. fire door on self closer
- ◆ 60 min. fire door on self closer
- ⓑ Break Glass
- Ⓢ Sounder
- EXIT Emergency Exit Sign
- EXIT Lit Emergency Exit Sign, 3 hour maintained.
- ☐ Luminaires :
3 hour non-maintained (Unlicensed areas)
3 hour maintained (Licensed areas)
- 60 Min. fire resistant, Pilkington Pyroshield

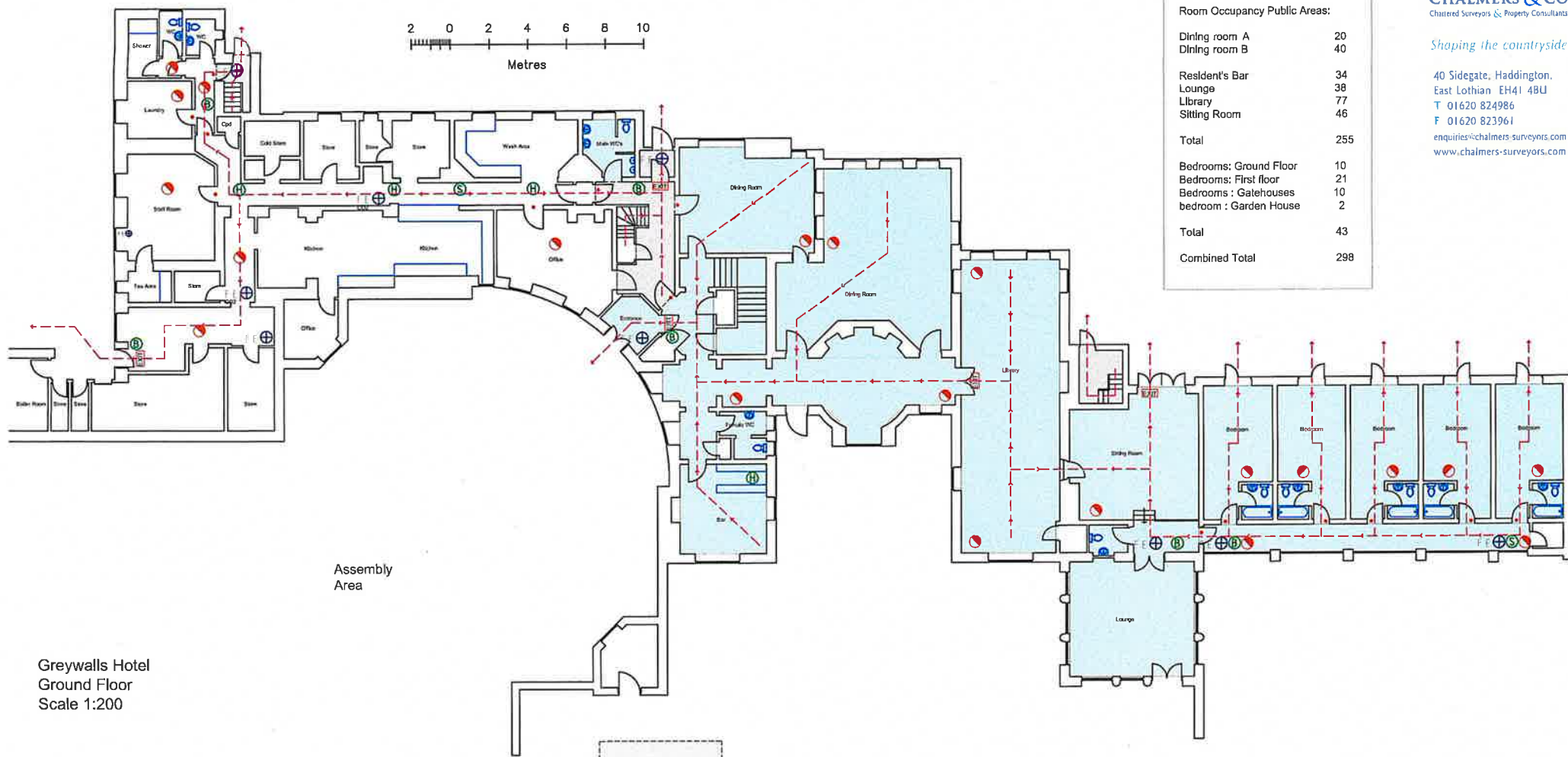
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Fire Warning System to comply with BS 5839:Part 1:2002
Emergency Lighting system to comply with BS 5266:Part 1: 2005.(Category Maintained 120).
Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000
All Signs and Notices to comply with the Health and Safety(Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002
The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match Ignitability test specified in British Standard 5852: 2006

Job Title:	Greywalls Hotel	Scale:	1:200	REV:	DATE:	BY:
Drawing Title:	Garden House	Drawing no.:	06			
Accommodation		Drawing Issue:	3	11.11.08		Revisions
Drawn By:	FJS					

Room Occupancy Public Areas:	
Dining room A	20
Dining room B	40
Resident's Bar	34
Lounge	38
Library	77
Sitting Room	46
Total	255
Bedrooms: Ground Floor	10
Bedrooms: First floor	21
Bedrooms : Gatehouses	10
bedroom : Garden House	2
Total	43
Combined Total	298

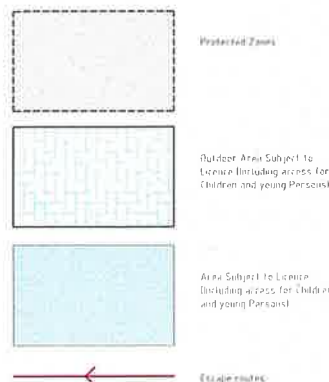


Greywalls Hotel
Ground Floor
Scale 1:200

LEGEND :

- ⊕ Fire Extinguisher
 - Smoke Detector
 - ⊕ Heat detector
 - 30 min. fire door on self closer
 - 60 min. fire door on self closer
 - ⊕ Break Glass
 - ⊕ Sounder
- EXIT Emergency Exit Sign
 - EXIT Lit Emergency Exit Sign, 3 hour maintained.
 - ⊕ Luminaires :
3 hour non-maintained (Unlicensed areas)
3 hour maintained (Licensed areas)
 - 60 Min. fire resistant, Pilkington Pyroshield

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Fire Warning System to comply with BS 5839:Part 1:2002

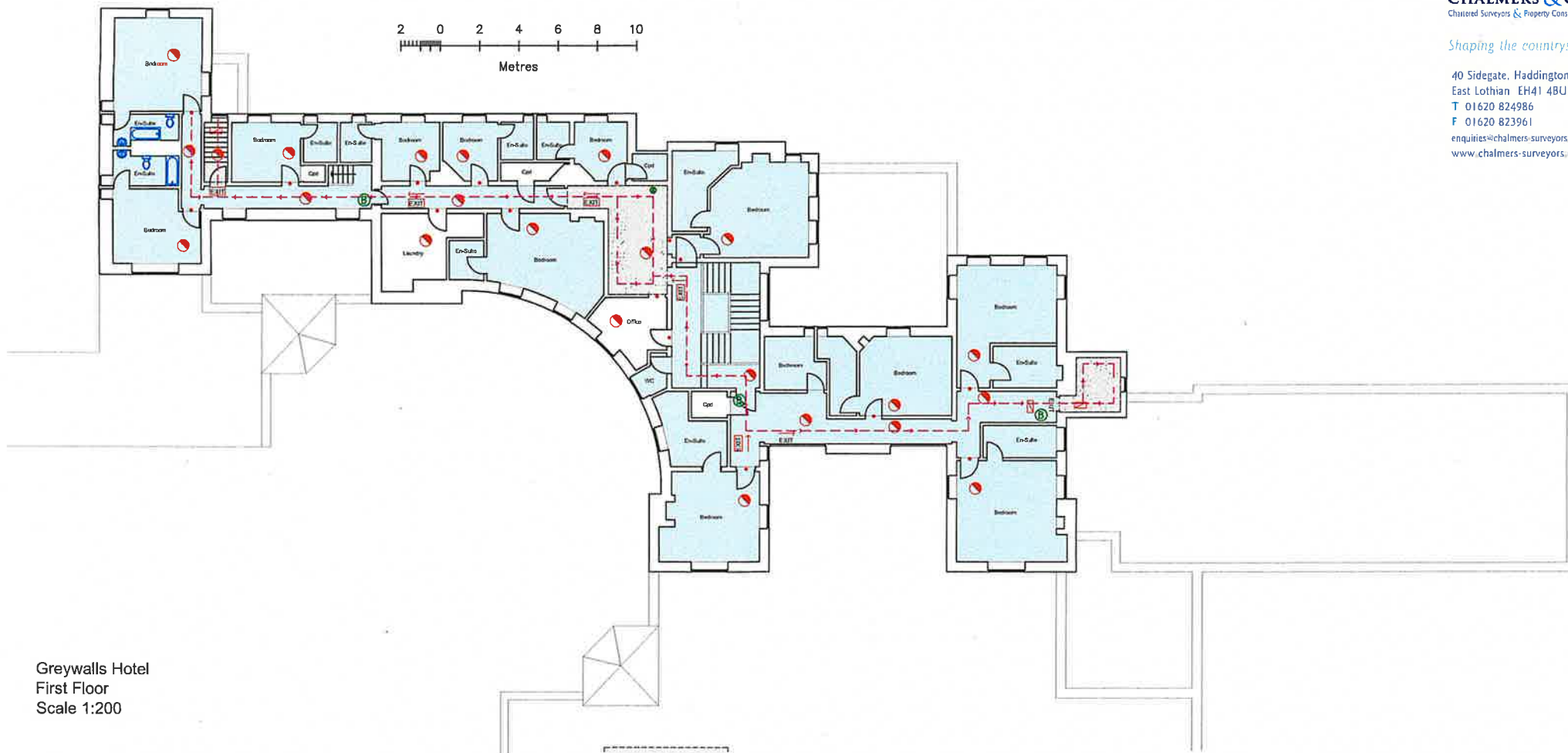
Emergency Lighting system to comply with BS 5266:Part 1: 2005.(Category Maintained 120).

Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000

All Signs and Notices to comply with the Health and Safety(Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002

The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match Ignitability test specified In British Standard 5852: 2006

Job Title:	Greywalls Hotel	Scale:	1:200	REV: DATE :	BY
Drawing Title:	Ground Floor Plan	Drawing no.:	01		
Drawn By:	FJS	Drawing Issue:	Licensing 11.11.08	Revisions	



Greywalls Hotel
First Floor
Scale 1:200

LEGEND :

⊕ Fire Extinguisher

⊙ Smoke Detector

⊕ Heat detector

● 30 min. fire door on self closer

◆ 60 min. fire door on self closer

⊕ Break Glass

⊕ Sounder

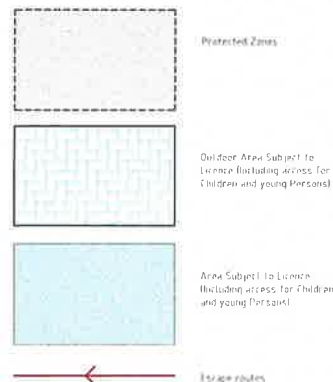
EXIT Emergency Exit Sign

EXIT Lit Emergency Exit Sign, 3 hour maintained.

⊕ Luminaires :
3 hour non-maintained (Unlicensed areas)
3 hour maintained (Licensed areas)

— 60 Min. fire resistant, Pilkington Pyrosheild

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Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000

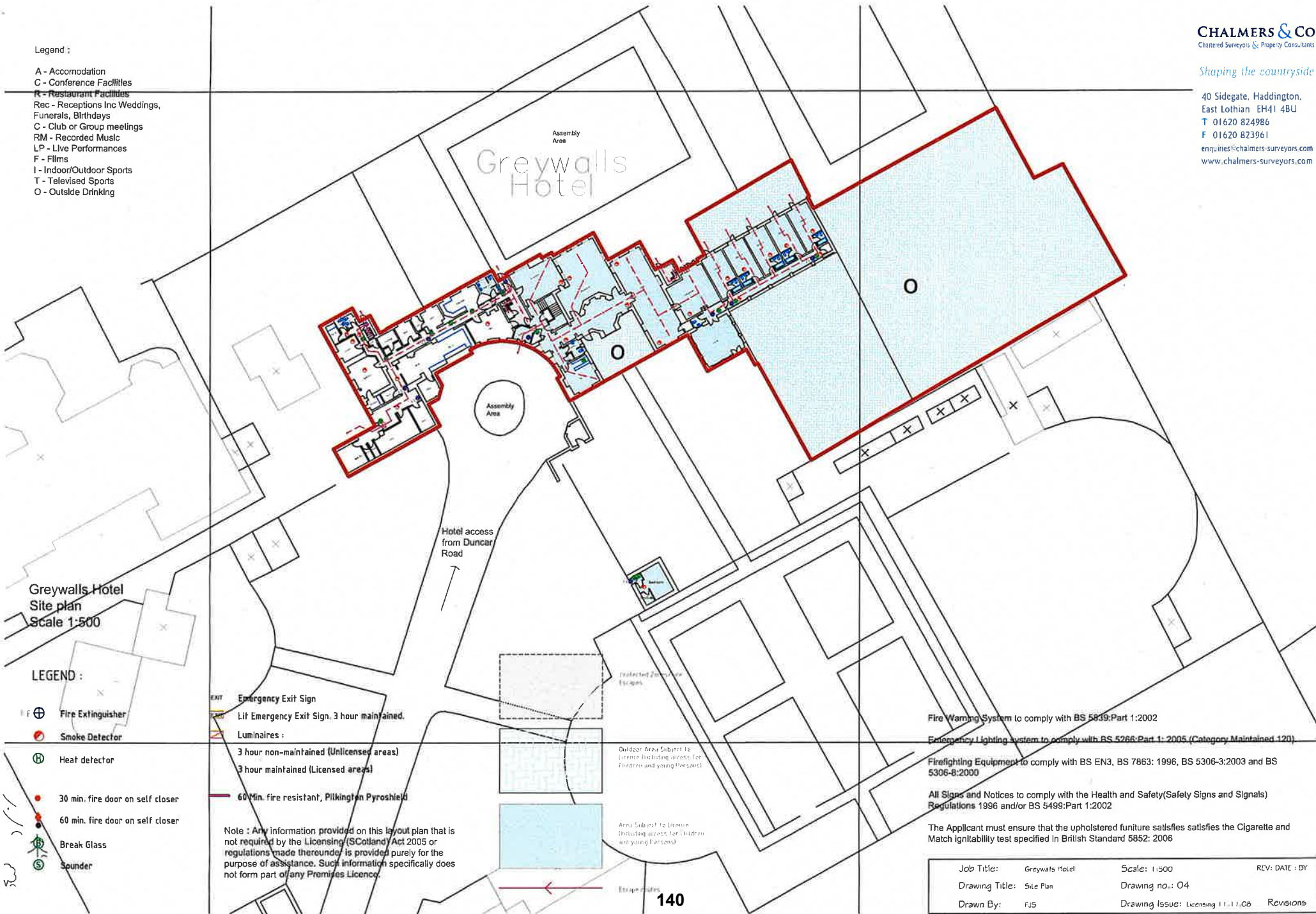
All Signs and Notices to comply with the Health and Safety(Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002

The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match Ignitability test specified in British Standard 5852: 2006

Job Title:	Greywalls Hotel	Scale:	1:200	REV:	DATE :	BY
Drawing Title:	First Floor Plan	Drawing no.:	O2			
Drawn By:	FJS	Drawing Issue:	Licensing 11.11.08	Revisions		

Legend :

- A - Accommodation
- C - Conference Facilities
- R - Restaurant Facilities
- Rec - Receptions Inc Weddings, Funerals, Birthdays
- C - Club or Group meetings
- RM - Recorded Music
- LP - Live Performances
- F - Films
- I - Indoor/Outdoor Sports
- T - Televised Sports
- O - Outside Drinking



Greywalls Hotel
Site plan
Scale 1:500

LEGEND :

- | | |
|---|---|
| <ul style="list-style-type: none"> Fire Extinguisher Smoke Detector Heat detector 30 min. fire door on self closer 60 min. fire door on self closer Break Glass Sounder | <ul style="list-style-type: none"> Emergency Exit Sign Lit Emergency Exit Sign, 3 hour maintained. Luminaires : 3 hour non-maintained (Unlicensed areas) 3 hour maintained (Licensed areas) 60 Min. fire resistant, Pilkington Pyroshield |
|---|---|

Note : Any information provided on this layout plan that is not required by the Licensing (Scotland) Act 2005 or regulations made thereunder is provided purely for the purpose of assistance. Such information specifically does not form part of any Premises Licence.

Fire Warning System to comply with BS 5839:Part 1:2002

Emergency Lighting system to comply with BS 5266:Part 1: 2005 (Category Maintained 120)

Firefighting Equipment to comply with BS EN3, BS 7863: 1996, BS 5306-3:2003 and BS 5306-8:2000

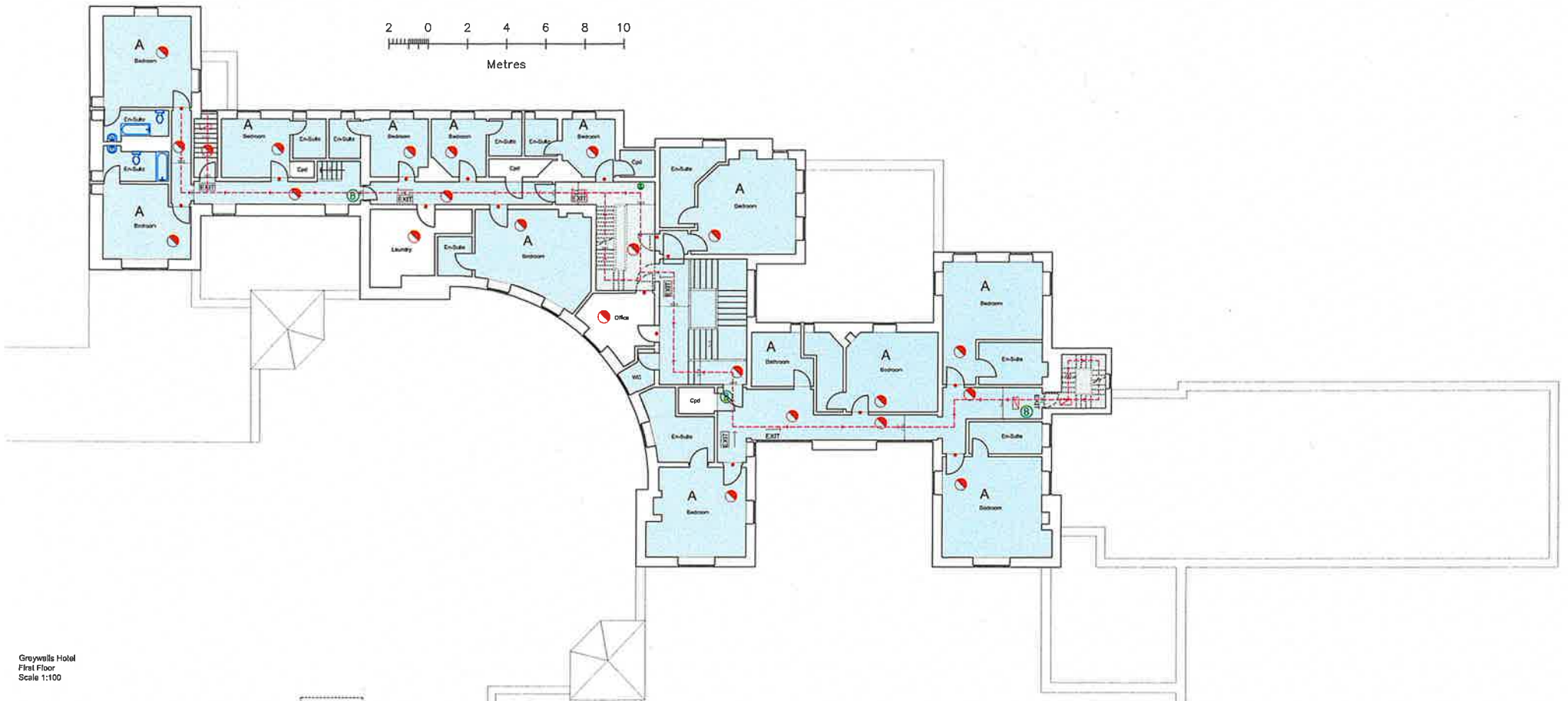
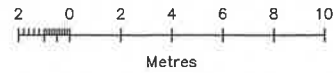
All Signs and Notices to comply with the Health and Safety(Safety Signs and Signals) Regulations 1996 and/or BS 5499:Part 1:2002

The Applicant must ensure that the upholstered furniture satisfies satisfies the Cigarette and Match ignitability test specified in British Standard 6852: 2006

Job Title:	Greywalls Hotel	Scale:	1:500	REV:	DATE	BY
Drawing Title:	Site Plan	Drawing no.:	O4			
Drawn By:	FJS	Drawing Issue:	Licensing 11.11.06	Revisions		

Legend:

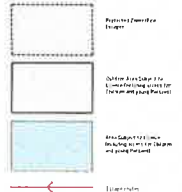
- A - Accommodation
- C - Conference Facilities
- R - Restaurant Facilities
- Res - Reception Inc Woodruff
- Cur - Curio Cabinets
- Cl - Club or Group meetings
- HL - Reception Hotel
- LP - Live Performance
- PI - Pubs
- I - Indoor/Outdoor Sports
- T - Tailored Sports
- O - Outside Dining



Greywell Hotel
 First Floor
 Scale 1:100

LEGEND:

- ☉ Fire Callpoint
- ⊙ Smoke Detector
- ⊙ Heat detector
- ☑ 30 min. fire door on self closer
- ☑ 60 min. fire door on self closer
- ☑ Break Glass
- ☑ Sounder
- ☑ Emergency Call Sign
- ☑ 1st Emergency Exit Sign 3 hour rated glass
- ☑ 2 hour fire resistant (fiberglass mesh) 3 hour fire-rated (fiberglass mesh)
- ☑ 60 Min. fire resistant, Pilkington Pyroshield



Note: Any information provided on this layout plan that is not required by the Licensing (Scotland) Act 2005 or regulations made thereunder is provided purely for the purpose of assistance. Such information specifically does not form part of any Planning Licence.

Fire Warning System to comply with BS 5839 Part 1:2002
 Emergency Lighting system to comply with BS 5268 Part 1: 2003 (Category Walkway 100)
 Fire Fighting Equipment to comply with BS 6241, BS 7262:1996, BS 5306-3:2003 and BS 5306-4:2000
 All Signs are subject to comply with the Health and Safety (Signs and Signals) Regulations 1996 and/or BS 5395 Part 1:2002
 The Applicant must ensure that the upholstered furniture complies with the appropriate and Match Ignitability test specified in British Standard BS57: 2008

Job Title	Project Name	Scale	Rev. Date
Drawing Title	Client Name	Drawing No./Rev.	
Drawn By	Checked By	Checked By	Reviewed



**SCOTTISH BORDERS
LICENSING BOARD**

PERSONAL LICENCE
SB/LIQ/12316

NAME: IAN GRAY
EXPIRY DATE: 23 FEBRUARY 2026

The holder of this personal licence is authorised to sell or supply alcohol in accordance with the Licensing (Scotland) Act 2005 as amended.



Council Headquarters, Newtown St Boswells, Melrose,
TD6 0SA Tel: 01835 826662
E-mail: liquorandlicensing@scotborders.gov.uk



SCOTTISH BORDERS LICENSING BOARD

Licensing (Scotland) Act 2005

SCHEDULE 1
PERSONAL LICENCE

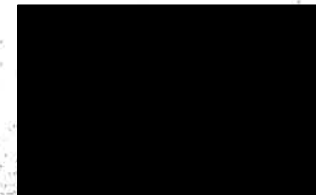
The holder of this licence is qualified and permitted to sell alcohol under the terms of the Licensing (Scotland) Act 2005.

Licence Number

SB/LIQ/12316

Name and address of licence holder

IAN GRAY



Expiry date **23 FEBRUARY 2026**



Licensing Officer

ANNEX A

Training Record

<i>Dates of Training</i>	<i>Title of Course completed</i>	<i>Awarding/ Accrediting Body</i>	<i>Level attained</i>
22/01/2016	Scottish Certificate for Personal Licence Holders at SCQF Level 6	BIAB Scotland	Pass
25/11/2022	Scottish Certificate for Personal Licence Holders at SCQF Level 6	Highfield	Pass

ANNEX B

Convictions for Relevant and Foreign Offences

<i>Offence</i>	<i>Court</i>	<i>Date</i>	<i>Penalty</i>

ANNEX C

Endorsements

<i>Reason for Endorsement</i>	<i>Name of Licensing Board</i>	<i>Date of Commencement</i>	<i>Expiry date</i>

Date: 18th September 2024



[Redacted]

Carlo Grilli
CLERK OF THE LICENSING BOARD

[Redacted]

John Muir House
Haddington
East Lothian
EH31 3HA
licensing@eastlothian.gov.uk

Executor for the Estate of [Redacted]

Licensing (Scotland) Act 2005
Section 28 – Period of effect of premises licence
Death of Premises Licence Holder
Premises EL0180 Greywalls Hotel, Duncur Road, Gullane, East Lothian,
EH31 2EG

I write to you in relation to the above premises licence and recent communication. It has now been established through communication with Nikki Gillies that the current premises licence holder [Redacted] is deceased. The date of death has been established to be 22nd February 2020.

In terms of section 28(1) of the Licensing (Scotland) Act 2005. A premises licence ceases to have effect on the occurrence of any of the events mentioned in subsection (5). One of these events being the premises licence holder, being an individual dies.

No notification of the premises licence holder's death was made to East Lothian Licensing Board and no transfer application was made by the executor or personal representative within 28 days of his death as per section 28(2) of the Act.

Therefore, the premises licence ceased to take effect on **22nd February 2020**.

I understand that the premises has continued to make sales of alcohol until today which is an offence under Section 1 of the Act. Police Scotland have been informed of the circumstances.

I guide you to urgently seek independent legal advice on this matter.

Yours faithfully

[Redacted Signature]

Carlo Grilli Clerk to the Licensing Board

eastlothian.gov.uk

EAST LoTHIAN COUNCIL

LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 20th September 2024

Subject: LICENSING (SCOTLAND) ACT 2005

OCCASIONAL LICENCE APPLICATION(S) OCC661-666/24

IAN GRAY - GREYWALLS HOTEL, DUNCUR ROAD, GULLANE, EAST LoTHIAN, EH31 2EG

The applicant is Ian Gray who is a personal licence holder and General Manager at the Hotel. Application has been made for 6 occasional licences running consecutively from 27th September – 19th December 2024 as follows:

OCC661/24 – 27 September – 10 October 2024

OCC662/24 – 11 October – 24 October 2024

OCC663/24 – 25 October – 7 November 2024

OCC664/24 – 8 November – 21 November 2024

OCC665/24 – 22 November – 5 December 2024

OCC666/24 – 6 December – 19 December 2024

The applications request on and off sales all of which are within policy hours.

This premises previously held a premises licence. On 18th September 2024, it was established that the premises licence holder was deceased with the date of death being 22nd February 2020. No notification of the premises licence holder's death was made to the Licensing Board and no transfer of the premises licence took place within 28 days of his death by the executor of his estate. As such the premises licence ceased to take effect under Section 28 of the Act on 22nd February 2020.

On 18th September 2024, I visited the premises with a letter from the Clerk to the Licensing Board (submitted within board papers) outlining the premises licence had ceased and asked that all sales cease immediately. This request was complied with. Unfortunately, alcohol sales had continued at the premises until this visit. This 4 years, 7 months period of unlicensed sales has been reported to Police Scotland, Divisional Licensing Department.

On my visit to the premises, I spoke with the General Manager, Ian Gray, and informed him of the circumstances. I found him to be very professional and competent. He displayed good knowledge of the Licensing (Scotland) Act 2005 and the requirements it places on personal licence holders and premises managers.

As a result of the circumstances, I refer the applications to the Licensing Board for determination.

Licensing Standards Officer

Licensing

From: Donna Pearey <Donna.Pearey@scotland.police.uk>
Sent: 20 September 2024 13:06
To: Licensing
Subject: OCC LIC APP- ON AND OFF SALES - GREYWALLS - 27/09/2024 - 10/10/2024
Attachments: OCCASIONAL LICENCE APPLICATION 27 SEPT- 10 OCT
2024(73048066.1)_CPCHECKED.PDF

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

OCC LIC APP- ON AND OFF SALES - GREYWALLS - 27/09/2024 - 10/10/2024 THERE ARE NO POLICE OBJECTIONS

20/09/2024

Your Ref: GREYWALLS
Our Ref: 861710

The Clerk of the Licensing Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA



Gregg Banks
Chief Superintendent
Divisional Commander
The Lothians and Scottish Borders Division
Dalkeith Police Station
Newbattle Road
EH22 3AX

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005
OCCASIONAL LICENCE APPLICATIONS
PREMISES: GREYWALLS HOTEL, DUNCUR ROAD, GULLANE, EAST
LOTHIAN, EH31 2EG.
APPLICANT: IAN GREY, [REDACTED]**

I refer to the above applications and in terms of Section 58(1)(b)(ii) of the Licensing (Scotland) Act 2005, I make the following representation:

It has been brought to police attention that the licence holder for this premises, [REDACTED], died on the 22nd of February 2020 and that no licence transfer took place within the allowed 28 days meaning the licence ceased to exist. In essence, the premises has traded since that time without a licence.

This has only just been brought to the attention of police so no enquiries have taken place at this time to establish whether or not this matter should be taken forward criminally.

This representation is submitted for your attention in consideration of this application.

Yours faithfully

[REDACTED]

OFFICIAL

Gregg Banks
Chief Superintendent

For enquiries please contact the Licensing Department.