



## **NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE**

**TUESDAY 17 SEPTEMBER 2024, 10AM  
VIA THE DIGITAL MEETINGS FACILITY**

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### **Agenda of Business**

#### **Apologies**

#### **Declarations of Interest**

*Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.*

1. Minutes of the Audit & Governance Committee meeting:
  - a. 11 June 2024 (for approval) **(page 1 – 2)**
  - b. 17 June 2024 (for approval) **(page 3 – 14)**
2. Internal Audit Report - September 2024 – Report by the Service Manager - Internal Audit **(page 15 – 35)**
3. Revised Audit Plan 2024/25 – Report by the Service Manager – Internal Audit **(page 37 – 44)**
4. Audit Committee Self-evaluation – Report by the Service Manager – Internal Audit **(page 45 – 56)**
5. Housing Annual Assurance Statement - Report by the Executive Director for Place **(page 57 – 72)**
6. Housing Risk Register – Report by the Chief Executive **(page 73 – 78)**
7. Brunton Theatre Trust – Report by Team Manager Arts **(page 79 – 84)**
8. Financial Management Code – Update – Report by Head of Finance **(page 85 – 105)**

**Monica Patterson  
Chief Executive  
John Muir House**

**Haddington**  
**10 September 2024**