

23/8

OCC 250/24.
PC, LSO 8/4.
Adv 12/4.



Occasional Licence Application Form
EAST LoTHIAN LICENSING BOARD

3b

Before completing this form please read the guidance notes.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)
Premises licence number (if applicable)
Personal licence number (if applicable)
Name of voluntary organisation (if applicable)

EL 503

2. PERSONAL DETAILS	
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname	THOMPSON
Forenames	SUSAN ANNE
[REDACTED]	
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES	
[REDACTED]	
Post town	[REDACTED]
TELEPHONE NUMBERS	
Daytime	[REDACTED]
Evening	[REDACTED]
Mobile	[REDACTED]
FAX NUMBER	[REDACTED]
E-MAIL ADDRESS	[REDACTED]
3. THE PREMISES	
Description of premises	
Shop, Post office, Cafe, Coffee in kitchen	
Description of activities to be carried on in the premises ⁷³ (including number of persons expected to attend)	

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Selling various goods and services
Plus alcohol for on and off
Sale premises

Full postal address of premises which this application refers to

THOMSON'S OF TRANENT
22 B WINTON PLACE
TRANENT EU33 1AE

4. DURATION OF LICENCE

From: 23/8/24

To: 5/9/24

5. Is alcohol to be sold on & off the premises YES/NO* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-* delete as appropriate

Times for sale of alcohol for consumption on premises

MON - WED 11am - 11pm
THUR - SAT 11am - 1am
SUNDAY 11am - 12pm

Times for sale of alcohol for consumption off premises

10am - 10pm

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

N/A

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry

0 - 17 years

Times at which children or young persons permitted entry

~~5pm - 11pm~~
11am - 10pm

Parts of premises to which children or young persons permitted entry

ALL AREAS EXCEPT 1st floor
bar counter

7. CHECKLIST

I have - Please tick for yes

SIGNATURE AND DECLARATION BY APPLICANT DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature		Date	25/3/24
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EAST LoTHIAN COUNCIL

LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 15th April 2025

Subject: LICENSING (SCOTLAND) ACT 2005

OCCASIONAL LICENCE APPLICATION(S) OCC250-253/24

**SUSAN THOMSON FOR THOMSON'S OF TRANENT, 22B WINTON PLACE, TRANENT,
EAST LoTHIAN, EH33 1AE**

The applicant is Susan Thomson who is a personal licence holder. Application has been made for 4 occasional licences at Thomson's of Tranent detailed in this report.

On 29th August 2019 a provisional premises licence was granted to the Partnership of George Thomson and Susan Thomson.

On 24th August 2023, Mr and Mrs Thomson applied for an extension to the provisional premises licence citing reasons that there were complications with getting the section 50 certificate from building standards which was granted by the Board for a period of 1 year until 28th August 2024. To date the provisional premises licence has not been confirmed.

As per section 45 (3) of the Act - A premises licence issued in respect of any such premises does not take effect unless and until it is confirmed by the Licensing Board which issued it in accordance with section 46.

For the premises to operate and make sales of alcohol there requires to be a valid occasional licence. The current provisional licence having already been extended expires on 28th August 2024. By this date the Board will have granted occasional licences for this premises to trade for 5 years.

The applications that have been received below are for after the expiry of the provisional premises licence:

OCC250/24 – 23rd August – 5th September 2024, on sales and off sales

OCC251/24 – 6th September – 19th September 2024, on sales and off sales

OCC252/24 – 20th September – 3rd October 2024, on sales and off sales

OCC253/24 – 4th October – 17th October 2024, on sales and off sales

Occasional licences that have fallen in the period where the provisional premises licence has been current have been granted on delegated powers since Mrs Thomson's last appearance at the Licensing Board in September 2023.

I refer the Board to the following section of the Statement of Licensing Policy:

24.2 Premises granted a provisional premises licence will only be permitted to sell alcohol when granted an occasional licence. Applications for occasional licences where there is a provisional premises licence, will be granted on delegated powers for a duration of 12 months. Following this period if the licence has not been confirmed the occasional applications will be required to be heard by the Licensing board and the applicant is expected to give an update on progress and an indication as to when the provisional premises licence will be confirmed. Should a report be received from the Licensing Standards Officer or Police at any time, the occasional licence application(s) will not be granted on delegated powers and will be required to be heard by the Licensing Board.

The Licensing Board has received no update about any progress made to confirm the provision premises licence.

The following is taken from the minutes of the Licensing Board held on 24th August 2023 in relation to the extension of the provisional premises licence which was granted for 12 months:

Mr Thomson spoke to the request. He explained that the building warrant had not yet been completed, as originally, the shop side in the conservation area had been expected to be completed at roughly the same time as the other part of the building. Therefore, one part of the licence was within the conservation area where business had been operating for four years, but the other part in the main hall had been delayed multiple times. Within the last two months, the building warrant had been split to take away the second restaurant and bar area; with these changes, it was hoped that the building warrant could be completed within the next couple of months. An amended planning application had now been submitted which showed the restaurant and bar area as being deleted. This had been replaced with another four flats to add to the 24 flats being built for the local authority and a housing association. He would work with building control to hopefully conclude the work within the next couple of months.

On enquiry with the building standards department, I was informed that the building warrant for the works expired in February 2024 and that no completion certificate was requested prior to the expiry. Given the length of time the premises has been operating this way, and information previously heard from Mr George Thomson about the premises, including issues obtaining a section 50 certificate from Building Standards, and continued building work required, I refer the applications to the Board to determine if the applicant is able uphold the licensing objectives in particular protecting public safety at this location.

Licensing Standards Officer

Licensing

From: Natasha Gregory <Natasha.Gregory@scotland.police.uk>
Sent: 11 April 2024 10:20
To: Licensing
Subject: REF ~~251~~ 250
Attachments: OCC~~25124~~ - APP.PDF

250/24

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NPO