

**REPORT TO:** East Lothian Council

**MEETING DATE:** 25 June 2024

**BY:** Executive Director for Council Resources

**SUBJECT:** Submissions to the Members' Library Service,  
8 April – 9 June 2024

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## **1 PURPOSE**

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

## **2 RECOMMENDATIONS**

- 2.1 Council is requested to note the reports submitted to the Members' Library Service between 8 April and 9 June 2024, as listed in Appendix 1.

## **3 BACKGROUND**

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation or officers in conjunction with Councillors, or
  - (b) background papers linked to specific committee reports.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

## **4 POLICY IMPLICATIONS**

- 4.1 None

## **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – None  
6.2 Personnel – None  
6.3 Other - None

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Council's Standing Orders – 3.4

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|----------------------|--|
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| <b>DATE</b>          | 10 June 2024   |

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD  
8 April – 9 June 2024**

| <b>Reference</b> | <b>Originator</b>                        | <b>Document Title</b>   | <b>Access</b> |
|------------------|--|---|---------------|
| 40/24            | Executive Director for Council Resources | Deletion of Funded post of Child Healthy Lifestyle Co-ordinator   | Private       |
| 41/24            | Executive Director for Council Resources | Staffing Report for the Joint Evaluation of Strategic Planning and Performance Officer  | Private       |
| 42/24            | Executive Director for Place             | East Lothian Play Sufficiency Play Assessment: Technical Report and Appendices (2 files)  | Public        |
| 43/24            | Head of Development                      | SOLE External Evaluation Report Year 1  | Public        |
| 44/24            | Head of Development                      | East Lothian Local Economy Strategy – Evidence Paper  | Public        |
| 45/24            | Head of Infrastructure                   | Grant of Servitude Rights to Connect to a Drainage Pipe at Dunbar Industrial Estate   | Private       |
| 46/24            | Head of Infrastructure                   | Lease for Units at Newhailes Industrial Estate, Musselburgh   | Private       |
| 47/24            | Head of Infrastructure                   | Haddington Flood Protection Scheme – Update   | Public        |
| 48/24            | Head of Development                      | Routes4Communities Report   | Public        |
| 49/24            | Executive Director for Council Resources | Staffing Report for the Review of Remit and Change of Job Title of the Communication and Engagement Officer Post to Equalities and Engagement Officer | Private       |
| 50/24            | Executive Director for Council Resources | ELC Procurements for Q4 23_24   | Public        |
| 51/24            | Head of Infrastructure                   | Sale of Commercial Property, Haddington   | Private       |
| 52/24            | Head of infrastructure                   | Sale of Commercial Property, Dunbar   | Private       |
| 53/24            | Head of Finance                          | Bad Debt & Credit Balance Write Offs Q3-Q4 2023-2024  | Public        |
| 54/24            | Head of Infrastructure                   | Sale of Industrial Units, Wallyford   | Private       |
| 55/24            | Executive Director for Council Resources | Service Review Report – SDR Review Officer  | Public        |
| 56/24            | Head of Corporate Services               | Establishment Changes for April 24  | Private       |
| 57/24            | Executive Director for Place             | Proposed Tree and Woodland Strategy for East Lothian – Appendices A - F   | Public        |
| 58/24            | Executive Director for Place             | Proposed Tree and Woodland Strategy for East Lothian - Supporting Papers  | Public        |
| 59/24            | Head of Infrastructure                   | Decriminalised Parking Enforcement Contract Procurement Recommendation  | Public        |
| 60/24            | Chief Planning Officer                   | Development Plan Scheme No 15 (2023)  | Public        |
| 61/24            | Executive Director for Place             | Service Review – Housing Assets & Compliance  | Private       |
| 62/24            | Head of Infrastructure                   | Proposed Roof Finishes Replacement at John Muir House, Haddington   | Private       |

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|-------|--|--|---------|
| 63/24 | Head of Communities                      | Fisherrow Centre - Capital Improvements and Cessation of Service Level Agreement | Private |
| 64/24 | Head of Corporate Support                | Quarterly Customer Feedback Report   | Public  |
| 65/24 | Executive Director for Council Resources | Service Review Report – Strategy & Operations Team, Education Services           | Private |
| 66/24 | Executive Director for Council Resources | Creation of Biodiversity Assistant   | Private |

9 June 2024