

Musselburgh
Area Partnership

**Minutes of Musselburgh Area Partnership Meeting
Monday 2nd October 2023, 7pm – 9pm
Musselburgh East Community Learning Centre**

Members (and substitute members) present:

Gaynor Allen, Chair (GA)
Alister Hadden, Vice Chair (AH)
Cllr. Cher Cassini, Elected Member (CC)
Cllr. Shona McIntosh, Elected Member (SM)
Margaret Stewart, Musselburgh & Inveresk CC (MS)
Tanya Morrison, Whitecraig Community Council (TM)
Barry Turner, Musselburgh Conservation Society (BT)
Linda Finlayson, Beach Lane TRA (LF)
Shona Blakeley, Musselburgh Grammar School Parent Council (SB)
Natasha McInninie, Bridges Project (NM)
Christine Shaffer, Levenhall TRA (CS)
Emma Stewart, Musselburgh Churches Together (ES)
Irene Tait, Musselburgh & Inveresk CC (IT)
Pauline Crerar, Sustainability sub group (PC)
Anne Paton, Wallyford Community Council (AP)
Janice MacLeod, Support from the Start (JM)

Others in attendance:

Shirley Gillie, ELC (SG)
Scott McKail, ELC Connected Communities Manager (SMK)
Maureen Allen, Volunteer Centre East Lothian (MA)
Jade Hall, Active Schools (JH)
Connor Price, Musselburgh Flood Protection Scheme (CP)
Rachael Warrington, Musselburgh Flood Protection Scheme (RW)

Apologies:

Cllr. Ruairh Bennett, Elected Member (RB)
Cllr Fiona Dugdale, Elected Member (FD)
Veronica Noone, Fisherrow Harbour & Sea Front Ass (VN)
Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)
Andy Duncan, Fisherrow Trust (AD)
Marilyn McNeil, IJB (MM)
Stephen Wands, Musselburgh Community Sports Hub (SW)
Cllr Leanne Menzies, Elected Member (LM)
Callum Maguire, Queen Margaret University (CM)
Tina Pollock, First Step (TP)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	<p>GA welcomed everyone to the meeting. Introductions were made and apologies noted.</p> <p>GA asked everyone present if they were happy to stay on the membership of Musselburgh Area Partnership and everyone agreed. An email was circulated to the wider membership asking to confirm membership.</p> <p>VCEL agreed to give us updated members names and substitute once they have been confirmed.</p>	
2. Guest Speaker – Musselburgh Flood Protection Scheme – Connor Price		
	<p>Outline of request from Musselburgh Flood Protection Scheme as outlined by CP at meeting.</p> <p>“Esk River restoration/Letter of support CP thanked the partnership for inviting him along today. Summary of Conor Price presentation to Musselburgh Area Partnership 2023-10-02</p> <ul style="list-style-type: none"> • The first vision of the MFPS Outline Design was presented at the Public Exhibition in June. The feedback from the exhibition is that there is unanimous support for river restoration on the river Esk from the A1 junction to the mouth of the Esk. • River restoration proposes to return the riverbanks and riverbed to a more natural state to encourage natural processes that create self-sustaining habitats, fostering river recovery, and increasing the river biodiversity. This is over and beyond what is incorporated in the initial Outline Design. • River restoration could be incorporated into the Scheme, but there is ambiguity on what river restoration could be delivered under the Flood Protection Scheme funding. • Therefore, Conor requested for a letter of support from the group, which could be used in submissions to draw further funding from Statutory sources to allow river restoration to be incorporated into the Scheme. • A member of the group asked Conor to provide examples of river restoration that could be incorporated into the Scheme. Conor mentioned improvements to the Eskmills weir which is currently an impediment to fish pass, and potential water edge restoration to areas at Stoneybank and the Golf course as areas that have initially been looked at by the team. INNS (invasive non-native species) areas that have been treated in the past few years are also areas that could benefit. • It was agreed that members would revert back to their representative groups on the decision to agree on a letter of support. • It was noted that the representative of each group is to make aware that the river restoration proposal is separate to the Flood Protection Scheme, and that a river restoration project could possibly be delivered without the Flood Protection Scheme but if that was the case a new delivery vehicle would be required. • It was also noted that by incorporating river restoration into the Scheme, it would be covered under the Scheme Planning, and would be an efficient use of money to deliver.” 	

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	<p>Members discussion.</p> <p>Observation that there would be potential for misunderstanding support for river restoration could be conflated with the wider scheme.</p> <p>GA/SM asked that members consult with stakeholder groups before considering this request.</p>	
3. Conflict of Interest		
	<p>This is a standing item on the agenda. GA asked members to declare any conflict of interest when projects are being discussed or when voting on funding applications.</p>	
4. Approval of Minutes		
	<p>Minutes from AGM meeting 21.08.2023 are not available yet and will be approved at the next meeting.</p>	
5. Matters Arising		
	<p>GA advised we have no matters arising as we have not seen the minutes from the last meeting.</p>	
6. Sub Group Reports		
	<p>GA advised all the Chairs from the sub groups have met and would like the sub groups to be more at the forefront as they are important. If anyone has any ideas how we go about this, please let us know. We would just like a better way to find out what each sub group are working on. More focussed information. GA also advised the work they do helps to set priorities for the Area Plan. If funding is being done 3 times a year then the opportunity to focus on sub groups could be done during the meetings that don't have funding being discussed. CS delivered a presentation on the Ending Poverty & Inequalities sub group. Members discussion.</p> <p>Health & Well-being Subgroup (H&W) – JM advised the group hadn't met for a while but were gathering information from the Musselburgh Communities Day event to help develop what the priorities would be for this group. The Area Plan is crucial to give us some steer. Meeting in November. A good discussion took place re Cost of School Day, PEF, Cost of a Working Day. CC will contact Stuart Currie to check update on single point of entry as he was looking at lots of different routes and stream lining the process to make it easier for parents to apply.</p> <p>Children & Youth Network Subgroup – Summary outline of current plans to revise membership and focus on cost of the school day.</p> <p>Active Travel Subgroup – BT advised the sub group met on 13th September 2023 and have an update on a number of smaller projects on the Active Toun Project. If you would like more information, these are available in the full minutes of that meeting. There is a new issue raised. The dangers to cyclists and pedestrians presented by speeding traffic in Old Craighall and Inveresk Village. Hopefully the Roads team can pick these up. With regard to Old Craighall it was felt that the officers need to look at how we can work better across the boundary with Mid Lothian here in respect of Active Travel provision. There was also a feeling expressed that developers generally do not seem to be fully committed to active travel or indeed public transport access in designing their schemes. Regarding what goes in the Area Plan we felt that there was a need for</p>	

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	<p>a workshop or one off meeting specifically to discuss active travel and particularly how the Plan takes on board our ideas for making Musselburgh more pedestrian friendly. The meeting took the view that the group could be more effective if it had an early sight of plans and proposals so that it could give comments on them. Next meeting is 6th December 6pm at MECLC. Agenda ideas form MAP meeting on 27.11.23 – Your organisational issues, your local issues, issues affecting your sub group, themes emerging, specific local action needed. A good discussion took place with some great suggestions. SM mentioned a suggestion box may at the door be a good way to gather information. SM will discuss with Chris Milne.</p> <p>Communications Subgroup – GA wanted to say a huge thank you to AH for pulling everything together and making this day such a success. AH thanked GA/SMK/JM/MS/CS for all their help with this fantastic event. Thank you to Fisherrow team who were extremely helpful. A great effort by everyone to make this day and it was lovely to see the entertainment outside and inside. AH wanted to thank all the families, adults, kids that came along to support the event. The support from uniformed groups was fantastic to see. The link to the article in the East Lothian Courier with photos is:- Musselburgh's Communities Day returns in good style East Lothian Courier</p> <p>Governance Sub group GA had emailed members regarding the poverty funding allocation, and this was supported. Every application received will be initially shared with the governance group, then sub groups if appropriate, then recommendations will be circulated with papers before MAP meetings. Decisions on funding will be taken by members in meetings wherever possible. Completed evaluation forms will be shared with Governance sub group members. Chair suggested to align AGM with the financial year. New dates have been shared by CCM, to be confirmed by the Chair. At the meeting on 27th November we will give out all the dates for 2024.</p> <p>Training for all members is mandatory and SMK will arrange a training session for all members in Musselburgh. Online training will be developed. SM suggested that a one page document would be helpful for new people coming along to the meetings to give some background of the Area Partnerships and expectations.</p> <p>Sustaining Musselburgh Sub group Our community event Here Comes Everyone was held at St Andrew's Church on September 9 and was a huge success with about 250 attending. We had 14 stalls including Lil (Low Impact Living), the 360 Centre in Cockenzie, Musselburgh Street Cleaners, Friends of the Earth, Fisherrow Harbour and Seafront Association, Riverfly on the Esk, East Lothian Climate Action Network, Musselburgh Area Partnership, Fisherrow Community Garden, Musselburgh Allotments, The Co-op/Fair Trade, ELC Active Travel, Eco congregations, VCEL. The District Heating talk by ELC Energy Efficiency and Heating Project manager was attended by about 80 people and was received very enthusiastically.</p>	

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	We intend to make this into an annual event and thank St Andrew's Church for hosting.																																																													
7. Chair's Report																																																														
	GA highlighted we need to work on the Area Plan and information gathered at the Sustaining Musselburgh Climate Workshop will be collated to help with the plan.																																																													
8. Connected Communities Manager's Report																																																														
	<p>Members suggested the Manager's report should be moved up the agenda as they felt it was difficult to discuss budgets fully.</p> <p>MUSSELBURGH AREA PARTNERSHIP 2023/2024 BUDGET PRIORITIES 2023/2034</p> <table border="1" data-bbox="400 638 1257 1691"> <thead> <tr> <th data-bbox="400 638 807 831"></th> <th data-bbox="807 638 975 831">Amenity Services</th> <th data-bbox="975 638 1118 831">Roads</th> <th data-bbox="1118 638 1257 831">General £1000,000</th> </tr> </thead> <tbody> <tr> <td data-bbox="400 831 807 875">Project</td> <td data-bbox="807 831 975 875">100000</td> <td data-bbox="975 831 1118 875">50000</td> <td data-bbox="1118 831 1257 875">£100,000.00</td> </tr> <tr> <td data-bbox="400 875 807 954">Bridges - Community Project - 2nd Payment</td> <td data-bbox="807 875 975 954"></td> <td data-bbox="975 875 1118 954"></td> <td data-bbox="1118 875 1257 954">£6,723.15</td> </tr> <tr> <td data-bbox="400 954 807 1032">Love Musselburgh CIC - Community Garden</td> <td data-bbox="807 954 975 1032"></td> <td data-bbox="975 954 1118 1032"></td> <td data-bbox="1118 954 1257 1032">£2,000.00</td> </tr> <tr> <td data-bbox="400 1032 807 1077">Can Do - Transport</td> <td data-bbox="807 1032 975 1077"></td> <td data-bbox="975 1032 1118 1077"></td> <td data-bbox="1118 1032 1257 1077">£9,289.00</td> </tr> <tr> <td data-bbox="400 1077 807 1189">Queen Margaret University - Enhanced Learning</td> <td data-bbox="807 1077 975 1189"></td> <td data-bbox="975 1077 1118 1189"></td> <td data-bbox="1118 1077 1257 1189">£11,400.00</td> </tr> <tr> <td data-bbox="400 1189 807 1301">Amenities Summer Bedding 2023 plants/planters</td> <td data-bbox="807 1189 975 1301"></td> <td data-bbox="975 1189 1118 1301"></td> <td data-bbox="1118 1189 1257 1301">£1,334.40</td> </tr> <tr> <td data-bbox="400 1301 807 1346"></td> <td data-bbox="807 1301 975 1346"></td> <td data-bbox="975 1301 1118 1346"></td> <td data-bbox="1118 1301 1257 1346"></td> </tr> <tr> <td data-bbox="400 1346 807 1391">Musselburgh Poverty Project TBC</td> <td data-bbox="807 1346 975 1391"></td> <td data-bbox="975 1346 1118 1391"></td> <td data-bbox="1118 1346 1257 1391">£50,000.00</td> </tr> <tr> <td data-bbox="400 1391 807 1435"></td> <td data-bbox="807 1391 975 1435"></td> <td data-bbox="975 1391 1118 1435"></td> <td data-bbox="1118 1391 1257 1435"></td> </tr> <tr> <td data-bbox="400 1435 807 1480"></td> <td data-bbox="807 1435 975 1480"></td> <td data-bbox="975 1435 1118 1480"></td> <td data-bbox="1118 1435 1257 1480"></td> </tr> <tr> <td data-bbox="400 1480 807 1525">Total Spend</td> <td data-bbox="807 1480 975 1525">0</td> <td data-bbox="975 1480 1118 1525">0</td> <td data-bbox="1118 1480 1257 1525">£80,746.55</td> </tr> <tr> <td data-bbox="400 1525 807 1570"></td> <td data-bbox="807 1525 975 1570"></td> <td data-bbox="975 1525 1118 1570"></td> <td data-bbox="1118 1525 1257 1570"></td> </tr> <tr> <td data-bbox="400 1570 807 1615"></td> <td data-bbox="807 1570 975 1615"></td> <td data-bbox="975 1570 1118 1615"></td> <td data-bbox="1118 1570 1257 1615"></td> </tr> <tr> <td data-bbox="400 1615 807 1691">Balance</td> <td data-bbox="807 1615 975 1691">100000</td> <td data-bbox="975 1615 1118 1691">50000</td> <td data-bbox="1118 1615 1257 1691">£19,253.45</td> </tr> </tbody> </table> <p data-bbox="703 1787 943 1825" style="text-align: center;">Amenities 2023/23</p>		Amenity Services	Roads	General £1000,000	Project	100000	50000	£100,000.00	Bridges - Community Project - 2nd Payment			£6,723.15	Love Musselburgh CIC - Community Garden			£2,000.00	Can Do - Transport			£9,289.00	Queen Margaret University - Enhanced Learning			£11,400.00	Amenities Summer Bedding 2023 plants/planters			£1,334.40					Musselburgh Poverty Project TBC			£50,000.00									Total Spend	0	0	£80,746.55									Balance	100000	50000	£19,253.45	
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		Amenity S	Roads	General £1000,000	
9. Consultations		100000	50000	£100,000.00	
Project	Andrew Hogarth Supply and plant up street planters Summer 2022			£1,159.80	
	Amenities Winter Bedding Planter Plants			£2,870.10	
	Amenities/housing project contribution			£20,000.00	
	planter wallyford			£300.00	
	Amenities				
	Remaining £100K (influence over revenue budget)				
	<ul style="list-style-type: none"> Edenhall field project – Re sow wildflower = £1267.55 (Capital = £1041.59) (Labour = £225.96) 				
	Amenities				
	<ul style="list-style-type: none"> Olivebank Roundabout – Remove some trees, plant bulbs/wildflower = £4,550.95 (capital = £3,266.67) (labour = £1,284.28) Citizens Advice tree plot – Resin bond surface – contractor = £,5000 (capital) Albert place 3rd phase – wildflower under trees/banking = £2,042.54 (capital = £229.34) (labour = £1,813.20) Tesco roundabout – Plant bulbs and wildflower = £5,481.40 (capital = £3,668.20) (labour = £1,888.64) Whitcraig roundabout – re sow with wildflower = (on hold) Forthview Hedge – Cut down height to fence – Contractor = £4,000 Olivebank road strip – Plant bulbd and wildflower = £133.19 (capital = £76.70) (labour = £56.49) 				
	All process are current and may be subject to change.				
	Roads 2022/23				
	<ul style="list-style-type: none"> Roads – budget influence £50K Links Street, Musselburgh (Footway Reconstruction – Estimate: £56,000) 13th March-14th April This will complete the 22/23 Roads MAP budget influence spend. 				
	Remaining £50K				
	Suggested works.				
	<ul style="list-style-type: none"> Beach Lane (New St to Links Ave) – Footway Resurfacing Replace slabs with bituminous material - £40k Delta Road (50-62) – Footway Reconstruction - £25k Ravensheugh Road – Footway Resurfacing – Replace slabs with bituminous material - £50k Traffic Calming request from a member of the community. Pencil Bollards outside Pinkie Primary School – and install a pencil bollard is £547.20 each 				
	SMK reiterated the need for members to decide how to utilise these budget influences. If additional information or sight visits are required to please feed this back.				

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	<p>GA encouraged members to look at East Lothian Councils Consultations Hub for information. The link was sent out to members prior to the meeting.</p> <p><u>East Lothian Council - Citizen Space (eastlothianconsultations.co.uk)</u></p>	
10. A.O.C.B		
	<p>JM wanted to nominate Fiona Barrett from Dementia Friendly Musselburgh to become a member of the Musselburgh Area Partnership. Musselburgh is the first area to have a meeting centre and think it would be beneficial to me a member of MAP.</p> <p>GA asked if anyone objected to them becoming members. There were no objections raised and they will be written to to confirm membership.</p> <p>MS had been approached to see if the MAP would be willing to look at a funding application to reward Musselburgh Grammar School pupils who deal with rubbish responsibly. Mark McGrath many years ago helped out with litter picking and rewarding children who did put their litter in the bins. There is now no funding available for this and was asked to check if this is something the MAP would maybe consider. Vouchers were given out to pupils. Around £60 per month for this initiative. A discussion took place regarding the new Wallyford High School but members felt this maybe wasn't needed at the moment. GA suggested Mark and the new head teacher could discuss this and bring back with more details. GA will contact them. SM added there are broader issues/benefits from this initiative and better relationships would be built up.</p> <p>SMK advised he has had a few enquiries regarding the Poverty Project and asked members to help promote this and make sure everyone is aware of the funding available. The form is simplified and there is a guidance document to go with it.</p>	
2023 Meeting Dates		
27.11.2023		Apologies to be sent to <u>Musselburgh-ap@eastlothian.gov.uk</u>