

OCC 375/24

POLICE
LSD

LICENSING (SCOTLAND) ACT 2005, SECTION 142

OCCASIONAL LICENCE APPLICATION FORM

8th - 15th July 2024 CAN 77563

Before completing this form, please read the guidance notes.

Adria 10/5

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

5b

1. LICENCE DETAILS (see note 1)

Premises licence number (if applicable) N/A

Personal licence number (if applicable) EL 1852

Name of voluntary organisation (if applicable) _____

2. PERSONAL DETAILS

Title: Miss

Surname: Smith

Forenames: Claire

Date of birth



2. PERSONAL DETAILS (cont)

Address where ordinarily resident to be used for correspondence purposes.

[REDACTED]

Post town

[REDACTED]

Post code

[REDACTED]

Telephone Numbers

Daytime Tel.

[REDACTED]

Evening Tel. N/A

Mobile No.

N/A

Fax No. N/A

Email

[REDACTED]

3. THE PREMISES Description of premises

The premises are hard walled marquee structures located on the 18th Green at The Renaissance Golf Club. They are marked 31/32/33 on the attached plan.

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Service of food and beverage to assorted hospitality guests at Genesis Scottish Open Golf Tournament. Up to 2300 guests across the duration of the tournament and pro-am events. Guests are there to experience world class golf alongside their hospitality.

Full postal address of premises which this application refers to

Marquees 31/32/33 – Green on 18/Patrons Pavilion/Genesis Lounge
18th Green,
The Renaissance Club,
Cowdenhill Drive,
North Berwick,
EH39 5HS.

4. DURATION OF LICENCE

From Monday 8th July 2024 To Monday 15th July 2024

5. Is alcohol to be sold on & off the premises

YES NO

Provide relevant details as to hours requested when alcohol will be sold on the premises.

Times for sale of alcohol for consumption on premises

11:00AM – 24:00PM

Times for sale of alcohol for consumption off premises

N/A

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises.

07:00-19:00PM

This is the times for the golf tournament.

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises.

Are children or young persons permitted entry?
(If answered yes the remainder of this section must be completed)

YES NO

Ages of children or young persons permitted entry.

All ages are allowed entry to the golf course to watch the competition

Times at which children or young persons permitted entry Full opening hours

Parts of premises to which children or young persons permitted entry



Children and young people have access to the full site to watch the competition. Any child within the hospitality pavilion will have been invited or be a paid ticket. Number of children expected to be within hospitality is minimal if any.

7. CHECKLIST

I have (please tick for yes) made or enclosed payment of the fee for the application.

YES

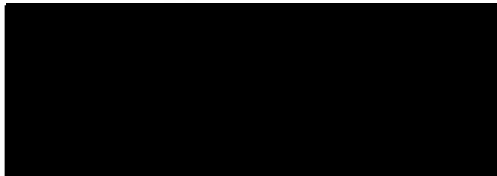
 y

8. Signature and declaration by applicant (see note 3)

DECLARATION

The contents of this Application are true to the best of my knowledge and belief.

Signature



Date

7/5/24

NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry.

3. Data Protection Act 2018

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

5. Applications Lodged by Voluntary Organisations or Members Clubs Only

Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December

n/a

6. Will alternatives to glass receptacles be provided?

Yes, alcohol will be served in plastic vessels for those drinking externally.

7. To what standard will those serving alcohol be trained?

Please provide details of any training certificate held.

All staff will have received the mandatory training session in accordance with The Licensing (Training of Staff) (Scotland) regulations 2007 prior to the commencement of the event

LICENSING OBJECTIVES

All holders of occasional licenses must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objective.

8. How will you prevent Crime and Disorder at the event?

East Lothian police are on site throughout the event, it is a low-risk event. The guests are there to see world class golf and the demographic is older and more mature. There are also several SIA security staff across the event.

9. How will you secure Public Safety at the event?

The event has full security and volunteer stewards. Security are SIA trained and will be managing guest access to the facility.

10. How will you prevent Public Nuisance at the event?

The demographic of the event is older and mature. They are there to watch world class golf and it's a low-risk event. The course is away from residential areas.

The facility is in the middle of the golf course away from residential areas. There are no close neighbours and is only operational for 6 days.

11. How will you promote and protect Public Health at the event?

Guests are encouraged to be responsible with the levels of alcohol they consume. Soft drinks are freely available at all times and water will be available. We do not serve double measures of spirits and guests are actively discouraged from excessive consumption.

12. How will you protect Children from harm at the event?

Children are only allowed access to the marquee structures, with a valid hospitality ticket, and the 1m distance ban is strictly enforced. It is not an event where the attendance of children is likely, those that are will be in the hands of their parents and responsible adults.

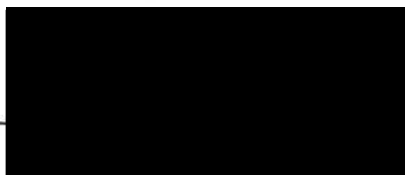
SIGNATURE AND DECLARATION BY APPLICANT

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this application are true to the best of my knowledge and belief.

Signature _____



Date _____

7/5/24



EAST LoTHIAN COUNCIL

LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 13th May 2024

Subject: LICENSING (SCOTLAND) ACT 2005

OCCASIONAL LICENCE APPLICATIONS – OCC375/24

CLAIRE SMITH, HOSPITALITY MARQUEES, GENESIS SCOTTISH OPEN, RENAISSANCE GOLF CLUB, EAST LoTHIAN, EH39 5HS

The applicant is Claire Smith who is a personal licence holder. Application has been made for an occasional licence for the hospitality marquees at the Genesis Scottish Open at Renaissance Golf Club. The applicant proposes bars in tents 31,32 and 33 on the layout plan. Approximately 2500 hospitality guests are expected each day.

The application is for the following on sales hours:

Monday 8th July – Monday 15th July 2024, 11am – 12 Midnight daily.

I refer the board to section 20.1 and 22.12 and of the Statement of Licensing Policy:

20.1 - For applications relating to premises licences and occasional licences, the Board's general policy on the licensed hours for the sale of alcohol for consumption on the premises is:

11.00 am to 11.00 pm Monday to Wednesday (inclusive)

11.00 am to 1.00 am Thursday to Saturday (inclusive)

11.00 am to 12.00 midnight on Sunday

Outside areas 11.00 am to 10.00 pm Monday to Sunday (inclusive)

22.12 - Applications for occasional licences should be within the on-sale hours stated in this policy or that of the associated premises. Any applications for times out with this will not be granted on delegated powers and will be required to be heard at a licensing board hearing for determination. Applicants will be required to provide a clear and detailed justification as to why hours out with policy have been requested. Applicants should be mindful of section 22.10 above as applications submitted no later than 42 days may not be processed in time for a Board hearing before the event.

The application has a requested-on sales after the terminal policy hour of 2300 on a 2 Mondays, 1 Tuesday and 1 Wednesday, with a terminal hour of midnight on these days.

As this is a large event with around 70,000 spectators the applicant has been asked to submit an Alcohol and Drug Management Plan.

I recommend the following conditions be considered:

- 1) The Alcohol and Drug Management Plan and Event Plan submitted prior to the event will be adhered to for the duration of the event.
- 2) Individual personal licence holders are allocated to manage to each of the bar areas at all times and all staff involved in the sale and/or supply of alcohol should have received the two hours mandatory training, as required under the legislation.

In accordance with board policy above, I refer the applications to the Licensing Board for determination if the applicant can justify their request and if the measures demonstrated promote the five licensing objectives for the grant of the occasional licences.

Licensing Standards Officer

14/05/2024

Your Ref: OCC375/24

Our Ref: 823138

The Clerk of the Licensing Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA



**POLICE
SCOTLAND**

Keeping people safe

Catriona Paton
Chief Superintendent
Divisional Commander
The Lothians and Scottish Borders Division
Dalkeith Police Station
Newbattle Road
Dalkeith, EH22 3AX

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005
OCCASIONAL LICENCE APPLICATION
PREMISES: THE RENAISSANCE GOLF CLUB, COWDENHILL DRIVE, EAST
LOTHIAN, EH39 5HS.
APPLICANT: CLAIRE SMITH**

I refer to the above application and in terms of Section 58(1)(b)(ii) of the Licensing (Scotland) Act 2005, I make the following representation in relation to the application:

The applicant has requested a licence from Monday 8th July 2024 to Monday 15th July 2024 between the hours of 11:00 – 00:00 each day. This request falls out with board policy on Monday, Tuesday and Wednesday where the policy hour is 23:00.

Police Scotland are of the opinion that the responsibility for confirming the identity of the applicant, and the validity and current status of any Premises or Personal Licence (including details of any previous or existing suspensions, variations, written warnings or endorsements) quoted on the application form where it was issued in another Board area, rests with the Local Authority and the Licensing Board, not with the Police. When the Police receive such applications we will assume that these checks have been adequately conducted at the point of application and prior to the enquiry being submitted to Police Scotland.

This representation is submitted for your attention in consideration of this application.

OFFICIAL

Yours faithfully



Catriona Paton
Chief Superintendent

For enquiries please contact the Licensing Department on 0131 654 5583.

