



APPLICATION FOR VARIATION OTHER THAN MINOR VARIATION **3b**

LICENSING (SCOTLAND) ACT 2005, SECTION 29

This application should only be completed by the Licence Holder of the appropriate Premises Licence or their Agent.

1. TYPE OF VARIATION

This application for Variation other than a Minor Variation of Premises Licence is made under Section 29(5) of the Licensing (Scotland) Act 2005 in order to vary – (Tick all relevant boxes)

- Any of the Conditions to which the Premises Licence is subject
- Any of the information contained within the Operating Plan
- The Layout Plan
- Any other information contained or referred to in the licence (including any addition, deletion or other modification).

(Provide Details)

2. PREMISES LICENCE DETAILS

2(a) Licence Number of Premises FI 0197

2(b) Name and Address of Premises Morrisons Daily

55 Delta Drive, Musselburgh, Lothian

Post Code EH21 8HL Tel. No. _____

Email _____

2(c) Full Name and Address of Current Licence Holder

ALLIANCE PROPERTY HOLDINGS LIMITED

HILMORE HOUSE, GAIN LANE, BRADFORD

_____ Post Code BD3 7DL

Tel. No. _____ Email address LBK@GOSSCHALKS.CO.UK

3. NATURE OF VARIATION

Complete the relevant section(s) regarding the variations sought -

3(a) Variation to the Conditions to which the Premises Licence is subject

Provide details of the Condition(s) to be varied and the variation being sought

3(b) Variation to the information contained within the Operating Plan of the Premises Licence

Provide a copy of the proposed operating plan and detail below the proposed changes. (See Note 1)

THE APPLICANT SEEKS A VARIATION OF THE INFORMATION CONTAINED WITHIN 5(f) OF THE OPERATING PLAN. THIS IS TO BE AMENDED TO NOW READ:
'The sale of fresh and frozen food, drinks and confectionary and ancillary items normally sold in a convenience store. A home delivery shopping service may be operated from the store. This will be via third party delivery companies and may contain alcohol.'

3(c) Variation to the Layout Plan of the Premises Licence

A copy of the proposed Layout Plan must accompany this application. (See Note 2)
In addition please provide details below of the proposed change to the layout of the Premises.

3(d) Variation to any other information contained or referred to in the licence

Provide details below of any other variation sought to the Premises Licence (e.g. Alteration to the description of the premises contained within the Premises Licence)

4. LICENCE TO BE AMENDED (See note 3 below)

Does the appropriate Premises Licence accompany this application?

YES NO

If the answer is NO, please provide an explanation.

I am unable to produce the Premises Licence because –

- The licence has not yet been issued by the Board
- The licence has already been returned to the Board in respect of an earlier application for variation or transfer
- Other (provide details)

5. FEE PAYABLE

Information on fees can be found at https://www.eastlothian.gov.uk/info/210571/licensing/12259/alcohol_licences/2

If submitted with an application for transfer, please specify the order in which the applications are to be considered–

- Application for Transfer of Premises Licence followed by Application for Variation
- Application for Variation followed by Application for Transfer of Premises Licence

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

I confirm that

(a) the contents of this Application are true to the best of my knowledge and belief; and

(b) (i) the appropriate fee of £ 200 is enclosed

(ii) the proposed Operating Plan is enclosed

(iii) the proposed Layout Plan is enclosed

(iv) the Premises Licence is enclosed

Signature  (See note 5 overleaf)

Date 27/02/2024

Capacity ~~APPLICANT~~ / AGENT (delete as appropriate)

If agent, please provide details

Full name GOSSCHALKS LLP

Address 61 QUEENS GARDENS, HULL

Post Code HU1 3DZ

Tel. No. 01482 324252 Email address LBK@GOSSCHALKS.CO.UK

Note 1

Please note that the proposed Operating Plan must contain any aspects of the current Operating Plan that are to be preserved should the variation be granted. (e.g. If the current Operating Plan allows a premises to have 'live performances' but this is not requested on the proposed Operating Plan then the Licensing Board would view such an omission as a request to have 'live performances' deleted from the Operating Plan of the Premises.)

Note 2

Please refer to Paragraph 5 of the Premises Licence (Scotland) Regulations 2007 regarding the format of Layout Plans.

Note 3

The appropriate premises licence (including summary licence, operating plan and layout plan) must be returned to the Licensing Authority in order that the licence documents can be updated to reflect the details of the variation. If you are in possession of the appropriate Premises Licence but unable to provide said licence with this application, you must ensure the licence is forward to the Licensing Authority within 14 days in order to complete the process of variation.

Please note also that once the variation is completed, any certified copies of the appropriate Premises Licence must also be updated to reflect the details of the variation.

Note 4

This refers to an application to Transfer the Premises Licence made under either Section 33(1) or Section 34(1) of the Licensing (Scotland) Act 2005 .

Note 5: Data Protection Act 2018

The information on this form will be used to update the Premises Licence of the appropriate premises. Accordingly, the information contained on this form may be held on an electronic public register which may be available to members of the public on request.

CONTACT US

East Lothian Licensing Board
Licensing Office, John Muir House
Haddington, East Lothian
EH41 3HA

Phone: 01620 827217 / 827867 / 820114

Email: licensing@eastlothian.gov.uk

FOR OFFICE USE ONLY		
Received & Receipt No.	System Updated	Licence Issued

OPERATING PLAN Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the premises	NO
1(b) Will alcohol be sold for consumption solely OFF the premises	YES
1(c) Will alcohol be sold for consumption both ON and OFF the premises	NO
*Delete as appropriate	

Question 2

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	N/A	N/A
Tuesday	N/A	N/A
Wednesday	N/A	N/A
Thursday	N/A	N/A
Friday	N/A	N/A
Saturday	N/A	N/A
Sunday	N/A	N/A

Question 3

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	10:00	22:00
Tuesday	10:00	22:00
Wednesday	10:00	22:00
Thursday	10:00	22:00
Friday	10:00	22:00
Saturday	10:00	22:00
Sunday	10:00	22:00

NOTES:

Question 4

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	
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*If YES – provide details

NO

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

5(a) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided <u>outwith</u> core licensed hours please confirm YES/NO
Accommodation	NO	N/A	N/A
Conference facilities	NO	NO	NO
Restaurant facilities	NO	NO	NO
Bar meals	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided <u>outwith</u> core licensed hours please confirm YES/NO
Receptions including (Weddings funerals,, birthdays, retirements etc)	NO	NO	NO
Club or other group meetings etc	NO	NO	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided <u>outwith</u> core licensed hours please confirm YES/NO
Music – see 5(g)	NO	NO	NO
Live performances – see 5(g)	NO	NO	NO

Dance facilities – see 5(g)	NO	NO	NO
Theatre	NO	NO	NO
Films	NO	NO	NO
Gaming	NO	NO	NO
Indoor/outdoor sports	NO	NO	NO
Televised sport	NO	NO	NO
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Outdoor drinking facilities	NO	NO	NO
5(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Adult entertainment – see 5(g)	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

The sale of fresh and frozen food, drinks and confectionary and ancillary items normally sold in a convenience store.

A home delivery shopping service may be operated from the store. This will be via third party delivery companies and may contain alcohol

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing either live or recorded music, dancing or adult entertainment, any combination of these or all please provide the following details

Will the music level exceed 85dB?	N/A
When fully occupied, are there likely to be more customers standing than seated?	N/A
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	N/A
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/A

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

N/A

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

N/A

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

N/A

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

OFFSALES – 30.34M2

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

David Wielachowski

8(b) Date of birth

[REDACTED]

8(c) Contact address

[REDACTED]

8(d) *Email address*

8(e) *Personal licence*

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
	MIDLOTHAIN COUNCIL	MID 1614

EAST LoTHIAN COUNCIL

Licensing Standards

From: Licensing Standards Officer

To: C. Grilli

Clerk to the Licensing Board

Date: 10th April 2024

Subject: LICENSING (SCOTLAND) ACT 2005

PREMISES LICENCE MAJOR VARIATION

EL0197 MORRISONS DAILY, 55 DELTA DRIVE, MUSSELBURGH EAST LoTHIAN EH21 8HL

I can confirm that the applicant and premises have been visited in relation to this variation application and the site notice was displayed.

On my visit I spoke with a member of staff as the premises manager was to be on the afternoon shift. Signage was correct, however staff training records could not be provided and the staff were unsure what I was asking for. CCTV was in the shop however staff were unable to access it, there was however good knowledge of the challenge 25 age verification policy. The alcohol display was not consistent with the layout plan with alcohol outwith the display area stacked by the till, displays on the stands on the floor appeared over capacity. The summary the premises licence and summary of premises licence at the premises were old ones that had the old premises name McColls. Once the major variation has been heard by the board and if granted the premises licence or a certified copy should be sent to the shop.

Following my visit, I spoke with the premises manager David Wielachchowski on the phone and detailed the issues above. He said that staff had been trained and sent their training records to me. I asked him to review the layout plan and make sure the display was compliant.

The changes applied for are:

- To add deliveries as follows to the operating plan – “The sale of fresh and frozen food, drinks and confectionary and ancillary items normally sold in a convenience store. A home delivery shopping service may be operated from the store. This will be via third party delivery companies and may contain alcohol.”

On speaking with staff, I was informed that deliveries had been and were taking place. Deliveries of food and alcohol are made up in store and then given to the third party company Just Eat for delivery to addresses. Staff members commented that they felt drivers sometimes didn't pay attention to the bags that they had marked up as “C25” (challenge 25) that require ID checks and that they had started writing additional messages to check ID on the bags. Comments was also made that it was hard to communicate with the drivers due to language barriers.

I have asked for a copy of the delivery policy for Morrisons however it has not yet been provided.

I recommend the Board in consider the following condition:

- 1) Should a service of delivery of alcohol to customers be conducted, the terms of the Licensing (Scotland) Act 2005 Section 119 and those of the Board's statement of licensing policy on deliveries of alcohol, should be complied with.

Licensing Standards Officer

22/03/2024

Your Ref: MORRISONS DAILY
Our Ref: 808464

The Clerk of the Licensing
Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA



**POLICE
SCOTLAND**

Keeping people safe

Catriona Paton
Chief Superintendent
Divisional Commander
The Lothians and Scottish Borders Division
Dalkeith Police Station
Newbattle Road
Dalkeith, EH22 3AX

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE
MORRISONS DAILY, DELTA DRIVE, PINKIE BRAES, MUSSELBURGH, EAST
LOTHIAN, EH21 8HL.**

I refer to the above variation of a premises licence in terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of adding the following to the operating plan:

5(f) – ‘The sale of fresh and frozen food, drinks and confectionary and ancillary items normally sold in a convenience store. A home delivery shopping service may be operated from the store. This will be via third party delivery companies and may contain alcohol.’

In terms of Section 29(5) this request can be considered a variation.

I have no adverse comment to make regarding the variation proposed.

Yours faithfully



Catriona Paton
Chief Superintendent
For enquiries please contact the Licensing Department on 0131 561 6136.

Licensing

From: Allan, James
Sent: 10 April 2024 10:36
To: Licensing
Subject: RE: ELO197 - Morrisons Daily, 55 Delta Drive, Musselburgh, Lothian, EH21 8HL - Major Variation

Good morning

No comments from planning on this enquiry.

Kind regards

James Allan

From: Licensing <licensing@eastlothian.gov.uk>
Sent: Thursday, March 21, 2024 8:05 AM
To: Licensing Standards Officer <lso@eastlothian.gov.uk>; Environment Reception <environment@eastlothian.gov.uk>; Environmental Health/Trading Standards <ehts@eastlothian.gov.uk>; Lothian and Borders Police (lothianscotborderslicensingeastmid@scotland.pnn.police.uk) <lothianscotborderslicensingeastmid@scotland.pnn.police.uk>; licensing@nhslothian.scot.nhs.uk; [REDACTED]
Subject: FW: ELO197 - Morrisons Daily, 55 Delta Drive, Musselburgh, Lothian, EH21 8HL - Major Variation

Good Morning

Please find attached Major Variation for Morrisons Daily, 55 Delta Drive, Musselburgh to add home deliveries to their operating plan. Can I please have your reports/representations by 18th April, 2024.

Kind regards

Gillian

Gillian Herkes
Licensing Officer
Democratic & Licensing Services
John Muir House
Haddington
East Lothian Council
01620 820114
gherkes@eastlothian.gov.uk



Licensing

From: Douglas, Andrew
Sent: 21 March 2024 09:22
To: Licensing
Subject: FW: ELO197 - Morrisons Daily, 55 Delta Drive, Musselburgh, Lothian, EH21 8HL - Major Variation
Attachments: 1199 Musselburgh - Major.pdf; 1199 Musselburgh - Proposed OP.pdf; 1199 PL.pdf; Payment Authentication Receipt - DO NOT REPLY TO THIS E-MAIL

No objections, standard conditions

Andrew

From: Environmental Health/Trading Standards <ehs@eastlothian.gov.uk>
Sent: Thursday, March 21, 2024 9:11 AM
To: Douglas, Andrew <adouglas@eastlothian.gov.uk>
Subject: FW: ELO197 - Morrisons Daily, 55 Delta Drive, Musselburgh, Lothian, EH21 8HL - Major Variation

From: Licensing <licensing@eastlothian.gov.uk>
Sent: Thursday, March 21, 2024 8:05 AM
To: Licensing Standards Officer <lso@eastlothian.gov.uk>; Environment Reception <environment@eastlothian.gov.uk>; Environmental Health/Trading Standards <ehs@eastlothian.gov.uk>; Lothian and Borders Police (lothianscotborderslicensingeastmid@scotland.pnn.police.uk) <lothianscotborderslicensingeastmid@scotland.pnn.police.uk>; licensing@nhslothian.scot.nhs.uk;
[REDACTED]
Subject: FW: ELO197 - Morrisons Daily, 55 Delta Drive, Musselburgh, Lothian, EH21 8HL - Major Variation

Good Morning

Please find attached Major Variation for Morrisons Daily, 55 Delta Drive, Musselburgh to add home deliveries to their operating plan. Can I please have your reports/representations by 18th April, 2024.

Kind regards

Gillian

Gillian Herkes
Licensing Officer
Democratic & Licensing Services
John Muir House
Haddington
East Lothian Council
01620 820114
gherkes@eastlothian.gov.uk

From: [Licensing Standards Officer](#)
To: [Crichton, Rebecca](#)
Subject: FW: Morrisons Daily, Major Variations - Delta Drive and High Street Musselburgh GTE:00272000002674
Date: 18 April 2024 09:42:21
Attachments: [image001.png](#)
[image002.jpg](#)

Hi Becky,

Could the below email be circulated to the Board members in relation to the two applications for major variations to add deliveries for the Morrisons Daily stores.

Thanks,

Karen

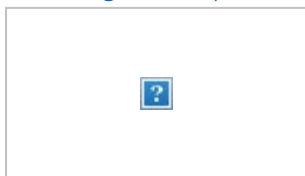
[Karen Harling](#)
Licensing Standards Officer
East Lothian Council
Licensing, Administration and Democratic Services
John Muir House
Haddington
EH41 3HA

Tel: 01620 827478

Mob: 07774 435158

Please note the LSO is not permitted to provide legal advice and can only assist you with guidance as to what is required under licensing legislation . It is recommended that you consult with a licensing agent or solicitor if you require legal advice on matters.

For additional guidance please see the East Lothian Licensing and Forum Website - [East Lothian Licensing Forum | East Lothian Council](#)



From: Alex Green <arg@gosschalks.co.uk>
Sent: Tuesday, April 16, 2024 3:34 PM
To: Licensing Standards Officer <lso@eastlothian.gov.uk>
Cc: Lily Kerman <lbk@gosschalks.co.uk>
Subject: RE: Morrisons Daily, Major Variations - Delta Drive and High Street Musselburgh GTE:00272000002674

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unless you recognise the sender and know the content is safe.

Afternoon Karen.

Hope you are well.

Your e-mail was forwarded on to the right people and hopefully virtually everything you flagged will have been dealt with by now. (you should have been contacted and sent items such as training records directly)

The alcohol section in store was incorrect with additional bulk stacks placed out with the area in the operating plan, at the counter area. This was rectified on the day of the visit reducing the number of stacks from 17 to the allowed 12 and all products correctly located.

CCTV is accessible to all colleagues through the back office PC.

As far as the deliveries are concerned, we are blanketing the whole of Scotland to add deliveries to Operating Plans and I am busy appearing at Boards across the country as we speak.

My client complies fully with the law (S119 and 120 of the Licensing Scotland Act) and we are happy for local conditions to be added if required also. (this has been the case in quite a few Boards recently).

My client's delivery policy via it's third party delivery providers is:

1. When the order is placed on the online platform the customer has to input their age and the form of acceptable ID
2. Store colleagues place all age-related products in a separate bag clearly identifying as Challenge 25
3. The driver should ask for the same ID that was used at the point of ordering and verify the age, if the customer can't provide the ID the driver should retain the bag and return it to the store.

I hope the above assists. If you need anything else, please do contact me and I will endeavour to assist further.

Regards

Alex

Alex Green | Partner | Licensing

for and on behalf of Gosschalks LLP

Queens Gardens, Kingston Upon Hull, HU1 3DZ

DD: 01482 590284 | F: 0870 600 5984 | M: 07710 097532 | www.gosschalks.co.uk

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If, during the course of this matter, you receive an email or phone call purporting to be from Gosschalks informing you that our bank details have changed, it is likely to be an attempted fraud. If this happens, please report it immediately to our Cashiers Department on 01482 590203 who will verify our bank details and, if necessary, report the matter to the

police.
police.

From: Licensing Standards Officer <lso@eastlothian.gov.uk>
Sent: Tuesday, April 9, 2024 12:21 PM
To: Lily Kerman <lbk@gosschalks.co.uk>
Subject: RE: Morrisons Daily, Major Variations - Delta Drive and High Street Musselburgh
GTE:00272000002674

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Hi Lily,

I hope you are well and had a good Easter.

Did you manage to get the delivery policy from your client?

Thanks,

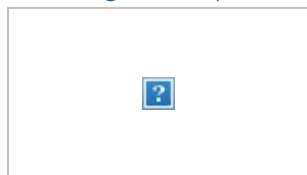
Karen

[Karen Harling](#)
Licensing Standards Officer
East Lothian Council
Licensing, Administration and Democratic Services
John Muir House
Haddington
EH41 3HA

Tel: 01620 827478
Mob: 07774 435158

Please note the LSO is not permitted to provide legal advice and can only assist you with guidance as to what is required under licensing legislation . It is recommended that you consult with a licensing agent or solicitor if you require legal advice on matters.

For additional guidance please see the East Lothian Licensing and Forum Website - [East Lothian Licensing Forum | East Lothian Council](#)



From: Lily Kerman <lbk@gosschalks.co.uk>
Sent: Tuesday, March 26, 2024 2:37 PM

To: Licensing Standards Officer <lso@eastlothian.gov.uk>
Cc: Alex Green <arg@gosschalks.co.uk>
Subject: RE: Morrisons Daily, Major Variations - Delta Drive and High Street Musselburgh
GTE:0027200002674

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Hi Karen,

Thank you for your email, hope you are well.

It is indeed myself and Solicitor Alex Green (cc'd here) who are handling these applications.

Vary bizarre that you have just emailed as I had just that moment emailed regarding the Morrisons Daily, 55 Delta Drive premises licence.

It seems following a DPM variation in November, the licence was returned to us as McColls and this unfortunately has not been picked up by our admin team, I note the licence we have on file which was issued before that (minor variation in May 2023) the name was Morrisons Daily. (please see attached email in reference to this).

I will ensure Morrisons Daily, 160 High Street has the most up to date premises licence in the interim.

Regarding the delivery policy, I will acquire this from our client and revert back to you asap.

Kindest regards,

Lily Kerman | Administrator | Licensing

for and on behalf of Gosschalks LLP

Queens Gardens, Kingston Upon Hull, HU1 3DZ

Reception: 01482 324252 | **F:** 0870 600 5984 | www.gosschalks.co.uk

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If, during the course of this matter, you receive an email or phone call purporting to be from Gosschalks informing you that our bank details have changed, it is likely to be an attempted fraud. If this happens, please report it immediately to our Cashiers Department on 01482 590203 who will verify our bank details and, if necessary, report the matter to the police.

From: Licensing Standards Officer <lso@eastlothian.gov.uk>

Sent: Tuesday, March 26, 2024 2:07 PM

To: Lily Kerman <lbk@gosschalks.co.uk>

Subject: Morrisons Daily, Major Variations - Delta Drive and High Street Musselburgh

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CAUTION: This email originated from outside the firm. Think before opening attachments and following links.

Hi Lily,

I am the Licensing Standards Officer for East Lothian. I am reviewing the two major variations that were sent for the Morrisons Daily stores at 55 Delta Drive and 160 High street Musselburgh.

The premises licence attached to the application for Delta Drive is incorrect and belongs to a premises in Dunbar. Please could the one for Delta Drive be sent?

I visited both premises today and found a few issues. Would you be able to pass this on to the person dealing with the applications if it is not yourself?

Morrisons Daily – 160 High Street, Musselburgh.

I spoke with the premises manager Patrycja Swindurska who was very helpful and knowledgeable. Signage was correct and training records were available to view, CCTV was in working order and all staff are able to access it. There was a good awareness of the challenge 25 age verification policy and she was able to show me the refusals on the till system. My only comment is that the premises licence and summary of premises licence at the premises appear to be old ones that have the old premises name McColls. Once the major variation has been heard by the board and if granted please can a certified copy or the premises licence be sent to the shop.

Morrisons Daily – 55 Delta Drive, Musselburgh.

I spoke with a member of staff as the premises manager was to be on the afternoon shift. Signage was correct, however staff training records could not be provided and the staff were not sure whether they had been trained or not. They seemed to think that it was optional. CCTV was in the shop however staff were unable to access it, there was however good knowledge of the challenge 25 age verification policy. The alcohol display was not quite as it should be on the layout plan with alcohol outwith the display area stacked by the till, and it looks as though the displays on the stands on the floor are over capacity. Again, the summary the premises licence and summary of premises licence at the premises appear to be old one that have the old premises name McColls. Once the major variation has been heard by the board and if granted please can a certified copy or the premises licence be sent to the shop. I spoke with the premises manager David Wielachchowski on the phone following my visit and detailed the issues above. He said that staff had been trained and that he would send copies of their training records to me. I asked him to review the layout plan and make sure the display was compliant.

In relation to the deliveries that are to be added, are you able to send me a delivery policy for the premises? I gather from speaking with staff that deliveries are made up in store and then given to just eat for delivery to addresses. Several staff members did make mention to me that they felt drivers sometimes didn't pay attention to the bags that they had marked up as "C25" that require ID checks. Comments such as the drivers can't speak English were also made.

There is a section in the East Lothian Licensing Board's policy about deliveries for your information. The policy can be downloaded here - [East Lothian Licencing Board | Licensing | East Lothian Council](#)

Looking forward to hearing from you.

Kind regards,