

Members' Library Service Request Form

Date of Document	06/05/24
Originator	Ian Lennox
Originator's Ref (if any)	DPE
Document Title	Decriminalised Parking Enforcement Contract Procurement Recommendations

Please indicate if access to the document is to be “unrestricted” or “restricted”, with regard to the terms of the Local Government (Access to Information) Act 1985.

Unrestricted	<input checked="" type="checkbox"/>	Restricted	<input type="checkbox"/>
--------------	-------------------------------------	------------	--------------------------

If the document is “restricted”, please state on what grounds (click on grey area for drop-down menu):

For Publication

Additional information:

Authorised By	Tom Reid
Designation	Head of Infrastructure
Date	06/05/24

For Office Use Only:	
Library Reference	59/24
Date Received	06/05/24
Bulletin	May 24

REPORT TO: Members' Library Service

MEETING DATE: Not applicable

BY: Executive Director, Place.

SUBJECT: Decriminalised Parking Enforcement Contract Procurement Recommendations

1 PURPOSE

- 1.1 To update members that the NSL Services contract will be extended for a 12-month period to allow for the most effective and efficient service to be procured via the City of Edinburgh Council, who are leading the procurement process.

2 RECOMMENDATIONS

- 2.1 That members note the Council's current contract for the provision of Decriminalised Parking Enforcement (DPE) services is due to end on 30 September 2024, with an option to extend for a further period of up to 5 years.
- 2.2 That members note that CEC is investigating different DPE delivery models through procurement and are therefore seeking to extend their current contract with NSL by up to 12 months to enable this work to be completed. East Lothian Council utilises this contract for DPE provision.
- 2.3 That members note that East Lothian Council will therefore extend our existing contract for DPE by 12 months.

3 BACKGROUND

- 3.1 NSL were originally contracted by East Lothian Council on the 1st November 2016 until 31st October 2021 for a period of 5 years. At this time NSL's performance was to be reviewed with the view to extending the contract by a further 5 years to the maximum contract period of 10 years.
- 3.2 ELC also entered into a Service Level Agreement with City of Edinburgh Council to provide background services such as Challenge & Appeal investigation and responses. It should be noted that CEC also employ NSL and are in their 5 year extension period which finishes on the 30th September 2024. At this point CEC shall have to go back out to the open market as they shall have been contracted with NSL for 10 years.
- 3.3 ELC currently operate in a collaboration of authorities with CEC, Midlothian and Highland. The collaboration has allowed us to make significant savings on contract

managers and shared systems as we have been able to share resources with the other local authorities.

- 3.4 Council agreed in March 2022 to extend the current contract with NSL in line with CEC's contract so a future procurement could be aligned, saving further time and resource in the future.
- 3.5 CEC have proposed a timetable for the DPE contract tender process, as outlined in the table below:

Action	Proposed
Publish Tender	May 2024
Tender Evaluation	August – September 2024
Finance & Resource Committee	September 2024
Contract Award	November 2024
Implementation	January – March 2025
Contract Start & Service Commences	1 st April 2025

- 3.6 NSL's performance over the past 8 years of the contract has been positive and there would be key benefits to continuing with a collaborative contract with CEC and other authorities. Extending the current contract for a further period of 12 months, within the current terms of the contract, gives ELC time to consider the outcome of the current tender process and any implications arising from this and the county wide Parking Review.

4 POLICY IMPLICATIONS

- 4.1 The continuation of Decriminalised Parking Enforcement with NSL will contribute towards providing a Safer Environment around our Town Centres, Schools and Coast line - a key priority for East Lothian Council.
- 4.2 The continuation of Decriminalised Parking Enforcement will help reduce dependence on the single occupancy car and encourage people to take more sustainable options for shorter journeys helping with climate emergency and reducing carbon footprints.

5 INTEGRATED IMPACT ASSESSMENT

- 5.1 This report is not applicable to the well-being of equalities groups and an Equality Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

- 6.1 The contract extension shall have no impact on resources as it will be an extension

of the existing contract, the cost of which is already in the budget.

7 BACKGROUND PAPERS

7.1 None

AUTHOR'S NAME	Grant Talac / Ian Lennox
DESIGNATION	Senior Roads Officer
CONTACT INFO	Grant Talac
DATE	29 th April 2024