

Fa'side Area Partnership

Minutes of the meeting of the Fa'side Area Partnership

23rd January 2024 7.00 -9.00pm, a ZOOM meeting

Chair

1. Chair Bill Axon (BA)

Quorum
11

Members and substitute members present:

2. Debbie Middlemass, Vice Chair (DM)
3. Rosanne Woods, Chair of the (RW)
4. Alan Bell, Recharge (AB)
5. Richard Kerr, Pencaitland CC (RK)
6. Cllr Lee-Anne Menzies, Elected Member, ELC (LAM)
7. David Todd, Macmerry & Gladsmuir CC (DT)
8. Carla Allan, VCEL (CA)
9. Cllr Colin McGinn, Elected Member, ELC (CM)
10. Loreen Pardoe, Ross High Parent Teacher Council (LP) Came in at 7.15pm
11. Carol Finneron, Pencaitland CC (CF)
12. Donald Grant, Co-opted member (DG)
13. Cllr Kenny McLeod, Elected Member, ELC (KMc)

Others in attendance

Simon Davie, Connected Communities Manager – Fa'side, ELC (SD)
Andy Cheshire, CDO, Connected Communities - Fa'side, ELC (AC)
Tracey Redpath, CDO, Connected Communities – Fa'side, ELC (TR)
Lorna MacLennan, Business Support Administrator, ELC (LM)
Marilyn McNeill, IJB (MMc)

Apologies

Isobel Berry, Elphinstone Community Association, Fa'side TRA (IB)
Cllr Shamin Akhtar, Elected Member, ELC (SA)
Kathryn-Jane James, Support from the Start (KJJ)
Cllr Fiona Dugdale, Elected Member, ELC (FD)
Mike Falconer, TECC, Chair (MF)
Russell McLarty, FaCTS Chair (RMcL)
Cllr George McGuire, Elected Member, ELC (GMc)

Voting members in attendance – 12 present

	Key discussion points	
1.	<u>Welcome</u> BA thanked everyone for coming this evening and was glad it was online given the weather.	
	<u>Apologies</u> Apologies are noted above.	
2.	<u>Declaration of interest for agenda items</u> BA asked members to stated if they felt there was any declarations going through the meeting.	
3.	<u>Approval of Minutes</u> BA went through the minutes. No errors were recorded. These minutes were approved.	
4.	<p><u>Matters Arising</u></p> <p>Page 9, Item 7a – SD to meet with MA and discuss evaluation of the Lighthouse project. SD confirmed that following a change of staff at the church he had received the evaluation and will review it asap. Will contact MA to discuss. <i>Matter ongoing.</i></p> <p>Page 5 Item 8a ii – Cairns at Church Street –SD will now arrange for Cairns to be moved and interpretation boards to be prepared alongside those previously involved in their design. SD met with Andrew Hogarth and work to move the Cairns will take place this winter. SD will engage with community groups on the creation of interpretation boards. SD discussed matter with Andrew Bourhill and has been in contact with planning – who see no issues with the proposed move. SD met with Ed Hendrikson, in discussions with planning and will seek to move this winter period. SD met with Library staff from George Johnston Centre, Tranent and he hopes they will lead this final element of the project. <i>Matter ongoing.</i></p> <p>Page 6, Item 6, B, a – Junior Youth Work. AC will provide a finalised report from the outdoor education pilot to a future area partnership meeting. <i>Matter ongoing.</i></p> <p>Page 4 Item 5biii – Warm Spaces AC will update at a future meeting. AC has no passed on to TR. TR will update at this meeting. <i>Matter completed.</i></p> <p>Page 4 item 7Ic – Community Development Officer Asset transfer – SD will provide more information to members asap. SD update members under Item 5a at this meeting. <i>Matter Completed</i></p> <p>Page 5 Item 8 – Area Plan Consultation – AC will make contact with Susan Humble from ELPA. <i>Matter Ongoing.</i></p> <p>Page 6 Item 6A – Area Plan consultation SD to contact Jane Ogden Smith as per Maureen Allan suggestion.</p>	<p>SD/MA</p> <p>SD</p> <p>AC</p> <p>AC</p> <p>SD/LM</p> <p>RW</p>

	<p>Page 6 Item 6A – Possible Tranent Dementia Café – RW to invite TR to a meeting Alison Brown, Fraser Centre.</p> <p>Page 6 Item 6A – Consultation for Area Plan review – SD to reflect on feedback from members and update members at a future meeting.</p> <p>Page 7 Item 6C – Volume of consultations – SD raised this matter with both Cait McCorry and Stewart Cooper. Unfortunately, a number of consultations are driven by the Scottish Government and therefore we have no alternative around the timing of the consultation period. Matter Completed.</p> <p>Page 8 Item 8A – FaCTS event. RMcL, SD and TR to arrange local event to seek interested volunteers for the group. Matter ongoing.</p> <p>Page 8 Item 8A – Contact List for FaCTS – SD and TR will provide RMcL with a list Community Contacts in order to seek volunteers for our new subgroup.</p> <p>Page 8 Item 8A – Confirmation of FaCTS Chair – Members were asked to vert back to SD/LM by the 30th November 2023 with any objection to RMcL being named as FaCTS Chair. No objections received and RMcL duly added to our membership register with full voting rights. Matter Completed.</p> <p>Page 9 Item 8B – Health and wellbeing remit paper – Now in use by the subgroup. Matter completed.</p> <p>Page Item 8B – Health and Wellbeing scoring Matrix – Now in use by the subgroup. Matter completed.</p> <p>Page 11 Item 10iia – Natural Connections – TR will update in her report. Matter completed.</p> <p>Page 12 Item 10iic – Festive Provision – LM processed the payment for the Pennypit Trust. Matter Completed.</p> <p>Page 12 Item 10 iiii – Jingle Bags/Festive Provision Support – Delegated authority has been given to BA/DM if there is a shortfall. SD will arrange to meet with RD to discuss. Matter ongoing.</p>	<p>SD/CCFT</p> <p>SD/TR</p> <p>SD/TR</p>
5.	<p><u>Connected Communities Team update.</u></p> <p>A. Managers update – attached. SD referred to the previously circulated report. He highlighted the following: -</p> <ul style="list-style-type: none"> • ELC have decided to appoint a new Head of Service for our team and once more is known SD will update. • Zahra Hussain (ZH) started in our team at the end of November. The focus of her role is around Community 	

	<p>Asset Transfer and Community Benefits. ZH role is East Lothian wide, and SD will be providing line management support and cover for colleagues across the Connected Communities Team.</p> <ul style="list-style-type: none"> • Festive Provisions – SD thanked all of our members and local volunteers who supported the provisions. A huge thanks to MF, who organises our volunteer drivers every year. And thanks to our Connected Communities Team in Fa’side who as always went above and beyond. SD advised that Pennypit staff are collating an evaluation and we will share the outcome with members as soon as possible. • Community Intervention Fund – As per SDs report this fund had paused and ELC has secured external funding to assist community groups who require capital funding support. Fa’side groups (two) secured over £60K worth of funding to improve their facilities. SD assisted one group and AC the other and they are delighted with the outcome. • Fa’side Community Kitchen – SD advised members that he is interim Chair of this small charity. SD will be standing down in April and the group are looking for a Community Member to take on this role. Anyone interested please contact SD or fasideck.info@gmail.com. • SD advised members that Andrew Hogarth will be retiring from ELC at the end of this month. AH does not want a large ‘fanfare’. SD wanted to make members aware as AH has provided significant support to our variety of groups and organisations over many years. SD wondered if the Area Partnership would like to acknowledge the support, advice, and guidance that AH provided, particularly our old Active travel Subgroup. <p>CM agreed that AH would not want a ‘fanfare’ however, like SD felt the groups should be aware to allow them to decide whether or not they would like to recognise AHs impact on the community.</p> <p>BA asked as an immediate response if SD could write to AH on behalf of the Partnership and thank him for his significant contributions in our communities. Further consideration will be given with regards the partnership providing AH with a gift.</p> <p>B. Tracey’s Officers update – attached. TR referred to the previously circulated report and highlighted the following:</p> <ul style="list-style-type: none"> • TR has been in post for a short period of time and undertaking her induction. The majority of TRs time has been spent on this, meeting local community groups and organisations, and supporting the festive provisions. 	<p>SD</p> <p>ALL</p> <p>SD</p>
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	<ul style="list-style-type: none"> • TR has been working with Natural Connections and Tranent Baby and Toddlers Group to provide advice, support, and guidance. • TR has been engaging with those venues and organisations who received financial support to facilitate 'Warm Space' in our communities. Three evaluations have been received and two paused their delivery and are in the process of restarting them soon. • TR has been working with RMcL around their funding and arranging a FaCTs meeting. • TR reminded all members of the ongoing consultation for the Muirpark Play Equipment. Please note the quick turnaround for responses. <p>C. Andy's Officers update – attached.</p> <p>AC referred to the previously circulated report and highlighted the following:</p> <ul style="list-style-type: none"> • AC advised that the majority of his time has been spent supporting the 'Festive Provisions'. • Youth work continues in our villages, AC is currently reviewing our budget due to additional unknown costs which may have an impact on delivery going forward. • AC and AB have been working on a new service level agreement for Recharge. More information to follow when it is received. • The Childrens and Young Peoples Practitioners network held a very successful second meeting. AB will be Chairing this meeting going forward and minutes from the subgroup can be made available on request. • Capacity Building – AC reported that he has been working with a range of community groups to support them to secure external funding. AC is pleased to note that Macmerry Miners Club were successful in securing around £30k of funding to assist with improvements in the Club. AC also noted that a few community groups who attended fund raising training previously run by TR (in her capacity at VCEL) had been successful in securing external funding. • ACs next large project is the P7 transition event at Meadowmill. • AC also noted that he had been (along with TR) working to support the Health and Wellbeing Subgroup. RW will provide an update under the Sub Group item. 	<p>ALL</p> <p>ALL</p> <p>AC/AB</p> <p>ALL</p>
6.	<p>Consultation Hub – verbal update, no discussion unless groups seeking information.</p> <p>A. East Lothian Housing Land Requirement for LDP2 – closed 16th January 2024 – please click the attached link - here</p> <p>B. East Lothian Development Plan Scheme 2023/24 - closed 19th January 2024 – please see click the attached link - here</p>	

	<p>C. Statutory Review of Polling Districts and Polling Places - closed 29th January 2024 – please click the attached link – here</p> <p>D. Shaping our Future - - closed 29th January 2024 – please click the attached link – here</p> <p>E. The Brunton Audience Feedback Survey - - closed 31st January 2024 – please see the attached link – here</p> <p><u>Future consultations (open on Friday 12th January)</u></p> <p>F. East Lothian Council (U109, Meadowmill Access Road, Prestonpans) (Prohibition of Waiting) Order 2023 – please click here for more information and closing date.</p> <p>G – East Lothian Council (Various Locations, East Lothian) (Disabled Parking Spaces) Order 2023 please click here for more information and closing date.</p> <p>H. – East Lothian Council (B6355 New Winton) (40mph Buffer Zone) Order 2023 please click here for more information and closing date.</p> <p>I. The Brunton Audience Feedback Survey here closing date 9 February 2024</p> <p>J. Tenant Participation Strategy 2024 + consultation here closing date 29 February 2024</p> <p>K. Post Tender Supplier Survey - here closing date 31 March 2024</p>	
7.	<p>Sub groups/network updates</p> <p>A. <u>Fa’side Climate, Transport and Sustainability Sub Group (FaCTS)</u> attached. SD provided the update in RMcL absence. SD referred to the previously circulated report and asked if there was any questions. None were tabled.</p> <p>TR advised that in principle the subgroup had agreed to a request from Alison Brown , from the Fraser Centre. Alison proposed to host a Climate/Environmental Event in conjunction with all primary school in Tranent, the cost of what is £400. More information to follow on this.</p> <p><i>Post minute note:- A huge congratulations to RMcL for his work in helping Tranent Parish Church achieve their Bronze Eco Badge from Eco-Congregation Scotland.</i></p> <p>B. <u>Fa’side Health and Well Being</u> – attached. RW referred to the previously circulated report and asked if there were any questions. None were tabled.</p> <p>RW advised members that their Scrutiny Group met earlier today to review and make decisions on the applications they had received. Twelve applications had been received, seeking £18k worth of funding. The Scrutiny Group had approved seven applications and all applicants will be notified in due course. This left a small amount of funding (£981), to be allocated. The group were advising all members that a range of organisations had been asking for First Aid Training. As a result, they will use the rest of the funding to provide this training to local Fa’side groups.</p>	<p>TR/RMcL</p> <p>TR</p> <p>RW/AC/TR</p>

	<p>C. <u>Fa'side Young Formers – Recharge</u> -attached. AB referred to the previously circulated report. AB highlighted to members the following:</p> <ul style="list-style-type: none"> • AB advised they had successful Christmas Parties for their S1 group. • AB noted that a number of young people are working towards their Youth Award. • AB reported that the young people are working to organise a residential in the Summer. <p>D. <u>Support from the Start</u> – verbal update. DM stated that a Survey Monkey was carried out. The results were that members would meet termly, online and the first meeting will be on the 5th March 2024 at 3.45pm.</p>	AB
8.	<p><u>Third Sector updates</u> CA thanked BA for the warm welcome and referred to the previous circulated report. Ca highlighted the following:</p> <ul style="list-style-type: none"> • Community Mental Health and Wellbeing fund – closed in December and decisions will be received very shortly. • CA and Emma Brown, Connected Communities Manager Preston seton and Gosford, will be running a free 'Introduction to Fund Raising' training session on the 21st March 2024. • VCEL web site – CA advised that the site will be up and running in the very near future. <p>BA asked if there were any questions. None were tabled.</p>	ALL
9.	<p><u>Budget updates</u></p> <p>a. <u>Budget for Financial Year 2023/2024</u> – attached</p> <ul style="list-style-type: none"> • SD referred to the previously circulated report and highlighted the two in principle decisions that members have previously devolved to BA and DM (Natural Connections and Pennypit Trust) <p><i>Post Minute Note:- SD forgot to highlight that BA and DM had taken a devolved decision to use the remaining £1500 from our Education – Holiday Hunger Fund to support Jingle Bags. This was needed to cover a shortfall from the sum requested from the Community Councils.</i></p> <p>10. SD reminder members that we still have to determine whether or not additional funds will be needed to support Natural Connections and Pennypit Trust.</p> <p>11. Current balance is £7965 which excludes roughly £4k to be allocated by FaCTS and £10K which is currently being allocated by Health and Wellbeing Sub Group.</p> <p>BA asked if there were any questions or queries. None were tabled.</p> <p>b. <u>Application from the Thrive CIC</u> – attached</p> <ul style="list-style-type: none"> • SD summarised the previously circulated application. SD also advised members that feedback had been received from 	<p>Note</p> <p>ALL</p> <p>NOTE</p>

	<p>members who could not attend but wanted input to the discussion on this application.</p> <ul style="list-style-type: none"> • A lengthy discussion took place with the general view expressed which was not in favour of supporting the application. • Some members noted the need for the service the applicant sought to provide however, there was a range of unanswered questions. The key question and concern was around the affordability for parents, carers or families. • A vote took place and it was agreed 12 voted for SD to speak to the applicant, and 1 member voted against the application via email, about the following points: <ul style="list-style-type: none"> • Area Partnership focuses on tackling inequality, how will the applicant achieve this in Ormiston? • Area Partnership focuses on tackling the impact of poverty, how will the applicant achieve this in Ormiston? • Area Partnership focuses on helping parents, carers or families seeking employment, how will the applicant achieve this in Ormiston? 	SD/AC
12.	<p><u>AOCB</u></p> <p>1. Update on Recharge’s move to Dewar House, Tranent (near the Loch Centre and Tranent Medical Practice) AB advised members that Recharge has now moved to the above address. There is more space for Recharge and therefore our Young People use in the building, which has 7 rooms. At present they are using 5 Rooms and hope in the near future to utilise the other two. AB advised that the move has proved successful and is being used more often by Ross High School pupils. One to one meetings with young people are easier to facilitate and other groups are able to access space as and when there is a need. AB advised all members that they would be more than welcome to visit their new office. Anyone interested please contact AB.</p> <p>BA thanked AB for his update and commented that this is good news for Recharge and our Young People. He asked members if they had any questions or queries, none were tabled.</p>	ALL
11.	<p><u>Date of future Area Partnership Meetings</u></p> <p>All these meetings will start at 7.00pm and will be online, using Zoom. We normally ‘open’ the meeting around 6.30/40pm and it will start at 7pm.</p> <p>A. AGM 6th February 2024 – online – BA reminded members of our AGM (Governance) meeting and referred to the previously circulated email with the associated papers. He hoped to see as many members as possible.</p> <p>B. Meetings for 2024</p> <p style="text-align: center;">05/03/24</p>	ALL

		07/05/24		
		04/06/24		
		03/09/24		
		05/11/24		
MEETING INFORMATION – Join ZOOM meeting				