



APPLICATION FOR PREMISES LICENCE / PROVISIONAL PREMISES LICENCE*

LICENSING (SCOTLAND) ACT 2005, SECTION 20

*Delete as appropriate

5

Question 1 – Name, address and postcode of premises to be licensed

Dunglass Pavillion
Dunglass
Cockburnspath
Berwickshire
TD13 5XF

Question 2 – Particulars of applicant

2(a) Where applicant is an individual, provide full name, date & place of birth, home address including postcode, telephone number & email address.

2(b) Where applicant is a partnership, please provide full name, and postal address of partnership.

2(c) Where applicant is a company, please provide name, registered office and company registration number.

Dunglass Estate Events Ltd

Estate Office

Dunglass Estate

Cockburnspath

Berwickshire

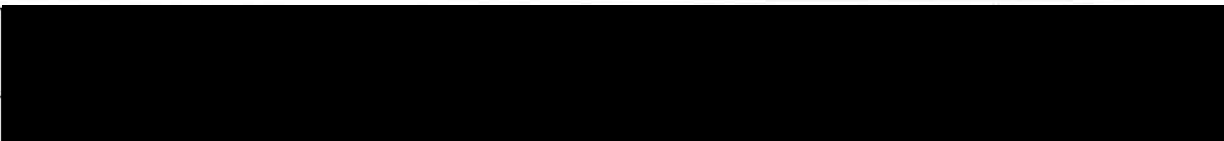
TD13 5XF

Company Number SC368709

2(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.

2(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.*

Simon Usher



Joyce Usher



* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.

Question 3 – Previous applications

Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises?

YES NO

If YES – provide full details _____

Question 4 – Previous convictions

Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)

YES NO

If YES – provide full details. For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974.

NAME	DATE	COURT	OFFENCE	SENTENCE
NONE				

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

DESCRIPTION OF PREMISES

Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5 – Description of premises

(where application is submitted by a members' club, please also complete question 6)

The premises consist of an historic building to which is attached a pavilion. Also located within the building are self catering apartments together with outside areas

Question 6 – To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?

YES NO

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

The contents of this [redacted] best of my knowledge and belief.

Signature _____ * (see note below)

Date 9/3/14

~~APPLICANT~~ / AGENT (delete as appropriate)

Macdonald Licensing
21a Rutland Square
Edinburgh, EH1 2BB

Telephone number and email address of signatory

0131 229 6181
alistaire@macdonaldlicensing.com

I have enclosed the relevant documents with this application – please tick the relevant boxes

- Operating plan
- Layout plan (highlighting the area where alcohol is sold/consumed)
- Planning certificate
- Building standards certificate
- Food hygiene certificate

* Data Protection Act 2018

The information on this form may be held on an electronic public register which may be available to members of the public on request.

EAST LoTHIAN LICENSING BOARD

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Name, address and postcode of premises to be licensed.

Dunglass Pavillion Dunglass Cockburnspath Berwickshir TD13 5XF
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Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	YES
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	NO
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	NO
<i>*Delete as appropriate</i>	

Question 2

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11am	11pm
<i>Tuesday</i>	11am	11pm
<i>Wednesday</i>	11am	Midnight
<i>Thursday</i>	11am	Midnight
<i>Friday</i>	11am	Midnight
<i>Saturday</i>	11am	Midnight
<i>Sunday</i>	11am	Midnight

Question 3

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Question 4

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	NO
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**If YES – provide details*

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1	COL. 2	COL. 3	COL. 4
<i>5(a)</i> <i>Activity</i>	<i>Please confirm</i> <i>YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Accommodation</i>	YES	YES	YES
<i>Conference facilities</i>	YES	YES	YES
<i>Restaurant facilities</i>	YES	YES	NO
<i>Bar meals</i>	NO	NO	NO
<i>5(b) Activity</i> <i>Social functions including:</i>	<i>Please confirm</i> <i>YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Receptions including Weddings, funerals, birthdays, retirements etc.</i>	YES	YES	NO
<i>Club or other group meetings etc.</i>	YES	YES	YES
<i>5(c)</i> <i>Activity</i> <i>Entertainment including:</i>	<i>Please confirm</i> <i>YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Recorded music – see 5(g)</i>	YES	YES	YES
<i>Live performances – see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	YES	YES	NO
<i>Theatre</i>	YES	YES	NO
<i>Films</i>	YES	YES	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	YES

<i>5(d)</i> <i>Activity</i>	<i>Please confirm</i> <i>YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Outdoor drinking facilities</i>	YES	YES	YES
<i>5(e)</i> <i>Activity</i>	<i>Please confirm</i> <i>YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

Conference Facilities may begin before licensed hours.

Club or Other Group Meetings and Dance, Yoga or Fitness Activities may be prior to licensed hours.

TV Sport and Recorded Music could be in the accommodation included in this Application at any time, where guests attending a function may be staying. They might also sit outside before or after licensed hours. Indoor/outdoor sports might take place in the accommodation or outside areas outwith licensed hours

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

This is a venue, principally for weddings, and corporate functions.

There could be classes such as Dance or Fitness, or Yoga etc

There might in the future be cinema nights with the provision of food and drink, which might require additional licensing i.e. Cinema Licence.

Indoor/ Outdoor Sports – this might be something that is introduced by the guests, particularly those staying, such as football, croquet or throwing a rugby ball about.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
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When fully occupied, are there likely to be more customers standing than seated?	N/A
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<i>*Delete as appropriate</i>	
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Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	YES
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the TERMS under which they will be allowed entry*

Children and young persons must be accompanied by an adult when attending a function or possibly a Class, which may include staying in the accommodation.

6(c) *Provide statement regarding the AGES of children or young persons to be allowed entry*

Children and young persons between ages (0-17 years) may be present.

6(d) *Provide statement regarding the TIMES during which children and young persons will be allowed entry*

Children and young persons will be permitted entry for the duration of an event, or until the end of the Class.

6(e) *Provide statement regarding the PARTS of the premises to which children and young persons will be allowed entry*

Children and young persons will have access to all public areas, including, if appropriate, the accommodation.

[Empty box]

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

200 in the Function area plus 18 guests in the accomodation

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Simon Usher

8(b) Date of birth

[Redacted]

8(c) Contact address

[Redacted]

8(d) Email address and telephone number

simon@dunlassestate.com
Tel: [Redacted]

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
27 February 2024	East Lothian Licensing Board	EL2182

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The content of this declaration is true to the best of my knowledge and belief.

Signature (please see note below)

Date

Capacity APPLICANT/AGENT (delete as appropriate).

Telephone number and email address of signatory

Macdonald Licensing
21a Rutland Square
Edinburgh, EH1 2BB

0131 229 6181
alistair@macdonaldlicensing.com

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

"SCHEDULE 6

Regulation 7

DISABLED ACCESS AND FACILITIES STATEMENT

Licensing (Scotland) Act 2005, section 20(2)(b)(ia)

Question 1

Disabled access and facilities

1(a)	Is there disabled access to the premises	YES
1(b)	Do you have facilities for those with a disability	YES
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES
<i>*Delete as appropriate</i>		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

Question 2

Disabled access to, from and within the premises

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

The premises were constructed recently and therefore required to comply with Building Standards regulations regarding access and facilities for people with disabilities. This is all in place.

From an access point of view there is disabled parking spaces, which then lead, over a flat path, into the premises. The access is wide and someone in a wheelchair for example should be able to access without difficulty.

There is levelled access throughout the entertainment space as per Building Standards requirements.

Question 3

Facilities available

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

As explained, the premises have been built in accordance with the Building Warrant which contained certain requirements regarding disabilities.

~~There are disabled parking spaces. The access is suitable, and there is an accessible toilet within the premises.~~

As it is mainly weddings and functions, in general there would be table service, but certainly anyone with difficulty in ordering would be assisted by the staff.

Staff Training is specifically designed to ensure that all staff are taught how to deal with anyone, not only with mobility issues, but hearing, sight etc.

Question 4

Other provisions

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

Once again this matter has been brought to the attention of our clients and they will regularly carry out an assessment of what facilities they may be able to provide, and in particular assistance for other types of disability, beyond mobility difficulties, including mental health, sight, hearing and other types of illness.

It is hoped to provide staff with guidance as to how to identify such people and what assistance can be provided.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of  statement are true to the best of my knowledge and belief.

Signature * (see note below)

Date 25/9/09

Capacity APPLICANT/AGENT

Telephone number and email address of signatory.....

Macdonald Licensing
21a Rutland Square
Edinburgh, EH1 2BB

0131 229 6181, alistair@macdonaldlicensing.com

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request."



SUPPLEMENTARY APPLICATION INFORMATION

This information is required in relation to all Premises Licence/Provisional Licence applications or any application which is a Premises Licence Variation, not considered to be a Minor Variation.

Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.

BUSINESS PROFILE

Please describe your business offering

The premises are a purpose built event space, principally for weddings which generally take place on either a Wednesday or Saturday. In addition there may be events such as conferences, training courses, corporate events etc, but weddings are certainly the most common form of event.

The facility might be used for classes, such as exercise, yoga etc.

When a booking is taken either Marie or Darcie who are the Event Managers will be with the couple throughout the event management process up until their first dance. Their Operations Manager, who is an ex Police Sergeant in East Lothian, manages all of the weddings and closes the venue after carriages at midnight.

ON CONSUMPTION

(a) Please describe the type of business you intend to operate in respect of On consumption.

On sales would be in connection with an event and people attending this, such as weddings, conferences etc. There would generally be a meal or food as part of the event.

OFF CONSUMPTION

(b) Please describe the type of business you intend to operate in respect of Off consumption & deliveries

Not applicable.

**CLARIFICATION IS REQUIRED IN RELATION TO THE
CONTENT OF YOUR PROPOSED OPERATING PLAN**

To what extent do you intend to use any of the following:

Accommodation; Conference Facilities; Restaurant Facilities; Bar Meals;

There is accommodation involved, as shown on the Layout Plan, and these facilities will generally be used by people attending the wedding or function.

The premises do cater for conference facilities of all kinds.

Restaurant facilities would be the provision of food at these events.

Food in general is brought in by the caterers of the event rather than produced by the venue itself but it is possible that cooking/heating up could take place.

Bar Meals - not applicable.

Social Functions – Weddings; Birthdays; Retirements ; Other:

If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:

The main business of the premises are weddings, which are booked up well in advance and take up Wednesday and Saturdays in general. It is considered that the days in between are required to prepare for the next one.

However there may be occasional functions such as birthdays, retirements on those other days. Again they would have to be pre-booked and a specific organiser/ contact provided.

Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming; Indoor/outdoor sports; Televised Sport – If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:

- Recorded Music would be background music at the event, or in the accomodation.
- Live Performances could be a band for instance for the wedding, or someone playing the bagpipes, or of course a DJ.
- For corporate events there might be other forms of entertainment such as a comedian, a speaker or tutor etc.
- There are Dance Facilities, particularly for weddings, but could be relevant for other events as well.
- With regard to Theatre and Films these could take place with appropriate Licences
- Gaming - Not applicable
- Indoor/ Outdoor Sports - possibly by guests organising something informal
- Televised Sport - this would be for people staying in the accommodation, but there might be a corporate event, perhaps golf orientated, which would involve a screen.

Outdoor Drinking Facilities – If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:

It is possible for customers to take their drinks outside. This is within a private estate owned by our clients' directors, and there would be no disturbance or interference with any other residents.

Those staying in the accommodation might want to sit outside later in the evening, or in the morning to have their breakfast for instance.

As explained, taking into account the location, it is highly unlikely that this would cause a nuisance.

Adult Entertainment – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humour or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:

Not applicable.

Activities Outwith Licensed Core Hours – In your Operating Plan, at 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:

There will of course be accommodation and therefore some of the Activities mentioned above such as TV Sport, might take place outwith core hours.

~~Conferences and Club Meetings might start prior to licensed hours, possibly from 8am or 9am. The same would apply to corporate events.~~

No alcohol would be sold or supplied however until such time as it is permitted legally.

Any Other Activities – In your Operating Plan at 5(f) you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events:
Other than the events there might be occasional dance, yoga, exercise classes as mentioned.

Children and Young Persons – If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what baby changing facilities will be provided for children under five years.

Children and young persons would require to be accompanied by an adult and attending a pre-booked event probably, although they might attend a class as well.

Children could be of any age and baby changing facilities will be in place.

LICENSING OBJECTIVES

Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy, which can be found at

https://www.eastlothian.gov.uk/downloads/file/27884/statement_of_licensing_policy_2018-2023

Preventing Crime and Disorder

Firstly, during their time operating as an events venue, they have had no issues whatsoever, and have not had to phone the Police.

Because of its remote location, the only crime and disorder would be by the customers at the event and this would be highly unlikely. Nevertheless staff are trained to deal with such situation, and anyone behaving in an inappropriate fashion would be asked to leave. It is obviously awkward to ask people to leave such events, such as weddings, and therefore the ethos would be to prevent such incidents, which could be alcohol fueled, happening in the first place. There is also a problem with location in so far as it may not be possible for people just to leave. If they have had any alcoholic drinks they would be unable to drive and they might either be staying in the accommodation or waiting for a bus to collect them or a lift. As explained our client's staff are trained to deal with such situations. Competent and vigilant staff consistently monitor, and there is also 24 hour CCTV both inside and outside the venue.

Securing Public Safety:

This is a recent development and therefore as part of the Building Warrant process has had to go through safety checks. The premises are well maintained and the safety of customers and staff is paramount to our clients.

Any issues which could conceivably affect public safety would be dealt with appropriately by management and staff.

~~As explained in the Business Offering section, our client's Operations Manager, an ex Policeman, deals with client's safety/ locking up, and is of course fully conversant with what the Police would expect/ require.~~

Regular safety checks for fire and electricity by professional bodies in addition to weekly fire alarm and smoke detector/ carbon monoxide tests throughout the venue and cottages.

They also have an annual health and safety inspection by Greens of Haddington.

Preventing Public Nuisance:

As explained, the premises are remote and there have been no complaints regarding public nuisance.

The nearest residence outwith the estate are approximately five miles away.

As explained the Operations Manager is responsible for locking up, which is done promptly after the customers have departed.

They constantly monitor public conduct to ensure that guests comply with and pay respect for their venue, staff and each other.

Protecting and Improving Public Health:

This is an events location, and not a destination for those wishing to drink alcohol as such. Excessive drinking is not permitted.

Nevertheless it is not unknown for people to drink too much at a wedding! Staff will be trained to identify any possible future issues, and perhaps have a chat with other people that are accompanying the person in question. We have already explained the difficulties with asking such customers to leave.

An event such as this is not an excuse for irresponsible consumption or over consumption of alcohol. Our clients do not wish guests to drink to that level, which would affect the whole ambience and spoil the wedding day. It would also not do the reputation of the venue any good.

Protecting Children and Young Persons From Harm:

Children and young persons will be with an adult at an event or possibly a class. Whilst the accompanying adult, who will presumably in most cases be a relative, have ultimate responsibility for their care, staff will keep an eye out for any possible issues and draw to the attention of other people attending the event if they consider that children and young persons are being put in an inappropriate situation.

~~They will also look out in general for any behaviour which would be inappropriate for children being present.~~

APPLICATION SUPPORTING COMMENTS

Additional Information

Dunglass Estate Events operated a previous operation from 2012 and so far as we are aware there were no issues with this. This is a replacement facility, currently operating under Occasional Licences, which is superior to the previous building.

It has become very popular and weddings are booked well in advance.

Supporting Comments

i.e. reasons why the Board should support your application.

This is a beautiful part of East Lothian and obviously at weddings and functions people are travelling from different parts of the country or further afield. It is highlighting East Lothian and we would ask for the Board's support to continue such a facility. It is accepted that the time on a Wednesday is in excess of your policy hours. However, as explained, weddings are generally held on a Wednesday or Saturday and in order to compete with other venues in other parts of the country it is important to our clients to have midnight and we will be asking the Board to accommodate that.

The previous Application, back in 2012, did allow midnight each night of the week and so far as we are aware these additional hours on Monday to Wednesday did not cause any issues. For this Application we have not requested the additional hour on Monday and Tuesday, just the Wednesday.

At the Hearing we will of course provide our arguments in support of this facility.

SIGNATURE AND DECLARATION BY APPLICANT

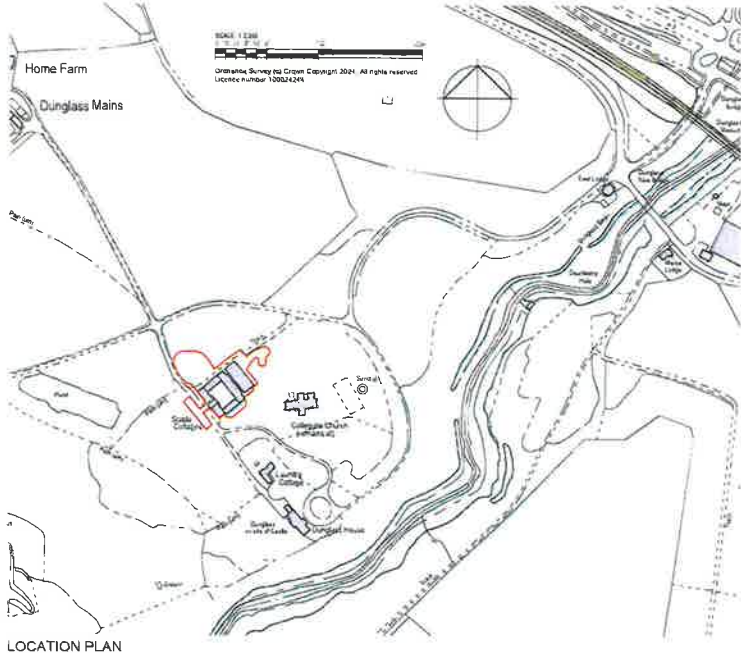
IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

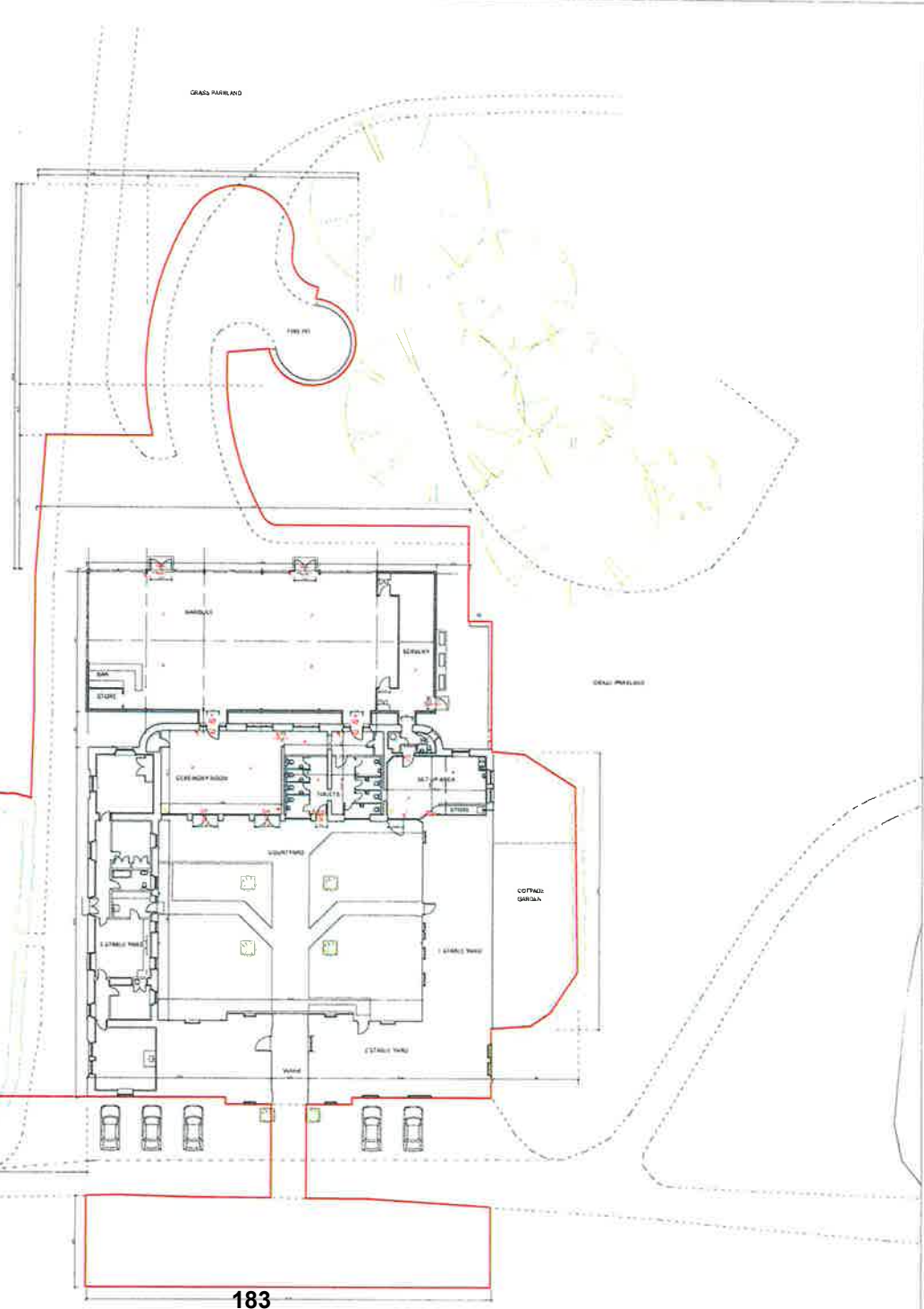
The contents of _____ of my knowledge and belief.

Signature _____

Date _____



LOCATION PLAN



LEGEND

- Fire alarm panel
- Fire alarm call point
- Fire alarm detector / sounder
- Emergency light
- Fire Extinguishers

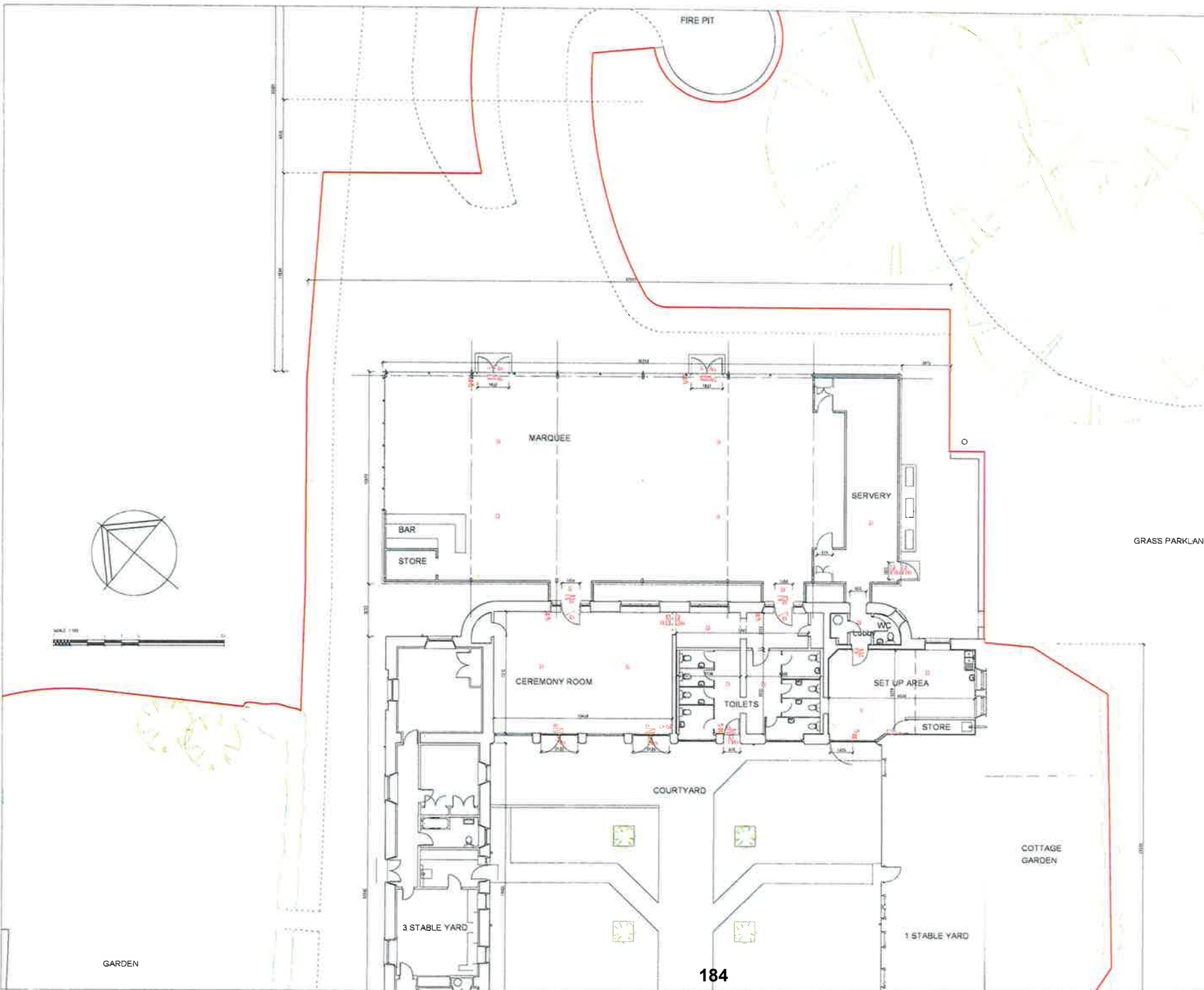
Author	
Drawn	

Project
WEDDING VENUE AT DUNGLASS ESTATE
 Client
DUNGLASS ESTATE EVENTS
 Title
LICENSING PLAN 1






savills
 The Old man, St James Boulevard, Newcastle upon Tyne, NE4 5BZ
 Tel: 0191 511 1164
 www.savills.co.uk

Scale 1:2500 1:2500 @ A1	Drawn I.M.
Date FEBRUARY 2024	

Drawing Number
5191 / 60 / C



LEGEND

-  Fire alarm panel
-  Fire alarm call point
-  Fire alarm detector / sounder
-  Emergency light
-  Fire Extinguishers

Project
WEDDING VENUE AT DUNGLASS
 CCKKBURNSPATH
 TD13 5XF

Client
DUNGLASS ESTATE EVENTS

Title
LICENSING PLAN 2



The Lymington
 50 James Boulevard
 Newcastle Heald
 Newcastle upon Tyne, NE4 4 5BZ
 Tel: 0191 2511 1000
 www.savills.co.uk

Scale 1:100 @ A1	Drawn I.M
Design Number 5191 / 61	Date FEBRUARY 2024



East Lothian Council

LICENSING (SCOTLAND) ACT 2005
TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997

SECTION 50 PLANNING CERTIFICATE

APPLICANT: **Dunglass Estate Events Limited**
NAME AND ADDRESS OF PREMISES: **Dunglass House, Dunglass, Cockburnspath, East Lothian, TD13 5XF**

SECTION 50 PLANNING CERTIFICATE

- I confirm that planning permission (ref:.....) under the Town and Country Planning (Scotland) Act 1997 in respect of any development of the subject premises in connection with their proposed use as a licensed premises has been obtained.
- I confirm that planning permission is not required.

SECTION 50 PROVISIONAL PLANNING CERTIFICATE

- I confirm that planning permission (ref: 18/01251/P) has been obtained in respect of the construction or conversion of the subject premises.
- I confirm that planning permission is not required.

I hereby confirm that, in terms the above Acts, I have no objections to the granting of the Confirmation of the Premises License to cover the above proposals.

Signed:		Date:	21 st February 2024
Keith Dingwall Service Manager, Planning			

**LICENSING (SCOTLAND) ACT 2005
BUILDING (SCOTLAND) ACTS 2003****SECTION 50
BUILDING STANDARDS CERTIFICATE**

Section 50 Application No: 24/00005/S50

Applicant: Dunglass Estate Events Limited Dunglass House Dunglass
Cockburnspath East Lothian TD13 5XF

Agent: Macdonald Licensing 21A Rutland Square Edinburgh
EH1 2BB

Premises Address: Dunglass House Oldhamstocks Innerwick Cockburnspath
East Lothian TD13 5XF (Marquee / Events buildings)

Proposed Use of Premises: Events venue

I confirm that building warrant 19/00581/BW was issued and a completion certificate acceptance for this then issued on 01.11.2023

Therefore, in terms the above Acts, I have no objections to the issue of a Premises License.

Drwg No.	Rev.	Description.	Source.
		Building Warrant & Licensing drawings	

Signed:  **Date:** 23.02.2024

Frank Fairgrieve
Building Standards Team Manager

Contact Details: **Address:** Building Standards, Engineering Services & Building Standards,
East Lothian Council, John Muir House, Haddington, East
Lothian EH41 3HA

Tel No: 01620 827 216
Email: buildingstandards@eastlothian.gov.uk
[Marked for the attention of Frank Fairgrieve]

Issued To: Macdonald Licensing 21A Rutland Square Edinburgh
EH1 2BB

Copied To: Licensing, East Lothian Council, John Muir House, Haddington



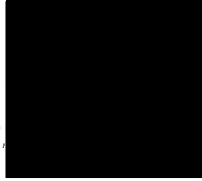
**East Lothian
Council**

Our ref: LS/JD
Your ref:
Direct Line: 01620 827374
Fax Number: 01620 827918
E Mail: chts@eastlothian.gov.uk

John Muir House
Haddington
East Lothian
EH41 3HA
Tel 01620 827827
Fax 01620 824295

7 March 2023

Claire Weir, Events Manager
Dunglass Estate Events

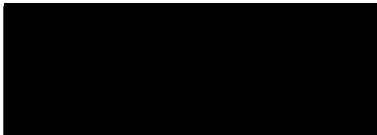


Dear Madam

**THE LICENSING (FOOD HYGIENE REQUIREMENTS) (SCOTLAND) ORDER 2011
DUNGLASS ESTATE EVENTS, DUNGLASS ESTATE, OLDHAMSTOCKS**

I hereby certify, in terms of Section 50 of the Licensing (Scotland) Act 2005, that the above premises does comply with the relevant requirements of the retained EU provisions which are listed in Schedule 2 to the Food Hygiene (Scotland) Regulations 2006 (S.S.I. 2006/3)

Yours faithfully



Lynn Slight
Senior Environmental Health Officer

cc Licensing Board

Invoice for £117.40 will be issued by our Finance Department

eastlothian.gov.uk

EAST LoTHIAN COUNCIL

Licensing Standards

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 25th March 2024

Subject: LICENSING (SCOTLAND) ACT 2005

PREMISES LICENCE APPLICATION

DUNGLASS PAVILLION, DUNGLASS, COCKBURNSPATH, BERWICKSHIRE, EAST LoTHIAN TD13 5XF

I refer to the above subject and can confirm that the applicant has liaised with the LSO in relation to this application and I have visited the premises. The premises was found to be well run and compliant with the occasional licences that have been in use. I met with the applicant and management staff and found them knowledgeable and aware of their responsibilities. Dispersal operations (buses, taxis and minibus provided by the estate), the structure of wedding days, and corporate events were discussed, along with requirements of the Act that the premises licence holder and premises manager will now be responsible for.

I can confirm that the application is compliant with the Act.

The on-sale hours requested fall within Board policy except for Wednesday where a terminal hour of 12 midnight has been requested (Board policy is 11pm).

I have included the attached photographs for the Board's information.

If successful in obtaining the premises licence, the premises will be subject to a licensing inspection.

Licensing Standards Officer

Photos

Pavilion



Bar area



Seating area beside bar



Rear Courtyard



Fire pit and pavilion



Pavilion front



Walkway from parking/drop off area



19/03/2024

Your Ref: DUNGLASS
Our Ref: 804539

The Clerk of the Licensing
Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA



**POLICE
SCOTLAND**

Keeping people safe

Catriona Paton
Chief Superintendent
Divisional Commander
The Lothians and Scottish Borders Division
Dalkeith Police Station
Newbattle Road
Dalkeith, EH22 3AX

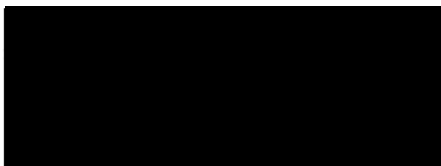
Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A
PREMISES LICENCE
DUNGLASS PAVILLION, DUNGLASS, COCKBURNSPATH, BERWICKSHIRE,
TD13 5XF.**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

Yours faithfully



Catriona Paton
Chief Superintendent

For enquiries please contact the Licensing Department on 0131 561 6136.

Licensing

From: Anshus, Oyunn
Sent: 12 March 2024 16:29
To: Licensing
Subject: FW: Dunglass Estate-Events Space-Premises Licence - EL402
Attachments: Dunglass-Premises Licence Application.pdf; Dunglass-Operating Plan.pdf; Dunglass-Disabled Access Statement.pdf; Dunglass-Supplementary Information Form.pdf; Dunglass- Section 50s x 3.pdf; 5191-60-C_Licensing Plan_A1L_200-2500.pdf; 5191-61_Licensing Plan_A1L_100 (Illustrative).pdf

Good afternoon,
We have no objections and ask that standard conditions are attached to the licence.

Kind regards,

Oyunn Anshus
Senior Environmental Health Officer - Business Compliance
East Lothian Council, John Muir House Brewery Park, Haddington, East Lothian, EH41 3HA
M 07855 187997 | E oanshus@eastlothian.gov.uk



REHIS
Chartered Environmental Health Officer
2024

From: Environmental Health/Trading Standards <ehts@eastlothian.gov.uk>
Sent: Tuesday, March 5, 2024 2:25 PM
To: Anshus, Oyunn <oanshus@eastlothian.gov.uk>
Subject: FW: Dunglass Estate-Events Space-Premises Licence - EL402

From: Licensing <licensing@eastlothian.gov.uk>
Sent: Tuesday, March 5, 2024 1:31 PM
To: 'LothianScotBordersLicensingEastMid@Scotland.police.uk'; Licensing Standards Officer <lso@eastlothian.gov.uk>; Environment Reception <environment@eastlothian.gov.uk>; Environmental Health/Trading Standards <ehts@eastlothian.gov.uk>; Torquil Cramer (torquil.cramer@firescotland.gov.uk) <torquil.cramer@firescotland.gov.uk>; 'licensing@nhslothian.scot.nhs.uk' <licensing@nhslothian.scot.nhs.uk>; secretarycccc@live.co.uk
Subject: FW: Dunglass Estate-Events Space-Premises Licence - EL402

Good Afternoon

Please find attached full premises licence application for Dunglass Pavillion, can we please have reports/representations by 2nd April, 2024.

Kind regards

Gillian

Gillian Herkes

Herkes, Gillian

From: Scott Kennedy [REDACTED]
Sent: 18 March 2024 16:47
To: Licensing; Herkes, Gillian
Cc: Cockburnspath and Cove Community Council
Subject: Fwd: Dunglass Estate-Events Space-Premises Licence - EL402
Attachments: Dunglass-Premises Licence Application.pdf; Dunglass-Operating Plan.pdf; Dunglass-Disabled Access Statement.pdf; Dunglass-Supplementary Information Form.pdf; Dunglass- Section 50s x 3.pdf; 5191-60-C_Licensing Plan_A1L_200-2500.pdf; 5191-61_Licensing Plan_A1L_100 (Illustrative).pdf

You don't often get email from s [REDACTED] [Learn why this is important](#)

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Gillian,

The Licence Application EL402 was discussed and minuted at the Cockburnspath and Cove Community Council Meeting held on Wednesday 13th March 2024.

The Community Council was supportive of the application.

The Dunglass Estate provides employment for a number of local people through its wedding related activities with further knock on benefits to the Community Shop through increased custom from visitors to the Estate, and benefits to local people that operated AirBnB type businesses.

It was not felt that there was any detriment due to the extra licensed hour from 23:00 to 0:00, and no representations from members of the public had been received.

Many thanks

Scott

Scott Kennedy

Treasurer - Cockburnspath and Cove Community Council

Begin forwarded message:

From: Cockburnspath and Cove Community Council <secretarycccc@live.co.uk>
Subject: Fwd: Dunglass Estate-Events Space-Premises Licence - EL402
Date: 5 March 2024 at 13:37:03 GMT
To: "CCCC649022@groups.outlook.com" <CCCC649022@groups.outlook.com>

For your information

Best wishes
Hazel
Secretary
Cockburnspath and Cove Community Council

Sent from [Outlook for Android](#)

Dear Sirs,

Dunglass Estate Premises Licence

Oldhamstocks Community Association SCIO write in support of the application by Dunglass Estate Wedding venue for an extension of licensing hours on Wednesdays - from 11pm to midnight.

There is no doubt that Dunglass Estate is a successful and valuable local business, providing considerable local employment opportunities and income for the local communities.

They employ over 20 staff from the area as well as supporting local businesses, with wedding couples and guests using many of these services whilst staying in the area.

The one hour extension of their licence for Wednesday weddings will ensure that Dunglass are able to provide the same high quality wedding package as they do for those held on a Saturday.

We trust that you will consider this relatively minor extension to the licence to be of great value not only to Dunglass, but to our local area, ensuring that existing bookings for Wednesday weddings are not at risk of cancellation and subsequent loss of income, employment and business.

Your sincerely,

John McGregor
Chair, OCA/OCA SCIO

Oldhamstocks Community Association (OCA) is a trading name
of Oldhamstocks Community Association Scottish Charitable
Incorporated Organisation

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The Licence Application EL402 was discussed and minuted at the Cockburnspath and Cove Community Council Meeting held on Wednesday 13th March 2024.

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It was not felt that there was any detriment due to the extra licensed hour from 23:00 to 0:00, and no representations from members of the public had been received.

Many thanks

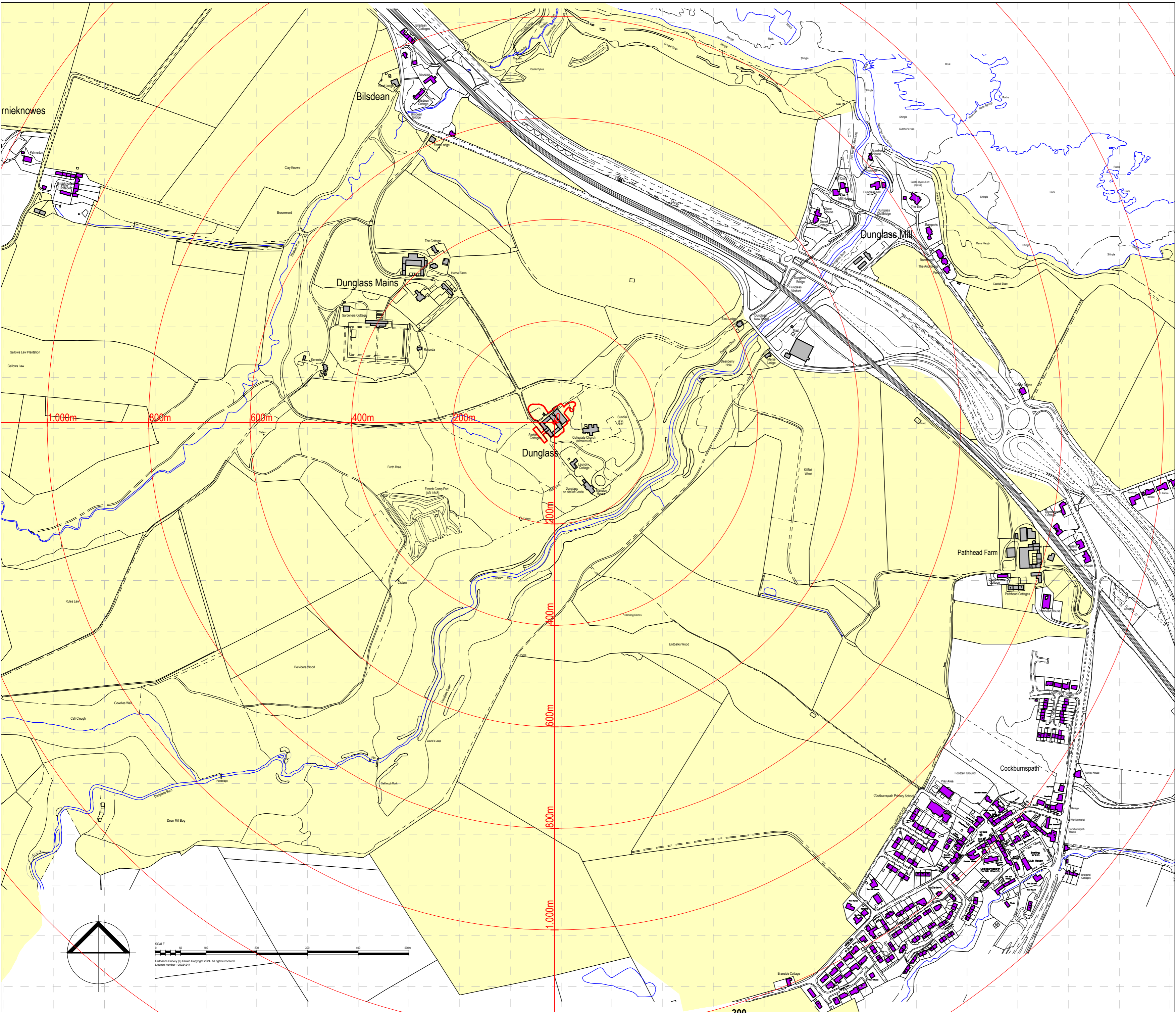
Scott

Scott Kennedy

Treasurer - Cockburnspath and Cove Community Council







Notes :

DUNGLASS ESTATE

Amendments :

Project :
**WEDDING VENUE AT
 DUNGLASS
 COCKBURNSPATH
 TD13 5XF**

Client :
DUNGLASS ESTATE EVENTS

Title :
LICENSING PLAN 4

The Lumen
 St James Boulevard
 Newcastle Helix
 Newcastle upon Tyne, NE4 5BZ
 Tel 0191 917 1444
 www.savills.co.uk

Scale : 1:5,000 @ A2	Drawn : I.M.
Date : MARCH 2024	

Drawing Number :
5191 / 64 / B

1



2



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