

EAST LOTHIAN COUNCIL

LICENSING STANDARDS

2b

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 8th February 2024

Subject: LICENSING (SCOTLAND) ACT 2005

OCCASIONAL LICENCE APPLICATIONS – OCC091 - 96/24

MARY-LOU WATKINS, FOR LUFFNESS NEW GOLF CLUB EL0245, ABERLADY, EAST LOTHIAN, EH32 0QA

The applicant is Mary-Lou Watkins who is a committee member of Luffness Golf Club, holder of a premises licence. Application has been made for 6 occasional licences for Golf tournaments to be held at where a horse box offering alcohol is proposed to be located as detailed on the application on the golf course.

I refer the board to section 20.1 and 22.12 and of the Statement of Licensing Policy:

20.1 - For applications relating to premises licences and occasional licences, the Board's general policy on the licensed hours for the sale of alcohol for consumption on the premises is:

11.00 am to 11.00 pm Monday to Wednesday (inclusive)

11.00 am to 1.00 am Thursday to Saturday (inclusive)

11.00 am to 12.00 midnight on Sunday

Outside areas 11.00 am to 10.00 pm Monday to Sunday (inclusive)

22.12 - Applications for occasional licences should be within the on-sale hours stated in this policy or that of the associated premises. Any applications for times out with this will not be granted on delegated powers and will be required to be heard at a licensing board hearing for determination. Applicants will be required to provide a clear and detailed justification as to why hours out with policy have been requested. Applicants should be mindful of section 22.10 above as applications submitted no later than 42 day may not be processed in time for a Board hearing before the event.

The applications made are as follows:

OCC091/24 – Saturday 1st June and Sunday 2nd June 1000-1900 - Horsebox on the golf course

OCC092/24 – Saturday 1st June and Sunday 2nd June 1000-1900 – Luffnes New Golf Club and Grass area outside clubhouse

OCC093/24 – Saturday 3rd August 0930-1700 - Horsebox on the golf course

OCC094/24 – Saturday 31st August 0930-1700 - Horsebox on the golf course

OCC095/24 – Sunday 14th April 0930-1700 - Horsebox on the golf course

OCC096/24 – Saturday 30th March 0930-1700 - Horsebox on the golf course

The permitted on-sale hours applied for and granted on the premises licence at Luffness New Golf Course

Clubhouse are:

09.00 am to 11.00 pm Monday to Sunday (inclusive)

For the information of the Board, I have been informed by the applicant that Mr Kevin Blackie will be the personal licence holder who will authorise all sales of alcohol.

In relation to all the applications above I make the following recommendation:

- 1) The on-sales area is clearly delineated to avoid persons leaving the area with alcohol.

In accordance with board policy above, I refer the applications to the Licensing Board for determination if the applicant can justify their request and if the measures demonstrated promote the five licensing objectives for the grant of the occasional licences.

Licensing Standards Officer

30/01/2024

Your Ref: LUFFNESS NEW
GOLF CLUB
Our Ref: 792171



**POLICE
SCOTLAND**

Keeping people safe

The Clerk of the Licensing Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA

Catriona Paton
Chief Superintendent
Divisional Commander
The Lothians and Scottish Borders
Division
Dalkeith Police Station
Newbattle Road
Dalkeith, EH22 3AX

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005
OCCASIONAL LICENCE APPLICATIONS
PREMISES: LUFFNESS NEW GOLF CLUB
LUFFNESS NEW GOLF CLUB, A198 (28) FROM AVENUE ROAD (C1,
GULLANE, EAST LOTHIAN, EH32 0QA.
APPLICANT: LUFFNESS NEW GOLF CLUB**

I refer to the above application and in terms of Section 58(1)(b)(ii) of the Licensing (Scotland) Act 2005, I make the following representation in relation to the application:

There are no police objections however it should be brought to the boards attention that the applicant has made 6 occasional licence applications which fall out with board policy in relation to their start times as follows:

OCC091/24 – 1000 start on 2 days
OCC092/24 – 1000 start on 2 days
OCC093/24 – 0930 start on 1 day
OCC094/24 – 0930 start on 1 day
OCC095/24 – 0930 start on 1 day
OCC096/24 – 0930 start on 1 day

I note that in previous applications the board has seen fit to grant morning extensions for this premises.

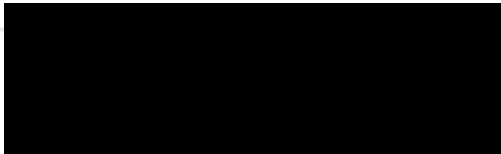
Police Scotland are of the opinion that the responsibility for confirming the identity of the applicant, and the validity and current status of any Premises or Personal

OFFICIAL

Licence (including details of any previous or existing suspensions, variations, written warnings or endorsements) quoted on the application form where it was issued in another Board area, rests with the Local Authority and the Licensing Board, not with the Police. When the Police receive such applications we will assume that these checks have been adequately conducted at the point of application and prior to the enquiry being submitted to Police Scotland.

This representation is submitted for your attention in consideration of this application.

Yours faithfully



Catriona Paton
Chief Superintendent

For enquiries please contact the Licensing Department on 0131 561 6136.

OCC091/24 116
Adv 2/2
PC L50 29/1




Occasional Licence Application Form EAST LOTHIAN LICENSING BOARD

Before completing this form please read the guidance notes.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)	
Premises licence number (if applicable): EL0245	
Personal licence number (if applicable)	
Name of voluntary organisation (if applicable)	

2. PERSONAL DETAILS	
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname	WATKINS
Forenames	MARYLOU
DATE OF BIRTH	
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES	
LUFFNESS NEW GOLF CLUB	
Post town ABERLADY	Post code EH32 0QA
TELEPHONE NUMBERS	
Daytime	01620 843336 (Opt 1)
Evening	
Mobile	
FAX NUMBER	
E-MAIL ADDRESS: office@luffnessnew.com	

3. THE PREMISES

Description of premises

Horse box located to the rear left hand side of 9th green as per the attached layout plan

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Golf Tournament – Captain’s Weekend

The horse box will act as a halfway house for competitors playing in the various golf competitions that are being run over the weekend.

It is expected that there will be around 120 people taking part at some point over the weekend in the event.

Full postal address of premises which this application refers to

Luffness New Golf Course

Aberlady

EH32 0QA

4. DURATION OF LICENCE

From: 9am on Saturday 1st June 2024

To: 7pm on Sunday 2nd June 2024

5. Is alcohol to be sold on & off the premises YES/NO* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-* delete as appropriate

Times for sale of alcohol for consumption on premises

10am to 7pm both days

Times for sale of alcohol for consumption off premises

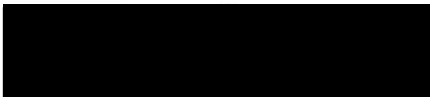
N/A

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

Golf will take place from 8am to 6pm each day

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
Are children or young persons permitted entry? YES /NO (if answered yes the remainder of this section must be completed)	
Ages of children or young persons permitted entry	Times at which children or young persons permitted entry
Parts of premises to which children or young persons permitted entry	

7. CHECKLIST	
I have - Please tick for yes	
<ul style="list-style-type: none"> Made or enclosed payment of the fee for the application 	Yes

8. Signature and declaration by applicant (see note 3)	
DECLARATION	
The contents of this Application are true to the best of my knowledge and belief.	
SIGNATURE 	DATE: 26 th January 2024

NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 2018

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI
 (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

PLEASE SUBMIT THIS SHEET WITH YOUR OCCASIONAL LICENCE APPLICATION FORM

SUPPLEMENTARY INFORMATION

<p>1. Event</p> <p>(a) Please detail the type of event (e.g. birthday party, anniversary celebration, ceilidh, etc.)</p> <p>(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)</p>	<p>(a) Golf Event</p> <p>(b) No entertainment</p>
<p>2. Attendance</p> <p>(a) Approximately how many people are expected to attend?</p> <p>(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)</p> <p>(c) In the main, what age group will form the majority of those attending? Tick one box.</p> <p>(d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)</p>	<p>120 people over the duration of each day</p> <p>Entries for the Competition</p> <p><input type="checkbox"/> Under 18</p> <p><input type="checkbox"/> 18 - 30</p> <p><input type="checkbox"/> 30 – 50</p> <p><input checked="" type="checkbox"/> over 50</p>

<p>3. <u>Stewarding</u></p> <p>Please note it is an offence under the Private Security Industry Act 2001 to <u>employ</u> unlicensed door stewards.</p>	
<p>Unpaid volunteers performing this function are not covered by the Act. More information can be found at <u>Security Industry Authority</u>.</p> <p>(a) Please state the number, if any, of stewards to be employed at the event.</p> <p>(b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.</p>	<p>(a) No stewards will be required</p> <p>(b) N/A</p>
<p>4. <u>Layout Plans</u></p> <p>Please indicate if -</p> <p>(a) there is a plan attached to a Public Entertainment Licence issued for the premises; or</p> <p>(b) the premises relate to a members club which has been issued with a premises licence; or</p> <p>(c) if neither of the above, please attach a detailed layout plan of the venue with the application</p>	<p>(a) No</p> <p>(b) No</p> <p>(c) Photos and layout attached</p>
<p>5. <u>Applications Lodged by Voluntary Organisations or Members Clubs Only</u></p> <p>Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December</p>	<p>25/02/23 01/04/23 12/05/23 03/06/23 04/06/23 26/08/23 17/09/23</p>

6. Will alternatives to glass receptacles be provided?	Plastic glasses will be used
7. To what standard those serving alcohol be trained? Please provide details of any training certificate held	A personal licence holder will be in attendance at all times when alcohol is being served.

LICENSING OBJECTIVES **	
All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objective.	
8. How will you prevent Crime and Disorder at the event?	This is a private members club event which will be marshalled by employees of the Club and governed by Club Rules.
9. How will you secure Public Safety at the event?	There will be no members of the general public attending the area, and all members attending will be governed by our own Club Rules for the event.
10. How will you prevent Public Nuisance at the event?	Given the location of the marquee there will be no public nuisance and with no entertainment being provided there will be no public nuisance. Our own staff will monitor this.
11. How will you promote and protect Public Health at the Event?	The health and wellbeing of our members is very important and the service of alcohol during the event will be very controlled.
12. How will you protect Children from Harm at the Event?	There will be no children in attendance at this event.

SIGNATURE AND DECLARATION BY APPLICANT DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

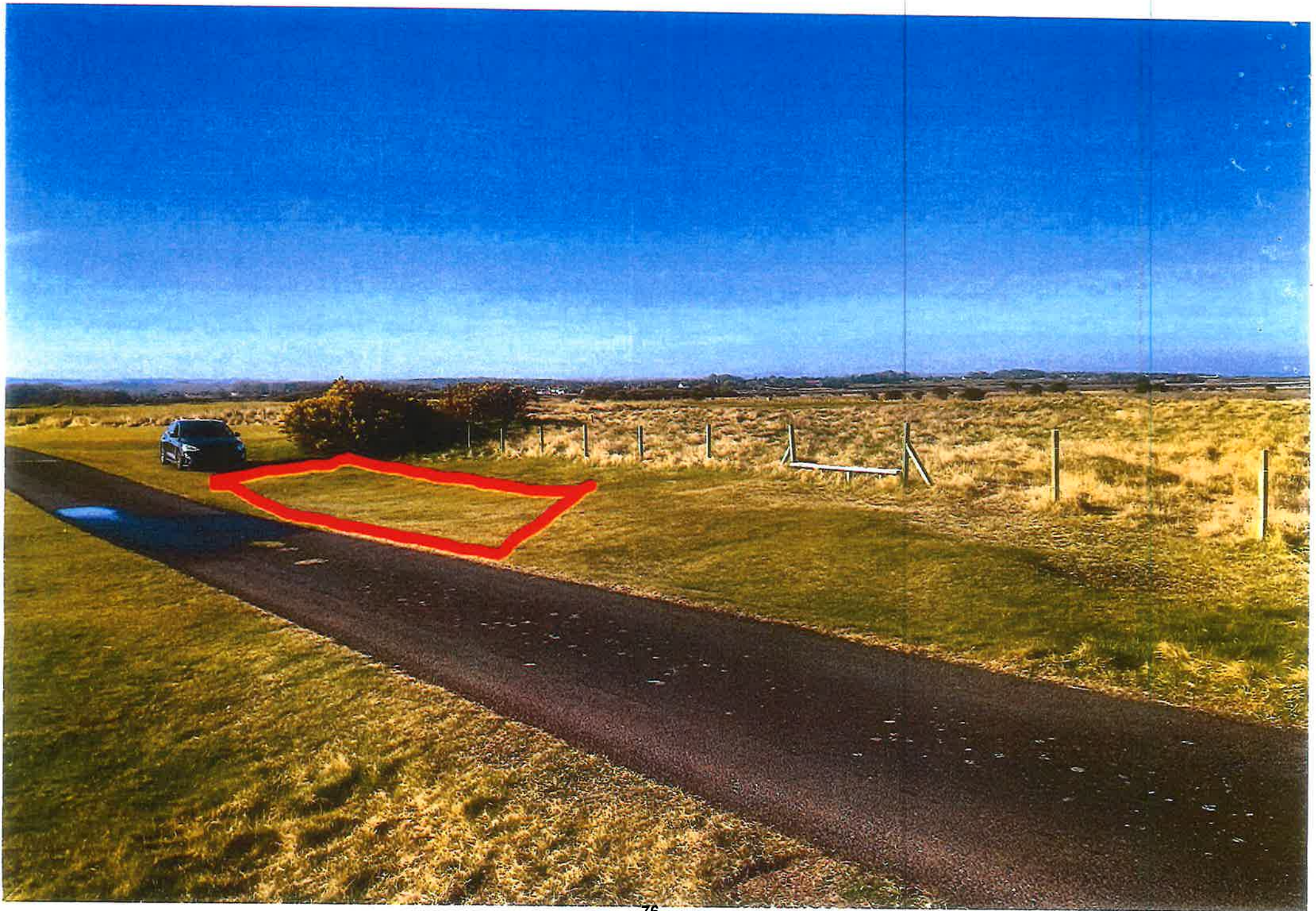
(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature		Date	26 th January 2024
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x - approx location on google maps.



EAST LoTHIAN COUNCIL

LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 8th February 2024

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MARY-LOU WATKINS, FOR LUFFNESS NEW GOLF CLUB EL0245, ABERLADY, EAST LoTHIAN, EH32 0QA

The applicant is Mary-Lou Watkins who is a committee member of Luffness Golf Club, holder of a premises licence. Application has been made for 6 occasional licences for Golf tournaments to be held at where a horse box offering alcohol is proposed to be located as detailed on the application on the golf course.

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30/01/2024

Your Ref: LUFFNESS NEW
GOLF CLUB
Our Ref: 792171



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APPLICANT: LUFFNESS NEW GOLF CLUB**

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Yours faithfully



Catriona Paton
Chief Superintendent

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OCCO 92/24 116
Adv 2/2
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2. PERSONAL DETAILS	
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname	WATKINS
Forenames	MARYLOU
DATE OF BIRTH	
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES	
LUFFNESS NEW GOLF CLUB	
Post town ABERLADY	Post code EH32 0QA
TELEPHONE NUMBERS	
Daytime	01620 843336 (Opt 1)
Evening	
Mobile	
FAX NUMBER	
E-MAIL ADDRESS: office@luffnessnew.com	

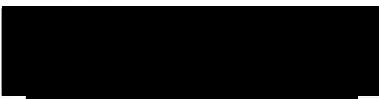
3. THE PREMISES
Description of premises Luffness New Golf Club and extended outdoor area.
Description of activities to be carried on in the premises – (including number of persons expected to attend) Extended area to provide an area for guests from the cocktail party to spill outside should the weather be kind.
Full postal address of premises which this application refers to Luffness New Golf Club Aberlady EH32 0QA

4. DURATION OF LICENCE
From: 9am on Saturday 1 st June 2024 To: 7pm on Sunday ^{2nd} 1st June 2024

5. Is alcohol to be sold on & off the premises YES/NO* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-* delete as appropriate	
Times for sale of alcohol for consumption on premises 10am to 7pm both days	Times for sale of alcohol for consumption off premises 10am to 7pm both days
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises Golf will take place from 8am to 6pm each day	

6. CHILDREN (see note 2)	
This section must be completed where alcohol is for sale for consumption on the premises	
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Parts of premises to which children or young persons permitted entry	

7. CHECKLIST	
I have - Please tick for yes	
<ul style="list-style-type: none"> Made or enclosed payment of the fee for the application 	Yes

8. Signature and declaration by applicant (see note 3)	
DECLARATION	
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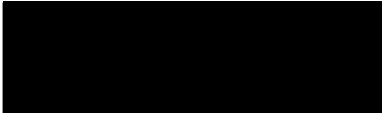
SUPPLEMENTARY INFORMATION

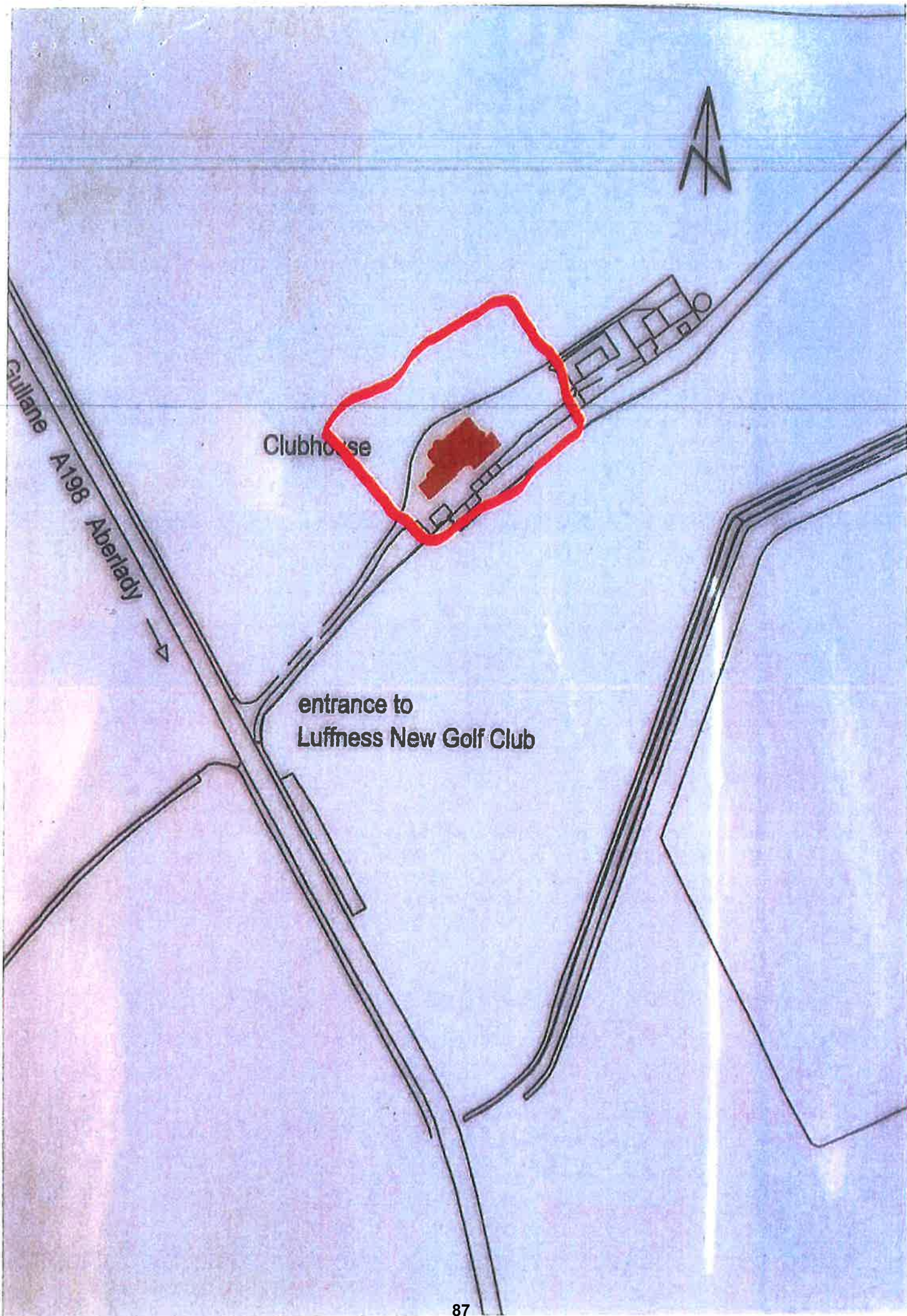
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<p>3. <u>Stewarding</u></p> <p>Please note it is an offence under the Private Security Industry Act 2001 to <u>employ</u> unlicensed door stewards.</p>	
<p>Unpaid volunteers performing this function are not covered by the Act. More information can be found at <u>Security Industry Authority</u>.</p> <p>(a) Please state the number, if any, of stewards to be employed at the event.</p> <p>(b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.</p>	<p>(a) No stewards will be required</p> <p>(b) N/A</p>
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12. How will you protect Children from Harm at the Event?	There will be no children in attendance at this event.

SIGNATURE AND DECLARATION BY APPLICANT DECLARATION			
IT IS AN OFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION			
(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief.			
Signature		Date	26 th January 2024



Clubhouse

entrance to
Luffness New Golf Club

