

Musselburgh
Area Partnership

**Minutes of Musselburgh Area Partnership Meeting
Monday 27th November 2023, 7pm – 9pm
Musselburgh East Community Learning Centre**

Members (and substitute members) present:

Gaynor Allen, Chair (GA)
Alister Hadden, Vice Chair (AH)
Cllr. Andy Forrest, Elected Member (AF)
Cllr. Cher Cassini, Elected Member (CC)
Cllr. Ruairh Bennett, Elected Member (RB)
Cllr Fiona Dugdale, Elected Member (FD)
Cllr Leanne Menzies, Elected Member (LM)
Margaret Stewart, Musselburgh & Inveresk CC (MS)
Tanya Morrison, Whitecraig Community Council (TM)
Barry Turner, Musselburgh Conservation Society (BT)
Linda Finlayson, Beach Lane TRA (LF)
Shona Blakeley, Musselburgh Grammar School Parent Council (SB)
Natasha McInninie, Bridges Project (NM)
Christine Shaffer, Levenhall TRA (CS)
Irene Tait, Musselburgh & Inveresk CC (IT)
Pauline Crerar, Sustainability sub group (PC)
Justin Hynd, Wallyford Community Council (JH)
Janice MacLeod, Support from the Start (JM)
Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)
Tina Pollock, First Step (TP)
Fiona Barrett, Dementia Meeting Centre (FB)
David Wilkie, Fisherrow Harbour & Sea Front Ass (DW)
Laura Munro, Campie Primary School (LM)
Gavin Douglas, Fisherrow Trust (GD)

Others in attendance:

Shirley Gillie, ELC (SG)
Scott McKail, ELC Connected Communities Manager (SMK)
Lorraine Congalton, ELC (LC)
Colin Glass, Bridge Centre Motor Cycle Project (CG)

Apologies:

Cllr. Shona McIntosh, Elected Member (SM)
Cllr. Kenny McLeod, Elected Member (KM)
Maureen Allen, Volunteer Centre East Lothian (MA)
Andy Duncan, Fisherrow Trust (AD)
Stephen Wands, Musselburgh Community Sports Hub (SW)
Jade Hall, Active Schools (JH)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	<p>GA thanked everyone for coming along tonight with the horrible weather. GA welcomed everyone to the meeting. Introductions were made and apologies noted.</p> <p>GA added it was going to be a very busy meeting focussing on funding applications.</p>	
2. Conflict of Interest		
	<p>This is a standing item on the agenda. GA asked members to declare any conflict of interest when projects are being discussed or when voting on funding applications.</p> <p>Conflict of interests were declared.</p>	
3. Approval of Minutes		
	<p>Minutes from AGM meeting 21.08.2023 were approved by MS/CS</p> <p>Minutes from 2.10.2023 meeting approved by MS/CS</p>	
4. Matters Arising		
	<p>River restoration</p> <p>GA explained that due to a lack of email responses a vote if appropriate would be taken at the meeting. Members voted with a majority in favour of the letter of support for the River restoration work. It was noted this was separate from the Flood Protection Scheme itself in recognition of the different views and wishes of members.</p> <p>VCEL rep – GA advised the nominated contact for VCEL is Maureen Allan until we hear otherwise.</p> <p>N.B. New locality worker in post Mandy Harrington</p> <p>Litter pickers – GA confirmed this is still ongoing and is communication with Irene.</p>	
5. Poverty, Equality and Cost of Living applications for discussion		
	<p>GA advised members there had been a great response to the £50,000 allocation of funds and these applications were being discussed/decisions made tonight.</p> <p>Musselburgh Grammar School – Breakfast Club - £3,024.14</p> <p>CS advised the Poverty sub group recommended funding this application for one year only.</p> <p>Members voted to fully fund this application for £3,024.14</p> <p>Musselburgh Community Pantry – Christmas Plan - £2,725.75</p> <p>CS advised the Poverty sub group recommended funding this application.</p> <p>Members voted to fully fund this application £2,725.75</p> <p>Burgh Primary School – N-Zone Development - £5,000</p> <p>CS advised the Poverty sub group recommended funding this application.</p> <p>JM advised Children & Youth network liked the application but needs looked at in more detail.</p>	

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	<p>Members voted to part fund this application for £3,000 just now.</p> <p>Wallyford Primary School & Nursery – Warm Winters for Wallyford - £10,000 CS advised the Poverty sub group recommended funding this application. SMK has been speaking to the Head Teacher gathering more information. Members voted to fully fund this application £10,000</p> <p>Musselburgh CAB – Energy Advice/Support - £15,000 CS advised there were some concerns. SMK has been gathering more information. Members voted NOT to fund this application.</p> <p>First Step – Christmas Essentials - £3,000 CS advised the Poverty sub group recommended funding this application. Members voted to fully fund this application £3,000</p> <p>Campie Primary School Parent Council – P7 School Camp - £4,000 CS advised the Poverty sub group recommended funding this application. Members voted to part fund this application £2,625</p> <p>Pennypit Dev Trust – Festive Provision Musselburgh 2023 - £5,615 CS advised the Poverty sub group recommended funding this application. SMK advised members that a request for volunteers will go out. Members voted to fully fund this application £5,615</p> <p>297 Musselburgh Squadron RAF Air Cadets - £3,488 CS advised the Poverty sub group recommended funding this application. Members voted to fully fund this application £3,488</p> <p>East Lothian Foodbank – Energy Crisis Musselburgh - £5,000 CS advised the Poverty sub group recommended funding this application. Members voted to fully fund this application £5,000</p> <p>Unsuccessful applications ELPA - Play Rangers - £11,166 Poverty Application - MGS - Equity for All - £1,500 Poverty Application - Bridges Project - Group Programme - £14,500 Poverty Application - ELOSCN - Sporting Steps - £11,700 Poverty Application - Musselburgh Sea Cadets - £10,000 Poverty Application - Musselburgh CAB - Energy Advice & Support Sessions - £15,000 Poverty Application - Pennypit Dev Trust - Fundamental Foods - £12,300</p>	
6. Connected Communities Manager’s Report		
	<p>SMK advised members of the up to date budget spend so far. Total spent £32,309</p>	

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	<p>Remaining Budget £67,690.97 (before the poverty and general applications being decided tonight)</p> <p>Communities Day 2023 spend totals £1,045.00. SMK thanked the Fisherrow Centre for hosting this event which was an amazing experience. AH will give members a full update later on in the meeting.</p> <p>SMK advised members that the Roads 2023/2024 has been paused and will be reviewed.</p> <p>Amenities - £100,000 any materials that need bought needs to come from general budget for any projects.</p>	
7. General Funding applications for decision		
	<p>Children 1st – Celebrating Self – £2,000 JM confirmed the C&Y network supported this application. Members voted to fully fund this application £2,000</p> <p>Whitecraig Primary School – Community Choir - £3,000 JM added the C&Y network sub group liked this application but perhaps could look at reducing the amount if awarded. SMK had been in touch with the school and the Arts Services. ELC Arts Service have agreed to support the project going forward. Members voted to part fund this application for £723</p> <p>Haddington Bridge Centre – Motorcycle Project - £11,430 JM confirmed C&Y network were very supportive of this application. Members voted to fully fund this application £11,430</p> <p>Wallyford Community Council – Contribution to football strips £2,000 Decision deferred for further information.</p> <p>GA advised we will update the budget sheet with all the decisions taken tonight and circulate to everyone.</p>	
8. Communities Day Feedback		
	<p>AH advised the group had a debrief meeting on 28.9.23 discussing ways to help improve arranging next years Communities Day. Communication was a big issue and SMK is looking at a secure safe shared space to share information. Update on total spend which was £1,045. AH thanked Fisherrow centre for waving their £500 hiring fee. This was very much appreciated. Discussed the need to advertise more and looking at banners and poster being dementia friendly and dyslexic friendly if possible.</p> <p>Would be good next year to have organisations invited along that were awarded funding by MAP to show their great achievement. AH updated members on the feedback from evaluations taken on the day and the survey poll.</p> <p>AH confirmed that a thank you letter had been sent to Fisherrow centre. GA also wanted to thank them.</p>	
9. Sub Group Reports		
	<p>GA had asked sub group chairs to submit a small update prior to the meeting as due to all the funding applications we would not have time to ask for an update at the meeting.</p> <p>Health & Well-being Subgroup (H&W)</p>	

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	<p>JM sent the following report. Health and Wellbeing Group meeting Wednesday 8th November 2023 Burgh Primary School The meeting was well attended with members giving an update of work presently being undertaken. East Lothian Health and Social Care Partnership (ELHSCP) looking at the needs of older people in East Lothian. While there has been wide engagement in 2023 there is a plan for more in 2024. There was confirmation by ELHSCP that funding has been secured for a Day Centre. Discussion around sharing information re WHAT'S ON in Musselburgh Area. Gaynor Allan to meet with Wilma Porteous (Library Services) to progress this. Issue Securing a venue for meeting is becoming problematic. Would the membership support funding for venue hire if required.</p> <p>Children & Youth Network Subgroup JM sent the following update. Children and Young People Network Tuesday 14th November 2023 MGS The main focus of the meeting was to look at the 5 applications with a focus on Children and Young People.</p> <p>East Lothian Play Association. £11,166.00 Recommendation The C & YN did not support this application as funded the same work over previous 4 years.</p> <p>Bridge Centre Motor Bike application .£11493.00 In attendance were representatives of the project and Head of guidance from Musselburgh Grammar School. The project provided a video testimonial from a pupil (MGS) describing the positive benefits of the programme. Recommendation The C & YN support this application going forward to AP meeting</p> <p>Wallyford Community Council £20,000.00 Within the application the CC were asking support to purchase football kit for Rosehill School Recommendation The C & YN cannot support this application Action Active Schools coordinator will contact to give advice re funding sources</p> <p>Children 1st Celebrating Success Recommendation The C & YN support this application going forward to the AP Community Choir £3,000.00 Recommendation The C & YN support this application dependent on further information being obtained prior to AP meeting. The next meeting TBC will be to look at the Cost of the School day</p> <p>Active Travel Subgroup – BT highlighted the online consultation on the Active Town proposals. Access at tinyurl.com/3n4ff9rh or feedback can be left by email to musselburghactivetoun@eastlothian.gov.uk.</p> <p>Communications Subgroup – AH gave everyone an update on the Musselburgh Communities Day earlier on in the meeting.</p> <p>Governance Sub group</p>	

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	<p>GA advised the group have been very busy with all the funding applications received.</p> <p>Sustaining Musselburgh Sub group GA sent the following update We are working with Martin Hayman (Local Heat and Energy Efficiency Strategy (LHEES) Project Officer) to start collecting data to move the project forward. We will look more closely the outcomes of the workshop we did with Sustainability and Climate Change officer Hannah Lundstrom to incorporate this into the Area Plan for the Area Plan. Feedback included in papers</p> <p>Ending Poverty & Inequalities Sub Group CS sent the following update. There has only been one meeting of this sub group since the last MAP meeting, this was held on 07/11/23 to consider the relevant funding bids. A further meeting is planned for 23 January 2024 to discuss the alignment of the sub group plan with the East Lothian Council Poverty Plan, which is currently under review.</p>	
10. Chair's Report		
	Not applicable – funding applications discussed	
11. Consultations		
	<p>GA encouraged members to look at East Lothian Councils Consultations Hub for information. The link is below <u>East Lothian Council - Citizen Space (eastlothianconsultations.co.uk)</u> Especially the East Lothian Council Budget consultation which is live just now. This is very important and asked members to please share this with your organisations.</p>	
12. A.O.C.B		
	<p>A member made everyone aware the August date for next year was wrong. SG thanked them for letting us know and will check and update. Incorrect date amended (listed below)</p> <p>GA thanked everyone for attending and all the decisions that were taken tonight. It was a very busy meeting.</p>	
2024 Meeting Dates		
<p>05/02/2024 25/03/2024 10/06/2024 26/08/2024 30/09/2024 AGM 25/11/2024</p>		<p>Apologies to be sent to <u>Musselburgh-ap@eastlothian.gov.uk</u></p>