

Chased Police  
20/10

FL2102  
PC/KH/10/11

SCHEDULE 2

Application for a personal licence  
FIRST APPLICATION/~~RENEWAL APPLICATION~~ (delete as appropriate)

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in BLOCK CAPITALS. In all cases ensure your answers are inside the boxes and written or typed in black ink. Use Additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

<b>1. YOUR PERSONAL DETAILS.</b> If relevant please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary. Read note 1.	
Title (delete as appropriate); Mr <del>Mrs</del> Miss Ms Other (please state)	
Surname	MCLEAN
Maiden Name	GILLAN
Forenames	SAMANTHA
Date and Place of Birth	[REDACTED]
NI Number	[REDACTED]
Address where you normally reside (We will use this to correspond with you unless you complete the separate correspondence box below)	
[REDACTED]	
Post Town	Post Code
[REDACTED]	
Telephone numbers	
Daytime	
Evening	
Mobile	[REDACTED]
Fax number	
E-mail address (if you would prefer us to correspond with you by e-mail)	
[REDACTED]	
Address for correspondence associated with this application (if different to the address above) Alliance Property Holdings Limited McColl's Licensing Department Hilmore House Gain Lane	
Post Town	Post Code
BRADFORD	BD3 7DL

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<b>2. YOUR LICENSING QUALIFICATION</b>		
Read note 2	<b>Please tick</b>	
<b>I hold an accredited qualification</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If you have ticked yes please provide a copy of your qualification with your application		


<b>3. FIRST APPLICANTS ONLY</b>		
This section should only be completed if you are submitting your first application to this Licensing Board. If answering Yes to any question please provide details below.		
Note: You may only hold one personal licence at a time	<b>Please tick</b>	
<b>Do you currently hold a personal licence?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Do you currently have any outstanding application for a personal licence, with this or any other Licensing Board?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Has any personal licence held by you been forfeited in the last 5 years?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Licensing Board</b>	N/A	
<b>Licence Number</b>	N/A	
<b>Date of issue</b>	N/A	
<b>Date of expiry</b>	N/A	
<b>Any further details</b>	N/A	

<b>4. RENEWAL ONLY</b>		
This section should be completed only if you are applying for a renewal of your existing licence.		
Your personal licence must accompany your application for renewal. If you are unable to send your personal licence, you must explain why you cannot do so in the box provided below		
<b>Details of current personal licence</b>		
<b>Licensing Board</b>	N/A	
<b>Licence Number</b>	N/A	
<b>Date of issue</b>	N/A	
<b>Date of expiry</b>	N/A	
<b>Any further details</b>	N/A	
If you cannot provide your personal licence, please provide a statement explaining why		
N/A		

<b>Other personal licence</b>		
Note: You may only hold one personal licence at a time	<b>Please tick</b>	
I confirm that I do not hold any other personal licenses other than the one submitted for renewal	Yes N/A	No N/A

<b>5. CHECKLIST</b>	
I have	<b>Please tick yes</b>
<ul style="list-style-type: none"> <li>Enclosed two photographs of myself, one which is endorsed as a true likeness of me by a person of standing in the community</li> </ul>	✓
<ul style="list-style-type: none"> <li>Enclosed a copy of any licence qualification I hold</li> </ul>	✓
<ul style="list-style-type: none"> <li>Enclosed my current provisional licence (renewal only)</li> </ul>	N/A
<ul style="list-style-type: none"> <li>Made or enclosed a payment of the fee for the application</li> </ul>	✓

<b>6. PREVIOUS CONVICTIONS</b>			
You must provide details below of any convictions for a relevant or foreign offence that is not considered spent under the Rehabilitation of Offenders Act 1974. Please continue on a separate sheet if necessary. If you are declaring that you have no such convictions please write "none". Read note 4			
Offence	Court	Date	Penalty
RACIAL	TENBURGH	2018	£300

<b>7. DECLARATIONS</b>			
The contents of this application are true to the best of my knowledge and belief			
Signature (read note 5)		Date	26/9/23

PLEASE NOTE - IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION (Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))



Replacement

This is to certify that

**Samantha McLean**

has been awarded the

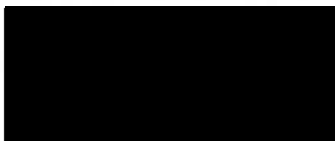
**Scottish Certificate for Personal Licence  
Holders at SCQF Level 6**

Qualification No: R650 04

Date Achieved: 30 September 2021



Accreditation



Paul Eeles  
Chief Executive  
BIIAB Qualifications Limited



Learner Number: AB373646 | Certificate Number: 65524416-01-P18A

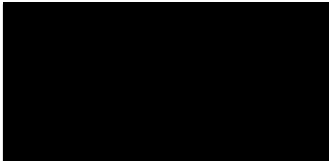
Our Reference: CG/gh/EN/L/PL  
Your Reference:



Date: 7 November 2023

**Private & Confidential**

Samantha McLean



Carlo Grilli  
CLERK OF THE LICENSING BOARD

John Muir House  
Haddington  
East Lothian  
EH41 3HA  
licensing@eastlothian.gov.uk

Dear Madam

**Licensing (Scotland) Act 2005  
Grant of Personal Licence**

I enclose a copy of a letter of 23<sup>rd</sup> October 2023, received from Police Scotland asking East Lothian Licensing Board to consider whether there are grounds for finding that you were convicted of relevant offence(s).

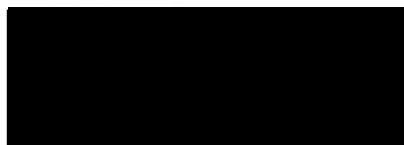
The decision is delegated to the Clerk of the Licensing Board, due to the time constraints stated in the legislation. You will be required to attend the Licensing Board Hearing which will take place at 10am on Thursday 23<sup>rd</sup> November 2023, where you will be given the opportunity to speak to your representation/objection. The Licensing Board will now be conducted as a hybrid meeting – meaning you can attend in person or join online. The in-person meeting will be held at Council Chambers, The Town House, Court Street, Haddington, EH41 3ED. Please be aware that the public items will be recorded and be made available online at <https://eastlothian.public-i.tv/core/portal/webcasts>.

To participate in the online meeting, you must use one of the following options:

The latest version of Google Chrome or Microsoft Edge as your browser or  
The Connect Remote app for iOS or Android or  
Join by telephone

If you wish to attend, please contact [cmttelicboard@eastlothian.gov.uk](mailto:cmttelicboard@eastlothian.gov.uk) to confirm your attendance, at which point you will be offered a link to join the meeting.

Yours faithfully



Carlo Grilli  
Clerk to the Licensing Board

**Direct Dial: 01620 827664**  
**Email: [licensing@eastlothian.gov.uk](mailto:licensing@eastlothian.gov.uk)**

[eastlothian.gov.uk](http://eastlothian.gov.uk)

23/10/2023

Your Ref: EL2102  
Our Ref: 764277

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA



**POLICE  
SCOTLAND**

Keeping people safe

Catriona Paton  
Chief Superintendent  
Divisional Commander  
The Lothians and Scottish Borders Division  
Dalkeith Police Station  
Newbattle Road  
Dalkeith, EH22 3AX

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A  
PERSONAL LICENCE  
SAMANTHA MCLEAN, [REDACTED]**

I refer to the above application and in terms of Section 73(3)(a) of the Licensing (Scotland) Act 2005, I have to advise you that, based upon the information provided to Police Scotland, the applicant has not been convicted of any relevant offence.

Under Section 73(5) of the Licensing (Scotland) Act 2005 I can confirm that, as highlighted by the applicant in their application form, they were convicted of the following offence which is relevant to the Board's consideration of the application.

Date	Court	Crime/Offence	Disposal
[REDACTED]			

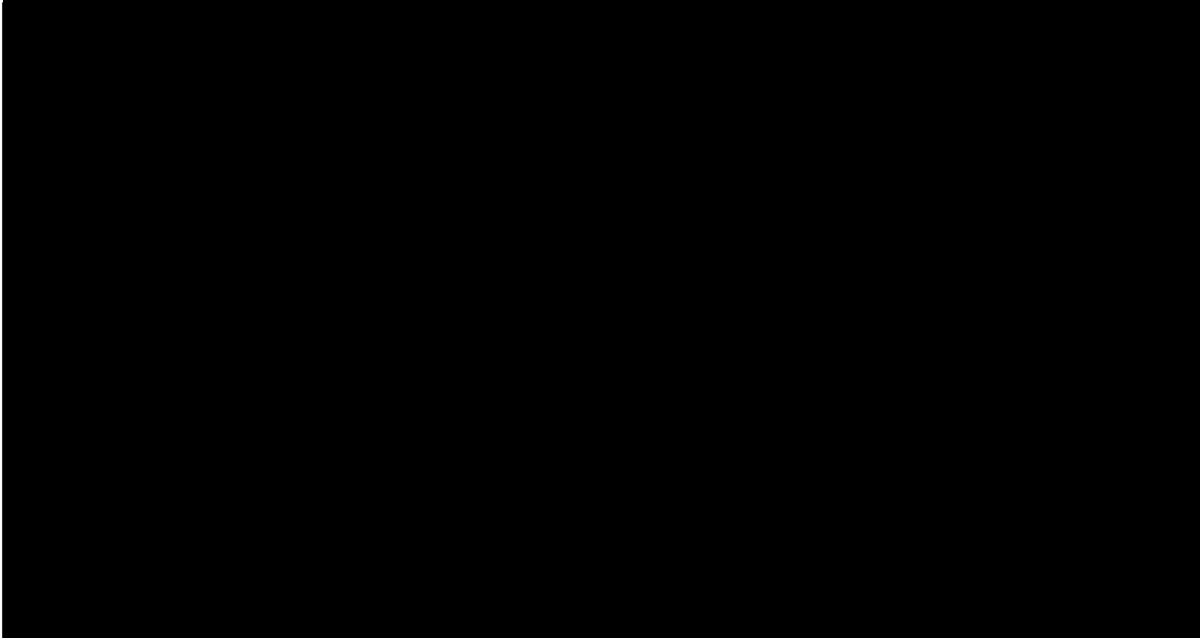
I am unable to confirm the existence of any foreign offence in respect of the applicant.

**OFFICIAL**

**\*\*\*RESTRICTED\*\*\***

**FOR ATTENTION OF THE EAST LoTHIAN LICENCING BOARD ONLY**

**Redacted version of court report**



**\*\*\*RESTRICTED\*\*\***

**FOR ATTENTION OF THE EAST LoTHIAN LICENCING BOARD ONLY**

