

East Lothian Licensing Report 2022-2023



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SCOTLAND**
Keeping people safe

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Foreword

It gives me great pleasure to provide the Annual Licensing Report for 2022/23, in accordance with Section 12(A) Licensing (Scotland) Act 2005.

Police Scotland has continued to achieve success by focussing on prevention, early intervention and enforcement. This has been made far more effective with the continued support of the many active partnerships that exist within the 32 Local Authorities across Scotland.

This collaborative working is vital to ensuring a fair and consistent approach to licensing while focussing on preventing alcohol fuelled violence, disorder and antisocial behaviour.

In the year ahead our approach will remain focused on prevention and collaboration to ensure efficient and effective service delivery. I will continue to encourage officers and staff to utilise the range of options available to improve licensing standards, reduce violence and to positively influence behaviour and attitudes across Scotland.

I would like to take this opportunity to thank our local partnerships and acknowledge their contribution in continuing to drive improvements with the Licensed Trade, and for the communities we all serve.

Sir Iain Livingstone QPM

Chief Constable

Police Service of Scotland

Police Scotland Licensing Overview –

The Violence Prevention and Licensing Co-ordination Unit (VPLCU) sits within Partnerships Prevention & Community Wellbeing based at Dalmarnock Police Station, Glasgow.

The VPLCU upholds the two tier structure for licensing which supports both national and local priorities through service delivery. They have overall responsibility for determining and delivering national licensing strategy and policy, by providing advice, guidance and support to divisional licensing teams as well as undertaking other specialist functions.

The Violence Prevention and Licensing Co-ordination Unit is a specialist department which consists of a small team of officers, based in Glasgow. The officers within the unit work with divisional licensing teams and partner agencies to help shape policy and strategy around the police licensing function. They provide practical and tactical advice to police licensing practitioners, operational officers, supervisors and policing commanders.

The VPLCU seek to ensure that legislation governing the sale and supply of alcohol is applied consistently across the country and all opportunities are taken to stop the illegal or irresponsible sale, supply or consumption of alcohol with the intention of preventing and reducing crime and disorder.

During 2022/2023, from a licensing perspective, our particular focus was on the following;

- Scrutiny of the serious incidents of violence, disorder and antisocial behaviour linked to licensed premises.
- Governance and ongoing development of the National ICT Licensing System, known as “Inn Keeper”, to increase the efficiency and effectiveness of liquor and civic licensing administration and management. Police Scotland are currently working on upgrade to the National ICT system to ensure compliance with GDPR legislation.

Each of the 13 Local Policing Divisions have a licensing team responsible for the day to day management of licensing administration, complying with statutory requirements as well as addressing any issues that may arise within licensed premises in their local area.

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LICENSING BOARD AREA

The Licensing Board area is policed by Lothians & Scottish Borders (J) Division. Chief Superintendent Catriona Paton is the Local Police Commander who has the responsibility for all day-to-day policing functions. The Local Area Commander Chief Inspector Jocelyn O'Conner is based at Haddington. She is responsible for performance management, community engagement, partnership working and the daily management of local personnel.

Chief Inspector O'Conner is supported by Inspector Dougie Wardell, who is also based at Haddington. The East Lothian Licensing Boards are predominantly attended by Inspector Dougie Wardell and PC Graeme Bairden/PC Cammy Tait.

The Licensing Department is part of the Divisional Co-ordination Unit based at Dalkeith Police Station. The senior officers who have responsibility for Licensing are Inspector John McEwan and Sergeant Rachel Stark.

The local liquor Licensing Department is based at Dunbar Police Station. This consists of one police officer, initially PC Graeme Bairden then PC Cammy Tait, supported by administration staff based at Dalkeith Police Station and West Lothian Civic Centre.

Local Policing Priorities

Following our public consultation process, the policing priorities for J Division, as set out in our Local Policing Plan are as follows;

- Protecting the most Vulnerable People
- Reducing Violence & Antisocial Behavior
- Reducing Acquisitive Crime
- Improving Road Safety
- Tackling Serious and Organised Crime

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In response to the local policing priorities, J divisions will continue to work in partnership with partner agencies to reduce alcohol related criminality and continue to develop night time economy plans with licensed premises. It is recognised that education, prevention, partnership working and robust policing are all key factors in reducing crime and disorder in this area.

Description of Board Area

There are currently:

- 86 'on sales' only premises,
- 72 'off sales' only premises, and
- 127 combined on/off sales premises

Giving a total of 285 premises in East Lothian licensed to sell alcohol. This is a decrease of 2 premises, due to the reduction in on sales premises and a slight increase in off sales premises, since the last reporting year.

OPERATION OF THE LICENSING (SCOTLAND) ACT 2005

The Licensing Officer is responsible for processing all correspondence received from the Licensing Board. The officer reviews applications on behalf of the Chief Constable as part of the consultation process in conjunction with the Area Commander. This consultation process forms part of the Police support of the Licensing Objectives.

This section concentrates on how the Act has been applied by the licensing team and other local policing officers to support the Licensing Objectives in tandem with the local/national policing priorities.

In East Lothian, there were 145 recorded incidents in licensed premises between 1st April 2022 and 31st March 2023, this figure shows a decrease from 243 incident in the previous year.

On Friday and Saturday evenings police officers are deployed on foot where other incidents permit, to aid with dispersal of licensed premises and reduce antisocial behaviour and violence related incidents between the hours of 2200-0200.

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The proactive use of exclusion orders and antisocial behaviour legislation continues to contribute hugely to reducing repeat offending in licensed premises.

The misuse of alcohol is regularly cited as a contributory factor in relation to crimes of violence, domestic abuse, disorder and antisocial behaviour occurring on our streets and within our homes. In addition, alcohol is also known to lower inhibitions which can have an impact on people's lives.

We continue to ensure there is a concerted focus on the issues surrounding the sale and supply of alcohol within our communities and work together in partnership with Licensed Premises and other agencies to promote responsible trading practices, ultimately keeping people safe.

The intervention Process

As detailed in previous reports to the Licensing Board, issues in licensed premises are assessed using a well-established intervention process. Incidents connected to premises are identified by licensing officers who evaluate the Licensing Objectives to determine if any have been compromised.

Police intervention usually results in a meeting with the appropriate representatives of the premises concerned e.g. premises licence holder, designated premises manager and if appropriate, any stewarding company to discuss concerns and agree a way forward to resolve these.

Premises being monitored by way of the above system are subject to weekly visits by either local officer's or licensing officers to monitor progress, measure improvement and ensure that agreed remedial measures are implemented.

The intervention system is ultimately designed to support the licence holder before any premises review is sought, although a serious or significant incident may obviously merit an immediate review application.

Depending on the severity of the incident and history of the premises, licensing officers will categorise the premises/incident as follows:

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Police Intervention Categories	Number this reporting Year
RED Problematic Premises – those operating in a manner inconsistent with the Licensing Objectives or out with the conditions of a premises licence and where local police intervention and support has failed or is unlikely to succeed in resolving the issues. A premises review request to the local Licensing Board is considered the most appropriate way to address the issue.	1
AMBER Premises that require Formal Intervention. Issues have arisen and a formal intervention agreement is entered into between premises licence holders and Divisional Licensing teams to resolve them. This action may be taken with more serious or repeat issues.	0
GREEN Monitored – the premises have come to note for a minor adverse issue and are being monitored. This may result in an informal intervention in terms of advice/support to the premises along with police visits.	0
NO ACTION Action – An incident review has highlighted no issues regarding the management of the premises or licensing legislation. No further police action.	0

Over the last calendar year there has been one premises in East Lothian which has been classed as ‘Problematic’. After review by the board, this premises had their license revoked.

Section 1 – Unlicensed Sale of Alcohol

Alcohol is not to be sold on any licensed premises except and in accordance with a Premises Licence or Occasional Licence. During the reporting year no premises or events were found to be operating unlicensed.

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Applications for premises licence

Over the reporting year, there were 4 Provisional Premises Licences granted, a decrease of 17 from last year. Some of these applications were for home delivery of alcohol gift packages.

Section 36 – Application for Review of Licence

Police Scotland only seek review of a premises licence when an intervention has failed, is likely to fail or there is a serious risk to public safety if the premises continues to operate in the same manner e.g. the resulting problems as well as community impact must be considered.

In this reporting year there was 1 review applications of this type submitted, however this was submitted by East Lothian Council. As a result the premises was closed and the license was revoked.

Section 63 – Sale or Supply out with licensed hours

Officers in East Lothian monitor the sale or supply of alcohol out with licensed hours closely. Local officers continue to make pro-active visits to licensed premises, particularly at weekends, to ensure premises are being managed appropriately. The police Innkeeper IT solution can be accessed by police control staff and officers alike, twenty four seven, providing any information on licensed hours etc. that are required, out with normal office hours of the Licensing Department. Close monitoring of premises through the use of Innkeeper, tasking's, and night time economy dispersal details continue to assist in reducing offending of this nature. In this reporting year, there has been no licence holders reported for this type of offence.

Section 72 – Personal Licence Applications

There were 158 applications made for the grant or renewal of personal licences during this reporting year in East Lothian. This is an increase of 27 on the previous year's applications.

The amendment to legislation in terms of the Criminal Justice and Licensing (Scotland) Act 2010 and the Police and Fire Reform (Scotland) Act 2012 permitting

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the Chief Constable to request refusal for the purposes of 'any' Licensing Objective has widened the scope for making appropriate representations to the Board. During this reporting year there has been 4 representation of this type made to the Licensing Board.

Section 84 (84A) – Personal Licence Reviews

Police Licensing Officers are responsible for monitoring the conduct of personal licence holders. Again, the amendment to legislation has widened the ability for the Chief Constable to report conduct inconsistent with the Licensing Objectives.

There were no Personal Licence Review requested by Police Scotland in this reporting year, however there was one review brought to the board by East Lothian Council. The female involved had her license revoked.

Section 94 – Exclusion Orders

When a person has been charged with a violent offence within or in the immediate vicinity of any licensed premises, a request for an Exclusion Order is included in the 'remarks' section of the police report. Exclusion Orders are granted by the Courts, 'on conviction', and can exclude a person from specific licensed premises for between three months and up to two years. The Police Licensing Officer proactively drives the request for exclusion orders whenever there is an incident in or in the immediate vicinity of licensed premises. Persistent offenders can also be dealt with under the Anti-Social Behaviour legislation. The use of Exclusion Orders are fully supported by the licensed operators in East Lothian. There were no exclusion orders during the dates reported.

Section 97 – Closure Orders

There were no closure orders used within East Lothian during the reporting year. It is fully expected that should a premises require to cease trading, due to a serious risk to public safety, that we would receive full cooperation from the licence holder or person in charge.

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Violence and ASB Data

A total of 1050 acts of violence* were recorded within East Lothian for the period from 1st April 2022 to 31st March 2023. This equated to seven attempted murders, 32 serious assaults, 12 robberies and 999 common assaults which includes 67 assaults on Police Officers and 10 assaults on Retail Workers. This represents an increase of 143 crimes (15.8%) from the 2021-22 levels of violence and remains higher than pre-pandemic levels. It should also be noted that there was one recorded crime of drugging during 2022-23, although not included in the violence statistics above it is relevant due to being alcohol related. The split between locations of crimes shows that approximately 52.8% occurred within public space versus 47.2% occurring within private space locations. A total of 23 crimes of violence were recorded for licensed premises within East Lothian during 2022-23 compared to 21 reports in 2021-22. It was also noted that 32 crimes were committed within supermarkets licensed to sell alcohol with eight such crimes being “alcohol” related. It should be noted however that six of those crimes were all related to one single incident and therefore have contributed to the apparent increase. The table below depicts the overall crimes of violence by section for the past three years for comparison.

Section	2020-21	2021-22	2022-23	Change from previous year
Dunbar	80	88	100	+13.6%
Haddington	84	129	149	+15.5%
Musselburgh	223	308	327	+6.2%
North Berwick	51	36	58	+61.1%
Prestonpans	153	149	181	+21.5%
Tranent	175	197	220	+11.7%

Violence Data Where Alcohol Is A Factor

Violence recording indicates an “Alcohol” marker as a clearly defined aggravator to indicate where the presence of alcohol is deemed a factor in the act of violence. Of the 1050 recorded crimes of violence for the 2022-23 period, a total of 195 (18.6%) had the alcohol marker attached to the crime report. Of that total, 56.4% were in

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private locations leaving 43.6% of acts of violence in a public space where alcohol featured. The following map has been produced indicating the locations of public space violence where alcohol is a factor. The black dots indicate alcohol related violence, while the red dots are the other violent crimes where no such aggravator has been added.



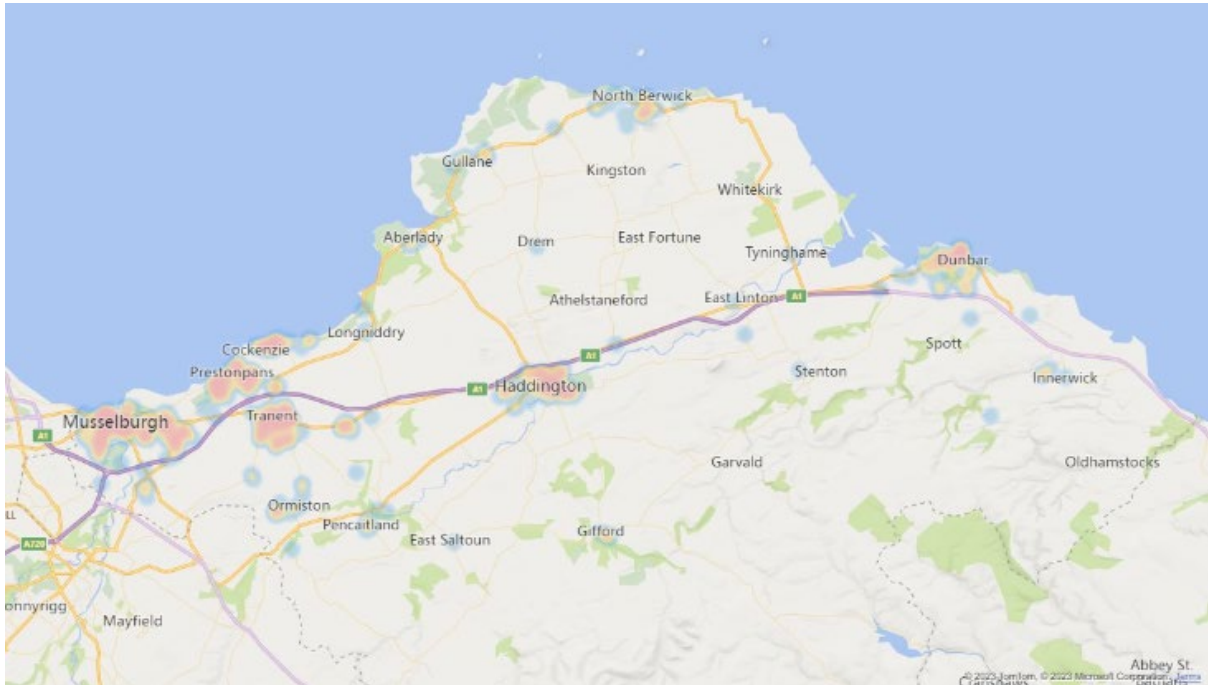
The areas of Musselburgh Town Centre, Haddington, Tranent, Wallyford, Prestonpans and Dunbar have the highest number of alcohol-related violent crimes, as shown on the map above.

Public Space Violence

The following map indicates the main locations for crimes of public space violence within East Lothian in relation to the location details specified on each crime report for an act of violence recorded during 2022-23. The proportion of public space violence crimes was 52.8%, which is a slight reduction from the 2021-22 figure of

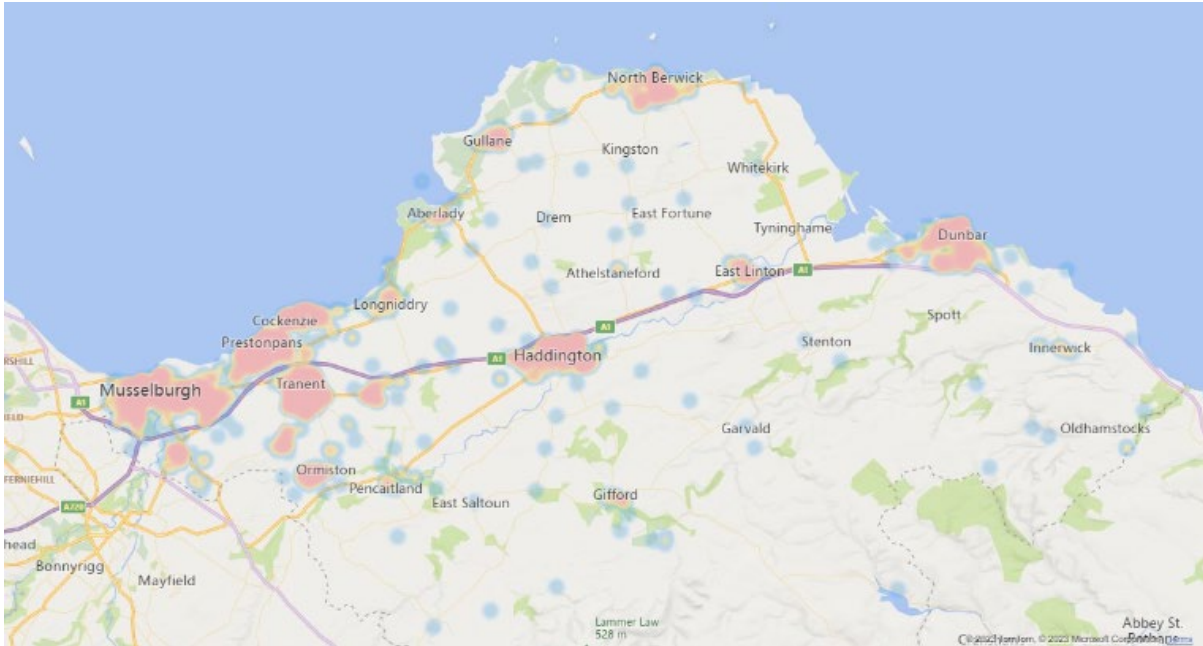
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53.7%, however caution should be noted when comparing statistics with pandemic years.



Antisocial Behaviour

A total of 5197 calls relating to ASB have been recorded during 2022-23 within the East Lothian area. This represents an increase of 246 calls (5.0%) from the 4951 recorded in 2021-22. The following map indicates the main locations for incidents of ASB.



PREVENTING THE SALE OR SUPPLY OF ALCOHOL TO CHILDREN OR YOUNG PEOPLE

Police Scotland can make a positive impact on the future outcomes for children and families, by addressing the sale and supply of alcohol to young persons and working with our partners, taking the appropriate action to address both the potential and actual misuse of alcohol within the early years.

Officers continue to routinely proactively visit premises licensed for 'off-sales' to ensure that they are aware of their responsibilities under the 2005 Act, and in particular in the run up to and during school holidays or local events.

Likewise, officers will continue to routinely proactively visit premises licensed for 'on-sales' to ensure that management have taken all appropriate measures to prevent the sale or supply of alcohol to young people under age.

There is two school link officer and six Community Beat Officers based in East Lothian and they are seen as one of the main links between Police and children and young persons in the area. The local licensing officer continues to work alongside these officers to provide education and support to students around the dangers of alcohol not only to their own health but also the impact on the community.

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TACKLING SERIOUS AND ORGANISED CRIME

The Serious Organised Crime Task Force was set up by the Scottish Government to provide direction and co-ordination for all organisations involved in tackling Serious Organised Crime in Scotland.

The task force has a remit to disrupt, dismantle and pursue Serious Organised Crime Groups (SOCGs). Key partners include Police Scotland, NCA, HMRC, COPFS, SOLACE and the Scottish business Resilience Centre, amongst others.

If SOCGs gain a foothold in licensed premises then this would afford the criminal group a seemingly legitimate income stream, which could be no more than a veneer for other criminal activities such as money laundering, tax evasion, drug and people trafficking and other dishonest activities.

SOCG's pose a serious threat to communities, individuals and businesses. We use intelligence and enforcement to break the cycle of crime and reduce opportunities for criminals to profit from illegal activity.

Examples of Serious and Organised Crime (SAOC) Activity in the Board area –

Over the past year, the Police Licensing Officer has scrutinised and interrogated licence applications to identify where Serious and Organised Crime Groups (SOCGs) may be trying to enter legitimate businesses. This is particularly detailed when processing new premises and transfer applications, where the applicant may be asked to evidence the source of any financing. Unfortunately a number of SOCGs already have a foothold in licensed premises, making it challenging to object to these applications as more often than not they have no relevant convictions to comment on. In some cases they do not actually transfer the licence, they are 'tenants', who neither hold the premises licence or the Designated Premises Manager position and therefore are not 'relevant' persons.

The Police Licensing Officer continues to monitor the persons connected to licensed premises in East Lothian, who are known to have links to SOCGs.

All opportunity is taken to disrupt the running of these licensed premises with the assistance of the National Intervention Unit. Multi-Agency Proactive visits are

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conducted with key partners in an effort to put the pressure on these operators, in an effort to disrupt their activity and cease from trading.

PROPOSED ACTIVITY FOR THE YEAR AHEAD

Proxy Campaign – It'll Cost You

A 'National Proxy Purchase Campaign' was launched in May 2022 and ran until August 2022. Police and partners engaged with premises to raise awareness of the issue of adults buying alcohol for children and young people. This was aimed at providing education, support and advice to premises, as well as using local and social media to highlight the impacts of it to communities, in an effort to reduce proxy purchases in the division as a whole.

Local Licensing Officers & Community Officers visited on and off sale premises, to hand out campaign materials, mark pavements with campaign slogan, raise the public's knowledge and awareness, as well as taking the opportunity to speak with staff providing guidance and advice, in an effort to reduce the number of proxy sales in East Lothian. This campaign is scheduled to take place again in May/June 2023.

East Lothian Community Action Team (ELCAT)

East Lothian have an ELCAT made up of 1 sergeant and 6 PC's. 2 of these officers are funded by East Lothian Council. They work towards six point Key Performance Indicators which they focus on and feedback directly to the Local Area Commander & East Lothian Council. Two of these indicators are linked with Licensing. They are -

1. Youth Engagement: actively engage with youths and foster a positive image of the police and their local communities. Act as primary first responders to youth calls, disrupt antisocial behaviour and enforce appropriate legislation firmly but fairly. Maximise alcohol seizures. Engage with partners and CBO colleagues to identify appropriate support and diversionary activities.

4. Licensed Premises: monitor licensed premises activity and act as first responders to antisocial behaviour related incidents whenever possible.

Bystander Training

Bystander training is an opportunity to engage with licensees, to deliver a national training package to licence premise staff, with a view to education, to protect vulnerable persons within licensed premises and help tackle sexual violence connected to alcohol consumption. The training is currently being reviewed and updated by The Violence Prevention and Licensing Co-ordination Unit. We will then look at training officers across the Division for local delivery thereafter.

To conclude we would like to thank you for your continued support during what has been a challenging year for all. We have all had to adapt to a new way of working and ever changing circumstances which has been embraced by all.

We look forward to a safe and healthy 2023/2024.

LSO – Licensing Forum Notes

August 2023 – October 2023

Board Meetings

As Licensing Standards Officer, I have been involved in the following applications etc. as presented at the Licensing Board:

○ August Licensing Board 2023

- **Major variation – East Lothian Yacht Club**

Application to remove seasonal variation, add televised sport, increase capacity and tidy up licence in relation to children access. Granted by the Board

- **Major Variation – Whitekirk Hill**

Application to increase licensed area, add several activities to operating plan. Representation lodged that alcohol should not be sold or consumed in the indoor soft play area or outside children's play area. Granted by the board with condition about indoor soft play and outdoor play area.

- **Provisional Premises Licence Extension – Thomson's of Tranent**

Application for extension of provisional premises licence on grounds unable to complete resolve issues with section 50 certificate from building standards. Granted for 1 year.

- **Occasional Licence – Mazzoli Café – Paul Kinnoch**

Application for occasional licences for café and take away. Premises had been running on occasional licence since January 2022. Sent to Board for determination. Granted however requested a premises licence application be submitted.

- **Occasional Licence – Carfrae House – Eric Linklater**

Application for occasional licences for Farm Shop. Premises had been running on occasional licence since September 2022. Sent to Board for determination. Granted however requested a premises licence application be submitted.

- **Occasional Licence – Eagle Inn, Dunbar**

Application for occasional licences for outside area of premises. Granted with conditions.

○ September Licensing Board 2023

- **Provisional Premises Licence – Carfrae Farm Shop**

Application for a provisional premises licence for off sales at farm shop. Granted by the board.

- **Major Variation – The Railway (Formerly The Green)**

Application to add indoor/outdoor sports for the addition of a pool table. Granted by the board with 2 conditions in relation to supervision of children under 12 and a written risk assessment available for Police and LSO inspection.

- **Major Variation – The Victoria Inn and Avenue Restaurant**
Application to add indoor/outdoor sports for the addition of a pool table. Continued as applicant not in attendance to answer questions.
- **Occasional Licence – Dunglass Estate – Christopher Nixon**
Application for occasional licence for 2 weddings, on sales to terminal hours of 2345 hours which is out with board policy of a terminal hour or 2300 hours on a Wednesday. Granted by the Board
- **Occasional Licence – Broxmouth Courtyard – Paul Mitchell**
Application for occasional licence for weddings, on sales to terminal hours of 0000 hours which is out with board policy of a terminal hour or 2300 hours on a Monday. Granted by the Board
- **Occasional Licence – Thomson’s of Tranent – Susan Thomson**
Application for occasional licence for operation of shop and café on provisional licence. Premises found to be selling alcohol without a licence by LSO after correspondence guiding them not to do this. The advice was ignored. Offence reported to the police who took no action against the provisional premises licence holder or personal licence holder. LSO presented serious and significant concerns about Mrs Thomson and her husband. The Board granted the licences.

○ **October Licensing Board 2023**

- **Major Variation – Wine Wednesdays**
Application to add deliveries and online sales. Granted by the Board.
- **Major Variation – The Lobster Shack**
Application to remove seasonal variation to trade all year round. Granted by the Board
- **Major Variation – Dunbar Garden Centre**
Application to add markets, inflatables, rides and Santa’s grotto. Granted by the Board.
- **Major Variation – The Victoria Inn and Avenue Restaurant**
Application to indoor/outdoor sports for the addition of a pool table. Granted with 2 conditions that children under 12 are supervised and that a risk assessment is completed and available to be inspected. Only to be granted when a suitable risk assessment is submitted to the board and agreed by the Clerk and LSO (risk assessment has not yet been submitted).
- **Major Variation – The Fisherrow Tap**
Application change name, extend hours to be in line with policy and add food provision and children access. Granted by the Board.
- **Provisional Premises Licence – Premier Store, Haddington**

Provisional premises licence application for off sales and deliveries. 3 objections from surrounding businesses (2 licensed, 1 retail). Objections raised issues with antisocial behaviour concerns. The Board felt the premises had not contributed to this and so granted the provisional premises licence with a condition in relation to deliveries.

- **Occasional Licence – Premier Store, Haddington**

Application for occasional licences for off sales in local shop until provisional licence is confirmed. Granted by the Board.

Overview of 2023

Month	Premises licences	Provisional Licence	Major Variations	Minor Variations	Premises Reviews	Personal Reviews	Premises Surrendered	Premises Revoked	Personal Revoked	Occasional Applications	Occasional Ext	Transfers	Complaints
Jan-23	0	1	1	9	0	0	0	0	0	89	1	1	1
Feb-23	0	1	2	8	0	0	0	0	0	46	4	3	3
Mar-23	0	0	3	12	0	0	0	0	0	96	1	0	0
Apr-23	0	0	0	7	0	0	0	0	0	132	1	1	2
May-23	0	0	2	3	0	0	0	0	0	102	3	0	7
Jun-23	0	0	3	3	0	0	0	0	0	60	1	0	12
Jul-23	0	0	0	4	0	0	0	0	0	85	2	1	10
Aug-22	0	0	2	3	0	0	0	0	0	61	3	0	5
Sep-22	0	0	2	4	0	0	0	0	0	80	0	0	7
Oct-22	0	1	4	4	0	0	0	0	0	40	1	0	5
Total	0	3	19	57	0	0	1	0	0	791	17	6	52

Provisional Licences Outstanding confirmation

Provisional Grant Date	Premises	Comments re Section 50 Certs.	Confirmed
29/08/2019	Thomson's of Tranent High Street, Tranent	Building standards issues to be resolved.	Extended till Aug 2024
26/09/2019	Whitekirk Hill	Issues in relation to activities missing	Confirmed
23/01/2020	Beer Zoo	Awaiting S50 Building Standards	Expires Jan 2024
07/07/2020	Chip Shop, 57 Eskview Terrace	No update	Expires Jul 2024
22/04/2021	Wine Wednesday, North Berwick	Awaiting S50 Building Standards	Expires Apr 2025
03/05/2021	Carlyle House	No update	Expires May 2025
28/10/2021	Monktonhall Service Station	No update	Expires Oct 2025
26/11/2021	The Topsy Truffle	Awaiting S50 Building Standards	Expires Nov 2025
31/03/2022	Broxmouth Courtyard	No update	Expires Mar 2026
25/08/2022	The Mart, East Linton	No update	Expires Aug 2026
27/10/2022	The Tap Room, Haddington	Awaiting S50 Building Standards	Expires Oct 2026
30/03/2023	Buck and Birch	No update	Expires Mar 2027
28/09/2023	Carfrae Farm shop	No update	Expires Sep 2027
26/10/2023	Premier, Haddington	No update	Expires Oct 2027
Section 50 Certs	Outstanding	13	

Topics for Forum Discussion:

The Forum may wish to discuss the following topics.

Update - Work plan for engagement and relationship with the Licensing Board

Agreed dates – next years' meetings.

Marketing the Forum

The LSO has been promoting the forum whilst on visits and it is hoped that the new website for 2023 will attract more traffic.

Policy

The Statement of Licensing Policy for 2023-228 has been published. Board members will be present at the joint meeting for any questions about the new policy and how it will be implemented.

Festive hours

The board has declared festive hours for 2024 which will be added to the website.

Council Website and Guidance

The Licensing pages are undergoing a refresh to update information and make applications and information more accessible. New On sales and Off Sales information packs for licence holders to be added to website developed by LSO.

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**East Lothian Licensing Forum
& Joint Board (once a year)**

Meeting Date/Time	LSO	Police	Health	AOB
22 nd November 2023 (Joint)	Received	Received	Presentation from Flora Ogilvie – Consultant on Public Health	New Statement of Licensing Policy discussion Future meeting dates to be confirmed
21st Feb 2024, 10am				
22nd May 2024, 10am				
21st Aug 2024, 10am				
20 th Nov 2024, 10am (Joint)				