

North Berwick Coastal Area Partnership

Minutes of the North Berwick Coastal Partnership Meeting Tuesday 20th June 2023, 7-9 pm North Berwick Community Centre & zoom

| Voting Members present: | Substitute members present |
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| Hilary Smith, Chair (HS) | |
| Cllr Carol McFarlane, Elected Member East Lothian Council (CM) | |
| Simon Metzner, NB District Association of Churches (SM) | |
| Alex Hutchison, North Berwick In Bloom (AH) | |
| Mairi Benson, North Berwick Community Council (MB) | |
| Brett Walker, Chair On The Move (BW) | |
| Frank Neate, Aberlady Community Association (FN) | |
| Liz Forsyth, Aberlady Community Association (LF) | Sadia Ward, Aberlady Community Association (SW) |
| Lorna Scott, Gullane Village Association (LS) | |
| Jonathan Taeuber, Aberlady Primary School Parent Council (JT) | |
| Nicky Fox, North Berwick Community Centre Management Committee (NF) | |
| Alison Clark, NB Environment and Heritage Trust (NBEHT) (AC) | |
| Alison Brown, Volunteer centre East Lothian (AB) | |
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Others in attendance:

Doug Haig, Connected Communities Manager (DH)
 Shirley Gillie, Business Support East Lothian Council (SGi)
 Katie Cunningham, Chill East Lothian (KC)
 Lucy Young, Chill East Lothian (LY)
 Kirsteen Powell, Carers of East Lothian (KP)
 Marilyn McNeil, IJB (MM)
 Katherine Duncan, Herbspace (KD)

Apologies:

Colin Campbell, Association of East Lothian Day Centres (CC)
 Sharon Wellwood, North Berwick High School Parent School Partnership (SW)
 Stevie Wands, NB Community Sports Hub (SWa)
 Aileen Gillies, Carers of East Lothian (AG)
 Sue Jardine, Aberlady Community Association (SJ)
 Tim Harding, Lime Grove TRA (TH)
 Janice MacLeod, Chair NBC Children & Youth Network (JMc)
 Jim Conway, Economic Development (JC)

| AGENDA ITEM | KEY DISCUSSION POINTS, DECISIONS <i>Actions</i> | FAO |
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| 1. Welcome, Introductions and Apologies | | |
| | HS welcomed everyone to the meeting. Round the table introductions were made and apologies were noted. | |
| 2. Minutes Previous Meeting | | |
| | The Minutes from the meeting held on the 2 nd May 2023 were agreed and accepted as a true accurate reflection of the meeting. | |
| 3. Declaration Of Interest | | |
| | This is a standing item on the agenda. Please declare any conflict of interest when voting. | |
| 4. Matters Arising | | |
| | <ul style="list-style-type: none"> • North Berwick High Street clutter:- Cllr LA was not present and no update available. • BW gave an update from OTM. Law Primary Active Travel Group have done sterling work to produce a proposal for Law Footpath. It was acknowledged that North Berwick Trust had done much over the years in relation to the development and maintenance of footpaths in North Berwick e.g. sign posts/boards. • Sustaining Choices:- BW advised that OTM had been successful in gaining an award that would provide the Partnership with professional support In terms of developing a sustainable active travel plan for the ward. The award received equates to £4,228.00 and funds currently held by the Health & Wellbeing Association for the development for Active Travel to be used to match fund. • Safe Routes to School – Cllr Findlay was taking this forward. No update received. • Short Term Governance Group – Review of Scoring Matrix <i>HS advised that this will be discussed further down the agenda. Post meeting note:- time at meeting did not permit. To be carried forward to August meeting.</i> | |
| 5. Chill East Lothian – Update on progress to date – one year on | | |
| | KC & LY gave a presentation and update on the success of the project so far. The presentation will be circulated to members. A discussion took place regarding the huge benefits of this project and the organisations future plans all stemming from the NBC AP awarding them funds to run a pilot course. KC thanked the NBC AP for awarding the project and the opportunity to give this update at the meeting. HS thanked them for the presentation and it is great to hear this success story. | |
| 6. Preloaded Gift Cards | | |
| | DH informed members regarding a proposal from Economic Development regarding preloaded gift cards. This will be discussed in more detail at the August meeting. Members asked for more information or a fact sheet to find out how this pilot project worked in PSG area. DH will follow this up. | |

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| 7. Community Benefits Joint Themes | | |
| | DH presented to members this initiative and encouraged members to put together a wish list with their organisations. DH gave some examples of possible ideas. This will be circulated with members. A discussion took place with many great initial ideas suggested. NF confirmed this is how they got the porta cabin that is outside the NBC Community Centre which is a great example. HS also mentioned the NHS benefit community scheme which has been shared previously with members. | |
| 8. Self-Evaluation of Area Partnerships | | |
| | HS advised that Connected Communities Managers and Area Partnership Chairs had met with Senior Council Officials to start looking at a self-evaluation exercise on the merit, role and function of Area Partnerships. The 1 st meeting was an opportunity to reflect on the work of Partnerships since 2015 and look at what was working well and what would require further development. | |
| 9. Standing Orders and Scoring Matrix review | | |
| | HS explained this needs to be part of a bigger discussion and will send out slides and ask members to look over this over the holidays and would appreciate any feedback at the August meeting. What is our purpose? Where should we be going? | |
| 10. Communication | | |
| | DH advised that he has had feedback saying some people are not getting enough information but some people also saying they are getting too much information. If anyone would like removed or added to any sub group distribution lists please let us know. HS looking at discussing Communications in more detail possibly one afternoon with coffee and cake to see if there are any suggestions/improvements we could make. If anyone interested in being part of this one off group please just let us know. | |
| 11. AGM | | |
| | HS advised the date for the NBC AGM is Tuesday 24 th October 2023 at North Berwick Community Centre. Please save the date. One idea is to ask if the villages and sub groups if they could all do a short presentation for the meeting. DH advised that the North Berwick Youth Project have agreed to do the catering for the event which is brilliant. | |
| 12. Reports from Sub Groups - Please note that some reports have been added post meeting at Chairs request due to lack of time for reporting during meeting. | | |
| | <p>HS thanked everyone who had submitted bullet points. It is really helpful to have these.</p> <p>Children & Youth Network</p> <ul style="list-style-type: none"> • <i>Post meeting note:- most recent minutes attached.</i> <p>On The Move</p> <ul style="list-style-type: none"> • Please see above. <i>Post meeting note:- most recent minutes attached.</i> <p>Health & Wellbeing Association</p> <ul style="list-style-type: none"> • Summer newsletter 2023 attached. <p>Support from the Start</p> <ul style="list-style-type: none"> • No update available. KR to provide update for August meeting. | |

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| 13. Reports from Community Councils | |
| | <p>Gullane Area community Council</p> <ul style="list-style-type: none"> • Due to time constraints on meeting no opportunity for update. <p>North Berwick Community Council</p> <ul style="list-style-type: none"> • Due to time constraints on meeting no opportunity for update. |
| 14. Reports from Village Representatives | |
| | <p>Dirleton Village Association</p> <ul style="list-style-type: none"> • Due to time constraints on meeting no opportunity for update. <p>Gullane Village Association</p> <p>GULLANE VILLAGE ASSOCIATION REPORT - June 2023. Although no opportunity at meeting to provide an update, GVA have provide the below progress report:-</p> <ul style="list-style-type: none"> • We had a very successful Dementia Awareness Week linking with Dementia Friendly East Lothian, Gullane Day Centre & Gullane Library and ran our Friendship café welcoming staff & residents from the local nursing home as well as those from the local community. • The GVA's 2nd AGM was held on 6th June at which a new board of 7 charity trustees was appointed and new office bearers appointed. Believing that succession is important for the association I have stepped down as Chair and taken over the role of Treasurer as Amy our current Treasurer will be moving to Switzerland shortly. Andy Murray, our current Secretary, takes over the role of Chair and he is looking forward to attending future meetings. • Minor changes to our constitution were also approved to ensure that we felt necessary now that we better understand our role. • Plans are still underway to take a stand at the Gullane Games in August raise awareness of the GVA and a meeting planned with Longniddry Community Centre to learn from them how they conducted their Connected Communities Open Day. • Bookings continue to be good for the Recreation Hall and it is becoming quite a hub for creative workshops in particular. <p>Aberlady Community Association</p> <ul style="list-style-type: none"> • Due to time constraints on meeting no opportunity for update. <p>Whitekirk</p> <ul style="list-style-type: none"> • Due to time constraints on meeting no opportunity for update. |
| 15. Budget Report | |
| | <p>DH presented the budget and spend to date.</p> <p>Amenities Services Budget Influence (Men & Machines) 2023-2024 Allocation - £100k Spend to date - £0</p> <p>Roads Budget Influence (Priorities) 2023-2024 Allocation - £50k Spend to date - £0</p> <p>General Budget (Capital to Address Priorities) 2023-2024 Allocation - £50k Fringe By The Sea - Free Fringe - £5,000 Haddington & District Swimming Club - French Exchange - £2,807.04 Spend to date - £7,807.04</p> |

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| | <p>Pending Application this evening:- Carers of East Lothian - North Berwick Group - £872.75 Coastal In Bloom Groups - £5,500.00 Aberlady Community Association - Defibrillator - £1,439</p> <p>VECL – HS proposed that VECL become a full voting member of the North Berwick Coastal Area Partnerships. Members voted 10 YES to becoming a full member.</p> | |
| 16. Applications General Budget 2023/2024 | | |
| | <p>HS thanked everyone who had returned their scoring sheets and explained how this is a very important part of the process to assess the criteria and framework. Looking at consistency. DH reconfirmed the up to date position of the General budget. The following applications were discussed:-</p> <ul style="list-style-type: none"> • Carers Of East Lothian – North Berwick Carers Group - £872.75 This application was discussed at a previous meeting and members raised further questions. KP explained the application/organisation and answered all questions. Members voted 10 YES 0 Objections 0 Abstain • Coastal Ward Bloom Groups – Coastal Ward Bloom Group - £5,500 AH explained the reason behind this application. A discussion took place as to the benefits for the community. Members voted 10 YES 2 Abstain/conflict 0 Objections • Aberlady Community Association – Defibrillator - £1,439 LF explained the application and the background. LF answered all questions raised. Members Voted 12 YES 0 Objections 1 Conflict <p>NF suggested that on the scoring matrix a question could be added something like “as to how much joy would this project bring?” just an idea.</p> | |
| 17. A.O.C.B. | | |
| | <p>AC shared information with members regarding the North Berwick Volunteer Car Scheme. DH mentioned the Get Into Summer – Summer of Play that has been given by the Scottish Government in previous years. DH advised that although he had been made aware that East Lothian Council had received an award from Scottish Government he was unclear as to the amount and how it would be allocated. He stated that when he had further information available that it would be shared with members. HS thanked those sub groups/villages that have submitted notes/update prior to the meeting. This is really helpful. We have run out of time tonight to go around the table for an update. If groups could share some bullet points for our report would be really appreciated. Please send to SG/DH/HS. HS thanked everyone for coming along tonight. <i>Post Meeting Note:- DH/SG would like to thank Jim Conway from North Berwick Movies for setting up the big screen.</i></p> | |
| Dates of Next Meetings | <p>2023 Meeting Dates</p> <ul style="list-style-type: none"> • Tuesday the 29th of August 2023 • Tuesday the 24th October 2023 AGM • Tuesday the 14th of November 2023 | <p>Apologies to nbc-ap@eastlothian.gov.uk</p> |