



LICENSING (SCOTLAND) ACT 2005, SECTION 142

5

OCCASIONAL LICENCE APPLICATION FORM

Before completing this form please read the guidance notes.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)

Premises licence number (if applicable) _____

Personal licence number (if applicable) MID 1606

Name of voluntary organisation (if applicable) _____

2. PERSONAL DETAILS

Title (delete as appropriate):

Mr / Mrs / Miss / Ms / Other (please state) _____

Surname Shah

Forenames Sheree Ashleigh

Date of birth (Day / Month / Year) [REDACTED]

2. PERSONAL DETAILS (cont)

Address where ordinarily resident to be used for correspondence purposes

[REDACTED]

Post town [REDACTED] Post code [REDACTED]

Telephone Numbers

Daytime Tel. _____ Evening Tel. _____

Mobile No. [REDACTED]

Fax No. _____ Email _____

3. THE PREMISES

Description of premises

Shop premises located on the ground floor of a building at the end of the High Street, at the corner of Brown Street.

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Full postal address of premises which this application refers to _____

Premier Store, 90 High Street, Haddington, East Lothian, EH41 3ET

4. DURATION OF LICENCE

Date: From Tuesday 24th October 2023 To Monday 6th November 2023

Time: From 10am To 10pm

5. Is alcohol to be sold on & off the premises

YES NO

Provide relevant details as to hours requested when alcohol will be sold on/off the premises.

Times for sale of alcohol for consumption on premises

Not applicable

Times for sale of alcohol for consumption off premises

10am to 10pm daily

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

The shop is a newsagent/ convenience store which may open from 6am each day, particularly for the sale of newspapers.

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry?

YES NO

(If answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry _____

Times at which children or young persons permitted entry _____

Parts of premises to which children or young persons permitted entry _____

7. CHECKLIST

I have (please tick for yes) made or enclosed payment of the fee for the application

YES

8. Signature and declaration by applicant (see note 3)

DECLARATION

The contents of this [redacted] knowledge and belief.

Signature _____

Date _____

19/9/13

Macdonald Licensing
21a Rutland Square
Edinburgh, EH1 2BB

NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence.

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 2018

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

PLEASE SUBMIT THIS SHEET WITH YOUR
OCCASIONAL LICENCE APPLICATION FORM

SUPPLEMENTARY INFORMATION

1. Event

(a) Please detail the type of event (e.g. birthday party, anniversary, ceilidh, etc.)

NOT APPLICABLE

(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)

NONE

2. Attendance

(a) Approximately how many people are expected to attend?

NOT APPLICABLE

(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)

N/A

(c) In the main, what age group will form the majority of those attending?
Please tick one box

Random

Under 18

18 - 30

30 - 50

over 50

2. (cont)

- (d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)
-

3. Stewarding

NOT APPLICABLE

Please note it is an offence under the Private Security Industry Act 2001 to employ unlicensed door stewards.

Unpaid volunteers performing this function are not covered by the Act. More information can be found at Security Industry Authority.

- (a) Please state the number, if any, of stewards to be employed at the event.
-

- (b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.
-

4. Layout Plans

- No PEL

Please indicate if -

- (a) there is a plan attached to a Public Entertainment Licence issued for the premises; or
- (b) the premises relate to a members club which has been issued with a premises licence; or
- (c) if neither of the above, please attach a detailed layout plan of the venue with the application
-
-

5. Applications Lodged by Voluntary Organisations or Members Clubs Only

Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December

N/A

6. Will alternatives to glass receptacles be provided?

N/A

7. To what standard will those serving alcohol be trained?

Please provide details of any training certificate held.

Applicant Has A PERSONAL Licence.

OTHER STAFF WILL RECEIVE STAFF TRAINING

LICENSING OBJECTIVES

All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objectives.

8. How will you prevent Crime and Disorder at the event?

PROFIT ABE VERIFICATION POLICE - CHALLENGE 25

REFUSE SERVICE TO CUSTOMERS WHO HAVE OVERDRUNK OR UNDER INFLUENCE OF DRUGS

9. How will you secure Public Safety at the event?

PROF WILL GIVE PRIORITIES TO SAFETY OF CUSTOMERS AND STAFF

10. How will you prevent Public Nuisance at the event?

Not an event?

11. How will you promote and protect Public Health at the event?

Responsible Retailing

12. How will you protect Children from harm at the event?

As Above - Challenge 25

SIGNATURE AND DECLARATION BY APPLICANT

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The content of this application is true to my knowledge and belief.

Signature

Date

19/9/13

10,483

external wall

party wall

staff

store

F

F

B

counter

customer area

A

8,949

party wall

8,431

BROWN STREET

entrance
850mm clear
no step

E

10,925

external walls

HIGH STREET

ALCOHOL DISPLAY

behind counter

E emergency exit illuminated sign
3 hours maintained to BS5266-1:2016

A 2880mm wide x 2200mm high = 6.33m2

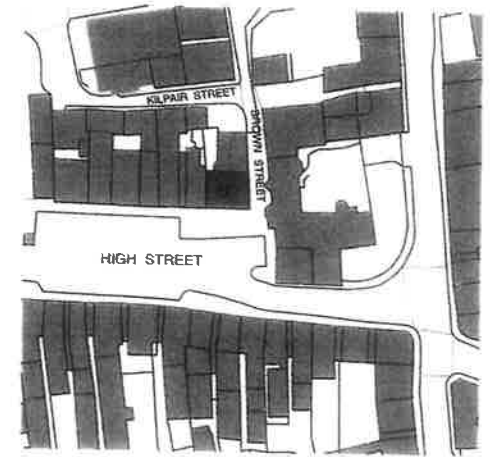
F fire extinguisher

customer access

entire licensed premises

B chiller 2000mm w x 1500mm h = 3.0m2

TOTAL = 9.33m2



location plan 1:1250



proposed licenced convenience shop

**90 HIGH STREET
HADDINGTON, EH41 3ET**

licence plan

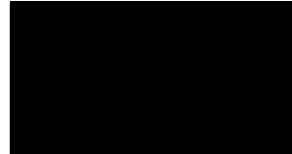
scale 1:50 July 2023
WhiteLaw Assoc 01968 560452

**MIDLOTHIAN LICENSING BOARD
PERSONAL LICENCE**

The holder of this licence is qualified and permitted to sell alcohol under the terms of the Licensing (Scotland) Act 2005.

Licence Number MID 1606

Name and address of licence holder Sheree Ashleigh Shah



Name of issuing Licensing Board Midlothian

Expiry date: 15 August 2033



Training Record

ANNEX A

Personal Licence Number **MID 1606**

Dates of Training	Title of Course Completed	Awarding/Accrediting Body	Level Attained
08 August 2023	Scottish Certificate for Personal Licence Holders at SCQF Level 6	Highfield Qualifications	Awarded

ANNEX B

Convictions for Relevant and Foreign Offences

Personal Licence Number **MID 1606**

Offence	Court	Date	Penalty

ANNEX C

Endorsements

Personal Licence Number MID 1606

Reason for Endorsement	Name of Licensing Board	Date of Commencement	Expiry Date

Licensing

From: Lee Wilson-2 <Lee.Wilson2@scotland.police.uk>
Sent: 22 September 2023 08:29
To: Licensing
Subject: OCC730/23 - OCC LIC APP - SHEREE SHAH
Attachments: OCCLIC 90 HIGH ST 24.10-06.11.23.PDF

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Morning,

No police objections.

Police ref: 758081.

Regards,
Lee

EAST LoTHIAN COUNCIL

LICENSING STANDARDS

From: Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 2ND October 2023

Subject: LICENSING (SCOTLAND) ACT 2005
OCCASIONAL LICENCE APPLICATION(S)

PREMIER STORE, 90 HIGH STREET, HADDINGTON, EAST LoTHIAN, EH41 3ET

The applicant is Sheree Shah who is a personal licence holder. Application has been made for 3 occasional licences for Premier Store, 90 high Street, Haddington.

The duration of the 3 applications spans a continuous period from 24/10/2023 – 04/12/2023. The applications request off sales from 1000-2200.

An application for a provisional licence for the premises has been submitted at the same time for the Board's consideration.

I have visited the premises and found that the layout plan submitted is does not reflect what is within the shop premises currently. I understand that it is the applicant's intention to trade on occasional licences on a continuous basis until such time as they are successful in obtaining a provisional premises licence and thereafter confirming to a premises licence.

I refer the applications to the Licensing Board for determination alongside the provisional premises licence to determine the grant of the occasional licences.

Licensing Standards Officer