

Musselburgh  
Area Partnership

**Minutes of Musselburgh Area Partnership Meeting  
Monday 12<sup>th</sup> June 2023, 7pm – 9pm  
Musselburgh East Community Learning Centre**

**Members (and substitute members) present:**

Gaynor Allen, Chair (GA)  
Alister Hadden, Vice Chair (AH)  
Cllr. Cher Cassini, Elected Member (CC)  
Cllr. Andrew Forrest, Elected Member (AF)  
Cllr. Ruairh Bennett, Elected Member (RB)  
Cllr Fiona Dugdale, Elected Member (FD)  
Margaret Stewart, Musselburgh & Inveresk CC (MS)  
Tanya Morrison, Whitecraig Community Council (TM)  
Barry Turner, Musselburgh Conservation Society (BT)  
Linda Finlayson, Beach Lane TRA (LF)  
Fiona O'Donnell, Volunteer Centre East Lothian (FO)  
Veronica Noone, Fisherrow Harbour & Sea Front Ass (VN)  
Shona Blakeley, Musselburgh Grammar School Parent Council(SB)  
Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)  
Andy Duncan, Fisherrow Trust (AD)  
Natasha McInninie, Bridges Project (NM)  
Christine Shaffer, Levenhall TRA (CS)

**Others in attendance:**

Shirley Gillie, ELC (SG)  
Scott McKail, ELC Connected Communities Manager (SMK)  
Lorraine Congalton, ELC Community Development Officer (LC)  
Marilyn McNeil, IJB (MM)  
Stephen Wands, Musselburgh Community Sports Hub (SW)  
Kirsty Milne, Can Do (KM)  
Erin Buckley, Active Schools (EB)

**Apologies:**

Cllr. Colin McGinn, Elected Member (CMc)  
Cllr Leanne Menzies, Elected Member (LM)  
Emma Stewart, Musselburgh Churches Together (ES)  
Callum Maguire, Queen Margaret University (CM)  
Tina Pollock, First Step (TP)  
Irene Tait, Musselburgh & Inveresk CC (IT)  
Cllr. Shona McIntosh, Elected Member (SM)  
Pauline Crerar, Sustainability sub group (PC)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
<b>1. Welcome , Introductions and Apologies</b>		
	GA welcomed everyone to the meeting. Introductions were made and apologies noted.	
<b>2. Guest Speaker – Musselburgh Community Sports Hub – Stephen Wands</b>		
	<p><b>SW gave members and update</b></p> <p><b><u>Musselburgh Pump Track</u></b></p> <ul style="list-style-type: none"> <li>• This is the video of the Pump Track built by Velosolutions in Ormiston:- <a href="https://youtu.be/tdb7A4V9wlo">https://youtu.be/tdb7A4V9wlo</a> This will give people an insight into just how popular and inclusive Pump Tracks are.</li> <li>• <b>Velosolutions</b> have been secured to Design and take through the 6 new PT's in East Lothian.</li> <li>• <b>Funding Shortfall:- Musselburgh Community Pump Track (MCPT) is currently approximately £50K short</b> of securing the funding to develop a track comparable in length to the track in Ormiston. This is largely as a result of inflationary costs of Labour and Material in the last 6 years</li> <li>• <b>Vision for Pump Tracks in East Lothian:-</b> Deliver 6 more Pump tracks across EL within each principle town that are designed to create a safe, fun and inclusive facility for <b>all wheels-based users</b> regardless of age or gender.</li> <li>• <b>What we have witnessed:-</b> Ormiston Community Pump Track has provided a safe space for people of all ages from beginners to professionals. Pump Tracks offer an affordable, sustainable and fun-packed way to stay activity and healthy for the whole community.</li> <li>• <b>PT's encourage outdoor adventure-based play</b> that is determined by the individual and encourages them to develop personal resilience skills such as assessing risk, around weather and connecting with nature.</li> <li>• <b>Cabinet member for Sport, Countryside &amp; Leisure, Councillor Colin McGinn</b> said: <i>"We can see from Ormiston the fantastic opportunities that pump tracks offer for being active, developing new skills and taking part in formal and informal coaching and learning. What's also impressive is that pump tracks can be part of wider work to improve community engagement and cohesion"</i></li> <li>• <b>Comment from Friends of Ormiston Park:-</b> Lindsey Mainds from FoOP said: <b>"QUOTE"</b> <i>"Visiting the track on an average day you'll see a wide range of skill levels with more experienced riders helping those new to the sport. Alongside this informal coaching the council and FoOP Group are working together to organise age and stage relevant training sessions."</i></li> <li>• <b>Data Driven / Consultation:-</b> The recent East Lothian Pump Track council consultations had 2000+ responders of which <b>over 50% were girls and women.</b> Pump tracks resonate with girls and women as fun, safe places to engage in physical activity.</li> <li>• <b>Investment and Future Plans:-</b> Following the success seen in Ormiston, ELC has committed £250,000 in its capital budget to support the development of pump tracks in East Lothian.</li> </ul> <p>Please do get in touch if anyone has any questions or wants to speak about possible collaborations.</p>	

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<b>3. Conflict of Interest</b>		
	This is a standing item on the agenda. GA asked members to declare any conflict of interest when projects are being discussed or when voting on funding applications.	
<b>4. Approval of Minutes</b>		
	Minutes from meeting 13.03.2023 were approved by MS and seconded by CS.	
<b>5. Matters Arising</b>		
	GA advised there were no matters arising.	
<b>5A. Funding Application</b>		
	<p><b>Can Do – Transport - £9,289.00</b>  KM gave members and update on the organisations and why this funding is required. A good discussion and question and answering session took place. KM was asked to leave the room. Members voted by majority to support this application for £9,289.00. There were no objections and no conflicts.</p> <p><b>Queen Margaret University - £11,400.00</b>  CM was unable to attend the meeting tonight. Members decided to delay a decision pending more information from the applicant.</p>	
<b>6. Sub Group Reports</b>		
	<p><b>Health &amp; Well-being Subgroup (H&amp;W)</b> – JM not in attendance but the group have not met since the last MAP meeting so no update.</p> <p><b>Children &amp; Youth Network Subgroup</b> – LC advised the group have not met since the last MAP meeting but highlighted that they are continuing to work through the roles and remits.</p> <p><b>Active Travel Subgroup</b> – BT gave the following update:-  The group met last week and were discussing the following topics:-</p> <ul style="list-style-type: none"> <li>• Pedestrian friendly paths – one new point raised concerning the overgrown footpaths and how we take this forward. A discussion took place. BT was given the contact name Ian Lennox at ELC for any queries people may have.</li> <li>• Pavement cycling now common place – what can be done if anything?</li> <li>• E Bike hire scheme has now been abandoned across Scotland but East Lothian Council are looking at other alternatives</li> <li>• Bike Parking/Racks – these will be starting in the next few months to be place at proposed points around Musselburgh. BT had not been made aware what form of racks they are?</li> <li>• E Scooters – There have been reports of people using them on the pavements or roads which is illegal. BT informed members that the police have a no pursue policy and no point in reporting it. AF highlighted to please still report any concerns you have but police won't pursue due to this being a high risk on life if they pursue. BT advised he had been informed that the cheaper versions of these scooters are prone to going on fire so please beware.</li> <li>• BT asked if GA/SM if they would like to attend the meetings.</li> </ul> <p><b>Communications Subgroup</b>  GA advised she would like this sub group revamped and have a wider remit than just Communities Day. There are only 3 or 4 people in this</p>	

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	<p>sub group at the moment and anyone wishing to join please get in touch. AH is the new chair.</p> <p><b>Communities Day 30<sup>th</sup> September 2023</b>  AH advised that the event will be held from 11am till 3pm on Saturday 30<sup>th</sup> September 2023 in Fisherrow Community Centre. Using the ground floor and upper floor is available if needed. Invites have gone out and everyone is working hard to make sure the day is a success. The group are will be meeting regularly. GA added she is excited to see this event happening at the Community Centre which has lots of outside areas too which hopefully can be used on the day. There is still a lot of work to do and if anyone would like to help please get in touch. MS is happy to help out but unable to join the meetings due to work commitments.</p> <p><b>Governance Sub group</b>  GA advised that the sub group met and needed to look at its role and remit. It was decided to call this sub group Governance Sub group, agreeing to look at applications, evaluations and processes.</p> <p>:</p> <p>We discussed the group’s role in looking at funding applications and decided on a rough process outline –</p> <ul style="list-style-type: none"> <li>· <b>application received and reviewed by Area Manager, and discussed with Chair</b></li> <li>· <b>Goes to governance to check for eligibility, priorities and outstanding evaluations</b></li> <li>· <b>Application goes to appropriate sub group to make a qualitative assessment and recommendation to the MAP</b></li> <li>· <b>Application goes to the MAP for decision</b></li> <li>· <b>Evaluations checked by Governance group on an ongoing basis and reported back to MAP.</b></li> </ul> <p>1, There was a suggestion that members receive training, as there was concern that some members of subgroups may not have the knowledge to scrutinise applications. It was agreed to review the standing orders. Suggested rather than a scoring matrix, to use a RAG system to assess.</p> <p>2, Discussion about the application form itself, which members felt was not a good form to fill in or to assess. Scott gave an explanation around the current review of the form being carried out. This will be shared with the group and MAP. Just waiting on management and other Area Managers to feedback. Essential to share and get feedback from with groups outside organisations who are experienced at completing funding forms and will probably apply for MAP funding.</p> <p>3, Discussion about frequency of applications and using the website to have explicit mapping of the process and timescales. It was agreed the website is not fit for purpose and not looked at (it was massively outdated and no one reported this back to us). Suggested we set</p>	

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	<p>funding allocations 3 times a year and how this would work with aligning subgroups. Approach could be all meetings are set by the MAP schedule as follows:</p> <p><b>Applications are reviewed by Area Manager &amp; Chair</b></p> <p><b>Applications sent to Governance group</b></p> <p>2 weeks to discuss and then</p> <p><b>Applications are sent to appropriate sub group</b></p> <p>2 weeks to discuss and then</p> <p><b>Papers sent out to committee prior to meeting</b></p> <p>2 weeks</p> <p><b>MAP meeting</b></p> <p>Dates for all of these meetings will be set following the AGM, so people have them in their diaries early.</p> <p>Comms plan to sit alongside this scheduling (for the comms group to progress) The communications subgroup will look at better communication and report back to appropriate sub groups. New members would be welcome.</p> <p>Discussion around budgets. Agreed to share current budget position every meeting in Managers report.</p> <p>Action for all members to read the standing orders and note any desired changes at the next meeting</p> <p><b>Sustaining Musselburgh</b></p> <p><b>Bathing Water Status</b> has been reinstated on the Back Sands, which is the family beach to the west of the harbour as you look to the sea. Many people have worked hard to get this status, to maintain it and to have it reinstated. There is still work to be done keeping an eye on this and we need to work with other groups to make sure this happens.</p> <p><b>Sustaining Musselburgh comes together</b> day on Saturday, September 9, between 2pm and 5pm to celebrate everything happening in the Musselburgh, Wallyford and Whitecraig about climate change, climate action and social justice. More details to follow.</p> <p><b>Community Garden update</b></p> <p>CS has helped the group to establish a committee with a constitution and the group is applying for a bank account. The garden is looking good and has many willing members including a retired Ukrainian couple who know a great deal about growing veg. The group has agreed to be a part of SM.</p>	

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	<p><b>Climate change event</b> Wednesday, June 14, 7pm at St Andrew’s Church. Led by ELC climate change officer Hanna Lundstrom to work out what people from Musselburgh, Wallyford and Whitecraig would like in the Area Plan.</p> <p><b>East Lothian Climate Action Network</b> SM is a part of ELCAN and working with the rest of East Lothian to share information and work on how to mitigate climate change.</p> <p><b>Mucklets Allotments</b> AF has identified an area of ground for allotments within the Mucklets. These allotments will be prioritised for local residents and the hope will be to spread to other areas in Musselburgh, Wallyford and Whitecraig as there are currently 113 on the allotment waiting list.</p> <p><b>Poverty and Inequality Sub group</b> GA advised the Poverty sub group met and talked about short and long term approaches to helping to reduce poverty and inequality in Musselburgh, Wallyford and Whitecraig.</p> <p>The first which was discussed was the need for an Ending Poverty Champion on the AP and GA would like to propose CS for this role. CS has been instrumental in setting up and running the pantry, which has not been an easy task. We have provided food for hundreds of people. We opened tonight for the first time, so have two evening sessions on Monday and Thursday 6-7pm and another on Monday 12-1pm. CS asked that this new role be ratified by the full membership. Members all agreed that CS would be the Ending Poverty Champion.</p> <p>We also agreed for poverty and inequality to be the main factor of consideration for applications for funding, this was agreed by the Governance Committee.</p> <p>We also discussed the need for a 3<sup>rd</sup> sector organisation to cover the needs of our towns, the need for pantries, warm spaces, to combat holiday hunger, to provide better youth services and services for the elderly. The idea is to create an organisation that responds to the needs of the community.</p> <p>First of all we would have to understand the needs of the community and also find a building as we Musselburgh is short of buildings. We believe the needs of our community are not met by the council as there is no money and no buildings in Musselburgh in particular, but this isn’t good enough. GA needs an agreement to peruse conversations. Send presentation from Fraser Centre. Action CC send GA/CS. GA mentioned Fisherrow Centre cradle to grave – development.</p> <p>Following from our first poverty and inequality sub committee meeting Fiona, Alister and I met David Orr at the Fraser Centre to see what is happening there and discovered it was run by a Community Trust, We then met ELC regeneration officer Colin Gilmour to discuss this further and speak about potential buildings, which included the</p>	

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	Old Town Hall, Eskgreen and Stoneyhill Community Centre. Colin said there is an investment eye on Musselburgh. This is an ambitious project and we would need to find the right people to run this. We are at the very early stages and the next thing is to speak to the councillors and other organisations. This is the nub of an idea, but we need to explore it for our towns to thrive.																									
<b>7. Chair's Report</b>																										
	GA advised that everything had all been covered in the meeting but was very conscious we need to look at the Area Plan. GA suggested it would be good to get all the chairs of the sub groups together to look at this.																									
<b>8. Connected Communities Manager's Report</b>																										
	<p>Expenditure on this Year's General Budget –</p> <table border="1" data-bbox="400 636 1259 1032"> <tbody> <tr> <td>Bridges - Community Project - 2nd Payment</td> <td></td> <td>£6,723.15</td> </tr> <tr> <td>Love Musselburgh CIC - Community Garden</td> <td></td> <td>£2,000.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Spend</td> <td></td> <td>£8,723.15</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Balance</td> <td>100000</td> <td>£91,276.85</td> </tr> </tbody> </table> <p><b>Amenities</b> Remaining £100K</p> <ul style="list-style-type: none"> <li>• <b>Edenhall field project – Re sow wildflower = £1267.55 (Capital = £1041.59) (Labour = £225.96)</b></li> <li>• Olivebank Roundabout – Remove some trees, plant bulbs/wildflower =£4550.95 (capital = £3,266.67) (Labour = £1284.28</li> <li>• Citizens Advice tree plot – Resin bond surface – contractor = £5000 (Capital)</li> <li>• Albert place 3rd phase – wildflower under trees / banking = £2042.54 (Capital = £229.34) (Labour= £1813.20)</li> <li>• Tesco roundabout – Plant bulbs and wildflower = £5481.40 (Capital = £3668.20) (Labour = £1888.64)</li> <li>• Whitecraig roundabout – re sow with wildflower = ( on hold)</li> <li>• Forthview Hedge – Cut down height to fence - Contractor = £4000</li> <li>• Olivebank road strip – Plant bulbs and wildflower = £133.19 (capital = £76.70) (Labour = £56.49)</li> </ul> <p>All prices are current and may be subject to change</p> <p><b>Roads</b> Remaining £50K Suggested works;</p> <ul style="list-style-type: none"> <li>• Beach Lane (New St to Links Ave) – Footway Resurfacing - Replace slabs with bituminous material - £40k</li> <li>• Delta Road (50-62) – Footway Reconstruction - £25k</li> </ul>	Bridges - Community Project - 2nd Payment		£6,723.15	Love Musselburgh CIC - Community Garden		£2,000.00							Total Spend		£8,723.15							Balance	100000	£91,276.85	
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	<ul style="list-style-type: none"> <li>• Ravensheugh Road - Footway Resurfacing - Replace slabs with bituminous material - £50k</li> </ul> <p>Traffic Calming request from a member of the community. Pencil Bollards outside Pinkie Primary School</p>  <p><b>Current applications pending</b></p> <p><b><u>Can-Do Transport – Summer Playscheme</u></b></p> <p>This application is requesting £9,298 from each area partnership (this has been revised in some areas) to fund transport for 47 young people to access our school holiday playscheme provision (at an average cost of £53.55 per child per day for safe, suitable, escorted transport) and 28 young people to access our weekly youth club (cost of £39.12 per child per evening) across the East Lothian region to access our provisions in 2023, ensuring the specialist support is in place for members to access the service provision.</p> <p>Musselburgh  Playscheme: 7 active members / 42 on the waiting list  Youth Club: 3 active members / 28 on the waiting list</p> <p><b><u>QMU – ELTI Tutoring initiative</u></b></p> <p>Enhanced Learning Tutoring Initiative</p> <p><b>£11,400 = Tutor costs. 400 hours of tutoring, supporting 40 pupils to receive 10 weeks of tutoring at £285.00 per week</b></p> <p>In response to the educational challenges faced by young people due to COVID-19, the Enhanced Learning Initiative (ELTI) provides free graduate-led tutoring for up to 400 disadvantaged young people in East Lothian and Midlothian who are due to complete national assessments in the spring of 2024.</p> <p>The main aim of the project is to provide free tutoring to pupils most affected by lockdown in order to <b>narrow the poverty-related attainment gap</b>. The project also offers <b>local graduates employment opportunities</b> to work as subject tutors.</p> <p><b>Wallyford Community Centre</b></p> <p>Close 30<sup>th</sup> October 2023, reopen in new facility 6<sup>th</sup> November. Hoping to have a launch event in the New year. The team have done an amazing job and this is a great community space. AH added there is an event on Saturday looking at the Community Centre through the years from 11am till 3pm and hoping to get as many people along as possible. Retired Staff member been there 30 years which is amazing.</p>	



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	<p><b>Summer Programme</b> Connected Communities will deliver summer activities for young people across Musselburgh.</p> <p>SMc advised regarding the public engagement 2<sup>nd</sup> Local Development Plan – dates –.</p>	
<b>9. A.G.M.</b>		
	<p>The AGM is on 21<sup>st</sup> August 2023 and GA would like this to take a different format from previous years. Possibly asking everyone who has been funded to make a poster and present this at the meeting. Would like everyone to be able to look/walk around. Also need look at how to best gather information for the Area Plan. This was in Gaynors notes AGM – to have a speaker talk about the old town hall and also possibly some community engagement on way forward to tackle poverty and inequality.</p>	
<b>10. Consultations</b>		
	<p>GA encouraged members to look at East Lothian Councils Consultations Hub for information. The link was sent out to members prior to the meeting.</p> <p><a href="http://eastlothianconsultations.co.uk">East Lothian Council - Citizen Space (eastlothianconsultations.co.uk)</a></p>	
<b>11. A.O.C.B</b>		
	<p>CC asked regarding the roads being closed for the Edinburgh Marathon but not for the gala? Need feedback. What are your issues? Information is all online but what about others that can't access on line. If anyone wants to put forward feedback please contact CC and she will forward them on. Discussion re roads, parking, park and ride, grid locked. SB happy to share any links etc through social media. Everyone looking at how things can be improved. AF added the grid lock on the day of the Edinburgh Marathon was due to two major accidents.</p> <p>GA thanked everyone for coming along.</p>	
<b>2023 Meeting Dates</b>		
	21.08.2023 APM, 02.10.2023, 27.11.2023	Apologies to be sent to <a href="mailto:Musselburgh-ap@eastlothian.gov.uk">Musselburgh-ap@eastlothian.gov.uk</a>