

0CC625/23



LICENSING (SCOTLAND) ACT 2005, SECTION 142

OCCASIONAL LICENCE APPLICATION FORM

4A

Before completing this form please read the guidance notes.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)

Premises licence number (if applicable) _____

Personal licence number (if applicable) SC2149

Name of voluntary organisation (if applicable) _____

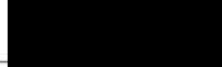
2. PERSONAL DETAILS

Title (delete as appropriate):

Mr / Mrs / Miss / Ms / Other (please state) Mr

Surname Nixon

Forenames Christopher

Date of birth (Day / Month / Year) 

2. PERSONAL DETAILS (cont)

Address where ordinarily resident to be used for correspondence purposes

[Redacted]

Post town [Redacted] Post code [Redacted]

Telephone Numbers

Daytime Tel. [Redacted] Evening Tel. _____

Mobile No. _____

Fax No. _____ Email info@platterandpop.co.uk

3. THE PREMISES

Description of premises

Dunglass Estate - Wedding Venue

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Wedding Cash Bar - 60 guests

Full postal address of premises which this application refers to _____

Dunglass Estate , Dunglass, Cockburnspath, TD13 5XF

4. DURATION OF LICENCE

Date: From 4th October 2023 To 4th October 2023

Time: From 7pm To 11.45pm

5. Is alcohol to be sold on & off the premises

YES NO

Provide relevant details as to hours requested when alcohol will be sold on/off the premises.

Times for sale of alcohol for consumption on premises

7pm-11.45pm

Times for sale of alcohol for consumption off premises

N/A

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

2pm-12am

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry?

YES NO

(If answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry under 16

Times at which children or young persons permitted entry 2pm-12am

Parts of premises to which children or young persons permitted entry

Main Dining Hall, Ceremony Area, Bathroom, Garden

7. CHECKLIST

I have (please tick for yes) made or enclosed
payment of the fee for the application

YES

8. Signature and declaration by applicant (see note 3)

DECLARATION

The contents of this Application are true to the best of my knowledge and belief.

Signature Chris Nixon

Date 07/08/23

NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –

- The holder of a premises licence;
- The holder of a personal licence; or
- A representative of any voluntary organisation

is eligible to apply for an occasional licence.

2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry

3. Data Protection Act 2018

The information on this form may be held on an electronic register which may be available to members of the public on request.

4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

**PLEASE SUBMIT THIS SHEET WITH YOUR
OCCASIONAL LICENCE APPLICATION FORM**

SUPPLEMENTARY INFORMATION

1. Event

(a) Please detail the type of event (e.g. birthday party, anniversary, ceilidh, etc.)

Wedding

(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)

Live Music

2. Attendance

(a) Approximately how many people are expected to attend?

60

(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)

Couple's Guest list

(c) In the main, what age group will form the majority of those attending?
Please tick one box

Under 18

18 - 30

30 - 50

over 50

2. (cont)

- (d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)

Private invitation

3. Stewarding

Please note it is an offence under the Private Security Industry Act 2001 to employ unlicensed door stewards.

Unpaid volunteers performing this function are not covered by the Act. More information can be found at Security Industry Authority.

- (a) Please state the number, if any, of stewards to be employed at the event.

N/A

- (b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.

N/A

4. Layout Plans

Please indicate if –

- (a) there is a plan attached to a Public Entertainment Licence issued for the premises; or
- (b) the premises relate to a members club which has been issued with a premises licence; or
- (c) if neither of the above, please attach a detailed layout plan of the venue with the application
-
-

5. Applications Lodged by Voluntary Organisations or Members Clubs Only

Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December

6. Will alternatives to glass receptacles be provided?

Plastic glasses for last orders

7. To what standard will those serving alcohol be trained?

Please provide details of any training certificate held.

All bar staff have undergone mandatory training and personal licence holder will be on site.

LICENSING OBJECTIVES

All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objectives.

8. How will you prevent Crime and Disorder at the event?

Challenge 25 in operation, promotion of responsible drinking.

9. How will you secure Public Safety at the event?

Promotion of responsible drinking, trained staff in attendance at all times.

10. How will you prevent Public Nuisance at the event?

Venue is a secluded location, on private land

11. How will you promote and protect Public Health at the event?

Promote responsible drinking, wide variety of non alcoholic beverages available.

12. How will you protect Children from harm at the event?

Challenge 25

SIGNATURE AND DECLARATION BY APPLICANT

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this application are true to the best of my knowledge and belief.

Signature Chris Nixon

Date 27/07/2023

Licensing

From: Natasha Gregory <Natasha.Gregory@scotland.police.uk>
Sent: 09 August 2023 09:33
To: Licensing
Subject: ref 625-632
Attachments: OCC625.23 4TH OCTOBER 2023M - OCCASIONAL LICENSE APPLICATION.PDF

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npo applications 625-632

EAST LoTHIAN COUNCIL

LICENSING STANDARDS


Licensing Standards Officer

To: C. Grilli
Clerk to the Licensing Board

Date: 15th August 2023

**Subject: LICENSING SCOTLAND ACT 2005
REPORT - OCCASIONAL LICENCE APPLICATION OCC372/23
Christopher Nixon, Dunglass Estate, Dunglass. Cockburnspath, TD13 5XF**

The applicant is Christopher Nixon who is a personal licence holder. Application has been made for two occasional licences for weddings at Dunglass Estate.

The duration of the applications are Wednesday 4th Oct 2023 1900-2345 and Wednesday 18th November 1900-2345 for on sales only.

I refer the board to section 17.1 of the East Lothian Licensing Board's Statement of Licensing Policy:-

17.1 *For applications relating to premises licences and occasional licences, the Board's general policy on the licensed hours for the sale of alcohol for consumption on the premises is: -*

11.00 am to 11.00 pm Monday to Wednesday (inclusive)

11.00 am to 1.00 am Thursday to Saturday (inclusive)

11.00 am to 12.00 midnight on Sunday

The venue is a busy wedding venue that hosts weddings on a weekly basis on a Wednesdays and Saturdays. The occasional licences are submitted by outside caterers/applicants. Over the summer period 19 applications have been received that have been in excess of the policy terminal hour by multiple caters. An email was sent to Ms Claire Weir, Dunglass Estates on 29th June 2023 to ask caterers/applicants to consider the board policy hours when applying and that further applications for hours outside of policy would require to be heard by the Board. In addition to this communication, guidance has been provided to the premises on the process of applying for a premises licence.

In line with board policy above, I refer the applications to the Licensing Board for determination if the applicant can justify their request and if the measures demonstrated promote the five licensing objectives for the grant of the occasional licence.


Licensing Standards Officer

0CC628/23



LICENSING (SCOTLAND) ACT 2005, SECTION 142

OCCASIONAL LICENCE APPLICATION FORM

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Premises licence number (if applicable) _____

Personal licence number (if applicable) SC2149

Name of voluntary organisation (if applicable) _____

2. PERSONAL DETAILS

Title (delete as appropriate):

Mr / Mrs / Miss / Ms / Other (please state) Mr

Surname Nixon

Forenames Christopher

Date of birth (Day / Month / Year) [REDACTED]

2. PERSONAL DETAILS (cont)

Address where ordinarily resident to be used for correspondence purposes

[Redacted]

Post town [Redacted] Post code [Redacted]

Telephone Numbers

Daytime Tel. [Redacted] Evening Tel. _____

Mobile No. _____

Fax No. _____ Email info@platterandpop.co.uk

3. THE PREMISES

Description of premises

Dunglass Estate - Wedding Venue

Description of activities to be carried on in the premises – (including number of persons expected to attend)

Wedding Cash Bar - 95 guests

Full postal address of premises which this application refers to _____

Dunglass Estate , Dunglass, Cockburnspath, TD13 5XF

4. DURATION OF LICENCE

Date: From 18th October 2023 To 18th October 2023

Time: From 7pm To 11.45pm

5. Is alcohol to be sold on & off the premises YES NO

Provide relevant details as to hours requested when alcohol will be sold on/off the premises.

Times for sale of alcohol for consumption on premises

7pm-11.45pm

Times for sale of alcohol for consumption off premises

N/A

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

2pm-12am

6. CHILDREN (see note 2)

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Are children or young persons permitted entry? YES NO

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Times at which children or young persons permitted entry 2pm-12am

Parts of premises to which children or young persons permitted entry

Main Dining Hall, Ceremony Area, Bathroom, Garden

7. CHECKLIST

I have (please tick for yes) made or enclosed payment of the fee for the application

YES

8. Signature and declaration by applicant (see note 3)

DECLARATION

The contents of this Application are true to the best of my knowledge and belief.

Signature Chris Nixon

Date 08/08/23

NOTES

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(a) Please detail the type of event (e.g. birthday party, anniversary, ceilidh, etc.)

Wedding

(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)

Live Music

2. Attendance

(a) Approximately how many people are expected to attend?

95

(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)

Couple's Guest list

(c) In the main, what age group will form the majority of those attending?
Please tick one box

Under 18

18 - 30

30 - 50

over 50

2. (cont)

- (d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)

Private invitation

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N/A

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npo applications 625-632

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Licensing Standards Officer