



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

**TUESDAY 26 SEPTEMBER 2023, 10.00am
VIA THE DIGITAL MEETINGS FACILITY**

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

PRIVATE BUSINESS

1. Internal Audit Report: Brunton Theatre Trust – Report by the Service Manager – Internal Audit (**pages 1-6**)

PUBLIC BUSINESS (to be heard from approx. 10:30am)

2. Minutes of the Audit & Governance Committee meeting 13 June 2023 (for approval) (**pages 7-20**)
3. Internal Audit Report: September 2023 – Report by the Service Manager - Internal Audit (**pages 21-30**)
4. Revised Internal Audit Plan 2023/24 – Report by the Service Manager – Internal Audit (**pages 31-40**)
5. Audit & Governance Committee Annual/End of Term Report 2022/23 - Report by the Service Manager – Internal Audit (**pages 41-56**)
6. Housing Annual Assurance Statement – Report by the Executive Director for Place (**pages 57-72**)
7. Financial Management Code – Report by the Head of Finance (**pages 73-98**)
8. Housing Risk Register – Report by the Chief Executive (**pages 99-110**)
9. Development Risk Register – Report by the Chief Executive (**pages 111-116**)
10. Communities Risk Register – Report by the Chief Executive (**pages 117-126**)

**Monica Patterson
Chief Executive
John Muir House
Haddington
19 September 2023**