

## **Dunbar and East Linton Area Partnership Meeting Held on 16<sup>th</sup> May at Bleachingfield Centre, Dunbar**

### **Meeting Chaired by:-**

Jacquie Bell, Chair of the Dunbar and East Linton Area Partnership (JB)

### **Members (and substitute members) present:**

Allison Cosgrove, Vice Chair (AC)

Gill Wilson, East Lothian Association of Day Centres (GW)

Anne Lyall, East Lammermuir Community Council (AL)

Fiona O'Donnell, VCEL, Locality Officer (non-voting member) (FO)

Danny Wight, Dunpender Community Council (DW)

Andrew Ashton, West Barns Community Council (AA)

Stephen Bunyan, Dunbar Community Council (SB)

Esther Hughes, Friends of Winterfield (EH)

Rena Keller, Rotary Club of Dunbar (RK)

Terry Prior, (Undesignated) (TP)

Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)

Mark James, Sustaining Dunbar, (MJ)

Cllr Lyn Jardine (LJ) (On Line)

Maggie McCole, The Ridge (MM) (On Line)

Katy Pollock, Support from the Start (KP)

### **Others in attendance**

Stevie McKinlay, ELC, Connected Communities Manager (SMc)

Lorna MacLennan, ELC Business Support Administration (LM)

Steve Wands, Club & Community Sports Development Officer, ELC (SW)

Nicola Craig, West Barns Village Hall (NC)

Marilyn McNeil, Service User Rep, East Lothian Integration Joint Board (McN)

### **Apologies**

Philip Mellor, Dunbar Trades Association (PM)

Jo Waddell, Dunbar Trades Association (JW)

Cllr Norman Hampshire (NH)

Kate Darrah, The Ridge (KD)

Pippa Swan, Dunbar Community Council (PS)

Scott Marjoribanks, Small School Parent Councils (SM)

Barry Craighead (BC) (Post Meeting)

1.	<p><b><u>Welcome and Opening Comments (JB)</u></b> – JB welcomed all to the meeting, particularly new members.</p> <p><b>Jimmy Thorburn-</b> JB noted the passing of Jimmy, a key community figure in West Barns for over70 years. He had been a member of West Barns Community Council from its inception to his death and Chair for much of that time. AA also noted the part Jimmy had played in village life and how much he would be missed by the community.</p>	
2.	<p><b><u>Apologies</u></b> -As noted above.</p>	
3.	<p><b><u>Declarations of Interest</u></b> - None</p>	
4.	<p><b><u>Minutes of Meeting held on 27/03/2023 -Approved.</u></b> (Proposed GW, Seconded AA)</p>	
5.	<p><b><u>Area Plan</u></b></p> <p><b>a) Area Plan Refresh</b> – JB reminded members that at the meeting on 27<sup>th</sup> March it had been agreed to refresh parts of the Area Plan that needed to be updated. New statistics would be needed. Areas to include might include Covid recovery, the cost of living crisis and ensuring that the underlying priorities of addressing poverty and inequalities were addressed. It was suggested that information from the Local Place Plan work being undertaken by Dunbar Community Council, West Barns Community Council and Dunbar Trades Association might be incorporated. TP suggested that some points from Great Expectations document might be included. There was a suggestion as to how publicity might be given to objectives met from the existing place plan with examples of projects supported by DELAP e.g. as illustrations or case examples in the updated Area Plan. Volunteers were sought to assist JB in the work. BC had previously been co-opted. GW, MM and TP volunteered. JB said that it would be useful to have a member from East Lammermuir Community Council to ensure a geographical spread.</p> <p><b>b) General Fund Applications</b> – Applicants had been asked to submit funding applications by 28<sup>th</sup> May so they could be considered by the Scrutiny Group. Feedback would then be passed to the applicants e.g. for further information. Papers would be circulated to DELAP members on June 12<sup>th</sup> for members to have time to read applications before the meeting on June 26<sup>th</sup>. SM noted that the feedback from some applicants who had presented to the previous Funding Meeting was that they had felt a little intimidated by the format. He suggested the option of a less formal first part to the meeting where DELAP members may have opportunity to chat with applicants more informally about their projects. It was agreed that the new system was a work in progress which could be modified through experience.</p>	
6.	<p><b><u>Scrutiny Group Update (SMc)</u></b></p> <p><b>a) Standing Orders</b> – A Scrutiny Group meeting had been held on 10<sup>th</sup> May. SMc, JB, LM, TP, LJ and FO had attended. The consensus of the Group was that Standing Orders needed some amendments, rather than a root and branch renewal, to</p>	

	<p>give clarity to members. It would be important to expand on some items and to remove inconsistencies.</p> <p>The Group were to individually review the Standing Orders and give comments, preferably by Tracked Changes, to SMC and LM prior to discussion at a further meeting on 5<sup>th</sup> June.</p> <p>Proposed changes could be brought to the September 11<sup>th</sup> DELAP meeting for consideration/approval by DELAP members.</p> <p>It was agreed that DELAP members would benefit from training on Standing Orders once amended.</p> <p><b>b) Conflicts of Interest</b> – TP had previously suggested that a register of groups with which members were involved might be collated. This would enable the Connected Communities Manager and Business Support worker to ascertain any conflicts of interests prior to meetings. Following further discussion it was agreed that this would be a useful exercise.</p>	
<p><b>7.</b></p>	<p><b><u>Transport Sub Group (AC)</u></b></p> <p><b>a) Roads Priorities</b> – Callum Redpath of ELC Transportation had provided an update.</p> <p><b>i) EV Charger - East Linton</b>  A cabinet had been erected and an electrical connection procured. The procurement of chargers would commence shortly. It was hoped to complete installation by the end of the financial year.</p> <p><b>ii) Cycle Racks</b> (purchased in the last financial year). Cycle racks had been delivered for Hallhill Sports Centre, West Barns car park, Innerwick Village Hall and Dunbar Leisure Centre (marine grade). Arrangements would be made to install them within the next three months.</p> <p>Additional marine grade racks had been ordered for Winterfield Golf Club and Dunbar Harbour. These were due for delivery to ELC in 2-3 weeks.</p> <p>Further cycle racks were under consideration for Dunbar High Street It had been requested by Dunbar Community Council and Dunbar Trades Association that these should match the style of existing racks. ELC were discussing with local fabricators the possibility of replicating similar racks as the original supplier in Bo’ness could no longer do so.</p> <p><b>b) Roads Budget Projects</b></p> <p><b>i) Preston Road, East Linton</b> – A priority system had previously been discounted due to forward visibility not meeting the required. However, given that the speed limit had now reduced to 20mph a further traffic count will need to be undertaken to provide base data for the design to be reviewed and consideration given as to whether or not it could now meet the required standard. and whether or not it can now meet the required standard or not.</p> <p><b>ii) Dunbar, Shore and Harbour East Beach Improvements</b> – This is a complex proposal, which has many different elements to it and will require significant discussion including community</p>	

	<p>engagement and with elected members prior to it moving forward. There would be a need for significant changes which would require a number of Traffic Regulation Orders and approval from ELC Cabinet.</p> <p><b>iii) West Barns</b> – AA noted a number of issues which West Barns CC wished to be considered including around the Primary School and at the railway bridge.</p> <p><b>c) Transport Group Meeting</b>  An initial meeting had been held chaired by AC. Other members were AA, MJ. AC and DW.  AC felt it would be beneficial to have a member from East Lammermuir Community Council.</p> <p>The group had considered its role and remit.</p> <p>AC noted that initial discussions had highlighted speed limits as a common concern. There were also issue about the availability transport timetable information e.g. being online. An application would be considered for funding to produce information on local services.</p>	
<b>8.</b>	<p><b><u>Amenities</u></b></p> <p><b>a) Champion</b> EH had agreed at the March meeting to be the main contact with Amenity Services. However, due to changed personal circumstances she was no longer able to fulfil this role. A new volunteer was required. Anyone interested was asked to contact SMc, JB or LM.</p> <p><b>b) Projects</b> SMc had spoken to colleagues in ELC Housing and Jennifer Lothian in Amenity Services. There may be partnership opportunities for larger projects in areas where ELC owns properties or has maintenance responsibilities. Members should consider possible projects.</p>	<p>ALL</p> <p>ALL</p>
<b>9.</b>	<p><b><u>Area Partnership Communications</u></b></p> <p><b>a) Email Sharing Between Members</b> - AC asked if members would mind sharing email addresses with each other. She noted this may be quicker if SMc Or LM were not available to share internal communications. She gave her e mail address to enable members to contact her direct. Other members were asked to consider doing the same.</p> <p><b>b) Electronic Information Storage</b> – There was a discussion about this. It may be possible to develop systems to make DELAP information more accessible although local information would continue to be linked to the ELC website. SMc noted that DELAP members had previously declined to use funding for this purpose. MJ noted that a local resident may be able to assist. A working group might look at it further. It was agreed that members should consider this.</p>	<p>ALL</p> <p>ALL</p>
<b>10.</b>	<p><b><u>AOB</u></b></p> <p><b>a) ELC Consultation Hub-</b> JB noted a number of ongoing items that may be relevant to the area. Detail was given on the Agenda paper.  They included an ELC survey on how residents wished to be communicated with <a href="#">HERE</a>.</p>	

	<p>Also, a TRO to introduce enforceable disabled parking bay restrictions at West Barns Village Hall.</p> <p><b>b) Sustainable Refreshments</b> – MJ queried if there might be a more sustainable way of providing tea/ coffee cups rather than paper ones e.g. members bringing their own. This could be considered at a future meeting.</p>	
<b>11.</b>	<p><b><u>Date of Next meeting 26th June 2023</u></b> at Bleachingfield Centre, Gibb Rooms at 6.00pm for 7.00pm.</p> <p><b><i>Apologies</i></b> SMc.</p>	