

1st July

PC, LSO 315

f 30 00.



Adv 2/6.

East Lothian Council  
Licensing

31 MAY 2023

LICENSING (SCOTLAND) ACT 2005, SECTION 101 Received

# OCCASIONAL LICENCE APPLICATION FORM

# 3A

Before completing this form please read the guidance notes.

If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

## 1. LICENCE DETAILS (see note 1)

Premises licence number (if applicable) EL0107

Personal licence number (if applicable) F20070

Name of voluntary organisation (if applicable) \_\_\_\_\_


## 2. PERSONAL DETAILS

Title (delete as appropriate):

Mr / Mrs / Miss / Ms / Other (please state) MR

Surname BRUNTON

Forenames LAURENCE

Date of birth (Day / Month / Year) 

**2. PERSONAL DETAILS (cont)**

Address where ordinarily resident to be used for correspondence purposes

[Redacted]

[Redacted]

Post town [Redacted] Post code [Redacted]

Telephone Numbers

Daytime Tel. [Redacted] Evening Tel. \_\_\_\_\_

Mobile No. [Redacted]

Fax No. \_\_\_\_\_ Email [Redacted]

**3. THE PREMISES**

Description of premises

PUB & HOTEL - 6 ROOMS

Description of activities to be carried on in the premises – (including number of persons expected to attend)

APPLICATION IS FOR 3 TABLES & 9 CHAIRS TO BE LICENSED ON STREET DIRECTLY OUTSIDE THE MAIN DOOR (AS PER PLAN) - A MIN PASSING DISTANCE FOR PUBLIC OF 150CM WILL BE MAINTAINED & THE AREA WILL BE BARRICDED OFF.

Full postal address of premises which this application refers to \_\_\_\_\_

CASTLE HOTEL, 103 HIGH ST, DUNBAR

EH42 1ES

**4. DURATION OF LICENCE**

Date: From 01 July 2023 To 14 July 2023.

Time: From 11AM To 8PM.

**5. Is alcohol to be sold on & off the premises**

YES  NO

Provide relevant details as to hours requested when alcohol will be sold on/off the premises.

Times for sale of alcohol for consumption on premises

NORMAL LICENSING HOURS

Times for sale of alcohol for consumption off premises

11AM TO 8PM

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

N/A.

**6. CHILDREN** (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

**Are children or young persons permitted entry?**

YES  NO

(If answered yes the remainder of this section must be completed)

Ages of children or young persons permitted entry \_\_\_\_\_

Times at which children or young persons permitted entry \_\_\_\_\_

Parts of premises to which children or young persons permitted entry \_\_\_\_\_



## 7. CHECKLIST

I have (please tick for yes) made or enclosed payment of the fee for the application

YES

## 8. Signature and declaration by applicant (see note 3)

### DECLARATION

The contents of this Application are true to the best of my knowledge and belief.

Signature \_\_\_\_\_

Date \_\_\_\_\_

27/05/23

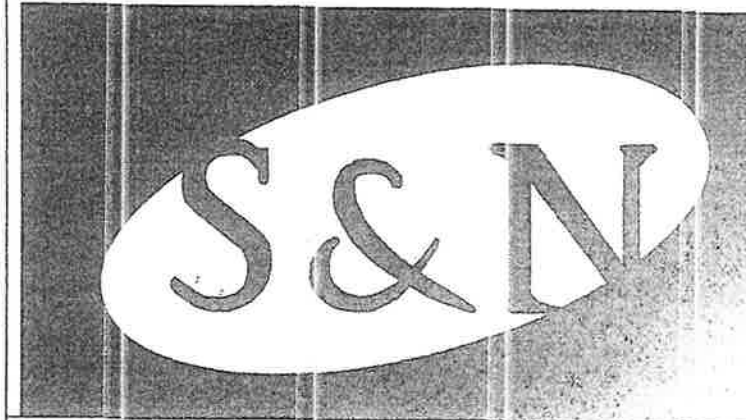
### NOTES

1. Section 56 of the Licensing (Scotland) Act provides that only: –
  - The holder of a premises licence;
  - The holder of a personal licence; or
  - A representative of any voluntary organisationis eligible to apply for an occasional licence
2. Where alcohol is to be sold for consumption on the premises, the Act requires that a clear statement be made as to whether children or young persons are to be allowed entry and, if they are, a statement of the terms on which they are allowed entry
3. Data Protection Act 2018  
The information on this form may be held on an electronic register which may be available to members of the public on request.
4. Information on the Licensing (Scotland) Act 2005 is available on the website of OPSI (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)



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N.B. any variations between stated dimensions and site dimensions  
 should be reported to the surveyor prior to work being executed.



PURPOSE OF ISSUE

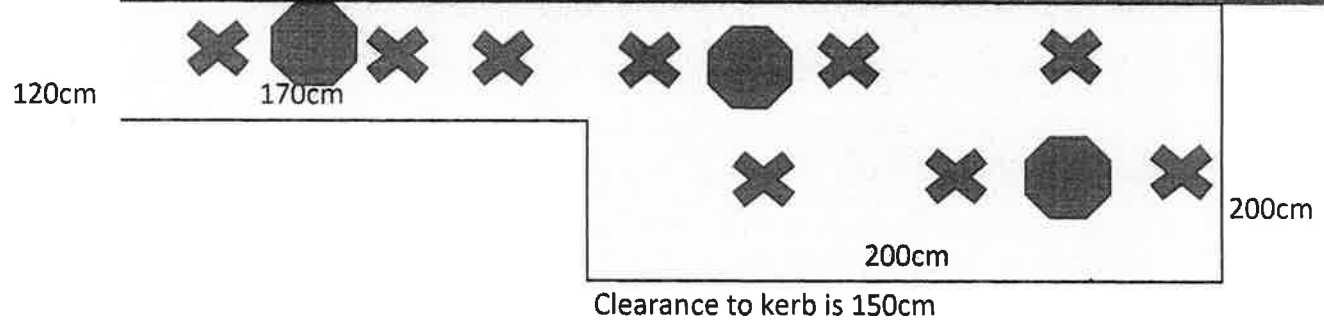
The Licensing (Scotland) Act

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Restaurant

Pub Door

Outside Bar Wall - Length 390cm





## Licensing

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**From:** Natasha Gregory <Natasha.Gregory@scotland.police.uk>  
**Sent:** 31 May 2023 13:59  
**To:** Licensing  
**Subject:** REF 461  
**Attachments:** OCC461.23 - APP.PDF

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

NPO



OCC 461/23  
OCC 462/23  
OCC 463/23

## EAST LoTHIAN COUNCIL

### LICENSING STANDARDS

**From:** Karen Harling  
Licensing Standards Officer

**To:** C. Grilli  
Clerk to the Licensing Board

**Date:** 6<sup>th</sup> June 2023

**Subject:** LICENSING SCOTLAND ACT 2005  
REPORT - OCCASIONAL LICENCE APPLICATION OCC461-463 /23  
Laurence Brunton for outside area at Castle Hotel, 163 High Street, Dunbar, East Lothian, EH42 1ES

The applicant for the occasional licences is Laurence Brunton who is a personal licence holder. His personal licence has been issued by Falkirk Licensing Board who have confirmed that the licence is currently valid.

Application has been made for 3 occasional licences for an outside areas in front of the Castle Hotel, 163 High Street, as per the submitted plan.

The requested hours are 1100-2000 for consumption of alcohol on the premises.

Should the board wish to grant the 3 occasional licences I recommend the following conditions are added:

- 1) No public entertainment, amplified music, amplified vocals or live music played in the outdoor area to ensure the use does not cause nuisance neighbouring residential properties.
- 2) The outdoor area should be clearly delineated with removable barriers and all seating and barriers should be removed between 2000-1100 hours.
- 3) The Occasional Licence Holder shall ensure that staff:-
  - (a) promptly collect all empty/unused drinking glasses and bottles from the outside area;
  - (b) regularly supervise the outside area and its patrons;
- 4) Alcohol shall only be consumed in the licenced area(s) whilst being seated and a notice should be placed in a suitable place in the outside area informing all patrons

of such.

- 5) If the outside area is on council land or a road/pavement then a valid permit/authorisation issued from the East Lothian Council Roads Department must be in place in order to use the occasional licence.

I refer the application to the Licensing Board for consideration of the above conditions and determination of the grant of the occasional licences.

K. Harling  
Licensing Standards Officer