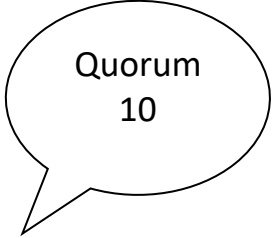


Dunbar and East Linton Area Partnership Meeting
Monday 27 June 2022, 7.00pm – 9.00pm
Held on ZOOM

Meeting Chaired by:

Jacquie Bell, Chair of the Dunbar and East Linton Area Partnership
(JB)



Quorum
10

Members (and substitute members) present

Anne Lyall, East Lammermuir Community Council (AL)
Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)
Gill Wilson, East Lothian Association of Day Centres (GW)
Allison Cosgrove, Dunpender Community Council (AC)
Cllr Norman Hampshire, ELC (NH)
Daniel Wight, Dunpender Community Council (DW)
Scott Marjoribanks, Small Schools, (West Barns Primary Parent Council) (SM)
Stephen Bunyan, Dunbar Community Council (SB)
Andrew Ashton, West Barns Community Council (AA)
Nigel Bird, Dunbar Grammar School Parent Council Rep (NB)
Cllr Lyn Jardine (LJ)
Tim Greene, Sustaining Dunbar (MJ)
Jo Waddell, DTA, (JW)
Mike Shaw, Dunbar Shore and Harbour Neighbourhood Group, (MS)

Others in attendance

Lorna MacLennan, ELC - Business Support Administration, (LM)
Fiona O'Donnell, VCEL, Locality Officer (FO)
Kirsty McIntosh, Scottish Tech Army (KM)
Simon Davie, ELC, Connected Communities Manager (SD)
Marilyn McNeill, IJB rep (MM)
Barbara Gardner-Rowell, Artist- Remembering Together (BG)
Margo Appleby, Locality Officer for SOLE- project (MA)

Apologies received

Philip Mellor, Dunbar Trades Association (PM)
Terry Prior, Hallhill TRA (TP)
Helen Harper, ELC -CLD (HH)
Cllr Donna Collins (DC)
Mark James, Sustaining Dunbar (MJ)
Katy Pollock, Support from the Start (KP)
Stevie McKinlay, ELC, Connected Communities Manager (SM)

Agenda Item	Key discussion points	Action
1. Chairman's Introductory Remarks	JB welcomed everyone to the meeting, particularly to LJ as it was her first meeting. SD was covering for SM. Barbara Gardner-Rowell was present to give a presentation on Remembering Together and Margo Appleby and Kirsty McIntosh to give a presentation on SOLE.	
2. Apologies	Apologies noted above.	
3. Notifications of Declaration of Interest	None	
4. Minutes of the last meeting	Approved. (Proposed GW; Seconded BC)	
5. Matters Arising	<p>Grants Email vote:- All applications for grants had been approved.</p> <p>Pétanque – The official opening of the Pétanque piste by Alasdair Swan took place on 19th June. There was also a tournament sponsored by Dunbar and District Twinning Association. The winning team came from Haddington.</p> <p>Roads Budget – SM and JB had been trying to find out if the Area Partnership Roads Budget had been used for the new car park tarmac at Shore Road, Belhaven.</p> <p>Disabled Car Parking – There had been an issue with people parking in the disabled bays at West Barns Hall that had been funded by DELAP. Signage was now in place to make the bays enforceable.</p> <p>Barry the Bench – Barry Craighead had made a new bench for West Barns Park. He had mended another along with other general repairs. JB gave thanks to Barry for the new bench and repaired benches throughout the Dunbar and East Linton area.</p>	
6.	<p><u>Connected Communities Manager Report</u> – Update given by SD on behalf of SM.</p> <p>DELAP Connected Communities Team Staffing SD advised members that the capacity of the Dunbar and East Linton Connected Communities Team should improve around the end of August / middle of September. SM will keep members updated. He thanked members for their continued patience in the matter.</p> <p>Scrutiny & Monitoring Working Group</p> <p>The first of four summer meetings to discuss the development of a Scrutiny and Monitoring Sub Group had</p>	

	<p>been held on June 22nd. SM offered thanks to the members who had agreed to give up their time and energy over the summer to take part. The meeting considered some of the pros and cons of the current procedures as a means to identify a way forward. The subsequent three meetings will consider mechanisms for scrutiny and monitoring, the wider implications for the current arrangements (priority setting / calendar of meetings / evaluation) and the application form.</p> <p>Funding Applications</p> <p>SM reminded members that consideration of funding applications at Partnership meetings was currently on hold until recommendations of the Short Term Working Group had been made. However, applications may still be made. 2 applications are currently on hold. The first point of all applications should be SM</p> <p>Volunteer Centre East Lothian (VCEL) Proposal</p> <p>VCEL have offered to provide a short update on funding / training opportunities update at each Partnership meeting in order to help signpost members to support. As part of this FO will begin a conversation around identifying training needs within the Partnership.</p> <p>Agenda for August Partnership Meeting</p> <p>Roads and Amenities have both been invited. They will provide clarification on the Roads and Amenities budgets and the best ways for members to influence them.</p> <p>Other requests for agenda items should be e mailed to JB/SM.</p> <p>Future Meeting Format</p> <p>The Short Term Working Group had trialled a hybrid meeting which had worked well. It is hoped to be able to offer a face to face Partnership meeting in August, with the opportunity for remote access for those that would still prefer that option.</p>	
<p>7. Budget Update</p>	<p>Budget sheet attached to the Minute</p> <ul style="list-style-type: none"> • General Fund – There is £36,607 left in this fund after the payment of grants. As noted above the consideration of applications is currently on hold. • Roads Budget 	<p>SD</p>

	<p>Shore Road Car Park JB advised that she was waiting on confirmation from ELC Roads on spending on the Shore Road car park</p> <p><i>Post Note: - SD emailed Roads Colleagues re this matter. The response had confirmed that the AP Roads budget had been used to assist with completion of the Shore Road carpark. Works had completed around the Easter holidays. The full project cost for the resurfacing was £50K, with the Area Partnership contributing £25K from the 21/22 budget.</i></p> <p>Roads Maintenance Programme -SD advised members that SM has access to the Roads planned maintenance programme. Members or community groups may contact him for information on works planned for their communities. SD also suggested that community groups and members could compile a list Roads projects for their areas. Members could then prioritise options in order to provide ELC Roads with a Partnership wish list of projects.</p> <p>Tynninghame Projects DW noted that the Partnership had agreed 2 years previously to take progress proposals for the Tynninghame community. SD asked DW to forward the information. LM stated that she thought Roads colleagues had been going to discuss this directly with Dunder Community Council. SD and LM agreed to discuss the issue. SD agreed to contact Roads about this.</p> <p>Flooding at Winterfield Golf Club JB noted that Roads were to look at the flooding caused by the creation of the pavement at Back Road, Belhaven which had been funded by the Partnership. Floodwater is eroding the drive and flowing onto the golf course in heavy rain. Drainage improvements are required. There had been considerable dialogue between the Golf Club and Roads on this. JB and SM had both been involved. SD and LM agreed to discuss this matter and SD will contact Roads.</p> <ul style="list-style-type: none"> • Amenities Budget – JB reminded members that this is an influencing budget and not monetary. Members and community groups may contact SM or LM with ideas for its use 	<p>ALL</p> <p>SF/LM</p> <p>SD/LM</p> <p>ALL</p>
<p>8. Sub Group Updates</p>	<p>Health and Wellbeing Sub Group Meeting on May 23rd –Minutes attached</p> <p>Day Centre GW advised that the Day Centre building based service was continuing to open up but there was still some reluctance for some to attend a building. Thus Outreach has continued to expand. GW advised that there were current staff vacancies. Members were asked to</p>	<p>ALL</p>

	<p>advise any people who may be interested to contact the Centre.</p>	
<p>9. Volunteer Centre East Lothian</p>	<p>FO thanked JB and members for allowing her to update them on her role and current opportunities.</p> <p>As noted above it has been agreed that FO will provide information on training opportunities. FO is happy to visit groups to identify training needs and relevant courses. She had already met some groups to do this. VCEL can provide groups with some training either free or at reduced cost e.g. First Aid training for £50. If any member or group wishes to discuss their training needs including fund raising and funding application form assistance FO can be contacted at fiona@volunteereastlothian.org.uk.</p> <p>Children and Young People Subgroup –FO shared her concerns for the mental health and wellbeing of children and young people especially following Covid. They have faced exceptional challenges. FO asked if the Partnership would consider establishment of a Children and Young Person’s Subgroup to try and address some of the issues. Such a subgroup could be of huge benefit to the Partnership and the wider community. Particularly the younger generation. JB advised that there had been a Children and Young People’s Subgroup whilst the Area Partnership been in receipt of Educational Attainment funding. JB advised that she and SM had already been considering the establishment of such a Group and they would be discussing the idea further once he returned from leave.</p> <p>Poverty FO advised that Paul McLennan MSP was setting up an East Lothian group to consider the general issue of poverty and how it impacts on all residents including children and young people. Some of the work would focussed around food, fuel and period poverty. JB noted that Paul McLennan had arranged a Poverty meeting for Dunbar stakeholders on July 5th which she would be attending. She advised that the East Lothian Friendly Food Network which she attends considered Poverty which had been incorporated into the Good Food Charter that had been approved by ELC before the Council recess.</p> <p>BC thanked FO for her update. He said that he was concerned about the current and future challenges faced by older people living in the local area. He said many older people were living on the bread line. They may not</p>	<p>JB/SM</p>

	<p>have the skills, knowledge or understanding about how to apply for support and in some instances may be reluctant to ask for help. BC would like the Partnership to consider how we best support older residents in our community. FO agreed with BC that supporting our older people is a priority. There will be further vaccination clinics this year which might provide an opportunity to share information with older people. SD indicated that Partnership members would be crucial in this area as they would know what existing groups older people attended. He suggested drawing up a list of groups and asking the ELC Welfare Rights Team too attend and give information on available benefits and support. JB advised that the Health and Wellbeing Group and others had information on community groups.</p> <p>DW thanked FO for her update. He asked for information on training courses for fundraising. FO advised that there were available training courses and she agreed to provide LM with the links.</p> <p>https://www.volunteereastlothian.org.uk/</p> <p>DW asked if anyone present could influence change in the Windfarm Community Benefits system to allow local residents to properly insulate their homes. LJ advised that there were ongoing conversations with some of the Wind Farm companies and that retro fitting homes with insulation was being investigated with them. LJ noted that this may take some time to come fruition. LJ agreed to keep Partnership members updated.</p> <p>NH advised members that ELC have a range of leaflets and a staff team who can assist local residents with benefit enquiries. The Council also has a poverty plan which identifies ways in which ELC and its partners will seek to tackle the impacts of poverty.</p>	<p>FO</p> <p>LJ</p>
<p>10. Coved Memorial Project</p>	<p>Remembering Together</p> <p>BG gave information on the Remembering Together Project. The aim is to co-create memorials that will honour the people we have lost, mark what has been lost and changed in our lives and preserve the best of what we have learned and created during the COVID pandemic.’</p> <p>(https://www.rememberingtogether.scot).</p> <p>Monies have been given for memorials in each of the 32 local authority areas.</p> <p>Greenspace Scotland and East Lothian Council have commissioned BG to work with local communities on Phase 1 of the Remembering Together project to develop ideas for an East Lothian memorial over a five-month period between June and October 2022.</p>	

	<p>Three face to face community workshops will be delivered in each Ward in July and August. There will also be two individual activities by email and post.</p> <p>The aims of these activities will be to:</p> <ul style="list-style-type: none"> • offer a safe space for conversations about people’s experiences of the pandemic, through creative activities that focus on process rather than outcome • work with materials and objects in ways that open people up to self-reflection and creative thinking • encourage a co-creative approach • enable connections and meaning from our experiences <p>Findings will be collated and presented back to the community in a touring exhibition in September. Visitors will have the chance to review all the activities and vote on their favourite idea for a memorial. The preferred option will be further developed in Phase Two. Further information can be obtained from BG. Email: rememberingtogether@eastlothian.gov.uk</p> <p>AC joined the meeting.</p>	
<p>11.</p>	<p>SOLE (Supporting Our Local Economy)</p> <p>Kirsty McIntosh of the Scottish Tech Army and Margo Appleby the Dunbar and East Linton Locality Officer for SOLE spoke of the opportunities the website and app could offer the local community. Due to technical issues Kirsty spoke to her presentation which is now attached with contact details for SOLE along with links to the SOLE e booklet and Dunbar and East Linton page of the SOLE Scotland website.</p> <p>SOLE e-booklet SOLE Scotland - Dunbar</p> <p>There was a general discussion. Kirsty responded to a variety of questions which had been provided in advance. JW from the DTA thanked KM for her presentation and said she looked forward to receiving the electronic version with the minutes. JW indicated that there were some positives in the SOLE offering and she was sure that some DTA members would engage with the project. TG asked if it would be possible to clarify the differences between SOLE and the Our Dunbar web site produced by the DTA. This might save any duplication of effort for those who visit one or both. KM said that this was a fair point and it was something they would look at. MA advised that she could provide local businesses with a range of free support e.g. free marketing advice.</p>	

	NH thanked KM for her presentation. He acknowledged that mistakes had been made in the Pilot stage of the SOLE project. However, he felt there was a real need to support the local economy and encourage local residents and visitors to use the High Street and local businesses. NH stressed to AP members the need to positively engage with STA and SOLE as they did offer opportunities for the local economy.	
12.Any Other Competent Business	No items tabled. BC gave a vote of thanks to JB as Chair, to SD and to those who had given presentations.	
13.Date of next meetings for noting	<ul style="list-style-type: none"> • 29 August 2022 • 3rd October 2022 • 21 November 2022 	

Dunbar & East Linton								
Budget Allocation			22/23					
			A	R	G			o
			Amenity Services	Roads	General	Scottish Gov. Money	Scottish Gov. IT monies	outside funding
Date Approved	Organisation	Project	£100,000	£50,000	£50,000			
09/05/22	Innerwick Hall	Refurbish of Hall			3,000.00			
09/05/22	The Ridge	SIGNAL			3,000.00			
09/05/22	DCY Project	Resources			1,791.00			
09/05/22	Harbour Trust	The Castle			3,372.00			
09/05/22	Dunbar Day Centre	Refurbishment of Kitchen			2,229.80			
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		Total Spend	£ -	£ -	£13,393	£ -	£ -	
		Balance	£100,000	£50,000	£36,607			
			Amenity Services	Roads	General			

Dunbar and East Linton Area Partnership

Health and Wellbeing Sub Group

Minutes May 23rd 2022

Present – Jacquie Bell (JB)(Co Chair)(DELAP/DCC/DDC), Gill Wilson (GW)(Co Chair)(DCC/DELAP/DDC), Martin Hensman (MH)(Hub South East), Marilyn McNeil (MMc)(IJB), Fiona O’Donnell (FO)(VCEL), Catherine Dunning (CD)(Dunbar PPG) Jo McNamara (JM)(Sustaining Dunbar), Cllr Lyn Jardine (LJ),(Susan Woods (Notes)

1) **Welcome** -JB and GW welcomed all to the meeting.

LJ queried the membership and remit of the Group. JB noted that all Area Partnerships had Health and Wellbeing Sub Groups. Each had different areas of interest. The Sub Group reported back to the Area Partnership meetings and minutes were circulated to the membership. Anyone interested in Health and Wellbeing was welcome to attend. Councillors and MSPs were included in the circulation list as some topics e.g. the future of Belhaven Hospital may be of interest to them.

2) **Apologies** – Terry Prior (TP), Lorna Bunney, Sue Northrop (SN), Jane Ogden-Smith (JO), Wendy Smillie (WS), Jamie Forrester (JF), Louisa Richardson (LR) Stevie McKinlay (SM), Paul McLennan MSP. Caroline Johnston, Craig Hoy MSP, Karen Cowe, Michael Huddleston, Helen Harper.

3) **Minutes of meeting of 4th April** – Approved

4) **Matters Arising (not on Agenda)**

Ukraine- The Visa Process remained slow. LJ said that the Immigration process was a reserved matter and dealt with by Kenny MacAskill MSP. GW queried the relevance to the Group, JB said that some families had come to East Lothian including Dunbar and East Linton Ward and others may come in the future. She said there may be a need for peer group support for hosts and also for guests who have come from a war zone setting. They may have common needs e.g. registering with GPs, finding work, interpretation services. Such support had been beneficial for previous groups of refugees e.g. from the Balkans and, more recently, Syria. She said that ELC had a dedicated section to assist Ukrainian refugees.

5) **Provisioning of Belhaven Hospital – Update**

Further discussions by the IJB/ELHSCP on the provisioning of the Community Hospitals and Care Homes including Belhaven had been waiting on the outcome of the ELC Elections on May 5th. New Council members of the IJB would be appointed at the Council meeting on May 23rd. LJ said she could inform the Group of names following their confirmation at that meeting (LJ).

The IJB would meet to ratify the ELC Councillor nominations on June 23rd.

Any changes to the membership of the Provisioning Change Board and Working Groups would follow on from those meetings.

JB and JM advised that Sustaining Dunbar, who manage the Community Garden at Belhaven Hospital, were considering a community engagement regarding the Belhaven site both buildings based care and the garden which offers therapeutic opportunities as well as community growing space and a place for patients, visitors and staff to enjoy. The Garden is linked to the NHS Lothian Green Spaces strategy. Those present felt that this would be a useful exercise. Sustaining Dunbar intended to have further discussion on this and to seek funding to enable the community engagement process.

6) Analytical Exchange/Great Expectations 2.

TP had met with the statistician. The project was covering Dunbar and East Linton and North Berwick Coastal wards. JB, TP and Hilary had had meetings. Letters had gone to all GP Practices. Initial responses were due by 31st May. It was hoped that Link Workers and the PPG would assist in communications with the Practices. TP had met with Stevie McKinlay regarding the support he might be able to give.

TP hoped the Analyst would provide some information from public held data at the end of May. This would be based around GP populations (secondary source data -Scotstat).

TP would start to pull together a draft “Great Expectations 2 – Evidenced Based Planning” document and share sections for comment, initially with editorial group members.

7) Services for Older People

a) **Consultations** – A number of local and national consultations were ongoing.

East Lothian Council -Joint Consultation on Housing, Health and Local Development Plan.

JB had requested to attend promoted workshops e.g. on Dementia and Older People but had been advised that they were only for staff. There was an online survey on the ELC Consultation Hub. The closing date was 27th May.

Dunbar Community Council (DCC) had agreed to submit “Great Expectations 1” as part of the Consultation.

DCC had also agreed to submit “Great Expectations 1.” To the Health Minister, Humza Yousaf, and to the Health and Social Care Minister, Kevin Stewart, with a cover letter written by TP, in his capacity as Community Councillor requesting a meeting in order to discuss local concerns about Health and Social Care provision in the area. It had been suggested that the Health and Wellbeing Group might jointly sign the letter which JB had circulated. JB noted that Great Expectations 1 had been endorsed by DELAP members at the meeting in November 2021.

There was discussion about this. The attendance today was small, for a number of reasons. Some present were not in support of the Group Co-Chairs countersigning the letter to Ministers. FO suggested that as there was not sufficient support to do this from those present the letter should only go on behalf of DCC. JB agreed to feed this back to TP and DCC. **(JB)**

Scottish Government Adult Health and Social Care Consultation on Older People’s Services– JB had circulated information regarding this event in Gullane on May 30th

Engage- Planning for an Ageing Population - The Phase 1 consultation on how people wished to be consulted on their views had concluded. MH gave some feedback on the responses which had been gathered both on

line and in paper format. There had been around 200 responses from around the County with around 75% online responses and 25% paper based.

The paper format had largely been completed by Over 75s. They generally wished to be consulted by anything other than online methods. They were not keen to travel to venues and would get there by taxi, lifts from family and friends and sometimes by walking.

Online responses tended to be from a slightly younger age group who were more willing to travel up to 10 miles to a venue and get there by car.

There had been no responses at all from the Polish community.

GW asked about the number of responses from rural areas. MH advised that people had been asked to give their nearest town to protect anonymity.

Further public engagement and another survey would take place, starting in June. This would look at views on activities and services that were currently available/should be available in local communities and across East Lothian. Members were asked to publicise this.

An Update Newsletter (No 3) on the Planning for an Ageing Population Consultation and Engagement initiative would be circulated shortly and again MH asked that it should be shared in the community.

b) Activities

West Barns Friendship Group- SM and F) had met with Wilma Calder. The Group was meeting monthly at West barns Bowling Club. An application would be made to DELAP in due course and West Barns Community Council were considering a small grant.

8) Meeting Centres for People with Dementia

Musselburgh- Meetings were taking place at St Andrews High Church.

Dunbar- Several meetings had taken place at DGS on Fridays. Further thought was needed so as to engage with people with dementia and their carers as well as professionals/volunteers in organisations as their input was essential to developing the right service in the right places. DGS was seen as the initial venue for a Meeting Centre in the Ward. However, other venues could be considered.

There had been discussion on how to engage with those with early onset dementia and on the availability of post diagnostic support.

FO noted that Alzheimer Scotland were to have 2 further support workers for East Lothian.

There would be further liaison with Sue Northrop and others on how to progress. Meeting Centre provision in Dunbar and district.

9) Intergenerational Work

Funding had been received. An initial meeting led by Sue Northrop had been held on May 13th. This had looked at some of the existing Intergenerational Work around East Lothian including at DGS. A further meeting would be held on June 15th on Teams.

10) Good Food Charter

This had been drawn up by the East Lothian Friendly Food Network which JB attended and she had previously circulated it. It would be presented to the ELC Meeting on May 24th for approval. Following approval it was hoped that community groups including Health and Wellbeing Groups would sign up to it. There would be an official launch later in the year.

11) Health and Wellbeing Joint Chairs Meetings– JB gave feedback

Reference Group – A meeting had been held with Laura Kerr on 11th May. There had been discussion about the various consultations. Consultation fatigue had been noted. Also, that people were disinclined to respond if they felt their views were not being taken on board e.g. no meeting with professionals regarding Great Expectations which had been a lot of work. A desire for co- production had been noted by community reps.

There was discussion about the continued situation of the community hospitals and care homes.

Walking Festival- This would be held in August. Walks for varying abilities would take part in different areas. Hilary Smith, Chair of North Berwick Coastal AP, who was leading on the initiative, hoped for funding from all 6 Area Partnerships.

12) Day Centre Update – JB and GW had updated.

Tendering -The process had been deferred. Christine Johnston had suggested that Day Centres should tender as separate units rather than as a block.

Staffing -Outreach was now covered by Clare Ainslie. Interviews had taken place on April 28th for Deputy Manager (Maternity Cover) and 2 care staff.

Funding- Further Carers' Act monies had been received to expand the Outreach programme.

A DELAP Grant had been received to upgrade the kitchen and an application had been made to DELAP for further monies from the new financial year allocation.

AGM - 7pm on 21st June at the Day Centre.

13) Link Worker Update

Not present. Louisa Richardson was leaving. Her post had been advertised.

14) Patient Participation Group Update

CD advised that she was now the PPG Chair. She said that she was not sure how easy it would be for TP to get statistical information from the GPs to assist with the preparation of Great Expectations 2 as they are very busy.

CD agreed to send JB the PPG Newsletter for circulation. **(CD)** (This was received during the meeting and circulated by JB)

GW said that she had been an initial member of the PPG but she had not been notified of meeting dates for some time.

15) **Mental Health Services**

CAMS Access – JB had spoken to the parent of a young person who had committed suicide. They had been concerned about the processes of accessing mental health supports for young people and in the post bereavement support for the families of those who take their own lives. The individual was keen to share their experiences with others to inform how service improvements may be made.

It was thought this may be of interest both to the Group but also to the IJB members. It was noted that Helen Harper had previously done some work on Mental Health supports.

Andys Mans Club – Continued to be very well supported on Monday evenings. JB had had excellent reports from attendees.

16) **Services for Under 65s with Complex Needs -Update.**

JF not present and so no update on local developments.

17) **AOCB** – None

18) **Date of Next Meeting** – 2 pm on July 11th



Contents

- What is SOLE?
- How to get on board with SOLE
- What is the UKCRF funding?
- Engagement to date
- Marketing and retailer support
- Questions

Presenters:

Kirsty McIntosh, Head of Partnerships, Scottish Tech Army
Margo Appleby, Community Engagement, Dunbar & East Linton for SOLE Scotland



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