



**MINUTES OF THE MEETING OF
EAST LOTHIAN LICENSING BOARD**

**THURSDAY 25 AUGUST 2022
ONLINE PLATFORM MEETING**

Board Members Present:

Councillor L Bruce
Councillor C Cassini
Councillor F Dugdale
Councillor G Gilbert
Councillor J McMillan (Convener)

Clerk of the Licensing Board:

Mr C Grilli, Service Manager – Governance

Attending:

Ms M Winter, Licensing Officer
Ms S Fitzpatrick, Team Manager – Licensing and Landlord Registration
Ms K Harling, Licensing Standards Officer
Sgt R Stark, Police Scotland
PC I Anderson, Police Scotland

Committee Clerk:

Ms B Crichton, Committees Officer

Apologies:

Councillor G McGuire

Declarations of Interest:

None

1. ELECTION OF THE EAST LOTHIAN LICENSING BOARD CONVENER

Councillor Bruce was nominated as Convener of the East Lothian Licensing Board by Councillor Gilbert, and Councillor McMillan seconded the nomination. Members agreed this appointment unanimously by roll call vote.

Councillor McMillan was nominated as Depute Convener of the East Lothian Licensing Board by Councillor Dugdale, and Councillor Bruce seconded the nomination. Members agreed this appointment unanimously by roll call vote.

**2. MINUTES FOR APPROVAL
East Lothian Licensing Board, 23 June 2022**

The minutes were agreed as an accurate record of the meeting.

**3. PROVISIONAL PREMISES LICENCE
Prawn Wild Ltd., The Mart, East Linton Sale Ground, Station Road, East Linton**

The application was for a farm shop/café, post office, and market place, and sought a licence for off-sales 10am-10pm Monday-Sunday, including online sales and deliveries. The application had attracted no objections from the police, NHS, planning, the LSO, public, or community council.

Neil Sinclair-Parry, applicant, was present to speak to the application. He advised that the business had operated under occasional licences for some time and there had been no issues.

Karen Harling, Licensing Standards Officer (LSO), confirmed that the applicant had liaised with the LSO, and said there had been no incident while operating under occasional licences. She had visited the premises and noted a move of the alcohol display to near the café entrance. She highlighted security improvements, including 13 cameras and the security system in place. Although the alcohol display would not be visible from the payment point, a member of staff would be on duty in the area. She supported the application.

PC Iain Anderson confirmed there were no objections from Police Scotland.

Councillor Gilbert asked about the licensed hours, and Mr Sinclair-Parry advised that the application sought a terminal hour of 10pm as some changes to opening hours were planned.

Responding to a question from Councillor McMillan, Mr Sinclair-Parry advised that all alcohol was being hand-delivered. Signs were displayed regarding Challenge 25 in store, and he described the EPOS system which prompted staff to verify the customer's age.

The Convener moved to a roll call vote, and the application was granted unanimously.

Decision

The Board unanimously granted the provisional premises licence.

**4. REVIEW OF OCCASIONAL LICENCE APPLICATIONS
Buck & Birch Ltd., Unit 9, Merryfield Business Centre, Macmerry**

The application for 13 occasional licences was before the Board after the LSO made representation under Sec 21(1) of the Licensing (Scotland) Act 2005. Buck & Birch had been selling alcohol through continuing occasional licences since 2020. The Board's statement of policy stated, "for activities that have been occurring (either in identical or largely similar terms) on the premises regularly over a period of at least 3 months will not generally be considered suitable for the grant of an occasional licence and will not be granted by the Board under delegated authority but will require a hearing before the Board". The applications had attracted no objections from the police, NHS, planning, the LSO, or community council.

Rupert Waites, applicant, was present to speak to the application. He advised that the process of applying for a provisional premises licence had been started prior to lockdown, and had since resumed through MacDonald Licensing. The licences were to allow the business to fulfil postal sales and accommodate visitors tasting and purchasing products. He advised that an architect was also being sought to assist in producing a layout plan.

The LSO had visited the premises and confirmed that she had no objection to the granting of the licences. The matter had brought to the attention of the Board because the 13 applications for occasional licences, covering a period to January 2023, could not be granted under delegated powers; Board policy required that a hearing be convened to consider the applications due to them being for a recurring activity of a period of over three months.

PC Anderson advised that Police Scotland had no comment to make on the applications.

Mr Waites responded to questions from Board Members. He advised that he and his business partner were trying to find an architect to assist with the layout plan, but that this was an expensive service; he was unclear as to whether drawings could instead be done in-house. They would look to submit an application for a provisional premises licence as soon as possible and the production of a layout plan was the final step. Mr Grilli suggested that Mr Waites make contact with the licensing team to discuss the layout plan so there would be no further delay in making the application.

Responding to further questions, Mr Waites advised that through tasting and tours, the business hoped to reach out to local people, and visitors could purchase alcohol in from the shop. Mr Waites confirmed that the business operated within planning, licensing, and environmental health regulations, and all relevant training had been completed. He noted that alcohol sampling was generally considered to be low risk, and said the business had never had any problems with licensing, police, or environmental health. Mr Waites would consult with MacDonald Licensing regarding timescales for the submission of an application, but would acquire layout plans as a priority.

Councillor McMillan suggested that Members agree to grant all applications until the meeting of the East Lothian Licensing Board on 27th October 2022, by which time Members would expect that an application for a provisional premises licence would have been submitted. The Convener then moved to a roll call vote on this basis, and this was agreed unanimously.

Decision

The Board unanimously agreed to grant all occasional licence applications to cover the time period until the meeting of the East Lothian Licensing Board on 27th October 2022. All occasional licence applications covering the period after this date would be deliberated at the October meeting.

The Clerk of the Board advised that the Board considers hearing the following items, 5, 6a, and 6b, in private session. He also suggested that item 5 – Review of Premises Licence for No. 5 Duke Street, West Barns – be heard in conjunction with item 6 – Personal Licence Review for Natasha Colhoun. Board Members agreed to hear these items together and to hear all proceeding items in private session.

SUMMARY OF PROCEEDINGS – EXEMPT INFORMATION

The East Lothian Licensing Board agreed to exclude the public from item items 5, 6a, and 6b.

**5. REVIEW OF PREMISES LICENCE
No. 5 Duke Street, West Barns, Dunbar**

The Board revoked the premises licence.

**6a. REVIEW OF PERSONAL LICENCE
Natasha Colhoun**

The Board revoked the personal licence.

**6b. REVIEW OF PERSONAL LICENCE
William Black**

The Board continued the review of the personal licence until the September meeting of the East Lothian Licensing Board.

Signed

Councillor L Bruce
Convener of East Lothian Licensing Board

Pages 5 – 10 are intentionally blank

**APPLICATION FOR ~~PREMISES LICENCE~~ /
PROVISIONAL PREMISES LICENCE***

LICENSING (SCOTLAND) ACT 2005, SECTION 20

*Delete as appropriate

Question 1 – Name, address and postcode of premises to be licensed

Taproom
Winton Brewery, Unit 11 Station Yard Industrial Estate, Haddington, East Lothian,
EH41 3PP.

Question 2 – Particulars of applicant

2(a) Where applicant is an individual, provide full name, date & place of birth, home address including postcode, telephone number & email address.

2(b) Where applicant is a partnership, please provide full name, and postal address of partnership.

2(c) Where applicant is a company, please provide name, registered office and company registration number.

Winton Brewery Limited, 4 Vinefields, Pencaitland, East Lothian, EH34 5HD.

Company Number: SC526699

2(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.

2(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.*

David Mackinnon (Director). Born: [REDACTED]

Home address: [REDACTED]

Steven Holligan (Director). Born: [REDACTED]

Home address: [REDACTED]

* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.

Question 3 – Previous applications

Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises?

YES NO

If YES – provide full details _____

Question 4 – Previous convictions

Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)

YES NO

If YES – provide full details. For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974.

| NAME | DATE | COURT | OFFENCE | SENTENCE |
|------|------|-------|---------|----------|
| | | | | |

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

DESCRIPTION OF PREMISES

Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5 – Description of premises

(where application is submitted by a members' club, please also complete question 6)

Industrial Unit located in the Station Yard Industrial Estate, Haddington. Unit is adjacent to

brewery building (in unit 10) and continued intended use is as a brewery tap room for

on and off sales.

Question 6 – To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?

YES NO

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

The contents of this Application are true to the best of my knowledge and belief.

Signature  _____ * (see note below)

Date 18th August 2022 _____

APPLICANT / ~~AGENT~~ (delete as appropriate)

Telephone number and email address of signatory  _____

 _____

I have enclosed the relevant documents with this application – please tick the relevant boxes

- Operating plan
- Layout plan (highlighting the area where alcohol is sold/consumed)
- Planning certificate
- Building standards certificate
- Food hygiene certificate

* Data Protection Act 2018

The information on this form may be held on an electronic public register which may be available to members of the public on request.



OPERATING PLAN

LICENSING (SCOTLAND) ACT 2005, SECTION 20(2)(B)(i)

This application should only be completed by the Licence Holder of the appropriate Premises Licence or their Agent.

1. STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

Name and Address of Premises Winton Brewery Tap Room, Unit 11, Station Yard

Industrial Estate, Haddington, East Lothian

Post Code EH41 3PP

- 1(a)** Will alcohol be sold for consumption solely ON the premises? YES NO
- 1(b)** Will alcohol be sold for consumption solely OFF the premises? YES NO
- 1(c)** Will alcohol be sold for consumption both ON and OFF the premises? YES NO

2. STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

| DAY | ON CONSUMPTION | |
|-----------|----------------------|----------------------|
| | Opening time | Terminal Hour |
| Monday | N/A 16:00 | N/A 23:00 |
| Tuesday | N/A 16:00 | N/A 23:00 |
| Wednesday | N/A 16:00 | N/A 23:00 |
| Thursday | N/A 16:00 | N/A 23:00 |
| Friday | 16:00 | 23:00 |
| Saturday | 12:00 | 23:00 |
| Sunday | 12:00 | 23:00 |

3. STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

| DAY | OFF CONSUMPTION | |
|-----------|-----------------|---------------|
| | Opening time | Terminal Hour |
| Monday | 10:00 | 18:00 |
| Tuesday | 10:00 | 18:00 |
| Wednesday | 10:00 | 18:00 |
| Thursday | 10:00 | 18:00 |
| Friday | 10:00 | 22:00 |
| Saturday | 10:00 | 22:00 |
| Sunday | 10:00 | 22:00 |

4. SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand?

YES NO

*If YES – provide details

We would like to take advantage of any general extensions to the hours afforded by the licensing board in relation to local or national events of significance, i.e the festive period.

5. PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

| ACTIVITY | ACTIVITY PROVIDED? YES / NO | To be provided during core licenced hours. Please confirm YES / NO | Where activities are also to be provided outwith core licensed hours. Please confirm YES/NO |
|----------|--------------------------------|--|---|
|----------|--------------------------------|--|---|

| | | | | |
|------------|-----------------------|-----|-----|-----|
| 5a. | Accommodation | No | N/A | N/A |
| | Conference facilities | No | No | No |
| | Restaurant facilities | No | No | No |
| | Bar meals | Yes | Yes | Yes |

Social functions including:

| | | | | |
|------------|---|-----|-----|----|
| 5b. | Weddings, funerals, birthdays, retirements etc. | Yes | Yes | No |
| | Club or other group meetings etc. | Yes | Yes | No |

Entertainment, including:

| | | | | |
|------------|------------------------------|-----|-----|----|
| 5c. | Recorded music – see 5(g) | Yes | Yes | No |
| | Live performances – see 5(g) | Yes | Yes | No |
| | Dance facilities | No | No | No |
| | Theatre | No | No | No |
| | Films | No | No | No |
| | Gaming | No | No | No |
| | Indoor/outdoor sports | Yes | Yes | No |
| | Televised sport | Yes | Yes | No |

| | | | | |
|------------|-----------------------------|-----|-----|----|
| 5d. | Outdoor drinking facilities | Yes | Yes | No |
|------------|-----------------------------|-----|-----|----|

| | | | | |
|------------|---------------------|----|----|----|
| 5e. | Adult Entertainment | No | No | No |
|------------|---------------------|----|----|----|

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

For the avoidance of doubt our proposed bar meals are light, pre-packaged snacks (e.g. pork pies, cheese, olives, sandwiches, etc). No food preparation will take place on site. Food purchased off the premises may be consumed on the premises.

To be clear no alcohol will be sold prior to core hours.

We shall also have deliveries and internet sales.

OUTSIDE AREA WILL CLOSE AT 10pm

5(f) If you propose to provide any activities other than those listed in 5(a) – (e), please provide details or further information below.

This application concerns the Winton Brewery Tap room serving a selection of beers, other alcoholic and non alcoholic drinks with snacks/ food occasionally served from a licensed catering truck or bar located inside the brewery storage building (unit 11). During periods of good weather, the catering truck or bar may be located directly outside the brewery building (unit 10). A second licensed catering truck may be occasionally on site serving food such as pizzas, burgers, etc depending on demand.

A temporary segregated seating area will be set up in unit 11 and outside unit 11 during proposed opening hours.

Occasionally, a second Temporary segregated seating area may be set up in the monoblock car park outside the brewery building (unit 10) during proposed opening hours with set up of this area set outside of the opening hours of the adjacent businesses.

Sales for on and off premises consumption.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?

YES NO

When fully occupied, are there likely to be more customers standing than seated?

YES NO

6. ON-SALES ONLY – CHILDREN AND YOUNG PERSONS

6(a) When alcohol is being sold for consumption on the premises will children or young persons be allowed entry? YES NO

6(b) Where the answer to **6(a)** is YES provide statement of the TERMS under which they will be allowed entry

To encourage an environment where families can socialise together, children and young persons accompanied by an appropriate adult will be permitted entry when there for the purpose of partaking in a snack/ refreshment.

6(c) Provide statement regarding the AGES of children or young persons to be allowed entry

Children 0-15 years

Young persons 16 and 17 years

6(d) Provide statement regarding the TIMES during which children and young persons will be allowed entry

At all times up to 22:00 hours or until closure when attending an organised event.

6(e) Provide statement regarding the PARTS of the premises to which children and young persons will be allowed entry

All areas (with the exception of the 1.5m exclusion zone around bar).

7. CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

On sales - 60 _____

Capacity Breakdown: 40 internal, 20 external _____

8. PREMISES MANAGER

(NOTE: not required where application is for grant of provisional premises licence)

Full Name _____

Date of birth _____

Contact address _____

_____ Post Code _____

Tel. No. _____ Email address _____

Personal licence

Date of issue _____

Name of Licensing Board issuing _____

Reference no. of personal licence _____

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief

Signature _____  _____ (* see note below)

Date 18th August 2022 _____

Capacity APPLICANT / ~~AGENT~~ (delete as appropriate)

Tel. No. of signatory  _____

Email address  _____

*** Data Protection Act 2018**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

PLEASE SUBMIT THIS SHEET WITH YOUR ~~2024~~ LICENCE APPLICATION FORM

SUPPLEMENTARY INFORMATION


| | |
|---|--|
| <p>1. Event</p> <p>(a) Please detail the type of event (e.g. birthday party, anniversary celebration, ceillidh, etc.)</p> <p>(b) What entertainment, if any, will be provided? (e.g. live music, recorded music etc.)</p> | <p>(a) Brewery tap room</p> <p>(b) Low level background music may be played in the tap room seated area. Live music to be played inside once per month.</p> |
| <p>2. Attendance</p> <p>(a) Approximately how many people are expected to attend?</p> <p>(b) How is this figure obtained? (e.g. previous events, ticket sales, capacity of venue)</p> <p>(c) In the main, what age group will form the majority of those attending? Tick one box.</p> <p>(d) How is access gained to the event? (e.g. ticket purchased in advance, ticket purchased at the door, private invitation)</p> | <p>(a) 40 person capacity inside and 20 person capacity outside.</p> <p>(b) Capacity of venue.</p> <p><input type="checkbox"/> Under 18</p> <p><input type="checkbox"/> 18 - 30</p> <p><input checked="" type="checkbox"/> 30 – 50</p> <p><input type="checkbox"/> over 50</p> <p>(d) No tickets required.</p> |

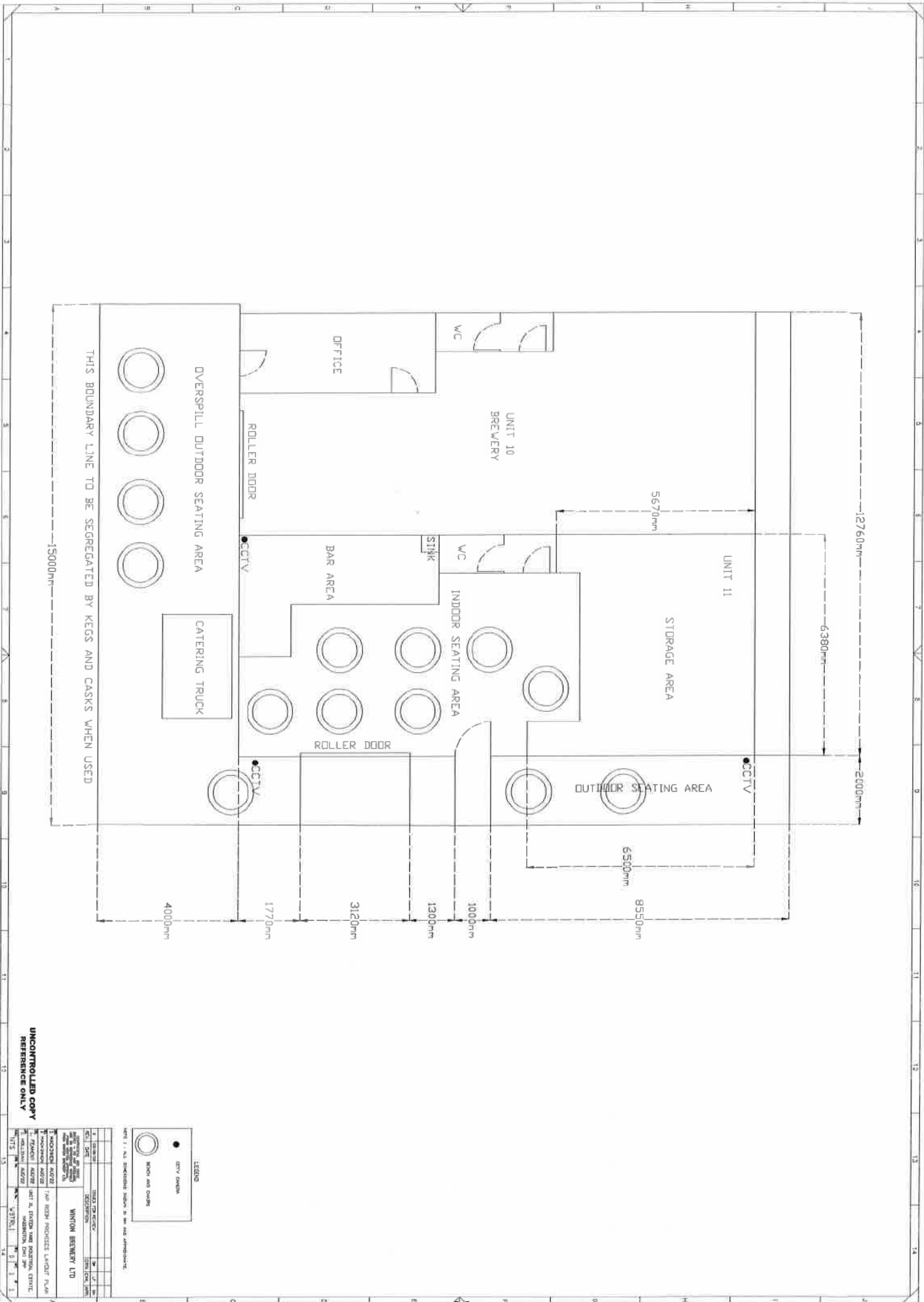
| | |
|--|---|
| <p>3. <u>Stewarding</u></p> <p>Please note it is an offence under the Private Security Industry Act 2001 to <u>employ</u> unlicensed door stewards.</p> | |
| <p>Unpaid volunteers performing this function are not covered by the Act, however. More information can be found at Security Industry Authority.</p> <p>(a) Please state the number, if any, of stewards to be employed at the event.</p> <p>(b) Of that number, please state how many will be SIA registered stewards and how many will be volunteers.</p> | <p>(a) No stewards</p> <p>(b) N/A</p> |
| <p>4. <u>Layout Plans</u></p> <p>Please indicate if -</p> <p>(a) there is a plan attached to a Public Entertainment Licence issued for the premises; or</p> <p>(b) the premises relate to a members club which has been issued with a premises licence; or</p> <p>(c) if neither of the above, please attach a detailed layout plan of the venue with the application</p> | <p>(a) Floor plan attached.</p> <p>(b)</p> <p>(c)</p> |
| <p><u>5. Applications Lodged by Voluntary Organisations or Members Clubs Only</u></p> <p>Please list the dates of previous occasional Licences granted by the Board between 1 January and 31 December</p> | <p>Occasional license granted on a monthly basis to Winton Brewery for various farmers markets in East Lothian from August 2018.</p> <p>Premises license ongoing for the Winton Brewery Tap room in Dunbar - Station Yard micropub.</p> |

| | |
|--|--|
| 6. Will alternatives to glass receptacles be provided? | On sales served in plastic receptacles. Takeaway will be provided in sealed containers – cans or glass bottles. |
| 7. To what standard those serving alcohol be trained? Please provide details of any training certificate held | Personal license held by Steven Holligan and Winton Brewery staff members undergo a small training program from the brewery on Scottish Licensing laws and challenge 25. |

| | |
|--|---|
| LICENSING OBJECTIVES ** | |
| All holders of occasional licences must demonstrate how they will promote the 5 Licensing Objectives. Please provide practical examples of what you plan to do to comply with each objective. | |
| 8. How will you prevent Crime and Disorder at the event? | The event is designed to be family orientated with the sale of artisan drinks and craft beers so no crime and disorder is expected. Scottish licensing laws are complied with in terms of judging age (challenge 25) and sobriety. Challenge 25 posters are also displayed at the tap room. |
| 9. How will you secure Public Safety at the event? | Although public safety is not predicted to be an issue in relation to this application, the capacity is limited to 30 people and the staff are trained in Scottish licensing laws. |
| 10. How will you prevent Public Nuisance at the event? | Public nuisance is not expected to be an issue in relation to this application. The event is designed to be family orientated with the sale of artisan drinks and craft beers. Our staff also undergo a brief training program in the age verification requirements and the expectation of the brewery in terms of alcohol sales. |

| | |
|--|---|
| <p>11. How will you promote and protect Public Health at the Event?</p> | <p>As part of our training, staff are reminded of the brewery's support of the independent drink aware charity and we actively promote responsible drinking through promotion of the charity at our tap room.</p> |
| <p>12. How will you protect Children from Harm at the Event?</p> | <p>Access to tap room as per Scottish Licensing laws,</p> |

| | | | |
|--|---|-------------|------------------------|
| <p>SIGNATURE AND DECLARATION BY APPLICANT DECLARATION</p> | | | |
| <p>IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION</p> | | | |
| <p>(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))</p> | | | |
| <p>The contents of this Application are true to the best of my knowledge and belief.</p> | | | |
| <p>Signature</p> |  | <p>Date</p> | <p>3rd August 2022</p> |



UNCONTROLLED COPY
REFERENCE ONLY

| NO. | DESCRIPTION | DATE | BY |
|-----|--------------------------|------------|--------------------|
| 1 | ISSUED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 2 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 3 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 4 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 5 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 6 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 7 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 8 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 9 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 10 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 11 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 12 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 13 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 14 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |
| 15 | REVISED FOR CONSTRUCTION | 12/11/2014 | WINTON BREWERY LTD |

LICENSING (SCOTLAND) ACT 2005
TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997

Licensing
 John Muir House
 Haddington
 East Lothian
 EH41 3HA
 Tel: 01620 827827
 Fax: 01620 827253

SECTION 50
PLANNING CERTIFICATE

Email: licensing@eastlothian.gov.uk

APPLICANT:

Mr David Mackinnon

NAME AND ADDRESS OF PREMISES:

Winton Brewery, Unit 11 Station Yard Industrial Estate, Haddington, East Lothian

SECTION 50 PLANNING CERTIFICATE

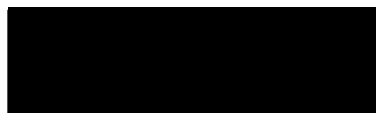
- I confirm that planning permission (ref:.....) under the Town and Country Planning (Scotland) Act 1997 in respect of any development of the subject premises in connection with their proposed use as a licensed premises has been obtained.
- I confirm that planning permission is not required.

SECTION 50 PROVISIONAL PLANNING CERTIFICATE

- I confirm that planning permission (ref:.....) or outline planning permission (ref:.....) has been obtained in respect of the construction or conversion of the subject premises.
- I confirm that planning permission is not required.

I hereby confirm that, in terms the above Acts, I have no objections to the granting of the Confirmation of the Premises License to cover the above proposals.

Signed:



Date:

17th August 2022

Keith Dingwall
Service Manager, Planning

Winter, Maree

From: Iain Anderson <Iain.Anderson3@scotland.police.uk>
Sent: 24 August 2022 10:49
To: Licensing
Subject: PREMISES LIC APP - WINTON BREWERY - DAVID MACKINNON & STEVEN HOLLIGAN
Attachments: LIC06 PREMISES - NO CONVICTIONS WINTON BREWERY.RTF

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi all,
No Police objection
Our ref - 658630

Regards
Iain

EAST LoTHIAN COUNCIL

Licensing Standards

From: K. Harling

Licensing Standards Officer

To: C. Grilli

Clerk to the Licensing Board

Date: 6th Sep 2022

Subject: LICENSING (SCOTLAND) ACT 2005

PROVISIONAL PREMISES LICENCE APPLICATION 2022

**Winton Brewery Tap Room, Units 10-11 Station Yard Industrial Estate,
Haddington, EH41 3PP**

I refer to the above subject and can confirm that the undernoted premises have been visited in relation to application for a Provisional Premises Licence. The mandatory site notice was noted as being displayed in accordance with the Act.

Over the last few months I have been working with David Mackinnon and Steven Holligan and found both to be extremely professional and competent. They have liaised at length with me in relation to this provisional premises licence application, occasional licence use and also in relation to the premises at Station Yard, Dunbar run by Winton Brewery.

The premises has been operating on occasional licences since 2nd June 2022 for on sales and off sales. There have been no incidents of note or complaints during this time.

The application is for on and off sales at the premises within board policy licensed hours.

The premises sells its own award winning products as well as a stock of other local alcoholic products. Non-alcoholic alternatives are also available. To the rear of the premises is the brewery where it is intended to brew and despatch products ordered for delivery as well as supply the on sales for the premises. The applicant is fully aware of his and staff responsibilities in relation to deliveries as outlined in the board policy including recording deliveries, training of staff and challenge 25 checks.

The front of the premises is to be used as a bar area with an outdoor seating area included. There is CCTV installed inside and out with the premises.

The Licensing Standards Officer fully supports the application however recommends the following local conditions be formally attached to the licence should the board be minded to grant it:

- The outside drinking and seating area should close by 22:00 hours each day.
- That that there should be no amplified announcements / music / entertainment in the outside drinking and seating area to prevent disturbance to any neighbouring residential properties.

This report is submitted for the information and consideration of Board members.

K. Harling
Licensing Standards Officer