

Musselburgh
Area Partnership

**Minutes of Musselburgh Area Partnership Zoom Meeting
Monday 13th June 2022, 7.00pm – 9.00pm
Musselburgh East Community Learning Centre**

Members (and substitute members) present:

Iain Clark, Chair (IC)
Cllr. Andy Forrest, Elected Member (AF)
Cllr. Shona McIntosh, Elected Member (SM)
Cllr. Kenny McLeod, Elected Member (KM)
Alister Hadden, Wallyford Community Council (AH)
Irene Tait, Musselburgh & Inveresk CC (IT)
Barry Turner, Musselburgh Conservation Society (BT)
Callum Maguire, Queen Margaret University (CM)
Margaret Stewart, Musselburgh & Inveresk CC (MS)
Natasha McInninie, Bridges Project (NM)
Tanya Morrison, Whitecraig Community Council (TM)
Janice MacLeod, Support from the Start (JM)
Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)
Christine Shaffer, Levenhall TRA (CS)
Shona Blakeley, Musselburgh Grammar School Parent Council (SKB)
Tina Pollock, First Step (TP)
Fiona O'Donnell, Volunteer Centre East Lothian (FO)
Veronica Noone, Fisherrow Sea Front Association (VN)
Sharon Brown, Musselburgh Business Partnership (SB)
Gaynor Allen, Chair Sustainability sub group (GA)

Others in attendance:

Stuart Baxter ELC Connected Communities Manager (SB)
Shirley Gillie, ELC (SG)
Jane Cummings, ELC (JC)
Jade Hall, Active School coordinator (JH)
Anna Potter, Active School coordinator (AP)
Marilyn McNeill, IJB (MM)
Barbara Rowell, Covid, Remembering Together (BR)
Melanie Roccio, SOLE Scotland (MR)
Alister Forbes, SOLE Scotland (AFo)
Theresa Casey, ELPA (TC)

Apologies:

Emma Stewart, Musselburgh Churches Together (ES)
Lucy Daniels, East Lothian Foodbank (EM)
Linda Finlayson, Beach Lane TRA (LF)
Cllr. Fiona Dugdale, Elected Member (FD) - IT issues
Cllr. Colin McGinn, Elected Member (FD) - IT issues
Cllr. Cher Cassini, Elected Member (CC)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	IC welcomed everyone to our first hybrid meeting both face to face and virtual.	
2. Conflict of Interest		
	This is a standing item on the agenda. IC asked members to declare any conflict of interest when projects are being discussed or when voting on funding applications.	
3. E.L.P.A – Theresa Casey		
	<p>IC advised members of the change to the order of the agenda. This was to accommodate the 3 guest speakers.</p> <p>IC welcomed TC along to give us a brief outline and highlighted the aims and objectives of the project. Their funding application will be voted on later in the meeting.</p> <p>CS asked if this project is only for Whitecraig? TC replied Play Rangers Plus builds on sessions that were run in Whitecraig in 2021 -2022. The project concentrates in Whitecraig however it is pen access and anyone can come along.</p> <p>TM asked regarding the age range of the children. TC responded mainly primary age children between ages 5-11 but sometimes younger and older children attend. There is no higher age limit but the activities have a natural age group and older children tend not to want to be involved. TC added they are always keen for children to express their views and get regular feedback from parents/families.</p> <p>Members asked a variety of questions on funding to which TC supplied the answers.</p> <p>IC thanked TC for her update and coming along to the meeting and informed members that the application would be voted on later in the meeting.</p>	
4. SOLE Scotland - Melanie Roccio -		
	<p>IC welcomed MR/AF along to the meeting to give members a brief outline of this project.</p> <p>MR and AF from Support Our Local Economy (SOLE) Scotland introduced the new web service and app being rolled out across East Lothian that is designed to provide a single online location for communities to access information about local businesses, community groups, news and events. MR made members aware that she is the Community Engagement Specialist for the Musselburgh area and is working to introduce SOLE to organisations and individuals, helping them understand what SOLE offers and how to access and use it.</p> <p>MR added the East Lothian roll-out is supported by the UK Community Renewal Fund, which is funding the use of the platform for three years, and is largely staffed by local people working in their communities.</p> <p>MR added SOLE is free to use as a source of information and is about everything happening in the community including the ability for local businesses to offer goods and services for sale locally. MR highlighted the site had a range of capabilities including fun and informative trails, event booking, special offers and push notifications via the mobile</p>	

	<p>app. The mobile app makes it convenient to use while out in the community and provides navigation guidance to reach locations in the town and push notifications to alert users to new trails, offers, etc.</p> <p>MR added a publicity campaign was launched on the 13th of June to raise awareness of SOLE in East Lothian and highlighted the team was available to assist anyone wishing to use the platform.</p> <p>MR made members aware that the web site is available at https://www.sole.scot, and the mobile apps for both Apple and Android phones can be downloaded by searching for SOLE Scotland in the app stores.</p> <p>IC thanked MR for her presentation and update on the project.</p>	
5. Remembering Together – Covid Memorial - Barbara Rowell Artist		
	<p>IC welcomed BR along to the meeting to give members a brief outline of this project.</p> <p>BR advised ‘Remembering Together is a project to co-create memorials that will honour the people we have lost, mark what has been lost and changed in our lives and preserve the best of what we have learned and created during the Covid pandemic.’</p> <p>https://www.rememberingtogether.scot</p> <p>Greenspace Scotland and East Lothian Council have commissioned artist Barbara Gardner-Rowell to work with local communities on Phase 1 of the Remembering Together project to develop ideas for a memorial project in East Lothian, over a five-month period, June – October 2022.</p> <p>To start the project, three face to face community workshops will be delivered in each Ward, in July and August, along with two individual activities by email and post.</p> <p>The aims of these activities are to:</p> <ul style="list-style-type: none"> • offer a safe space for conversations about people’s experiences of the pandemic, through creative activities that focus on process rather than outcome • work with materials and objects in ways that open people up to self-reflection and creative thinking • encourage a co-creative approach • enable connections and meaning from our experiences <p>Findings will be collated and presented back to the community in a touring exhibition in September, where visitors will have the chance to review all the activities and vote on their favourite idea for a memorial, which will be further developed in Phase Two.</p> <p>Contact for further information: Barbara Gardner-Rowell Lead Artist Phase One Remembering Together East Lothian Email: rememberingtogether@eastlothian.gov.uk</p>	
6. Approval of Minutes		
	Minutes from meeting 14.3.22 were approved by MS and seconded by SKB.	
7. Matters Arising		
	IC confirmed that Musselburgh Area Partnership are to receive the same amount of funding as last year, General £100,000, Amenities £100,000 and Roads £50,000.	
8. Sub Groups		

Active Travel – BT advised members they had a recent meeting on 1st June 2022, the main points from this meeting were:-

- more shared paths networks were required to tie in with Musselburgh Active Toun proposal.
- Liz Hunter (Sustrans & ELC) has identified other sources of external funding to enhance active travel.
- BT will arrange a sub group meeting towards the end of July to discuss this.
- BT would encourage anyone interested in attending to inform SG in advance of the meeting.
- BT raised the issue of planning applications as felt that although Area Partnership members are not consulted members could liaise with the Community Council who are statutory consultees.
- BT would also like to see closer links with the other Area Partnerships Active Travel sub groups.
- BT would like to see more emphasis in the Area Plan on Active and Sustainable Travel and hoped this would be included in the current revision of the plan currently underway.

IC thanked BT for his update and offered his appreciation for his time and effort on behalf of the sub group.

Members discussed the makeup of the sub group and suggestions were made to contact Musselburgh Grammar School and Wallyford Primary Parent Council. Other discussions included Bike Buddies and school travel plans. SB informed members that Iain Reid had recently retired from ELC and would keep members informed regarding his replacement.

Health & Wellbeing (H&W) – JM advised members a meeting of the group had taken place on 8th of June 2022 which was well attended. The group continued to work on the Musselburgh Dementia Meeting Centre (MDMC) and the Dementia Friendly Worker. JM shared the great news that Sue Northorp (Dementia Friendly East Lothian) had been awarded a grant to deliver the MDMC 3 days a week at St Andrews High Church which she felt was exciting. Sue was also awarded funding for an intergeneration worker who will be focus on the Musselburgh area. JM informed member the group were also working with Nicola Watson from Musselburgh Grammar School who is keen for the school to become Dementia Friendly. She also intended to contact The Burgh and Pinkie St Peters primary schools to look into intergenerational work. At the recent meeting the group discussed Community Learning and Development within the Musselburgh Area. JM added that while the focus of the group had recently been on living with dementia and their carers they now feel they need to broaden their out to look at both intergenerational work and the needs of children and young people. JM added that as some teachers were now taking part in the sub group meetings there may be a need to revise how meetings were structured. JM continued there was real energy in the sub group to take forward projects.

IC thanked JM for her update. SKB advised members the Musselburgh Grammar School Parent Council have a sub group for Health & Wellbeing and suggested linking up with this group and agreed to introduce JM to this group. CM advised members of the difficulty she was experiencing making contact with Pinkie St Peters. SKB and AP

SKB/AP

agreed to assist in this. AH thanked members of the sub group for all their hard work. JM added it is great to have a venue now which will bring people together. JM advised the Burgh Primary School annex is now open up to the community and the recent meeting had taken place there and the school had provided tea and coffee which the members were pleased about. JM added the sub group were considering the possibilities of additional venues for their meetings which could broaden the membership.

Communications – IC advised that it was still intended to have the Communities Day on 10th September 2022 and sub group meetings have taken place to discuss the focus for Communities Day. It was agreed that the focus would be on Covid Recovery. IC informed members all invitations had gone out and reminders will go out where necessary. The group were now focussing on entertainment. SB added they are also working closely with the library service including the possibility of holding a lego building activity for older children as well as book bug for the younger children. TP also mentioned that her staff at First Step could help provide a session on PEEP. IC confirmed a number of tasks were still to be looked at and also asked if any members were free on the Friday 9th September in the afternoon to help set up as much as possible prior to the event. He added that any assistance would be greatly appreciated. GA wondered if Barbara from Remembering Together would maybe like an invite and a chance to raise awareness of the project. IC said this was a great idea but would like to wait to see numbers before contacting Barbara.

Sustainable Musselburgh (SM) – GA advised she had been unable to attend the last meeting but due to the success of the Pilgrimage (COP26) they had asked if SM would like to work together on another project. GA highlighted the group are continuing to meet on line but meeting in person may be more beneficial. GA continued that she would like to have more people involved in the work of the group. GA informed members that the group are continuing lobbying SEPA and Scottish Water with an aim to improve the water quality at and bathing water status at Fisherrow. GA advised members that the group have been working with Mike Foy from East Lothian Council regarding planting new apple, pear and nut trees in association with the Queens Green Canopy initiative. GA added the trees are small just now but would encourage everyone to go along and see the community orchard. GA encouraged members to learn more about the Musselburgh Flood Protection scheme.

Budget, Priorities & Scrutiny (BP&S) – IC advised members there have been two meetings since the last MAP meeting discussing:-

- Project 21 - Organisations applied for funding up to £500 to offer free taster sessions to invite new members along or anyone who felt isolated. Successful organisations have been awarded funds and an evaluation form will be sent later. Organisations have a year to spend the funds.
- The Musselburgh Area Plan – we are looking at revising the current priorities and actions. The sub group offered suggestions and ideas and this will help create a draft Area Plan which would then be sent out to all members to look over.

	<ul style="list-style-type: none"> • Evaluations – All successful projects from last year have been sent an evaluation form. We received a positive evaluation report from Musselburgh Rugby Football Club and IC will send this out to all members. • Proposal to look at youth projects – Considerations were given to provide an opportunity for young people to prioritise the allocation of resources. • SB/IC had a meeting with the head teacher at Musselburgh Grammar School to seek advice on the best way to engage young people including a proposal to meet representatives of pupil voice. SB/IC/JM will progress this. It was also suggested that both the Active & Sustainable Travel and Health & Wellbeing sub groups would welcome input from young people. One idea was to hold some of the sub group meetings in the Musselburgh Grammar School so it would be easier for the young people to attend for part of the meetings. • Poverty & Inequalities – IC made members aware that at the sub group meeting CS has raised the issue of poverty in the community. IC stated the East Lothian Poverty Plan 2021/2023 had 48 objectives and actions and that IC/SB together with the membership had previously considered them and identified potentially 18 that MAP could help with. IC added that this work was carried out prior to Covid and there is now a need to revisit this. IC added that although the MAP's overarching priority was to reduce inequalities and poverty that the recent increase in inflation and decline in living standards was having a detrimental effect on members of the community and the MAP may need to consider additional initiatives to assist with this. • SB added that although there was a current profile for the Musselburgh Area this was historical information and would not have taken account of the impact of Covid or the cost of living rises. SB continued that it was very important to understand from groups working within the Musselburgh area what the effects of both Covid and cost of living were having on vulnerable members of the community and he intended to consult with these groups over the summer. • JM highlighted the need to acknowledge all the great work that is being done regarding poverty and added that she was pleased CS had raised this at the subgroup meeting. CS suggested looking at small projects that have high impacts maybe in a specific area. IC confirmed that MAP's catchment area is very large with approximately 25% of the population of East Lothian and it is important to be realistic about projects and aims. CM highlighted it is difficult to get people involved and has tried various things locally however had found it difficult to attract local interest. IC advised it would be good to target a particular area that has specific needs. • FO advised that the pantry in Tranent is very busy and has people from the Musselburgh Area coming along. She enquired if Musselburgh had a food bank/pantry that is available any day of the week? SB confirmed that staff in Connected Communities had pantries in Both Wallyford and Whitecraig, and were working together with churches together to try and address local food poverty and that there was also the work of the Basics Bank in Musselburgh he added 	<p>IC</p>
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	<p>that the East Lothian Foodbank in Tranent had always to his knowledge received the majority of referrals from the Musselburgh area indeed in the past he had tried to find suitable premises for them in Musselburgh. CS raised that some families in Musselburgh were without basic needs such as beds for children to sleep on. IC replied that poverty in the Musselburgh area needs further consideration and will look into potential projects. Members discussed a number of other projects including the community fridge in Portobello and the need to work with schools. SB replied that the local connected communities' staff were working with schools and developing a summer programme of activities/lunch clubs which he would mention in his report.</p>	
9. Chairs Report		
	<p>IC wanted to congratulate Musselburgh, Wallyford and Whitecraig on 3 successful gala days, he added that it was fantastic to see people back out and about enjoying themselves.</p> <p>IC also congratulated JM who made it through to the VCEL final for a community volunteer award.</p> <p>IC also made members aware that Musselburgh Sea Cadets had recently received 3 awards from VCEL and received a prestigious award as the Best Educational Establishment in Scotland at the Pride Scotland Awards. IC added this was a huge accolade for Musselburgh and wished to take the opportunity to congratulate the Sea Cadets on their achievements</p> <p>CM added that she had attended a Sea Cadets celebration of the Queens Jubilee. She added that this had been a fantastic well organised event that she enjoyed very much.</p> <p>IC added that both he and SB had attended a successful meeting with the Head Teacher of Musselburgh Grammar School where close relationships between the school and MAP were discussed also young people's involvement in the Area Partnership.</p> <p>IC updated members on a consultation on a review of traffic speeds which closed on the 27th May 2022 and the council now intended to make orders for speed limit changes. This involved the 20 mile per hour measures as part of the Spaces for People. The orders can be viewed on www.tellmesotland.gov.uk.</p> <p>IC informed members that Queen Margaret University had received positive feedback regarding their tutor initiative. CM added they had a great team of over 42 tutors and that this had achieved positive success on line. He also added there was great potential upscale this programme depending on successful funding.</p> <p>IC thanked FO from VCEL for providing the equipment to trial this hybrid meeting. IC added that he was keen to make these meeting as inclusive as possible and would look into providing all the necessary equipment to make this happen.</p>	
10. Connected Communities Managers Report		
	<p>SB gave members an update on three projects Musselburgh meeting centre £5,000, Musselburgh Grammar School Intergenerational</p>	

Beekeeping project £10,000 and St Andrew's application for a cook club £8,500. All three projects were overwhelmingly supported by members and SB thanked members for their quick responses. SB added that all of the 2021/2022 General budget had been allocated and the St Andrew's application had been split into two instalments to ensure the 2021/2022 budget was not overspent. This was £7,150 from 2021/2022 and £1,350 from the 2022/2023 General budget allocation.

SB gave members an update on this Year's General budget expenditure. He indicated that from this year's general budget of £100,000.00 the only expenditure to date was :-

St Andrews Church cook club	£1,350.00
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Amenity Services

SB made members aware that he had given approval for this year's summer planting.

Following a site meeting with the minister at St Peter's Church additional 3 tier planters were discussed. The church congregation had agreed to look after and water any additional planting, as a result approval had been given to order 3 additional planters at this location.

SB continued that he now needed to look at a programme of Amenity Projects with Amenity Services and reminded members that due to staff vacancies and staff absences through Covid, Amenity Services had been unable to achieve all of the work on last year's programme. SB added that this will be the starting point for discussions on this year's programme and reminded members of the outstanding projects.

- Station Road carpark area
- 2nd phase raised planters
- Ravensheugh burn path
- Wallyford Gateway planter at the Cleugh
- Wallyford Albert Place woodland Ph4
- Improving access at Wallyford ping

SB stated that there were two projects that required decisions, following discussions on both projects votes were subsequently taken by members.

- ELPA application £11,890

Members voted - 11 YES 8 NO (application approved)

- The Walkfest 22 £560

Members voted - 18 YES none against (application approved)

SB informed members that an application had been received from MGS Parent Council, MGS Matters £11,834 and applications are expected from a number of other organisations including:

Inveresk Conservation Society, Mile Marker

Dads Works, to improve access to the Men's Shed

East Lothian Council Archives, Made in Musselburgh: Memories of Industry in the Honest Toun.

Our Families, Summer Holiday activities for vulnerable children and families.

	<p>SB added that he was also working on a programme of summer lunch/activity clubs in Wallyford and Whitecraig and was also in discussions with Collette Bonar Head Teacher at Pinkie St Peter's School to examine the possibility of extending the provision to Musselburgh. He added that while there were enough funds available to cover this project at the moment that depending on discussions with Pinkie St Peter's there may be a need to seek any required additional funds from the Musselburgh Area Partnership but agreed to keep members updated.</p> <p>SB made members aware that decisions on projects over the summer would require a vote by email.</p>	
11. Office Bearers		
	IC advised the Chair and Vice Chair positions will be advertised through both printed and social media. The closing date is 31 st July 2022	
12. Consultation		
	IC advised members there were no relevant consultations just now.	
13. A.O.C.B		
	<p>CM raised a concerns regarding the condition of the building owned by the proprietor of the Shish Mahal Musselburgh and following discussions, IT indicated that Paul Zochowski was aware of the condition and had indicated the council should take action. AF outlined the discussions he had been involved in with several council departments. The conclusion of which was that East Lothian Council had no authority to instruct any improvements to this building as it was not causing a danger. IC/SB will contact Paul Zochowski to gain an understanding of the legislation he was referring to that would allow action to be taken to improve this building.</p> <p>IC advised that the next meeting is the Annual General meeting on the 22nd August 2022, the business part of this meeting will start at 6.30pm Followed by presentations on what has been happening over the year from 7.30 pm in the large hall. Posters advertising this will be issued in due course. IC added it would be great to get as many people along as possible.</p> <p>IC thanked everyone who joined the meeting on zoom and for being so tolerant as this was the first hybrid meeting and would appreciate any feedback.</p>	IC/SB
2022 Meeting Dates		
Area Partnership meetings for 2022 are as follows:		Apologies to be sent to
22-Aug 2022 AGM – Business meeting starting 6.30pm for members then into the main hall for 7.30pm		Musselburgh-ap@eastlothian.gov.uk
03-Oct 2022		
28-Nov 2022		