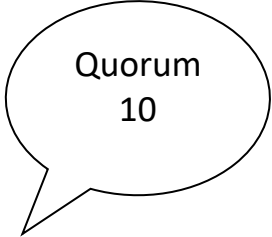


**Dunbar and East Linton Area Partnership Meeting**  
**24<sup>th</sup> January 2022, 7.00pm – 9.00pm**  
**Held on ZOOM**

**Meeting Chaired by:**

Jacque Bell, Chair of the Dunbar and East Linton Area Partnership (JB)



Quorum  
10

**Members (and substitute members) present**

Anne Lyall, East Lammermuir Community Council (AL)  
Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)  
Gill Wilson, East Lothian Association of Day Centres (GW)  
Allison Cosgrove, Dunpender Community Council (AC)  
Terry Prior, Hallhill TRA (TP)  
Cllr Norman Hampshire, ELC (NH)  
Daniel Wight, Dunpender Community Council (DW)  
Cllr Paul McLennan, ELC (PM)  
Kate Darrah, The Ridge and Dunbar Trade Association (KD)  
Paul Gillon, Dunbar Community Council (PG)  
Scott Marjoribanks, Small Schools, (West Barns Primary Parent Council) (SM)  
Kathleen Harvey, West Barns Community Council (KH)  
Mark James, Sustaining Dunbar (MJ)  
Katy Pollock, Support from the Start (KP)  
Pippa Swan, Dunbar Community Council, (PS)  
Nigel Bird, Dunbar Grammar School Parent Council Rep (NB)

**Others in attendance**

Stevie Mckinley, ELC, Connected Communities Manager (SM)  
Helen Harper, ELC -CLD (HH)  
Lorna Maclennan, ELC - Business Support Administration, (LM)  
Yvonne Wemyss, for applications- Christmas Lights and Time & Tide (YW)  
Jo Demer, Dunbar Guides (JD)

**Apologies received**

Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)  
Stephen Bunyan, Dunbar Community Council (SB)  
John Lawson (Friends of Belhaven) (JL)  
Philip Mellor, Dunbar Trades Association (PM)  
Cllr Sue Kempson. ELC (SK)

Agenda Item	Key discussion points	Action
<b>1. Chairman's and Introductory Remarks</b>	<p>JB welcomed everyone to the meeting. JB introduced people to the meeting – Jo Demer from Dunbar Guides and Yvonne Wemyss who was talking to the Dunbar Christmas Lights and Tide and Time applications.</p> <p>JB also welcomed Stevie Mckinlay, the new Connected Communities Manager.</p> <p>JB stated that all meeting papers had been circulated. Voting would take place post meeting by e mail. LM would distribute a voting template for voting members to complete and return to her.</p>	LM
<b>2. Apologies</b>	<p>Apologies were noted as above.</p>	
<b>3. Notifications of declaration of interest</b>	<p>This gives members the opportunity to state a conflict of interest on any subject matter that is on the agenda. Declarations would be declared at the item.</p>	
<b>4. Approval of Minutes</b>	<p><b>APPROVED</b> (Proposed KD, Seconded AL)</p>	
<b>5. Matters Arising</b>	<ul style="list-style-type: none"> <li> <p>• <b>Queens Green Canopy</b>            JB gave an update on QGC in relations to Storm Arwen. JB indicated that she would contact Neil Clark, ELC, Principal Countryside Officer and Mike Foy, ELC, Tree Officer, in relation to holding a meeting with the Landowners, Countryside Rangers, and John Muir Country Park Advisory Group which is Chaired by Steven Bunyan. There was general discussion on how the Partnership could influence ongoing work relating to tree damage at Tynninghame Estate and at John Muir Country Park. SM agreed to investigate ways in which the partnership could influence the nature of restoration work. It was noted that this work was taking place on private land rather than land owned by ELC. It was suggested by the Partnership that an application could be made to the General Funds to support an environmentally friendly method of restoration work.</p> </li> <li> <p>• <b>VCEL Membership Request</b>            JB stated that Heather Young from VCEL had left. She would be replaced in due course. The voting last time had not been quorate. SM asked if this should be voted on again. Members agreed for an email vote to go out with the voting slip for applications .  <i>Post Meeting:- The votes were 10 to become a member without voting rights.</i></p> </li> <li> <p>• <b>Lauderdale Gates</b>            JB informed the Partnership that she had taken a delegated decision to support the purchase of materials for the Lauderdale Gates. AC asked why a delegated had been taken in this instance? SM indicated that in terms of scheduling work from the Amenities budget it had been beneficial to agree this funding quickly in order that work could be concluded by the end of the financial year.</p> </li> </ul>	<p>JB</p> <p>SM</p> <p>LM</p>

	<ul style="list-style-type: none"> <li>• <b>Longstone Community Garden</b> The group were still looking into whether planning permission is required for this project. SM had confirmed that the funding could be given to the group as it had already been agreed. If this project does not go ahead the funding will be returned to the Partnership.</li> </ul>	
<b>6. Connected Communities Manager</b>	<p><b>Introduction – Stevie McKinley</b></p> <p>SM introduced himself to the group. He thanked the community for a warm welcome and, in particular, the support he had received from JB, LM, HH and the Chairs of the Community Councils that he had spoken with so far. He noted that he was really looking forward to working in the locality and he would work to strengthen relationships between Connected Communities and the Area Partnership members. SM offered to provide an update of work undertaken by the Connected Communities’ Team at each Partnership meeting. This would be supported by a Connected Communities report paper. Members agreed that this would be beneficial.</p>	
<b>7. Budget Update</b>	<ul style="list-style-type: none"> <li>• <b>General Fund</b> – There was £16,406 left within this budget. There were a number of applications to consider at the meeting. Other late submissions will be brought to the March meeting.</li> <li>• <b>Roads</b> – There was £38,024 left within this budget., However Caitlin McCorry, Service Manager – Connected Communities, ELC and JB had had a meeting with Alan Stubbs, Service Manager for Roads, ELC and Calum Redpath, Team Manager - Engineering &amp; Operations, ELC on 13<sup>th</sup> December. They had done some work from a list given to them in 2020 by George Robertson as DELAP Chair. They had been asked to give a costing for this work. There had been discussion about other works that they might look at from a list previously submitted and other items from the Dunbar Community Council list that might be attended to before the end of the financial year.</li> <li>• There was a general discussion around safe bike parking in and around the High Street. SM was going to ask relevant services about this.</li> <li>• <b>Amenities Budget</b> – Andrew Hogarth, Principal Amenity Officer, ELC, had indicated that due to staff shortages the Amenity Services had had some difficulties completing projects requested by the Partnership.</li> </ul>	SM
<b>8. Health &amp; Wellbeing Group</b>	JB stated there had been a meeting of the Sub Group today and the minutes would be circulated when available.	JB
<b>9. Applications</b>	<p>The applications had been circulated before the meeting</p> <ul style="list-style-type: none"> <li>• <b>Dunbar Harbour Trust – Tide and Time Festival - £2,000</b> YW spoke to the application and offered the opportunity for any questions. There was a general discussion and support for this event. There were no questions forthcoming. SM stated that if the application was successful he would like to discuss further with the Group as to how Connected Communities could support the event.</li> </ul> <p><i>Post meeting:- the votes for this application were 12 for the project. The applicant has been informed.</i></p>	

	<ul style="list-style-type: none"> <li> <p><b>Dunbar Christmas Lights – Maintenance - £5,000</b>            YW spoke to the application and offered the opportunity for any questions. There was general discussion and support for this project. There was a suggestion that the Christmas Lights Team could help with gutter clearance along the High Street but PS explained that the Team were volunteers and that it would not be appropriate to ask them to do this. JB stated that it had been great to see that the Lights were in the I paper along with Nice, Rio etc. BC stated that the Christmas Lights in East Linton had also been damaged by the storms and queried if they too would be able to ask for funding from the Partnership. SM stated that this would be acceptable.  <i>Post meeting:- the votes for this application were 12 for the project. The applicant has been informed.</i></p> </li> <li> <p><b>1<sup>st</sup> Dunbar Guides - Regrouping as lockdown eases, getting back our camping skills and making it easy to belong - £920.</b>            Jo Demer spoke to the application and offered the opportunity for questions. BC asked the number of girls attending? Jo advised that there were 24 and a waiting list. BC said it was nice to see the application. He had good memories of his time as a Scout.  <i>Post meeting:- the votes for this application were 12 for the project. The applicant has been informed.</i></p> </li> <li> <p><b>Petanque Lauderdale Park – DCC &amp; Dunbar Community Pétanque – General Budget £3600, Amenity Budget £12960</b>            JB stated that this application had come from a member of the Public who had an interest in Petanque. The applicant had spoken with Dunbar Community Council members as well as Gordon Whitelaw from ELC. The request was for £3600 from the General Budget for materials alongside £12,960 from the Amenity Budget (operatives and machines). There was a discussion on the subject and where the pitch was to be situated. There was a concern by some that this might take away an area of grass where children play. LM stated that Andrew Hogarth had stated that playing permission would need to be sought for this pitch. Amenity Services would be able to draw up the plans for this but funding for the planning application would have to come from elsewhere. There was also a suggestion from MJ that outdoor table tennis tables would be an asset to the Park also. PS offered to speak with MJ about that.  <i>Post meeting:- the votes for this application were 9 for the project, 2 No and 1 abstain. The applicant has been informed.</i></p> </li> </ul>	PS/MJ
<p><b>10. AOCB</b></p>	<p>NONE.</p> <p>Date of Next Meeting – 7<sup>th</sup> March 2022</p> <p>BC requested a vote of thanks to the Chair which was duly given.</p>	

<b>11. Date of Next Meetings</b>	All meetings start at 7.00pm. At present they are held on ZOOM. Attendees should log on before the meeting starts time so that any technical issues can be resolved.  <b>9<sup>th</sup> May, 2022</b> <b>27<sup>th</sup> June, 2022</b> <b>29 August 2022</b> <b>3 October 2022</b> <b>21 November 2022</b>	
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Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 8278

Budget Allocation 21/22							
			A	R	G		
			Amenity Services	Roads	General	Scottish Gov Money	scottish gov IT monies
Date Approved	Organisation	Project	£100,000	£50,000	£50,000		
25/12/60	The Ridge	Black Bull Close Utilities			2,522.00		
11/06/68	Sustaining Dunbar	Gardener for Community Garden Belhaven			2,522.00		
14/04/03	The Surf School	Water Tank			1,200.00		
11/02/30	Dunbar Area Christian Youth Project	Activities			5,000.00		
31/07/17	Tyninghame Hall	Renovations			4,000.00		
08/02/04	Dunbar Trade Association	Marketing Dunbar			5,000.00		
26/08/21	Barry Craighead	continuation of the Bench repairs			1,000.00		
23/09/21	ELC Roads	West Barns Village Hall Disabled Parking		11,975.57	0.00		
04/10/21	craft studio	IT equipment			0.00		2,250.00
04/10/21	craft studio	equipment			2,350.00		
04/10/21	Dunpender community council	speed reactive sign		3,750.00	0.00		
04/10/21	The Ridge	COVID recovery			0.00	12,000.00	
30/11/21	Amenity Services	Lauderdale Park gates			5,000.00		
22/11/21	East Linton	Community Garden			5,000.00		
31/01/22	Dunbar Harbour Trust	Tide and Time			2,000.00		
31/01/22	1st Dunbar Guides	Regrouping			920.00		
31/01/22	Dunbar Community Council	Dunbar Patanque	12,960		3,600.00		
31/01/22	Dunbar Christmas Lights	Maintenance			5,000.00		
		<b>Total Spend</b>	<b>£12,960</b>	<b>£11,976</b>	<b>£45,114</b>	<b>£12,000</b>	<b>£2,250</b>
		<b>Balance</b>	<b>£87,040</b>	<b>£38,024</b>	<b>£4,886</b>		
			<b>A</b>	<b>R</b>	<b>G</b>		

## Dunbar and East Linton Area Partnership

### Health and Wellbeing Sub Group

#### Minutes of Meeting Held On 24<sup>th</sup> January 2022 by Video Conference Call

**Present** -Jacquie Bell(JB)(Co-Chair)(DCC/DELAP/DDC), Gill Wilson (GW)(Co-Chair)(DCC/DELAP/DDC), Helen Harper (HH)(CLD) Martin Hensman (MH)(Hub South East), Jamie Forrester (JF) (ELHSCP), Marilyn McNeil (MMc)(IJB), Sue Northrop (SN) (DFEL), Jane Ogden-Smith (JOS)(ELHSCP),Martin Whitfield MSP(MW), Cllr Norman Hampshire (NH), Louise Wilson (LW) (Out of the Box) **Note Taker** – Susan Woods

#### 1) **Welcome**

2) **Apologies** – Cllr Paul McLennan MSP (PMc), Wendy Smillie (WS), Jo McNamara (JMc), Terry Prior (TP), Lorna Bunney (LB), Michael Huddleston, Stevie McKinley, Catherine Dunning, Louisa Richardson.

#### 3) **Minutes of meeting of 6<sup>th</sup> December 2021 - APPROVED**

#### 4) **Presentation -Louise Wilson - Out of the Box**

Louise gave information on the work that Out of the Box had been doing with regard to the transition of services for people under 65 with complex needs. They had been asked to do this work by ELHSCP. The engagement had been with users and carers in the West of East Lothian.

The project had highlighted the need to start with service users as humans needing human services.

Covid had brought much pressure on carers. Carers were a vital component of service provision and were holding things together.

Friendships and connections were vital.

Genuine choices to join in activities were essential but time for individual space was also important.

Clear activity timetables were essential for service users to know where/what and who with activities were taking place.

Concerns had been raised about the vulnerability of tenancy support during the pandemic. Loss of tenancies meant loss of independence.

Carers noted a need for clear information as well as access to breaks.

In the ensuing discussion members noted the importance of communities in supporting residents. JB had noted the significant local volunteer response for Covid. GW noted the importance of Church connections for members and non-members. MMc said that people may seek community rather than statutory supports.

There was discussion about the need for friendships and supports in living spaces. Some supported living facilities had closed their communal lounges which had added to social isolation. It was felt that there was a need for better design of facilities. Locally it was felt that there could be better connections with the management of shared living facilities regarding the needs of residents.

Louise noted that models of care provision had been drawn up following the consultation. An event was being planned to share the proposed model for future services with users and carers.

**5) Connected Communities Manager-** Stevie McKinley was now in post. HH will cover for him at these meetings.

#### **6) Provisioning of Belhaven Hospital – Update**

*Great Expectations* had been shared with IJB/ELHSCP. A request had been made for a meeting but Laura Kerr had suggested it was best to have a prior meeting with Reps of all Health and Wellbeing Groups. This had been held on January 20<sup>th</sup>. JB, MMc, SN and TP had attended. (See 7).

At Dunbar Community Council on January 17<sup>th</sup> PMc had noted that Bruce Dickie wished to meet with TP and JB about *Great Expectations*. PMc had said that the document would be taken into consideration as part of the Provisioning process. JB had noted to PMc her contacts with Laura Kerr.

*Sustaining Dunbar (Belhaven Community Garden)* had requested inclusion in discussions on planning for the site. It had been agreed that they should be added to the list of stakeholders for consultation. *Sustaining Dunbar* had held a meeting on 10<sup>th</sup> January which JB had attended. She had given background information on the process. *Sustaining Dunbar* were keen to have an active voice in plans for the future of care at Belhaven – buildings based but also the opportunities offered by the Community Garden. They had offered to facilitate local community engagement.

The situation was noted as being linked to the wider discussions on Older People's services across the County. NH noted again that forward planning was difficult in the light of proposals for the creation of a National Care Service. GW noted her continued concerns that the setting up of a National Care Service would deflect funding from current front line services. SN noted that discussions were also linked into Scottish Government work on an updated Older People's Strategy and Dementia Strategy.

Concern was expressed about the continued delays and need for information to share with the community. JOS had advised that a 2<sup>nd</sup> community update bulletin on Community Hospitals and Care Home provision would be published shortly.

#### **7) Joint Meetings of Health and Wellbeing Group Chairs –**

**Meeting on December 14<sup>th</sup>.** JB and SN had attended. JB had circulated notes produced by Hilary Smith of North Berwick Coastal Health and Wellbeing Association. There had been much discussion on the continued closure of Edington Hospital.

*Next Meeting-* To Be Confirmed.



***Meeting to consider the Provisioning of Older People's Services on January 20<sup>th</sup>***

JB, SN, MMc and TP had attended. This had been with Laura Kerr, Ashley Hasty, Bruce Dickie and Andrew Main from ELHSCP. Also present were members of North Berwick Coastal Health and Wellbeing Association.

Notes were to follow from Hilary Smith- who had chaired the meeting.

This had been an introductory meeting. Amongst other matters, Bruce Dickie had given information on the work of the Change Board and Working Groups to date. There was agreement that local information was important to shape services for the different communities. There was discussion about engagement with rural communities and those who may not be able to access digital meetings. There was discussion about how to include real lived experiences in the process and documentation. There was discussion about how the proposals for a National Care Service may have an influence on the shape of future services. JB had noted the need to consider not only buildings based and community services but also the use of green spaces e.g. Belhaven Community Garden had a number of uses for the community and patients/families/staff. There was discussion about timescales- proposals for community consultation/engagement were being worked on by the working groups. However, membership of the Change Board, Working Groups and IJB will change after the May Council elections. Therefore, feedback and ideas on next steps would need to wait on that. It was expected that reporting on the outcome of community engagement would be presented to the IJB at the end of 2022.

**8) Day Centre Update** – JB and GW had given an update. A Trustee meeting had been held on 12<sup>th</sup> January. The mixed service continues. There were discussions about upgrading the kitchen so that it could be used for wider community use. Transport costs remained an issue. New staff were bedding in and volunteers were being encouraged to engage again. Various ideas were being considered for fundraising.

**9) Meeting Centres for People With Dementia.** – SN had given an update. A meeting had been held for those providing services in the Ward e.g Dunbar Day Centre and Alzheimer Scotland. Further consideration of needs/demand was required. Sarah Ollson the RVS Link Worker had been at the meeting.

DGS had been closed and so it was not known how progress was being made by Kirstie McLuckie and the Intergenerational Group.

GW agreed to take forward ideas with DDC and the Association of Day Centres. Maria Burton from DDC had been at the meeting.

Consideration can still be given to a local meeting point. JB noted that the Ward 2 Community Hub at Belhaven Hospital might be a venue.

Creation of a local project initiation group will be beneficial to follow on from earlier meetings.

**10) Link Worker Update-** Not present. No update information.

**11) Patient Participation Group-** - No Rep Present. No update. GW noted that she had been a member of the Group but she had not had information from it for some time.

**12) Mental Health Services**

**Communities Mental Health and Wellbeing Fund** – JB had requested information from VCEL on local take up and how to further promote if required. She had done this. The application deadline had been 21<sup>st</sup> January. It was understood that the funding had been oversubscribed.

**Andy's Mans Club**- Continues to be successful. MH asked for contact information to be supplied.

**Soup Group** – Had started meeting again on Tuesday lunchtimes at the Parish Church Hall. MH asked for contact information.

**13) Services for Under 65s with Complex Needs** – JF gave an update. Discussions had been taking place with service providers to develop provisions for adults which would include the eastern part of the County.

**14) Covid 19**

**Update on incidence and Testing** – Local cases had continued although most people who have been

triple vaccinated had noted relatively mild symptoms. JOS advised that local cases had reduced significantly over the previous week.

Local testing points continued to operate including at the Leisure Pool.

**Vaccination Programme.**

The vaccination hub had closed at the Community Hospital. The main hubs were now at Haddington Corn Exchange and Musselburgh Primary Care Centre. Some clinics had been held at Edington.

JB had continued as a VCEL volunteer at the Hospital and then at the Corn Exchange. However, the volunteer input was being reviewed and VCEL volunteers had been stood down from January 13<sup>th</sup>.

**15) VCEL Update** – Heather Young who had been the community engagement link for the East of East Lothian had left. Her position was being covered by Tracey Redpath. The post was to be advertised.

**16) AOB - None**

**17) Date of Next Meeting** – 2 pm on 28<sup>th</sup> February