



MINUTES OF THE MEETING OF THE EAST LOTHIAN INTEGRATION JOINT BOARD

THURSDAY 13 DECEMBER 2021
VIA DIGITAL MEETINGS SYSTEM

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Voting Members Present:

Mr P Murray (Chair)
Councillor S Akhtar
Councillor N Gilbert
Ms F Ireland
Councillor S Kempson
Councillor F O'Donnell
Dr R Williams

Non-voting Members Present:

Ms M Allan	Mr D Binnie
Mr D King	Ms A MacDonald
Dr C Mackintosh	Ms J Tait
Dr J Turvill	

Officers Present from NHS Lothian/East Lothian Council:

Mr P Currie	Mr B Dickie
Ms C Goodwin	Ms H Gray
Mr M Kennedy	Ms L Kerr
Ms G Neil	

Clerk:

Ms F Currie

Apologies:

Dr P Donald
Dr P Conalglan
Ms L Cowan
Mr I Gorman
Ms M McNeill
Mr T Miller

Declarations of Interest:

None

1. MINUTES OF THE MEETING OF THE EAST LoTHIAN IJB ON 28 OCTOBER 2021 (FOR APPROVAL)

The minutes of the meeting on 28th October 2021 were approved.

2. MATTERS ARISING FROM THE MINUTES OF 28 OCTOBER 2021

There were no matters arising.

3. CHAIR'S REPORT

The Chair informed members that, through the IJB Chairs/Vice Chairs Group, he had been offered a place on the National Care Stakeholders Forum. He said that this would be a very useful way of keeping up to date with developments and he would feedback any relevant information to the IJB.

Councillor Shamin Akhtar advised members of a presentation by the Carers Trust on the impacts of COVID-19. She said she would circulate the slides to members for their information.

Alison MacDonald updated members on the vaccine roll out and plans to increase capacity for the delivery of booster jabs which would involve trebling current capacity. She referred to problems with the service at the Community Hospital in Haddington following a misunderstanding over whether a drop-in vaccination clinic was available. She confirmed that this was being addressed with updates to the website and she hoped to announce the opening of a second vaccination site in East Lothian in the next couple of days which would offer a drop-in service.

[Post Meeting Note: A new vaccination centre opened in the Corn Exchange, Haddington.]

Ms MacDonald also advised that the current situation with Edington Hospital would be reviewed at the end of January 2022.

The Chair welcomed news of additional vaccination capacity and acknowledged the significant challenges of increasing the speed of the roll out. He added that clear messaging was an important part of that.

4. MEMBERSHIP OF EAST LoTHIAN IJB

The Chief Officer had submitted a report informing the IJB of the renewal of the term of office for Councillor Neil Gilbert.

The Clerk presented the report outlining the rules surrounding members' terms of office and reminded members that the appointment of voting members was a matter for the partners – East Lothian Council and NHS Lothian. The IJB was being invited to note Councillor Gilbert's re-appointment.

Decision

The IJB agreed to note the renewal of the term of office for Councillor Neil Gilbert as a voting member of the IJB appointed by East Lothian Council.

5. FINANCIAL UPDATE – PROJECTED 2021/22 OUT-TURN AND ADDITIONAL WINTER FUNDING

The Interim Chief Finance Officer had submitted a report updating the IJB as to the updated projected out-turn position for 2021/22 and providing information as to the additional Winter Funding which had been received by the IJB.

David King presented the report outlining the background and proposed uses for the additional winter funding and the three areas which it covered – interim care arrangements, Care at Home capacity and multi-disciplinary teams. He explained that there were serious concerns about the pressures on the system and that managing all of these may take up most of the additional money. However, due to the timing of this funding, the IJB would be unlikely to spend all of the additional winter funding by the end of March 2022. Any unspent funds would be carried forward into 2022/23.

Mr King also advised members that, based on current projections, the IJB was expected to reach a breakeven position by the 2021/22 year end. He recommended that members take up the offer of a finance workshop in January so that they would have a clearer understanding of the totality of the position when considering the budget offers for 2022/23. The second purpose of the workshop would be to look at ways of mapping budgets to individual Directions to allow better monitoring of progress against objectives and any financial implications.

Mr King and Ms MacDonald responded to questions from members on the process for notifying IJBs and Councillors of the additional winter funding and the need to ensure that there was transparency in the governance arrangements. Ms MacDonald also confirmed that as Chief Officer she had the authority to direct where the funding should be spent, within the bounds of the 3 priorities outlined in the funding letter, to ensure the best outcomes for the local population. She said that East Lothian was in a good position to do that as it had a history of developing services differently. She hoped to bring a paper forward to the IJB early in 2022 to show how this was being done.

There was some discussion on the funds for increasing the minimum wage for social care staff. Laura Kerr confirmed that the extra money would be in staff accounts in January. She said it was important to highlight that providers must agree to pay the extra money and her team had to wait on returns from providers before processing payments. She said that there were implications for providers increasing the minimum staff wage to £10.02ph, such as uplifting the pay of other staff in their organisations to maintain their pay and grading structures. However, she confirmed that if providers were already paying more than £10.02ph minimum and decided not to pass on a % increase to staff, they must return the money to the HSCP and from there to the Scottish Government. She advised that a couple of providers who paid more than £10.02ph had already indicated that this money did not help them, and there was at least one provider in East Lothian in that position.

Ms MacDonald outlined some of the other proposals for the funding, including increasing Care at Home capacity and reiterated that a paper would be brought to a future IJB meeting detailing where the additional funding had been spent.

Replying to a question on the reliance on independent providers, Ms Kerr acknowledged that while not as straight forward as increasing in-house capacity, this was an area that needed to be addressed and further details would be set out in agenda item 6.

Maureen Allan commented on the proposals saying that for many providers increasing the minimum wage to £10.02ph would make little difference and staff would still be

leaving social care to take better paid jobs in other sectors such as hospitality. There needed to be better solutions to solve the problems in the long-term. In relation to the point about reviewing reliance on independent providers, she said that communities should be encouraged to get involved and that such initiatives should be reflected in the IJB's Strategic Plan.

The vote was taken by roll call and the recommendations were approved unanimously.

Decision

The IJB agreed:

- i. To note the updated financial out-turn position for 2021/22;
- ii. To accept the additional winter funding – that is the amendment to East Lothian Council's budget offer to the IJB;
- iii. To direct additional winter funds to the HSCP to deliver the ambitions of the use of that fund; and
- iv. To use its workshop in January to further consider the financial plan.

6. CARE AT HOME SERVICES EAST LoTHIAN

The Chief Officer had submitted a report informing the IJB of the current, severe service pressure within Care at Home services in East Lothian.

Ms Kerr presented the report stating that members would be well aware of the existing crisis in care services and that current circumstances were making it worse. She referred to some mitigations already in place, as outlined in her report, and went on to consider the challenges facing the sector through reliance on independent providers, compromised efficiency of care delivery and lack of staff. She set out some of the key priorities for action and emphasised the importance of a co-ordinated approach working with providers and the Care Inspectorate, among others.

Ms Kerr responded to questions from members providing further detail on the impact of self-isolation requirements on staff absences, ensuring staff have up-to-date information on changes to these requirements, and speeding up the pace of vaccination and booster jabs for staff and encouraging uptake.

Replying to questions on pay and conditions, she acknowledged that £10.02ph was not enough to encourage people into the profession or to support staff retention. However, there were financial challenges associated with increasing the minimum wage to £12-15ph as suggested by CoSLA. There were also other factors to address such as travelling times, provision of transport and the way the service managed and brokered care. She agreed that it might be helpful to look at modelling possible options as part of the finance workshop.

Ms MacDonald added that finding long-term solutions to the problems would involve discussion and agreement between all 4 Lothian IJBs as many providers worked over more than one area. There was a place for both internal and external providers but it was about getting the balance right to ensure a sustainable service.

In response to a further question, Ms Kerr confirmed that Integrated Impact Assessments would be undertaken in relation to any proposed changes of policy.

Ms Kerr and Ms MacDonald also addressed the balance of skill sets required within care homes acknowledging that there was a greater need for clinical knowledge and skills than might have been the case 5-10 years ago. In East Lothian, care homes had

advanced practitioners but they were also looking to have nurses embedded into the service to support staff to manage different care requirements.

Councillor Akhtar commented that social care staff often felt that their role was undervalued. She asked that the IJB formally acknowledge the work and contribution of social care staff and this request was fully supported by the Chair.

Decision

The IJB agreed:

- i. To note the content of the report and the actions taken;
- ii. To offer continued support to ELHSCP staff as they work under significant pressure to deliver Care at Home services to people who are most at risk within the community; and
- iii. To note NHS Lothian Gold directive to move people who are clinically fit for discharge but await Care at Home services to Interim Care Home Beds.

7. CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2020/21

The Chief Social Work Officer (CSWO) provided the IJB with the annual report of CSWO for 2020/21 on the statutory work undertaken on the Council's behalf; to encourage discussion around the IJB's Directions and the impact these are having on tackling the issues and challenges identified within the CSWO annual report.

Judith Tait presented the annual report outlining the background and key findings. She said that the timeframe broadly aligned with the first year of the pandemic and every aspect of social work had been affected by it. She said that the workforce should be commended for its dedication and commitment and she wanted to offer them her personal thanks for their efforts. She added that the experiences had taught them a lot about how to identify solutions at local level and that both social work and social care services were still firmly in response mode. She concluded that the impacts of the pandemic on families and service users continued to emerge and they were embarking on a period of potentially significant change for social work and social care.

The Chair also acknowledged the contribution of social work and social care staff and, on behalf of the IJB, he thanked them for their continuing work.

Ms Tait responded to questions. She acknowledged the need to continue increasing opportunities for staff training and placements within social work services; she advised that it was difficult to compare last year's figures with previous years due to the pandemic but that they were mindful of the significant increase in referrals.

Matthew Kennedy and Ms Kerr replied to further questions on managing resources and prioritising services, as well as identifying and addressing unmet need. While the report focused on unmet need within care homes, they acknowledged that there was also unmet need within community settings which would take time to be recognised. However, the aim would always be to try and address such needs before they got to the level of formal social work intervention.

Ms Tait agreed, saying that the full impact of COVID-19 was yet to be understood and one of the issues was that the length of time the need was there without being met had increased the level of that need. This was particularly true for learning disability and family services, where individuals and families were already being asked to do more than they should.

Dr Jon Turvill commented that understanding the level of need and unmet need was difficult. As a GP, he recognised the importance of encouraging families to come forward for assessment and he often saw people who clearly needed help, alongside the existing support from their family.

Decision

The IJB agreed to note the contents of the report and consider the implications for provision of social work services in East Lothian and their role in assuring welfare and safety of vulnerable adults and children across the county.

8. EAST LOTHIAN COMMUNITY HOSPITALS AND CARE HOMES PROVISION CHANGE BOARD

The Chief Officer had presented a SBAR providing a brief update on progress of the East Lothian Community Hospitals and Care Homes Provision Change Board.

Bruce Dickie presented the report outlining the background to the Change Board and highlighting recent progress and changes to meeting frequency. He also drew attention to two items of note - the impact of the impending local government elections and staff pressure over winter. He advised that the timetable of work had been adjusted to take account of the pre-election period and the additional pressures facing staff and a further report to the IJB would be brought forward in late 2022.

Responding to a question, Mr Dickie acknowledged that there was a very tight timeline at present and it may be necessary to review and revise this depending on the impact of the Omicron variant. He said he would discuss any potential revisions with the Chief Officer and Chair. Ms MacDonald confirmed that the IJB would be kept updated as the work progressed.

Decision

The IJB agreed to:

- i. Note the actions to date undertaken by the Change Board;
- ii. Note the key changes to the timelines of work as a result of the Scottish Elections and pre-election period;
- iii. Note the continuous and ongoing pressure on staff as a result of the impact of COVID-19 and service impacts of COVID-19 through high levels of sickness, high vacancies and staff's need to self-isolate.

Signed

Mr Peter Murray
Chair of the East Lothian Integration Joint Board



REPORT TO: East Lothian Integration Joint Board
MEETING DATE: 24 February 2022
BY: Chief Officer
SUBJECT: Membership of the East Lothian Integration Joint Board

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1 PURPOSE

- 1.1 To seek the Integration Joint Board's (IJB) approval for the appointment of a new non-voting member.

2 RECOMMENDATIONS

- 2.1 The IJB is asked to approve the appointment of Dr Wendy Hale as a non-voting member, specialising in substance abuse, for the maximum term of office of 3 years.

3 BACKGROUND

- 3.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 (SSI 2014 No.285) allows each IJB to appoint additional non-voting members as it considers appropriate. Following discussions involving the Chief Officer, Chair and Dr Jon Turvill, it is proposed to create a new non-voting member role specialising in substance abuse. Dr Wendy Hale is a Consultant Psychiatrist for the Addictions Service in East Lothian. It is proposed that Dr Hale be appointed to this new role for the maximum term of office of 3 years.

4 ENGAGEMENT

- 4.1 The issues in this report have been discussed with the Chair and Chief Officer.

5 POLICY IMPLICATIONS

- 5.1 The recommendations in this report implement national legislation and regulations on the establishment of IJBs.

6 INTEGRATED IMPACT ASSESSMENT

- 6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

7 DIRECTIONS

- 7.1 The subject of this report does not affect the IJB's current Directions or require an additional Direction to be put in place.

8 RESOURCE IMPLICATIONS

- 8.1 Financial – None.
8.2 Personnel – None.
8.3 Other – None.

9 BACKGROUND PAPERS

- 9.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 (SSI 2014 No.285).

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DATE	16 February 2022



REPORT TO: East Lothian Integration Joint Board
MEETING DATE: 24 February 2022
BY: Chief Officer
SUBJECT: IJB and Audit & Risk Committee Meeting Dates 2022/23

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1 PURPOSE

- 1.1 To set the dates of East Lothian Integration Joint Board (IJB) business meetings and development sessions, and meeting dates for the Audit & Risk Committee during session 2022/23.

2 RECOMMENDATIONS

- 2.1 The IJB is asked to:
- i. approve the dates for IJB business meetings during session 2022/23 (proposals set out in Appendix 1);
 - ii. approve the dates for IJB development sessions during session 2022/23 (as set out in Appendix 2);
 - iii. approve the dates for the Audit & Risk Committee meetings during session 2022/23 (Appendix 3); and
 - iv. approve a change to the date of the Audit & Risk Committee meeting in June 2022.

3 BACKGROUND

- 3.1 The IJB is required to approve a schedule of meeting dates for session 2022/23. From June 2019 the frequency of business meetings was set at every two months, with development sessions scheduled in the months in-between. There were three exceptions – a meeting in early/mid September rather than late August, consecutive meetings in February & March and a special budget-setting meeting in May.
- 3.2 Under its Standing Orders, the IJB may call additional business meetings, however, this discretion will be used only in exceptional circumstances. In the event that a meeting date has to be changed,

members will be notified as soon as practicable. The IJB must also approve the meetings dates for the Audit & Risk Committee.

3.3 The proposed IJB meeting and development session dates for session 2022/23 are set out in Appendices 1 and 2, and the meeting dates for the Audit & Risk Committee are detailed in Appendix 3.

3.4 The Audit & Risk Committee is scheduled to meet on Tuesday 7th June 2022, however, it is proposed to move this meeting to Wednesday 29th June at 10.00am. Following the local government elections on 5th May, there are likely to be changes to the voting membership of the IJB, as appointed by East Lothian Council. The IJB is scheduled to meet on 23rd June at which point it will approve any necessary changes to its membership and that of the Audit & Risk Committee. The Committee cannot meet until this process has been completed and this means a change to the scheduled meeting date.

4 ENGAGEMENT

4.1 The Chairs, Depute Chair and Chief Officers were consulted on these proposals prior to this report being presented to the IJB.

5 POLICY IMPLICATIONS

5.1 None.

6 INTEGRATED IMPACT ASSESSMENT

6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

7 DIRECTIONS

7.1 The subject of this report does require the creation of a new Direction or the alteration of an existing Direction issued by the IJB.

8 RESOURCE IMPLICATIONS

8.1 Financial – none.

8.2 Personnel – none.

8.3 Other – none.

9 BACKGROUND PAPERS

9.1 None.

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DATE	16 February 2022

APPENDIX 1

PROPOSED IJB BUSINESS MEETING DATES FOR SESSION 2022/23

Thursday 15th September 2022, 2.00pm

Thursday 27th October 2022, 2.00pm

Thursday 8th December 2022, 2.00pm

Thursday 23rd February 2023, 2.00pm

Thursday 23rd March 2023, 2.00pm

Thursday 25th May 2023, 2.00pm (budget-setting)

Thursday 22nd June 2023, 2.00pm

NB: Meetings are currently being held remotely via MS Teams.

PROPOSED DATES FOR IJB DEVELOPMENT SESSIONS IN 2022/23

Thursday 25th August 2022, 2.00pm

Thursday 24th November 2022, 2.00pm

Thursday 26th January 2023, 2.00pm

Thursday 27th April 2023, 2.00pm

Additional arrangements for the development sessions will be confirmed in due course.

**PROPOSED AUDIT & RISK COMMITTEE MEETING DATES FOR SESSION
2022/23**

Tuesday 13th September 2022, 2.00pm

Tuesday 6th December 2022, 2.00pm

Tuesday 14th March 2023, 2.00pm

Tuesday 6th June 2023, 2.00pm

NB: Meetings are currently being held remotely via MS Teams.



REPORT TO: East Lothian Integration Joint Board

MEETING DATE: 24 February 2022

BY: Interim Chief Finance Officer

SUBJECT: Financial Update – Projected 21/22 out-turn and outline 22/23 position

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1 PURPOSE

- 1.1 This report updates the East Lothian Integration Joint Board as to the updated projected out-turn position for 2021/22 and provides an initial outline of the financial position for 2022/23.

2 RECOMMENDATIONS

- 2.1 The IJB is asked to
- i. Note the projected out-turn position for 2021/22;
 - ii. Note the projected impact on the IJB's reserves;
 - iii. Note the Scottish Government's 22/23 financial settlement; and
 - iv. Note the projected financial forecast for 2022/21.

3 BACKGROUND

3.1 Projected Out-turn 2021/22

NHS Lothian have provided the IJB with an updated Month 10 position and included a projected out-turn position for 21/22 (the out-turn position being based on month 9).

This shows –

NHSiL Project Out-turn (actuals at month 10, forecast based on month 9)

	Annual Budget £000's	YTD Budget £000's	YTD Actual £000's	YTD Variance £000's	21/22 Forecast Variance £000's
Core	89,748	64,417	64,338	79	347
Hosted	17,822	13,175	13,000	176	193
Acute	22,449	18,361	18,406	(45)	(332)
Total	130,019	95,954	95,744	210	208

The projected out-turn underspend (£208,000 above) continues to be revised as the final monthly financial positions are known and it is likely that this position will improve. In principle, NHS Lothian have agreed that any underspend can be taken to the IJB's reserves.

East Lothian Council are forecasting an overspend in the delegated social care services. However, this does not take account of the additional funds received as part of the Winter Support (the IJB's share of the national £300m for Winter as described in the December finance paper) and having taken those resources into account there should be an underspend. Management action on this position is continuing and a further update on the projected out-tun in social care will be provided in the 22/23 budget setting paper presented to the IJB at its March meeting.

3.2 Impact on the IJB's Reserves

As was described above, underspends will be taken to the IJB's general reserve and any unused 'Winter' funding will be taken to earmarked reserves as appropriate. It seems likely, excluding the Covid reserve, that the IJB's reserves will be greater at the end of March '22 compared to March '21. Work is going on to clearly understand the use of the IJB's earmarked reserves in 21/22 and this along with the projected impact of the 21/22 out-turn position on the reserves will be reported to the IJB at its March meeting.

3.3 Scottish Government's 2022/23 Budget Settlement

The Scottish Government published its 2022/23 budget on 9th December 2021. Broadly, the settlement was as follows –

- The NHS will receive an uplift of 2% along with additional resources to cover the projected costs on the increase in the employers national insurance costs which will occur from April 2022.
- The Local Authorities will have a flat cash settlement. That is, no uplift.
- A further amount (nationally) of £554m has been made available to invest in Social Care. There are two parts to that allocation.
 - Firstly, funding for the recurrent elements of those funds made available to the IJB's for the Winter Funding (as discussed above).

- Secondly, some additional investments in Carers and a general resource to support further social care provision.

The impact of this settlement on the IJB will be that the NHS uplift (including the cover for the NI cost increase) will be passed on in full on top of the agreed NHS recurrent baseline. The Council will pass their full share of the £554m to the IJB on top of the agreed recurrent baseline. Further allocations to the IJB will be made through the NHS, most notably additional resources to continue the development of MDTs (Multi-disciplinary Teams) and some further uplifts to support the PCIG (Primary Care Investment Funds).

In addition to the above a further £22m has been made available on a national basis to support further investments in Adult Social Care – this will also be passed on, in full, to the IJB. A letter detailing this is attached as appendix 3.

These allocations, and the East Lothian shares, are detailed in appendix 1 and these funds will become part of the IJB's budget for 22/23.

That said, it should also be noted that a significant element of these additional funds is either ring-fenced (that is to be used for a specific purpose for example the additional Carers funding) or the recurrent tail of funding already committed to. In the second case, the funding for Free Personal Nursing Care (FPNC) is simply a 'pass-through' and the funding for the real living wage is to support the cost of payments recurrently that were made to providers in 21/22. The IJB's share of the £200m for investments in social care is further constrained by having to fund a further payment to providers to move the base hourly rate to £10.50.

Thus, of the (indicative) £10.6m available to the IJB for social care investments perhaps £5.8m is committed (or ring-fenced). This is discussed further below.

3.4 Covid-19 Funding

Appendix 2 lays out the estimated costs in 22/23 of maintaining all of the current projects that have supported the Covid-19 pandemic across the functions delegated to the IJB. Indications are that, for planning purposes, these costs will be covered by allocations from the Scottish Government in 22/23. This approach has been adopted by the NHS Lothian and the IJB will adopt a similar position.

3.5 Indicative 22/23 Position.

3.5.1 Health Services

NHS Lothian have provided the IJB with its first projection of the 22/23 financial position as follows :-

	Variance	Covid Element	Net
	£000's	£000's	£000's
Core	(7,523)	6,867	(656)
Hosted	(386)	111	(275)
Set Aside	(1,582)	599	(983)
Total	(9,491)	7,577	(1,914)

The first column showing the gross pressure (before any application of funding for Covid projects) and the last column showing the net pressure in the functions delegated by health. There are two main keys to this position –

- Prescribing (the major driver in the Core position) – work continues to finalise an efficiency programme for prescribing and the management team will also consider the use of the IJB Uplift to support this position.
- Set Aside – dialogue is on-going between Acute colleagues and the IJB officers to understand the drivers behind this position and the management actions being developed to manage it.

3.5.2 Social Care Services

There are a range of pressures facing the social care budgets, these being the costs of pay awards, the NI increased cost, the potential increase in the National Care Home Contract, further pressure from providers above the pay settlements outlined above and unmet savings programmes from previous years. These pressures will have to be offset against the additional resources identified however it is hoped that resources will be available to manage the demographic challenge and to invest in further development of social care services. Work is underway with the management team to analyse the pressures within the system and for proposals to use the additional resources available in 22/23.

3.6 Next steps

NHS Lothian and East Lothian Council will set their 22/23 budgets and make budgetary offers to the IJB. These offers must be in line with the Scottish Governments guidelines as discussed above.

The IJB will be presented with the budget offers along with a budget forecast for 22/23 and can then decide to accept or reject the offers from the partners and to set a balanced budget for 22/23.

This work is part of the longer term development of the IJB's financial plan and further analysis of the 23/24 position will be brought to the IJB in the summer as part of that long term plan.

4 ENGAGEMENT

4.1 The IJB makes its papers and reports available on the internet.

4.2 The issues in this report have been discussed with the IJB's partners but do not require wider engagement

5 POLICY IMPLICATIONS

5.1 There are no new policies arising from this paper.

5.2 The recommendations in this report implement national legislation and regulations on the establishment of IJBs.

6 INTEGRATED IMPACT ASSESSMENT

6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy

6.2 The issues in this report do not require an integrated impact assessment.

7 DIRECTIONS

7.1 There are no Directions implications arising from this paper

8 RESOURCE IMPLICATIONS

8.1 There are no immediate resource implications from this report. Any resource implications from the outcome of the process will be highlighted in a future report if required.

9 RISK

9.1 None

10 BACKGROUND PAPERS

10.1 IJB December Finance Paper

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DATE	16 February 2022

Appendices

1. Additional Investments – SG budget 22/23
2. Projected Covid Costs – 22/23
3. Further Social Care Allocations 22/23

Appendix 1 – Additional Investments 22/23 SG Budget

Item	Value Nationally £m	East Share £000's	Committed	Available	
Carers	20.4	390	390	0	Ring fenced, but available for investment
FPNC	15.0	290	290	0	Pass through
20/21 RLW	30.5	590	590	0	Funding for payment already made
21/22 RLW	144.0	2,765	2,253	512	Funding for payment made - estimate
Care at Home	124.0	2,376		2,376	
Interim Care	20.0	384		384	Non recurrent
Social Care Investment	200.0	3,840	2,253	1,587	Estimate of cost of £10.02 to £10.50
Sub total	553.9	10,634	5,776	4,858	
Share of add'n £22m	22.0				
MDT		766		766	
1,000 add'n 3/4		tbc			
MH Allocs		tbc			
IJB Uplift ?		tbc			
		11,400	5,776	5,624	

Appendix 2 – Projected Covid-19 Costs 22/23

Covid 22/23 Projection	£000's
Health Element	
Additional AHP Staffing (Ots)	205
Additional D2A Posts	123
Additional Hospital to Home Runs	671
Additional Rehab posts	129
Covid Flu 21/22 Pressure	365
Expansion of Care Home Team	467
FHS - 21/22 Covid Prescribing Pressures	937
Opening Ward 5 ELCH	2,059
Opening Ward 6 ELCH	1,909
Set Aside	599
Hosted	111
SC Element	
Sustainability Payments	1,053
PPE	60
Loss of respite	75
Loss of beds @ Eskgreen	150
Loss of Income Adult Social care centres	319
Scottish Nursing Guild	92
Internal Home Care Staff	22
Shared lives leave compensation	14
Loss of lunch club income	29
Resource Co-Ordinators	150
Add'n transport in LD	76
Digital Equipment	54
Agency Staff	52
Other	11
Total	9,732

By email

Chief Executives, Scottish Local Authorities
Chief Social Work Officers, Scottish Local Authorities
Directors of Finance, Scottish Local Authorities

9 February 2022

Dear Chief Executives, Chief Social Work Officers and Directors of Finance

FUNDING FOR ADDITIONAL SOCIAL WORK CAPACITY IN ADULT SERVICES

I am writing to advise you of additional funding of £22m for local authorities next financial year 2022/23, and recurring thereafter, to provide additional social work capacity within local authorities. This funding was included in the Scottish Government's recently announced 2022/23 Budget within Health and Social Care

The Scottish Government wishes to provide additional funding to relieve pressure on the adult social care sector to ensure care can be delivered safely to those who need it. Expansion of the social work workforce is now required to support the increasing adult social care workload in recognition of current workforce pressures across health and social care.

Funding will be used to employ additional social workers or associated social work assistants or support staff – with the clear purpose of adding to the capacity of the social work workforce to respond to the current pressures across adult social care. It will be for Chief Social Work Officers and their teams to decide how best to use this funding to meet local pressures, this might include:

- additional frontline capacity to support Adults With Incapacity/Adult Support and Protection, including Large Scale Investigations,
- wider statutory duties undertaken by Mental Health Officers and Social Workers,
- frontline work in relation to carrying out holistic person-centred assessments and reviewing of individual care support plans,
- enhancing additional first line management capacity to increase levels of assurance and supervision for frontline staff.

Funding can also be used to continue the support for CSWOs enhanced oversight role for Care Homes and Care at Home services as a consequence of the pandemic. Funding for the Care Home Oversight role was previously paid in both 2019/20 and 2020/21 via a grant direct to CSWOs.

The £22m will be distributed based on GAE for Adult Social Work for 2022-23 as agreed by COSLA Leaders – as per the annex to this letter. Funding will be paid via the General Revenue Grant. We will use the SSSC Workforce Data Report to measure the impact of this investment over the course of this budgetary period.

Finally can I take this opportunity to thank your frontline workforce for their continued efforts and dedication over recent months.

Yours sincerely,

Iona Colvin
Chief Social Work Adviser

FUNDING ALLOCATIONS BY LOCAL AUTHORITY

Local Authority	Allocation
Aberdeen City	£827,000
Aberdeenshire	£935,000
Angus	£528,000
Argyll and Bute	£402,000
City of Edinburgh	£1,954,000
Clackmannanshire	£198,000
Dumfries and Galloway	£723,000
Dundee City	£628,000
East Ayrshire	£511,000
East Dunbartonshire	£448,000
East Lothian	£424,000
East Renfrewshire	£386,000
Falkirk	£622,000
Fife	£1,535,000
Glasgow City	£2,434,000
Highland	£978,000
Inverclyde	£360,000
Midlothian	£335,000
Moray	£409,000
Na h-Eileanan Siar	£135,000
North Ayrshire	£606,000
North Lanarkshire	£1,278,000
Orkney Islands	£99,000
Perth and Kinross	£701,000
Renfrewshire	£730,000
Scottish Borders	£520,000
Shetland Islands	£85,000
South Ayrshire	£550,000
South Lanarkshire	£1,292,000
Stirling	£370,000
West Dunbartonshire	£364,000
West Lothian	£630,000
Scotland	£22,000,000



REPORT TO: East Lothian Integration Joint Board
MEETING DATE: 24 February 2022
BY: Chief Officer
SUBJECT: Review of 2020-21 IJB Directions

7

1 PURPOSE

- 1.1 The purpose of this report is to present a set of recommendations regarding updates to the East Lothian IJB Directions for 2020-21 to the IJB for consideration.
- 1.2 The report also outlines proposals to revisit the approach taken to issuing, monitoring and reviewing directions.

2 RECOMMENDATIONS

The IJB is asked to:

- 2.1 Approve the retention, revision or retirement of individual directions as recommended in appendix 1, noting that once finalised and communicated to partners, progress measures will be identified for each direction agreed.
- 2.2 Note that a further report, providing updated details of the financial resources associated with the delivery of each direction, will be brought to a subsequent meeting of the IJB for approval once budgets are set for 2022-23 (see 8.1 below).
- 2.3 Note that a comprehensive review of directions will take place as part of the development of the new IJB Strategic Plan, due by October 2022, with the revision of existing directions and the introduction of additional directions as required to deliver the strategic priorities outlined in the Plan.
- 2.4 Note the work planned to revisit and update the current East Lothian IJB Policy on Directions and to develop guidance and support to assist with the consistent application of the Policy.

3 BACKGROUND

- 3.1 The Public Bodies (Joint Working) (Scotland) Act 2014 requires IJBs to develop a Strategic Plan for all functions and budgets under their control. To deliver the strategic priorities defined in the Plan, the IJB must also issue directions to their Health Board and Local Authority partners. As well as providing the mechanism for delivering the Strategic Plan, directions are also used to convey decisions made by the IJB, to clarify partners' responsibilities and to improve accountability.
- 3.2 A review of the current IJB directions (2020-2021) identified changes required to ensure that the directions reflect developments over the last 18 months. Appendix 1 presents the full set of current directions, alongside recommendations as to whether individual directions should be retained, revised or retired. The review was carried out in partnership with each of the Change Boards, and these recommendations are based on feedback from individual Change Boards.
- 3.3 In summary, it is recommended that 12 directions remain unchanged, 14 directions are revised and 11 are retired.
- 3.4 The regulations associated with the issuing of directions require that details are included of the financial resources to be used to achieve each direction. This information will be available once 2022-23 budgets are finalised.
- 3.5 A key purpose of directions is to provide the mechanism for delivery of the IJB Strategic Plan. The completion of a new East Lothian IJB Strategic Plan in autumn 2022 will require a further, more comprehensive review of directions to ensure that they fulfil this role in terms of supporting the delivery the IJB's priorities as defined in the Plan.
- 3.6 Policy and practice in relation to the issuing, monitoring and reviewing of directions continues to evolve across Health and Social Care Partnerships, in part in response to new Statutory Guidance on directions issued by the Scottish Government in January 2020. Whilst there is an East Lothian IJB Directions Policy currently in place, it is recommended that this is revisited to ensure that it continues to be fit for purpose and that it reflects Scottish Government guidance. As part of this work, consideration will also be given to the support and guidance provided to HSCP Officers and Change Boards in relation to implementing the updated Directions Policy.
- 3.7 When revisiting the Directions Policy, a key consideration will be how to develop a more proactive approach to issuing directions. This will include measures to ensure that directions are issued in relation to any IJB decisions that have an impact on, or require specific action by, our delivery partners. This may include, for example, IJB decisions related

to service development, redesign / transformation or financial developments where specific action is required of either or both NHS Lothian and East Lothian Council. Consideration will also be given to further developing our approach to the monitoring and review of directions, including the role of Change Boards in relation to this.

4 ENGAGEMENT

- 4.1 Each of the East Lothian Change Boards considered the 2020-21 directions linked to their remit and made recommendations regarding any changes required – these recommendations are outlined in Appendix 1.

5 POLICY IMPLICATIONS

- 5.1 It is proposed that the current East Lothian IJB Policy on Directions be revised, with a view to updating based on experience to date and in reflection of statutory guidance.

6 INTEGRATED IMPACT ASSESSMENT

- 6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy

7 DIRECTIONS

- 7.1 This report recommends updates to the current East Lothian IJB directions and proposes future action to develop and improve the approach to issuing, monitoring and reviewing directions in East Lothian.

8 RESOURCE IMPLICATIONS

- 8.1 Financial – The regulations associated with the issuing of directions require that details are included of the financial resources to be used to achieve each direction. The financial details contained in appendix 1 remain unchanged from the 2020-21 directions but will be updated once budgets have been set for the 2022-23 financial year. An updated set of directions, incorporating this financial information, will be brought to a subsequent meeting of the IJB.
- 8.2 Personnel – None
- 8.3 Other – None

9 BACKGROUND PAPERS

9.1 Appendix 1 - Recommended Revisions to East Lothian Integration Joint Board Directions for 2020-21

9.2 [East Lothian IJB Directions 2020-21](#)

AUTHOR'S NAME	Claire Goodwin
DESIGNATION	Assistant Strategic Programme Manager
CONTACT INFO	claire.goodwin@nhslothian.scot.nhs.uk
DATE	13 February 2022

APPENDIX 1

Recommended Revisions to East Lothian Integration Joint Board Directions for 2020-21

REVISE	14	RETAIN	12	RETIRE	11
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Direction to NHS Lothian on Delegated Community Health Services Budget: £32,725K		
Current Direction	Recommendation	Status
<p>D01h - East Lothian Community Hospital</p> <p>NHS Lothian to continue to develop secondary care services available from East Lothian Community Hospital (ELCH), including the range of outpatient and treatment services, taking the opportunity to build on the successful delivery of remote access to services and the provision of patient monitoring services from ELCH during COVID-19. In terms of patient monitoring services, opportunities to expand the range of monitoring services available at ELCH should be explored. (Revised September 2020)</p>	<p>Recommendation that direction be revised to reflect progress and support ongoing development:</p> <p>‘NHS Lothian to work with East Lothian Health and Social Care Partnership to continue to support the development of secondary care services to meet the needs of the local community. This should include further expansion in the range of services offered at East Lothian Community Hospital, compatible with identified local need.’</p>	REVISE

Directions to East Lothian Council on Delegated Adult Social Care Services Budget: £34,732K		
Current Direction	Recommendation	Status
<p>D02f - Health and Housing and Social Care Group</p> <p>East Lothian Council to better meet people’s housing and social care needs through facilitation of the housing and health and social care planning interface group. The group will deliver the key actions and priorities from the 2019-22 Strategic Plan’s Housing Contribution Statement, needs assessment and reprovision plans. (Revised 2019-20)</p>	<p>Action is still required in relation to delivery of this direction. Collaboration is planned on the development of the new Local Housing Strategy and the IJB Strategic Plan (including on the IJB Strategic Plan’s Housing Contribution Statement).</p>	RETAIN

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<p>D02j - Transitions for Young People into Adult Services</p> <p>East Lothian Council to support joint working with East Lothian Health and Social Care Partnership and other relevant partners to improve outcomes for young people with additional support needs transitioning into Adult Health and Social Care services, including establishment of robust planning, policy and protocol. East Lothian Council to ensure ELHSCP has the opportunity to contribute to any relevant needs assessment or review of services for young people with complex needs transitioning into adult services.</p> <p>(New direction 2020-21)</p>	<p>Adults with Complex Needs Change Board to continue to monitor delivery.</p>	<p>RETAIN</p>
<p>D02k - Mental Health Officer</p> <p>East Lothian Council to ensure delivery of a rights-based approach for patients subject to the Mental Health Act 2003 through timely access to a Mental Health Officer to help safeguard patients' rights and fulfil statutory duties, including assessment, providing information and advising on individual's rights and choices.</p> <p>(New direction 2020-21)</p>	<p>Recommendation that direction be retained. However, responsibility needs to be identified by the Mental Health lead for monitoring the delivery of this direction.</p>	<p>RETAIN</p>

<p>Directions to NHS Lothian on Hosted Services Budget: £9,284K</p>		
<p>Current Direction</p>	<p>Recommendation</p>	<p>Status</p>
<p>D04b - Phase 2 Royal Edinburgh</p> <p>NHS Lothian to improve in-patient experience for East Lothian residents and ensure East Lothian HSCP has appropriate influence in development, decision-making and approval of a business case for Phase 2 of the Royal Edinburgh Hospital Campus. The redevelopment should be based on the East Lothian bed numbers agreed by the IJB in April 2018. NHS Lothian to bring the business case to the IJB for agreement on bed numbers and financial model.</p>	<p>Mental Health and Substance Use Change Board to continue to monitor delivery.</p>	<p>RETAIN</p>

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(Revised in 2019-20)		
<p>D04d - Phase 3 Royal Edinburgh</p> <p>NHS Lothian to ensure better care for physical health needs of East Lothian in-patients at the Royal Edinburgh Hospital campus by proceeding with the development of the business case for Phase 3 and the planning and delivery of integrated rehabilitation services. NHS Lothian to ensure East Lothian HSCP is involved in development, decision-making and approval of the business case.</p> <p>(New direction 2019-20)</p>	Direction to be retired as no longer required.	RETIRE

Directions to NHS Lothian on Primary Care Budget: £17,922K		
Current Direction	Recommendation	Status
<p>D10b - Cluster Work</p> <p>NHS Lothian to allocate to East Lothian Health and Social Care Partnership its proportionate share of all funds allocated for the development and support of GP Quality Clusters in order to support further development of Quality Improvement activities, the development of the Cluster Quality Improvement Plan (CQIP) and to meet the Cluster National Guidance, conditional on agreement between NHSL (via PCCO) and the LMC to restart GP Cluster Activity.</p> <p>(Revised September 2020)</p>	<p>Direction to be revised as follows:</p> <p>‘NHS Lothian to allocate to East Lothian Health and Social Care Partnership its proportionate share of all funds allocated for the development and support of GP Quality Clusters in order to support further development of Quality Improvement activities, the development of the Cluster Quality Improvement Plan (CQIP) and to meet the Cluster National Guidance.</p> <p>In addition, NHS Lothian to allocate a proportionate share of Quality Improvement (QI) professional support from its QI team to East Lothian GP Quality Clusters and provide access for the Primary Care Team to data support from Lothian Analytical Services (LAS) to support this programme and others as required.’</p>	REVISE

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<p>D10d - Primary Care Improvement Plan</p> <p>NHS Lothian to implement the Primary Care Improvement Plan (PCIP) for East Lothian covering all delivery arrangements for all aspects of the new GMS Contract. (Revised 2019-20)</p>	<p>Direction to be revised as follows:</p> <p>‘NHS Lothian to implement the Primary Care Improvement Plan (PCIP) for East Lothian covering all delivery arrangements for all aspects of the GMS Contract. NHS Lothian to provide ongoing support for the development of the East Lothian PCIP through Primary Care Contractor Organisation (PCCO) and other NHS Lothian Board support and development functions.’</p>	<p>REVISE</p>
<p>D10j - Primary Care Premises and Infrastructure</p> <p>NHS Lothian and East Lothian Council to ensure sustainable premises and infrastructure, including timely implementation of eHealth solutions, for Primary Care to support future delivery of the Primary Care Improvement Plan, COVID-19 resilience, and remote access pathways. Support to premises and infrastructure to extend to future proposed developments and joint projects to support population growth in East Lothian (including at Blindwells, Whitecraig, or Wallyford). (Revised September 2020)</p>	<p>Directions D10j and D10m (below) to be combined and wording revised as follows:</p> <p>‘NHS Lothian and East Lothian Council to ensure sustainable premises and infrastructure, including timely implementation of eHealth solutions, for Primary Care to support future delivery of the Primary Care Improvement Plan, COVID-19 resilience, and remote access pathways. Support to premises and infrastructure to extend to future proposed developments and joint projects to support population growth in East Lothian.</p> <p>East Lothian Council to ensure that its Planning / Development teams consult the HSCP on all housing and care home developments at an early stage to allow the implications of any proposed / amended developments on primary care and community services to be assessed and reflected in the HSCP Primary Care Premises Strategy.’</p>	<p>REVISE</p>
<p>D10l - Care Homes</p> <p>NHS Lothian to work with the Care Inspectorate, East Lothian HSCP, East Lothian Council, relevant GP Practices, LMC, East Lothian Care Home Team and independent care home providers to develop a governance, support and training programme for all East Lothian Care Homes to maintain the highest levels of anticipatory and ongoing care for residents.</p> <p>NHS Lothian to support the expansion of the Care Home Team to cover a 7-day week and the extension of its remit to include community hospitals, as well as the scope of the education role of the Team to include a wider range of topics to meet the identified needs of the care home workforce.</p>	<p>Direction to be retired. This work is being led by the Chief Nurse and Care Home Team. Service Level Agreements (SLAs) are in place with GP practices and will be overseen by the Primary Care Team.</p>	<p>RETIRE</p>

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<p>Agreed arrangements must also support care home staff in maintaining their own and residents' safety while observing all COVID-related requirements.</p> <p>NHS Lothian to review and if indicated, increase investment in the Local Enhanced Service arrangements with those GP Practices providing primary care input to care homes and which support the East Lothian Care Home Team.</p> <p>(Revised September 2020)</p>		
<p>D10m - Primary Care Premises</p> <p>NHS Lothian to instruct its Facilities Directorate to review all Primary Care buildings across East Lothian, investing where necessary in appropriate actions to ensure all COVID-related infection control requirements are observed in the use of waiting, consulting and other rooms and in managing patient movements within the building while maintaining social distance.</p> <p>(New direction 2020-21)</p>	<p>Direction to be retired – measures have been introduced as required and any ongoing development needed is covered in direction D10j above.</p>	<p>RETIRE</p>

<p>Directions to NHS Lothian and ELC on Reducing Use of Acute Services and Increasing Community Provision Budget: £20,597K</p>		
<p>Current Direction</p>	<p>Recommendation</p>	<p>Status</p>
<p>D11a - Emergency Admissions</p> <p>NHS Lothian and its acute services to work with officers of the East Lothian Health and Social Care Partnership and other HSCPs to review the provision of emergency assessment services in Lothian, with a view to streamlining this provision and reducing unscheduled hospital attendances.</p> <p>(Revised September 2020)</p>	<p>Recommended that direction to be amended to reflect progress at a Lothian level. Updated wording of direction suggested as:</p> <p>'NHS Lothian and its acute services to work with officers of the East Lothian Health and Social Care Partnership to continue to review and develop the provision of emergency assessment services in Lothian. NHS Lothian to continue to support redesign work currently underway which is contributing to a reduction in hospital attendances from East Lothian.'</p>	<p>REVISE</p>

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<p>D11b - Occupied Bed Days / Delayed Discharge</p> <p>NHS Lothian to reduce the length of stay for all patients admitted following unscheduled admission. This is to be achieved by a reduction in delayed discharges, avoidable admission and inappropriately long stays in acute hospital and through the development of locally available community services and facilities (Continuing Direction)</p>	<p>Recommended that direction be revised to identify responsibilities for both NHS Lothian and East Lothian Council and incorporating elements of Direction D11c (below).</p> <p>‘NHS Lothian and East Lothian Council to work collaboratively to reduce the length of stay for all patients admitted following unscheduled admission. This is to be achieved by a reduction in delayed discharges, avoidable admissions and inappropriately long stays in acute hospital and through the development of locally available community services and facilities, including the provision of alternatives to inpatient care.’</p>	<p>REVISE</p>
<p>D11c - Delayed Discharge</p> <p>NHS Lothian to delegate to the IJB the agreed budget for the Delayed Discharge Fund and working with East Lothian Council to continue to make progress towards delivery of delayed discharge targets and a reduction in occupied bed days, through the provision of alternatives to inpatient care. (Continuing Direction)</p>	<p>Shifting the Balance of Care Change Board recommend that this direction be retired, as elements of it are now contained in amended Direction D11b (above).</p>	<p>RETIRE</p>
<p>D11d - Palliative Care</p> <p>NHS Lothian to work with the Managed Clinical Network (MCN) for Palliative Care, hospital, community and third sector palliative care services to provide specialist assessment of patients in their own homes, care homes or community hospitals to maximise the delivery of patient-centred end of life care at home or in a homely setting. (Continuing Direction)</p>	<p>Retain direction – no update suggested.</p>	<p>RETAIN</p>
<p>D11e - AHP Resource</p> <p>NHS Lothian to provide information on the numbers of AHPs and associated resources in acute settings and to work with East Lothian HSCP to plan for the redeployment of appropriate numbers of these AHPs and associated resources to community settings to avoid admission and to support discharge of East Lothian residents. (Continuing Direction)</p>	<p>Recommendation that direction to be revised to include additional details of the support required of NHS Lothian:</p> <p>‘NHS Lothian to provide information on the numbers of Allied Health Professionals (AHPs) and associated resources in acute settings and to work with East Lothian Health and Social Care Partnership (ELHSCP) to create supportive arrangements, whereby acute staff could provide services within the community to support discharge of East Lothian residents. In tandem,</p>	<p>REVISE</p>

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	ELHSCP to explore ways to in-reach to acute hospitals providing resources for assessment to improve patient flow.'	
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Direction to NHS Lothian and East Lothian Council on Shifting the Balance of Care for Care Groups Budget: £8,616K		
Current Direction	Recommendation	Status
<p>D12a - Hospital to Home and Home Care Services Review</p> <p>NHS Lothian and East Lothian Council to simplify and speed up the process for assessing and acting on an individual client’s needs for care at home by completing a review of Hospital to Home and Home Care Services, including development of more effective protocols for assessment process.</p> <p>(Continuing Direction)</p>	<p>Shifting the Balance of Care Change Board provided an update on progress with work related to this direction. It is recommended that the direction be revised to secure NHS Lothian and ELC support to recent developments:</p> <p>‘NHS Lothian and East Lothian Council to simplify and speed up the process for assessing individual client’s need for care at home and subsequently delivering services to meet assessed needs. As part of this, both organisations are required to support the ongoing development of the ICAAT (Integrated Care Assessment and Allocation Team) process and associated work.’</p>	<p>REVISE</p>
<p>D12d - Transforming Care for Older People</p> <p>NHS Lothian and East Lothian Council to transform services for older people in East Lothian through working in collaboration with HUB Southeast approach to agree future of Eskgreen and Abbey Care Homes and Edington and Belhaven Hospitals and to deliver on the recommendations of the Housing with Care report.</p> <p>(Revised 2019-20)</p>	<p>East Lothian Community Hospitals & Care Home Provision Project recommend revision of the direction as follows:</p> <p>‘NHS Lothian and East Lothian Council to transform the service delivery to older people for the provision of Community Hospitals, Care Homes and the development of intermediate care services, involving full engagement and consultation with appropriate parties.</p> <p>This should take into account demographic factors, current use of services, the impacts of COVID-19, funding pressures, service remobilisation and redesign. It must also take note of the emerging outputs from the Independent Review of Adult Social Care and development of a National Care Service.’</p>	<p>REVISE</p>

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<p>D12j - Extra Care Housing Implementation</p> <p>East Lothian Council Housing and Officers of East Lothian Health & Social Care Partnership to:</p> <ul style="list-style-type: none"> • Maximise independent living • Provide specific interventions according to the needs of the service user • Provide a clear care pathway which connects services • Contribute to preventing unnecessary hospital admission through implementation of recommendations from the extra care housing review <p>(New direction 2019-20)</p>	<p>Retain direction – no update suggested.</p>	<p>RETAIN</p>
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<p>Direction to NHS Lothian to Support Delivery of Modern Outpatients Budget: £787K</p>		
<p>Current Direction</p>	<p>Recommendation</p>	<p>Status</p>
<p>D13b - Long Term Conditions</p> <p>NHS Lothian to work with East Lothian HSCP to develop the provision of high quality, local primary and secondary care services to support patients with the management of long-term health conditions closer to home, with a focus on community-based services. Where appropriate, this work should further build upon the new and innovative approaches to the management of long-term conditions developed in response to COVID-19.</p> <p>(Revised September 2020)</p>	<p>Direction to be retired – covered in D01h above.</p>	<p>RETIRE</p>

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Direction to NHS Lothian and East Lothian Council on Support to Carers Budget: £397K		
Direction	Recommendation	Status
<p>D14a - Carer’s Strategy Implementation</p> <p>NHS Lothian and East Lothian Council to review existing outcomes in the East Lothian Carers Strategy to ensure carers in East Lothian continue to be identified, informed and supported to maintain their own health and wellbeing, taking into account the short and medium term impact of COVID on carers and prioritising actions to mitigate this. (Revised September 2020)</p>	<p>Direction to be retained, but with a view to the Carers Change Board reviewing the wording in the near future to reflect progress in strategic developments around provision for carers.</p>	RETAIN
<p>D14c - SDS Implementation</p> <p>To ensure that SDS training is mandatory for all ELHSCP leaders, staff across the council, NHS and third sector, who have a role in assessments and support planning, to ensure that values and principles of SDS legislation are embedded in assessment, support planning and service delivery across the partnership, conversations with supported people result in the supported person telling their story once. (Revised September 2020)</p>	<p>Direct to be retired. The Adults with Complex Needs Change Board will give consideration to whether a new direction is needed to support the ongoing implementation of Self Directed Support.</p>	RETIRE

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Directions to East Lothian Council and NHS Lothian on Drug and Alcohol Services and Mental Health Budget: £9,702K		
Current Direction	Recommendation	Status
<p>D15c - Mental Health Triage</p> <p>NHS Lothian and ELC to work together to further develop Mental Health services across primary and secondary care. This will include services working together to refine and streamline access to services taking in to account the unscheduled care redesign. We will establish a clear interface between primary, secondary care and the third sector to ensure individuals receive the right level of support at the right time. (Revised September 2020)</p>	<p>Direction to be retained (work still underway in relation to mental health review and development of new pathway).</p>	RETAIN
<p>D15g - Primary Care Assertive Outreach</p> <p>NHS Lothian to evaluate assertive outreach in primary care and ensure access to dedicated mental health and substance misuse professionals in community settings to maximise opportunities for treatment and recovery and improve the service offer across East Lothian. (Revised 2019-20)</p>	<p>Direction to be retired. The Mental Health and Substance Use Change will give consideration to developing an alternative direction in relation to this area of activity.</p>	RETIRE
<p>D15i - Mental Health Housing Review</p> <p>NHS Lothian and East Lothian Council to improve and enable recovery of people experiencing poor mental health through development and delivery of community-based housing with access to appropriate support, review of Cameron Cottage and alternative models of service provision. (New direction 2019-20)</p>	<p>Direction to be revised to reflect progress to date and activity planned in relation to the development of the new Local Housing Strategy:</p> <p>Mental Health Housing Strategic Approach</p> <p>‘East Lothian Council to work with East Lothian Health and Social Care Partnership to develop a strategic approach to housing for individuals with a mental illness through the development of a Joint Strategic Needs Assessment to inform the next Local Housing Strategy 2023-28.’</p>	REVISE
<p>D15j - Post Diagnostic Dementia Support</p>	<p>Direction to be retired. The Adults with Complex Needs Change Board will consider formulation of a new direction to reflect developments in the delivery of dementia support.</p>	RETIRE

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<p>NHS Lothian and East Lothian Council to improve care for people with dementia and their families, including:</p> <ul style="list-style-type: none"> • delivery of the 5 and 8 pillar model of support to people diagnosed with dementia, and • implementation of the Scottish Government ambition ‘Transforming Specialist Dementia Hospital Care’ through the transfer of resource to develop local dementia specialist care. <p>(Revised September 2020)</p>		
<p>D15k - Centralised Alcohol Services Review</p> <p>East Lothian Council and NHS Lothian to improve access to alcohol services through supporting East Lothian Health & Social Care Partnership to review and assess alternative local delivery of centralised alcohol services</p> <p>(New direction 2019-20)</p>	<p>Recommendation that wording of direction be revised as follows:</p> <p>‘East Lothian Council and NHS Lothian to improve access to alcohol services through supporting East Lothian Health and Social Care Partnership to review and further develop local delivery of alcohol services.’</p>	REVISE
<p>D15l - Psychological Services Delegation</p> <p>NHS Lothian to improve access to psychological services within East Lothian by reducing waiting times for East Lothian residents in line with the trajectories for psychological therapies as specified by the Scottish Government.</p> <p>(Revised September 2020)</p>	<p>Direction to be retained and delivery monitored by the Mental Health and Substance Misuse Change Board.</p>	RETAIN
<p>D15m - Substance Misuse Services</p> <p>East Lothian Council and NHS Lothian to tackle inequalities through the delivery of the Midlothian and East Lothian Drug and Alcohol Partnership (MELDAP) Plan, and to improve access to Substance Misuse Services for people in East Lothian. This includes supporting East Lothian HSCP to ensure robust management and oversight of the MELDAP Plan.</p> <p>(Revised September 2020)</p>	<p>Direction to be retained and management and oversight of MELDAP Plan to be continued by the Mental Health and Substance Use Change Board.</p>	RETAIN

APPENDIX 1

Directions to East Lothian Council and NHS Lothian on Community Justice & Equalities Budget: £9,702K		
Direction	Recommendation	Status
<p>D16a - Community Justice Partnership</p> <p>ELHSCP to work with Community Justice Partnership to:</p> <ul style="list-style-type: none"> • Improve understanding of community justice • Ensure Strategic planning and partnership working • Offer equitable access to services • Develop Evidence based interventions <p>(Revised in 2019-20)</p>	<p>Retain direction with a view to revising as and when recommended by the Community Justice Partnership.</p>	RETAIN
<p>D18c – Fairer Scotland Action Plan</p> <p>East Lothian Council to help tackle poverty, reduce inequality and to contribute to building a fairer and more inclusive Scotland through production and delivery of a local implementation plan for the Fairer Scotland Action Plan. This work must provide greater opportunities to participate in local consultations and ongoing monitoring of hate crimes against people with disabilities.</p> <p>(New direction 2019-20)</p>	<p>Retain direction with a view to revising as the HSCP develops its strategic approach to addressing health inequalities as part of the new IJB Strategic Plan.</p>	RETAIN
<p>D18d – Shared Lives Service Implementation</p> <p>East Lothian Council to ensure people eligible for the Shared Lives service will be supported to develop relationships and share family and community life through further development and expansion of the Shared Lives service as an alternative to residential and other forms of care.</p> <p>(New direction 2019-20)</p>	<p>Service is now established, and further development is planned, recruitment is ongoing.</p>	RETIRE
<p>D18e – Accessible Social Work assessment</p>	<p>Processes are now in place to ensure that accessibility of services and high-quality outcomes for people with sensory impairment is integral to generic social work assessment.</p>	RETIRE

APPENDIX 1

<p>NHS Lothian and East Lothian Council to ensure people in East Lothian with sensory impairment have high quality outcome and communication focussed support services with a clear service pathway.</p> <p>(Revised September 2020)</p>		
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<p>Direction to NHS Lothian and East Lothian Council on Adults with Complex Needs</p>		
<p>Budget: £21,573K</p>		
<p>Direction</p>	<p>Recommendation</p>	<p>Status</p>
<p>D18a - Learning Disability Housing Strategy Implementation</p> <p>East Lothian Council to maximise independent living for people with a Learning Disability and people with physical disability and/or sensory impairment, ensuring more efficient use of night-time support to reduce dependency on out of area placements and reducing the exposure to stand alone single tenancies; and more options in relation to housing models with support through developing core and cluster housing and implementation of housing strategy actions.</p> <p>(New direction 2019-20)</p>	<p>Recommendation that wording of direction to be revised as follows:</p> <p>Housing for Particular Needs</p> <p>‘East Lothian Council to maximise independent living for people with particular needs which includes Learning Disability and people with Physical Disability and/or Sensory Impairment. East Lothian Council to support the development and delivery of different housing models for people with support needs through the development and implementation of its Local Housing Strategy.’</p>	<p>REVISE</p>
<p>D18b - Learning Disability Action Plan</p> <p>East Lothian Council and NHS Lothian to better understand and meet the needs of the people with Learning Disabilities through:</p> <ul style="list-style-type: none"> • establishment and implementation of local Learning Disability action plan in line with ‘The Keys to Life’, • improved access to the Forensic Learning Disability Service so that people with a learning disability in East Lothian with a specific health care need can access relevant services within agreed timescales. • forecasting needs of the old age population of people with learning disabilities and increasing access resources as appropriate to meet their needs. <p>(New direction 2019-20)</p>	<p>Recommendation that this direction be replaced with one relating to support for the Community Transformation Programme for adults under 65 with complex needs:</p> <p>Community Transformation Programme – Under 65s</p> <p>‘East Lothian Council and NHS Lothian to ensure that supports and services provided are in line with the remobilisation plan, take into account the views of people with lived experience, and are based on a human rights and person centred approach.’</p>	<p>REVISE</p>

APPENDIX 1

<p>D18f - Review of Community Supports - Day Services</p> <p>East Lothian Council to develop its approach to day services based on providing high quality, community-based services, accessible to residents over 65 across the county. Where appropriate, the new and innovative approaches necessitated by COVID-19 should be continued and further developed. In addition, day service provision should be available in order to fulfil the responsibility to provide breaks from caring. (Revised September 2020)</p>	<p>Recommendation that direction be replaced with one related to support for the Community Transformation Programme for adults under 65 with complex needs:</p> <p>Community Transformation Programme – Over 65s</p> <p>‘East Lothian Council to develop its approach to day services based on providing high quality, community-based services, accessible to residents over 65 across the county. Where appropriate, the new and innovative approaches necessitated by COVID-19 should be continued and further developed. In addition, day service provision should be available in order to fulfil the responsibility to provide breaks from caring.’</p>	<p>REVISE</p>
<p>D18g - Review of Community Supports - Adults with Complex Needs</p> <p>NHS Lothian and East Lothian Council to support the IJB priority to transform community supports for adults under 65 with complex needs through the development of a transformation programme involving full engagement and consultation with appropriate parties. (Revised September 2020)</p>	<p>Recommendation to retire this direction as it has been superseded by D18b above.</p>	<p>RETIRE</p>



SBAR – East Lothian IJB Strategic Plan 2022-2025

Date: 24th February 2022
Completed by: Paul Currie
Area: Strategic Integration

<p>Situation</p>	<p>At its meeting of 9 June 2021, East Lothian Integration Joint Board (IJB) agreed to extend the 2019-2022 Strategic Plan by 6 months to September 2022. This was agreed due to increased COVID-19 related demand on HSCP officers and in the expectation that the extra time would allow incorporation of any early Scottish Government guidance and policy arising from the recommendations of the Independent Review of Adult Social Care (IRASC) and the development of a National Care Service (NCS). Also of relevance were possible changed priorities associated with the review of all Integration Schemes for IJBs in Lothian.</p> <p>No firm policy changes associated with IRASC/NCS have yet transpired and the review of the Integration Schemes has not resulted in any changes to the East Lothian IJB duties.</p>
<p>Background</p>	<p>IJBs were established across Scotland as a requirement of the Public Bodies (Joint Working) (Scotland) Act 2014 (the Act) as a means for health boards and local authorities to integrate adult health and social care services and budgets, through delegation to a locally accountable body.</p> <p>In July 2015, following its formal establishment, East Lothian IJB took on duties in the East Lothian Council area for development of integrated planning and delivery of health and social care services and criminal justice social work, as well as certain acute hospital services managed by NHS Lothian.</p> <p>Under the Act, East Lothian IJB is responsible for the strategic planning and delivery of all functions delegated to it, as well as a duty to issue 'Directions' (binding instructions) to partners (East Lothian Council and NHS Lothian) for them to deliver agreed strategic and operational priorities.</p> <p>The IJB Strategic Plan is essential in setting out local priority areas of action, service modernisation and development, the priorities for partner-delivered services and the principles under which services operate, so is critical in informing the Directions to the partners.</p> <p>In 2016, East Lothian IJB published its first Strategic Plan for the period 2016 to 2019. Its second Strategic Plan was intended to apply from 1st April 2019 to 31st March 2022, but as noted above, has had its validity extended by 6 months to September 2022. This means a new Plan must be approved by the IJB, in place by October 2022 and effective until April 2025.</p> <p>As previously noted, there remains the possibility that in view of the lack of clarity on the impacts of IRASC/NCS associated policy changes, elements of the planned 2022-2025 East Lothian Strategic Plan may require revision during the life of the Plan.</p>
<p>Assessment</p>	<p>Early planning is now underway for the development of the Strategic Plan and all necessary engagement and consultation.</p> <p>Within the HSCP, consultation with HSCP General Managers and Team Leads will launch with a development session on 22nd February to review progress against the 2019-2022 priorities and to discuss operational service, policy and transformation drivers that need to be reflected in the draft Strategic Plan.</p>



	<p>A further development session on the 14th March for IJB and SPG members will consider the outputs of the General Manager session and discuss priorities for inclusion in the new draft Plan. Also at this meeting, attendees will have the opportunity to reflect on how the East Lothian IJB Strategic Plan will interface with the Lothian Strategic Development Framework (LSDF).</p> <p>One priority which will need to be included in the draft plan is recovery from the strictures of COVID and remobilisation of services to bring them back to previous activity levels. Some service changes initiated by responses to COVID, such as increased use of telephone, and video consultations are likely to feature within remobilised services.</p> <p>Over coming months, a range of consultation and engagement events (likely to be mainly online) will be organised to gather the opinions of East Lothian communities, representative groups and partners. Where possible, these will be jointly run with community and third sector groups.</p> <p>The IJB will be regularly updated on progress with the Strategic Plan consultation and will receive the final Plan for approval at its meeting in September 2022.</p>
Recommendation	<p>The IJB is asked to:</p> <ul style="list-style-type: none"> • Note the plans for initial consultation with HSCP Officer and IJB and SPG members to inform the development of priorities for inclusion in the draft Strategic Plan. • Note the intention to launch a consultation and engagement programme to seek community and other views on the draft Strategic Plan. • Agree to receive updates on the Plan’s progress and the outcomes of associated consultation and engagement work. • Agree to receive the final Plan for approval in September 2022
Further Information	<p>IJB Strategic Plan 2019-22 (https://www.eastlothian.gov.uk/ijbstrategicplan)</p>



SBAR – Review of Integration Scheme

Date: 24th February 2022
Completed by: Paul Currie
Area: Strategic Integration

<p>Situation</p>	<p>East Lothian Integration Joint Board (IJB) was formed following the preparation of an ‘Integration Scheme’, drawn up by NHS Lothian and East Lothian Council, to set out the delegated powers and duties of the IJB. The order establishing the IJB becoming operative on 27th May 2015.</p> <p>Section 44 of the Public Bodies (Joint Working) (Scotland) Act 2014 requires each NHS board and relevant local authority to jointly carry out a review of each scheme every five years to identify any necessary changes.</p> <p>A planned review of all Integration Schemes in Lothian in 2020 (including the East Lothian Scheme) was delayed by changed service priorities arising from the COVID pandemic. Joint work on the Scheme review between NHS Lothian and East Lothian Council (led by NHS Lothian Strategic Planning Department) began again in mid-2021. This work is nearing conclusion.</p>
<p>Background</p>	<p>The Public Bodies (Joint Working) Scotland Act 2014 imposed statutory duties on councils and health boards to integrate specified health and social care services. The vehicle for achieving this was formal delegation through an Integration Scheme of certain statutory duties by each council and health board to an integration authority (Integration Joint Board).</p> <p>The so-established integration authority’s responsibilities included preparation of a strategic plan, receipt of budget payments from the council and health board and issuing of directions to the council and health boards to instruct them on their delivery of relevant delegated functions and use of associated resources. The integration authority is required to maintain oversight of the delivery of all its functions and relevant partner functions which are presented in an annual statutory performance report.</p> <p>In July 2015, following its formal establishment, East Lothian IJB took on duties in the East Lothian Council area for development of integrated planning and delivery of health and social care services and criminal justice social work, as well as certain acute hospital services managed by NHS Lothian.</p> <p>Integration Scheme Review</p> <p>Given the legal requirement to review schemes within 5 years of the date they were approved, the joint NHS Lothian/East Lothian Council reviews for all Lothian IJBs should have been completed by spring/summer of 2020. For the reasons noted above, it has not been possible to carry out the Section 44 reviews within that timescale. In May 2020, NHS Lothian Board formally approved a delay to commencement of the reviews for all four IJBs. This was communicated to Scottish Government.</p> <p>Following consideration of the national position by the Scottish Government in May 2021, NHS Lothian and partner local authorities committed to commencing a review in that year.</p> <p>The review process and the partners duty to lead the review and to carry out consultation is set out in the 2014 Act. There is no role for the IJB in this process.</p> <p>The review has three stages:</p> <p>Stage 1:</p> <ul style="list-style-type: none"> • Consultation must take place with the persons and groups specified by the Ministers and with others identified by the council and health board • Council and health board must take account of views expressed before proceeding to decide if changes are required.



	<p>Stage 2:</p> <p>If council and health board decide changes are required:</p> <ul style="list-style-type: none"> • Council and health board prepare a revised Scheme • Council and health board consult again with the same people and groups • Council and health board must take account of views expressed before proceeding to finalise the Scheme. <p>Stage 3:</p> <ul style="list-style-type: none"> • Council and health board submit the revised Scheme to the Scottish Ministers for approval • Once approved, the amended Scheme is re-published, with the changes taking effect. <p>As the East Lothian scheme text required updating to remove or replace a significant amount of old, out-of-date references to work anticipated (in 2015) to support the initial establishment of business processes etc. for the IJB; in light of the revision to the scheme in 2019 to reflect the Carers Act consequential; and recognising the recasting of the statutory review timetable due to the effect of the pandemic, only stages 2 and 3 of the consultation process are being followed. This approach has been agreed with the Scottish Government policy team.</p> <p>In their consultation on proposed revisions to the scheme, NHS Lothian and East Lothian Council will ask for comments on the existing scheme and proposed revisions to the text in the revised scheme. The consultation is intended to run for 4 weeks maximum, commencing on Tuesday 1st March 2022 and concluding on Thursday 31st March 2022.</p>
<p>Assessment</p>	<p>NHS Lothian Strategic Planning colleagues, with East Lothian Council legal department support and input from HSCP officers, are finalising the revised Integration Scheme. The consultation is on target to commence on 1st March 2022. This work is being replicated across the other three Lothian IJB areas, although consultation timetables vary.</p> <p>Although there is no formal role for IJBs in the review of the Integration Scheme, in revising the document or in the consultation process, it is considered reasonable to inform the IJB of progress with the review and to invite individual IJB members to engage with the consultation process, so their views can be considered, alongside those of other consultees in any final Scheme.</p>
<p>Recommendation</p>	<p>The IJB is asked to:</p> <ul style="list-style-type: none"> • Note the progress to date in producing a revised Integration Scheme for East Lothian IJB. • Note the intention to bring the revised Scheme to the attention of a comprehensive list of consultees (as set out in the Scheme) as well as publishing it on the East Lothian Council online 'Consultation Hub'¹ for wider comment. • Note the opportunity for individual IJB members to respond to the consultation on the Scheme through the Consultation Hub.
<p>Further Information</p>	<p>¹: https://eastlothianconsultations.co.uk</p>