

**Minutes of the meeting of the Fa'side Area Partnership
7th September 2021 7.00-9.00pm, a ZOOM Meeting.**

Chair

Chair Bill Axon

Quorum

11

Members and substitute members present:

Debbie Middlemass, Vice Chair (DM)

Cllr Fiona Dugdale, Elected Member, ELC (FD)

Ian Pryde, Macmerry & Gladsmuir Action Group/ Chair of FAT (IP),

Donald Grant (DG), Co-opted member

Alan Bell, Recharge (AB)

Cllr Shamin Akhtar, Elected Member, ELC (SA)

Roseanne Woods, (Membership pending, HW confirmation) (RW)

Heather Boyle, Ross High Parents Council (HB) (left the meeting around 8pm)

Sam Renton (SR), Recharge

Cllr Gordon Mackett, Elected Member, ELC, (GM)

Isobel Berry, Elphinstone Community Association, Fa'side TRA (IB) (on the phone)

Mike Falconer, Tranent & Elphinstone Community Council (MF)

Phil Summerfield, Pencaitland Community Council (PS)

Others in attendance

Simon Davie, Connected Communities Manager – Fa'side, ELC (SD)

Stevie McKinlay, Connected Communities team – Fa'side (SM)

Lorna MacLennan, Business Support Administrator, ELC (LM)

Tracey Redpath, VCEL (TR)

Apologies

Cllr John McMillan, Provost, ELC (JM),

Cllr Kenny McLeod, Elected Member, ELC (KM),

Cllr Colin McGinn, Elected Member, ELC (CM),

Elaine Morrison – East Lothian Foodbank (EM)

Grace Stirton, OWTRA (GS)

Paul McGregor, Tranent and District Community Sports Club

NB: 13 members in attendance, two members left during the meeting however meeting remained quorate.

		Key discussion points	
1	Welcome	BA welcomed everyone to the meeting of Fa'side Area Partnership. All paper for the meeting have been circulated.	All
	Apologies	Apologies are noted above.	
2	Declarations of interest for agenda items	BA asked members to declare any interests for items on the agenda or as we progress through the Agenda. <i>No declarations were received.</i>	
3	Approval of Minutes	Minutes were checked and agreed as an accurate record. As the last meeting was not quorate, this is left as a note.	ALL
4	Matters Arising	<p>Page 2 Item 2 SD asked if there would be an opportunity for the Fa'side Young Defenders to see the recycling process at Kinwegar. JL will send details to SD as to how this could be achieved bearing in mind the COVID restrictions. Post Minute Note: - JL has made contact with Stuart Wood to ask if a visit to Kinwegar could be arranged. <u>Matter still outstanding.</u></p> <p>Page 2 Item1 SD to meet AB and discuss his role as Poverty Champion for Fa'side AP. Matter outstanding.</p> <p>Page 2 of draft notes 27/10/20 – Headed 'Page 2 item 5' – Tranent & Elphinstone Community Action Plan and Coalfield Regeneration Fund. SD and MF to discuss this matter. <u>Matter outstanding.</u></p> <p>Page 2 of draft notes 27/10/20 – Headed 'Page 2 Item 5' – Cairns – ongoing discussions. SD advised the meeting he needs to have a discussion with planning before progressing the request <i>Update 8a ii on this agenda</i>. Matter closed.</p> <p>Page 3 of draft notes 27/10/20 – Headed Page 3 item 7b Foresters Park – Some minor snagging to be completed. Once completed, Was due to commence the start of August. SD will contact Roads for update.SD to draft press release and arrange a ceremonial opening of the new parking provision. SD to arrange, once out of pandemic. PMN – Snagging completed. Housing matter ongoing but Roads work completed. Matter closed.</p> <p>Page 3 Item 6 notes 27/10/20 – SIMD report. Awaiting new update being issued. Once issued SD will share with members. <i>Matter outstanding</i></p> <p>Page 5 Item 9 of Draft notes from 27/10/20 – Handbook to be reviewed. SD/LM will complete and circulate to all members for comment. SD/LM will complete before next meeting. <i>Matter outstanding.</i></p>	<p>SD</p> <p>SD/AB</p> <p>SD/MF</p> <p>SD</p> <p>SD/LM</p>

	<p>Page 7 item 8.3 – FD commented that mental and social isolation were significant issues impacting on our local communities. SD agreed to circulate the completed evaluation form fundamental foods following the emergency food provision. SD awaiting report and will circulate. <i>Matter outstanding.</i></p> <p>Page 6, Item 6b – All members to read the Walk Back Better Manifesto and confirm whether or not members will sign the pledge and support the request for more funding. SD asked members if they would support the Walk Back Better Manifesto. Unanimously supported. Matter closed.</p> <p>Page 9, Item 7a – SD to meet with MA and discuss evaluation of the Lighthouse project. <i>Matter outstanding</i></p> <p>Page 4 Item 6d – Draft minutes of 19/04/21NB to contact SM and provide contact details for Ross High Rugby Club. PMN SM contacted NB and matter resolved. Matter closed.</p> <p>Page 6 Item 8c – Fa’side Young Defender – SD asked AB if he had completed and send back the decision notice form. AB stated it’s in transit. <i>Matter Outstanding.</i></p> <p>Page 6 item 9a – Area Plan – SD to complete the amendments agreed at previous meeting. <i>Matter outstanding.</i></p> <p>Page 6 item 9b – Annual Report 19/20 – SD/SM/LM will arrange to distribute the Annual Report as part of our communications strategy. <i>Matter outstanding.</i></p> <p>Page 5 Item 7B – 1 June 2021 – SD confirmed that due to time restraints organisations in Fa’side did not compile an overall application but completed individual applications. Matter closed.</p> <p>Page 5 Item 7c – 1 June 2021 – SD/LM confirmed that we not managed to progress the video reel any further forward. MA asked if the music could be changed. FD suggested that we could place these on the screen in the George Johnstone centre. <i>Matter Outstanding</i></p> <p>Page 5 Item 7c – 1 June 2021 - SA noted that living are running a business addition and wanted to know if this presented an opportunity for us? SD to contact Corporate Communications to discuss? PMN – Checked with Corporate Communications and unable to amend. Matter closed.</p> <p>Page 5 Item 8ai – 1 June 2021 - IP advised members that AB had suggested using some of this funding to provide local residents with free bus transport from some of our outlining villages. IP will seek a response from the Sub group members on this point. AB noted that it was very much a</p>	<p>SD</p> <p>IP/SD</p> <p>SD/MA</p> <p>SM/SD</p> <p>AB</p> <p>SD/LM</p> <p>SD/LM</p> <p></p> <p>SD/SM</p> <p></p> <p>IP/AB</p>
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general proposal and the detail would need to be considered further. Matter Outstanding

Page 5 Item 8a ii – 1 June 2021 – Cairns at Church Street – SD reminded members that he had previously circulated a proposal with the plan showing a possible new site for the cairns to be located as we were no quorate at the last meeting SD member if they were supportive of the proposal given that we are quorate at this meeting. **Vote was unanimous (13 members in favour of moving the Cairns to their proposed position)**. SD will now arrange for Cairns to be moved and interpretation boards to be prepared alongside those previously involved in their design.

SD

Page 5 Item 8a iii – 1 June 2021 - IP referred to the cycle racks in Butterdean Woods. Iain Reid confirmed that the cycle racks has been installed through the Spaces for People programme. SD to make IB aware. **PMN – SD has updated IB.** Matter closed.

ALL

Page 5 Item 8a iv 1 June 2021 -IP asked members to revert back to their organisation to seek new members for the Active Travel Sub-group. IP also reminded members that he is standing down at the end of the year. The sub group needs a new community chair and he would encourage either members of the partnership or the members of our local community to come forward. Matter outstanding.

SD

Page 5 Item 8a v 1 June 2021 - IP confirmed that he, SD and Andrew Hogarth met last week to carry out site visits to potential new cycle racks locations in each of the villages. AH will create a proposed plan with photos for each possible location, which we will initially share with council colleagues seeking clarity on whether there are any issues with the proposed sights. Upon receiving the response IP, SD and AH will then contact local communities to discuss the proposals. **PMN SD has the plan and proposed sites. Will circulate email to Community Councils and groups to discuss.** Matter outstanding.

SD

Page 5 Item 8a vi 1 June 2021 - IP also confirmed that he has been in discussion with Cycling Scotland and Paths for All around potential external funding streams. There is some scope to obtain external funding however this will require evidence gathering and a collective approach. **WHICH IS WHY IT IS REALLY IMPORTANT THAT WE HAVE COMMUNITY REPRESENTATION FROM EACH SETTLEMENT IN FA'SIDE.** MA asked if FAT was a constituted body, IP replied No. MA suggested that VCEL could assist and this might create an opportunity for external funding IP confirmed that he has discussed this Matter with MA. Matter closed.

ALL

		<p>Page 6 Item 8a vii 1 June 2021 - SA asked if primary schools could be considered as possible locations for bike racks. IP advised that the racks we have are more suited to adults. However he would discuss this matter further with FAT members and even if this was not possible would seek to engage the primary school to secure external funding. <u>Matter outstanding.</u></p> <p>Page 6 item 8 b – 1 June 2021 – Fa’side H& Wellbeing Sub Group – SM confirmed that the hand over meeting had taken place. Further update on the agenda. Matter closed.</p> <p>Page 6 Item 8c 1 June 2021 – Support from the Start (SFTS) – DM and Alison Cameron, Head teacher, Elphinstone Primary School, are still to meet with Morven Ross. A further update will be received in a future SFTS report. <u>Matter outstanding.</u></p> <p>Page 7 Item 8d 1 June 2021 - Scrutiny and Monitoring Sub Group – SD has circulate papers. Matter closed.</p> <p>Page 7 Item 9b 1 June 2021 – Lunch Club Funding - SD also confirmed that he has been working with BA and DM on the creation of a lunch club procurement brief. This has potential to appoint a preferred partner who would facilitate our lunch club provision in Fa’side. SD will share with members once draft is complete. <u>Matter outstanding.</u></p> <p>Page 7 item 9b 1 June 2021 - MA raised a concern around the procurement process with regards this negative impact on locally based third sector organisations. VCEL currently seeking a compact agree between ELC and the local third sector. SD to speak to MA off line with regards the back group to this proposal. <u>Matter outstanding.</u></p> <p>Page 8 Item 11 – Ciara Webb and Malcom Paul postponed their attendance at our meeting 7th September 2021 and seek to attend a meeting early in 2022.</p>	<p>IP</p> <p>DM</p> <p>SD</p> <p>SD/MA</p>
5	<p>Connected Communities Team Update</p>	<p>A. COVID 19 update – SD gave verbal update. Report attached. PS raised a query on when the AP would return to face to face meetings. A general discussion took place and members agreed to retain our position of meeting on line until at least the end other this calendar year. SA noted that at a recent council meeting they took a period to reflect on the huge efforts that were undertaken by our communities and council staff. SA passed on her thanks to everyone in attendance at this meeting for all their efforts.</p> <p>B. Manager Report – SD provided a verbal summary. Report is attached to the meeting. SD referred to his attached report and highlighted the following:-</p>	<p>ALL</p> <p>ALL</p>

		<ul style="list-style-type: none"> • Significant amount of work that SM and himself have been undertaking in the reopening of our community facilities. SD highlighted significant issues for colleagues in Facilities Management which might have an impact on our ability to either reopen or continue to support community activity in our facilities. • SD noted that the speed table at Caponhall Road and Elphinstone Road has been completed. TR stated in the chat that it does make cars slow down. However, as a resident, concerned about the design. Kerb and speed table seem flush. Which might lead to an accident. PMN – SD checked with Roads, speed tables designed this way to encourage drivers and pedestrians to think about their positioning and to promote safe driving/crossing. Matter closed. • Speed table outside Elphinstone Primary School the work has been completed (not an Area Partnership Project). A general discussion took place where some members expressed a concern about the height of the table. SD suggested that groups contacts Community And Police Partnership (CAPP) or Road Safety Working group if these are ongoing issues. • Footway at Pearlstane Steading near Elphinstone. DM and IB confirmed that work has commenced on this project and nearing completion. SD to check the project and verify if it is completed. PMN – SD checked both the speed table (Caponhall/Elphinstone Road) and path. Both are installed and therefore completed projects for our partnership. Positive feedback from residents at Pearlstane on the installation of footpath, particularly for children walking to school. Matter closed. <p>C. Officers update – SM gave a verbal update. Report attached. SM highlighted the following</p> <ul style="list-style-type: none"> • Recharge are undertaking a pilot where they are delivering the Connected Communities – Fa’side’s outreach youth work engagement. This has been highly successful so far and SM thanked AB and his team for their efforts on this pilot project. SM confirmed that one of their get into summer projects involved 8 young people who had been referred by Ross High School, Police Scotland and ELC community safety team. This had been hugely successful and SM and AB were working with other partners to try a secure some legacy support for these young people. 	<p>ALL</p> <p>ALL</p> <p>SM</p>
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		<ul style="list-style-type: none"> SM confirmed that we have secured additional funding to run drama and art based activities in Elphinstone and youth clubs in Macmerry, Ormiston and Pencaitland. FD asked if there was any opportunity for Tranent families to access the drama and art in Elphinstone? SM advised he would review the referrals and revert back FD. <p>SA asked what evaluation would be taking place to support the project. SM confirmed that each project funded by 'Get into summer' needed to complete a very basic evaluation form. AB advised that he and SM could complete a more in-depth evaluation. SM agreed to complete this alongside AB. SM and AB will share with members on completion.</p> <p>BA advised that Enjoy Leisure have additional funding which allow to provide free swims for young people during the October week and 2 weeks at Christmas.</p> <p>SD advised member that the additional funding used to support Recharge, the drama and youth clubs was coming from the additional Scottish Government funding for youth work.</p> <p><i>HB left the meeting – at this time 12 members were present and meeting was still quorate.</i></p>	<p>SM</p> <p>AB/SM</p> <p>ALL</p>
6	<p>Sub Group updates and Community Groups</p>	<p>A. Fa'side Active Travel – IP gave a verbal update. This is attached to the minutes. SD reminded members that we still require a new community chairperson for this sub-group CAN ALL MEMBERS PLEASE DISCUSS THIS VACANCY WITH THEIR RESPECTIVE GROUPS AND REPORT BACK AT OUR NEXT MEETING.</p> <p>B. Fa'side Health and Wellbeing – SM gave a verbal update. This is attached to the minutes. BA welcomed Roseanne (RW) to the meeting and asked if she would like to say anything. RW thanked BA for his warm welcome and noted that the group are effectively starting again and she is looking forward to working with subgroup and area partnership members.</p> <p>C. Young Defenders – Verbal update provided by SR. Report attached. SR highlighted that he is working with first and second years to develop a new young defenders group. SR also made members aware that they have started placing, recycling based stickers, on the bins in the High Street and encouraged them to look out for them. BA thanked SR for his and the young people's efforts on behalf of our communities.</p> <p>D. Support from the Start (SftS) – DM provided a verbal update for members. Charlotte Jordan is developing SftS website. At present, they have been unable to progress the mental health first aid training, due to issues of</p>	<p>ALL</p> <p>ALL</p>

		<p>capacity in Education. They hope to run this training towards the end of the year. They have agreed to continue with online meetings until January 2022. DM noted that they had been encouraging families to attend FCK on Tuesday and Thursdays. DM would encourage all members to make their groups aware of the offer and if they have interested families to contact FCK. The next network meeting is due to take place on 6th October at 3.45pm.</p> <p>E. Scrutiny and Monitoring Sub Groups (SMSG) – SD provided a verbal update to members reminding them that groups need to return the feedback to their peer members by Sunday 12th September. Our next SMSG is due to take place on Tuesday the 28th September starting at 6.30pm on ZOOM. SD will issue the link.</p>	<p>ALL</p> <p>SD</p>
7	Community Council Elections	<p>A. Verbal update from Connected Communities Manager SD reminded members that the nomination process started 30th August and is due to close at 4pm on the Thursday 16th September. SD encouraged all members and their respective groups to share this information with their members. SD reminded members that Recharge are available to give advice on how to engage with young people. As it would good to have representation on Community Councils from young people. Hopefully this may see new members coming forward for all of our Community Council. SD noted that he had ELC based posters to distribute to all communities which he would do this week.</p> <p>B. Possible updates from CC members – PS advised members that a few new possible community councillors had shown interest and Ralph is following this up, which is really encouraging.</p> <p><i>GM left the meeting - at this time 11 members were present and meeting was still quorate.</i></p>	<p>ALL</p>
8	Budget updates	<p>A. Scottish Government Additional funding SD referred to the attached report and asked if there were any questions. DM reminded members that our education based worker post was supported through the association schools group. SD agreed that our post was not a SftS support post like other areas were. SD will provide more information on this matter once it is known. FD asked when the additional funding needed to be spent by? SD advised that the additional monies needed to be spent by the 31st March 2022.</p> <p>B. Financial year 2021/2022 position SD referred to the attached report and noted that this will needed to be amended to add the additional columns for Scottish Government and external funding. <i>Post Minute note: - LM has amended the report which is now attached to these minutes.</i></p>	<p>ALL</p> <p>LM</p>

9	AOCB	<p>1. Draft poverty plan – AB reminded people that the consultation is live and encouraged members to read the report and consider if there were any gaps in their areas that they would like added to plan Draft Poverty Plan Survey - East Lothian Council - Citizen Space (eastlothianconsultations.co.uk) SD reminded members of our overarching priorities which is to tackle inequalities and the impact of poverty. TR stated that we should be encouraging younger people to look at this also. Pennypit have put together a younger person user friendly paper which is easy to navigate the link is https://docs.google.com/forms/d/e/1FAIpQLSdERIf3jCAO-SlwSocOjbWz0y68Ynumb72AIg15uBkJ2-vjZg/viewform. AB stated that they are doing outreach work and using this as well to engage youngster.</p> <p>2. Sexual Entertainment Venues Consultation – SD referred member to the consultation. https://eastlothianconsultations.co.uk/council-resources/sexual-entertainment-venues/consult_view which although technical in its content is really important for communities to consider. If members or their organisation/groups have a view on whether or not these venues should be licenced in their areas they need to feed this back through the consultation hub.</p> <p>3. Free food related training courses – SD advised members that there were a number of FREE training courses which are food hygiene and nutrition related. Ruth Davie, (SD’s sister) who is the lead for the East Lothian Food Friendly Network has circulated these courses and SD would encourage members to share this with their groups/organisations. The detail for the course is contained with the minutes.</p>	<p>ALL</p> <p>ALL</p> <p>ALL</p>
10	Dates of area partnership meeting	Tuesday 9 th November 2021	

Contact: - Email: faside-ap@eastlothian.gov.uk Phone: Lorna Maclennan, 01620 827146 or Simon Davie on 07912 785 194

Item 5 a COVID update

Here is a summary of key updates that SD provided verbally to members. This came from a recent ELC meeting on COVID 19 and concurrent risks:

- Case numbers continue to rise, now over 600 (7 day case rate) and Scottish figs are even higher
- Some schools having to return to remote /home learning, not in the Fa'side Area at present, due to cases/staff shortages
- External visitors to schools still being restricted (particularly in view of rising numbers) so still a requirement for Education & Children's Services colleagues to use some community spaces for priorities, i.e. child welfare meeting. It was flagged that this impacts on other booking demands.
- Serious staff shortages in many services due to COVID – particularly Facility Management Service – are impacting on service delivery.
- Agreed that for the meantime bookings need to include a caveat that the Council retains the right to cancel bookings due to staff shortages.
- Events – Scott Kennedy advised Safety Advisory Groups being held for Remembrance Parades, also cycling/running events coming through such as also Xmas lights.

- **Item 5b – meeting on 7th September 2021**

Connected Communities Managers update as at 27th August 2021

1. I have spent a large portion of time off on leave (catching up on some carry forward leave from last year). I apologise if I have not been around as much or as responsive as normal, as this has impacted on my capacity.
2. Sub groups of area partnerships. Individual updates included on this agenda. Majority of community groups took a well-earned break over the summer as did our Connected Communities team. As a result, not as much progress since last meeting. *Ongoing.*
3. Review of FCK is ongoing. Had a great response to our advert for additional trustees. Seeking to formalise new Trustees in a matter of weeks and work with them on taking on roles within the charity. Still working through our period of review with regards to outstanding governance. Fundamental foods are still providing the day to day support and supervision for the volunteers. FCK developing their relationship with ELCO and local community groups. Significant support being received from a range of prominent local residents, huge thanks to all involved. Providing lunches at ELCO on a Tuesday and Thursday and also supporting Macmerry Mensshed on a Wednesday – who are attending the club. Finally FCK supporting a range of local events to raise funds for the charity. *Matter ongoing.*
4. Following a rise in instances of large groups of youths gathering and seeking to combat against some of the negative press they have been receiving, Police Scotland asked Community Planning colleagues to come together and clarify what activities we are currently providing and what may be on offer in the summer. There is a 'Summer of Play' initiative, supported by the Scottish Government. I hosted a meeting of partners a few weeks ago with a view to collating what we provide now and what we could provide this summer for young people. Once concluded we will have collated a list of possible activities for the Summer (which will include as many areas as is possible in Fa'side) and the cost of carrying this all out. We will then make a bid into the 'Summer of Play' for this area. Stevie can report back on some of the successes from our involvement in the Summer of Play and sure Alan/Recharge will be able to do the same. *Matter ongoing.*
5. Tranent Traders Association. This work has mainly been paused due to current restrictions. Think we have lost both the Scottish Towns Partnership (STP) funding and the local ELC based funding. STP through lack of response from the traders and ELC through the criteria placed on funding by CEG (ELC overview group for funding). Had a chat with senior colleagues in Economic Development about the matter and they are keen to see if there is something we can do in Tranent going forward. I am waiting for colleagues in Economic Development to come back to me to see if we can explore this further. *Matter ongoing.*
6. Support and supervision to our Connected Communities Team. Seeking to create an annual plan for the team which identifies our priorities for this year. This matter has been paused until I return. Have some content created and work in progress. *Matter ongoing.*
7. Support, advice and guidance to Macmerry and Gladsmuir CC following changes in their committee. Glad to announce Ian Pryde has been elected chair of Macmerry and Gladsmuir CC. Attended their last CC meeting. *Matter ongoing.*

8. Ongoing engagement with Macmerry Men's shed on use of hall. Trying to build capacity and understanding of the group, around their use of the facility and sustainability of the group. This is connected to the community conversation in Macmerry. *Matter ongoing.*
9. Working alongside colleagues on Improving the Cancer Journey in East Lothian on behalf of the Connected Communities Team in East Lothian. *Matter ongoing.*
10. Some conversations around Community Facilities across Fa'side. Conversations to take place on Macmerry and Pencaitland. Opportunity to consider the Centre in Elphinstone, which is on hold at present but will need to be picked up soon. Online survey completed and we need to organise small meeting of community to discuss possibilities. Discussions with Faith groups and Sporting clubs about access to community facilities. *Matter ongoing.*
11. The community conversations have led to various discussions with colleagues within ELC around its Corporate Asset Management strategy. Requests have been received as part of our phased re-opening plans for more information and clarity on buildings and let holder's usage of the space. Stevie is working closely with let holders to ensure as smooth a transition as possible for their return. *Matter ongoing*
12. Engaged with Tranent Skate Park Foundation – who have over a thousand members on their Facebook page (please see the attached Facebook link). Currently reviewing sites and engaging with Council teams to support our investigations. If we can secure a site in principle then we will seek to create a working group to support the project. *Matter ongoing.*

<https://www.facebook.com/groups/422021105447215/?ref=share>
13. Friends of Ormiston Park. There is an ongoing conversation around the creation of some additional parking which could assist the park and local residents. Roads, Sports, Countryside and Leisure, Amenity Services, Housing, myself and the local community are all involved in the matter. Please note that the group have submitted an application to our partnership for support. Event organised for the opening of the Pump track on Sunday 5th September 2021 at 3pm in the park. *All welcome to attend. Matter ongoing.*
14. Engaging with Sports Hub on the creation of the Pavilion at Polson. Possibility that we might support the social media around the project and some administrative tasks in order to get the project completed. *Matter ongoing.*
15. Waiting on outcome of One Council Partnership Funding to clarify if there is an additional ask of our team with regards to local groups and their applications. Especially keen to get an update on the Service Level Agreement request for Recharge. *Matter ongoing.*
16. Some conversations ongoing with applicants about possible funding applications they would like to make to Fa'side AP. *Matters ongoing.*
17. New discussions with Alison Cameron, Head Teacher at Elphinstone Primary school about the Included and Engaged post. See Item 8 a. Awaiting feedback corporately on the proposal which could see the post holder's contract extended. *Matters ongoing.*
18. Meeting with Roads colleagues on Area Partnership devolved funded projects. Updates to proposed projects this financial year are as follows:

- a. Speed Table – Elphinstone Road/Caponhall Road, Tranent. Work completed. *Matter closed.*
- b. Footway – Pearlstane Steading, Near Elphinstone. Work programmed to begin on 2nd August and conclude on 10th September. Please note these dates are subject to possible change. Will use remainder of budget (approximately £27,500) to contribute to the costs of these works – which are still to be clarified. *Previous estimates were almost £200,000.* I will provide a full update on this project once I have more information. *Matter ongoing.*
- c. Speed Table – Outside Elphinstone Primary school. *PLEASE NOTE THIS IS NOT AN AP PROJECT.* Work completed. *Matter closed.*

- 19. Met with the new Head of Service Development and assisted in a matter involving a local business. *Matter closed.*
- 20. Hosted a pop up vaccination centre in the George Johnstone Centre for local residents. *Matter closed.*
- 21. Met with local representatives from a Muslim prayer group who are interested in securing a venue in Tranent to be used a local Mosque. *Matters ongoing.*
- 22. Meeting with Mid and East Lothian Drug and Alcohol Partnership (MELDAP) Manager to discuss gaps in provision for those living with Drug and Alcohol conditions in our communities. I have passed on his details to Stevie and the Health and Well-being sub group for further discussions. *Matters ongoing.*
- 23. Meeting with PCDT staff to discuss lessons learned from last year’s Festive Provision and starting to draft proposals and engage with key stakeholders for this year’s provision. *Matters ongoing.*
- 24. Attended the first joint family fun day, where families from Fa’side and PSG were brought together through some funding from Youthlink Scotland. The event took place last week and was organised at very short notice as, the funding was granted last minute and needed to be used quickly. The children, young people and their families has a great afternoon with a range of fun activities and a free lunch/transport to and from the venue. *Matter closed.*

Simon Davie
Connected Communities Manager – Fa’side
Aug 21

Area Partnership Update - Community Development Officer

- Get Into Summer – Get Active! Get Connected! / P7 Transition Support Garden project Successful delivery of both Projects – evaluation to follow
- Reopening of Community Building – Ongoing discussions with community groups / phased reopening of centres on going.
- Youth Work Programme in Elphinstone (Delivered) / Bike ability work concluded at St Martins / Fun Fridays Junior Youth Work Garden Project concluded.
- Connected Communities Outreach Youth Work now being Undertaken By Recharge (new Arrangements working well)
- Youth Work programme for 21/22 under development / Including a Dance/Drama/Music Theatre programme in Elphinstone. Proposal for developing Junior Youth Work in Ormiston / Pencaitland / Macmerry early 2022.
- Continued support to community groups. Macmerry Men’s Sheds lunch activity at FCK / Pencaitland Lunch Club / Primrose Day Centre.
- Support to East Lothian Council Youth Worker Campaign.
- Support to East Lothian Work with Volunteer programme
- Capacity Building training with Recharge to deliver Cool Calm & Connected programme to all new S1’s in Ross High.
- Support To Youth Sub Group & H&W Sub group.
- Development of Connected Communities Social Media Strategy
- Initial Planning on Fa’side Christmas offer and winter coat provision.

Stevie McKinlay
Community Development Officer – Fa’side
Aug 21

Item 6A – Fa’side Active Travel update

The group has not met over the summer due to pressures of business from myself, Simon and Andrew Hogarth.

If someone has the time and passion to take this group forward, I would be very grateful as given my new role with Macmerry and Gladsmuir CC and my family circumstances, I cannot devote the time to this important matter. We have been starting to think about climate breakdown and a sustainable planet. (Kate Raworth. Doughnut economics.)

Key updates:

1. We are advised by ELC that they have secured Smarter Choices Smarter Places funding; this means they will match fund up to £3,000 worth of Active travel measures for our local area.
2. As yet we have not managed to identify project-based elements that we could progress and utilise this element of additional funding.
3. Olga Sanchez the previous Behavioural change officer has left ELC and has been replaced by Chris Milne. Chris has made contact and we are very keen to meet him to get an update on Smarter Choices Smarter Places funding. If you have any ideas for your local area, please contact us.
4. Andrew, Simon and I visited all our local settlements we have identified and photographed places suitable to place bike racks. Andrew is working up a proposed location plan and we will share this with you once it is completed. This will need to go to community groups for discussion and then sign off. We might need to work with some groups to mitigate any costs we could incur to locate the racks. Once we have a plan, costing and proposed programme I’ll go back to Cycling Scotland to ask about funding assistance.
5. Ormiston Pump track, was opened on Sunday 5th September and there were at one point close to a 500 people present. It is the first pump track in East Lothian and huge congratulations need to be conveyed to Lynsey Mainds and all of those involved at Friends of Ormiston Park. A special mention also needs to go to Steve Wands the local sports development officer, who co-ordinated the project. A few photos below show the crowds, the opening of the track and its use.

Pic 1: Crowds arriving at the Pump track

Pic 1: Crowds arriving at the Pump track



Pic 2: Cllr Goodfellow welcoming everyone and thanking Friends of Ormiston Park for their hard work and ingenuity.



Pic 3: Local resident Wilma Gare opening the pump track.



Pic 4: Pump track in use! ☺



6. The Tour of Britain, on stage 7, crosses through East Lothian on Saturday 11TH September with Pencaitland a good place to see the race flash by. (Between about 2.30 and 3.15) Probably the best spot is the bend by the war memorial. They will be moving relatively slowly there, navigating the sharp bend, turning through Pencaitland. Giving a chance to spot stars like Mark Cavendish, Julian Alaphilippe, Wout van Aert. The outstanding spectacle for me is how the police motorcycles formation conduct a rolling road closure.

The racers are preceded by a caravan of trade vehicles and motorbike outriders handing down souvenirs and behind by all the team cars. All gone in a few minutes. Be inspired, go on your bike.

7. The Scottish Half Marathon takes place on Sunday 19th September and starts at Meadowmill in our local area. Again another opportunity to see or take part in an active mode of travel!
8. It is most important in this active travel context to mention the Walk With Scott Foundation are hosting their charity raising 26 mile walk on Saturday 18th September. If you are interested in supporting this amazing local charity and all the fantastic work they do, please check their website or I am sure Simon would be happy to take a donation as he is walking on the day.
9. I have been speaking to Ralph Averbuch at Pencaitland CC, who has an aspiration to create an E-Bike hub in the village and possibly extend to other rural locations across Fa'side. The initial challenges are around funding and volunteers.

Ian Pryde
Chair - FAT

ITEM 6C – Health and Well-being Sub group

Area Partnership Update – Health & Wellbeing Sub Group

- Connected Communities has met with the new co-chairs over the summer to go over the operational elements of the sub group and identify a way of moving the group forward.
- Capacity building priorities identified for the new role bearers.
- Carrie Richmond has stepped down as co-chair of the Health & wellbeing Sub – group. We will be looking for nominations at the next Sub Group Meeting. We thank Carrie for all her work in the community and wish her well in her new endeavours.
- Working alongside colleagues in Health and Social Care partnership and received the following from Alison MacDonald, which we believe strengthens our connection and opportunities to tackle health and well-being based inequalities in Fa’side.
 - The Health and Wellbeing Sub Groups play a vital role in the development of Health & Social Care and I am grateful for the commitment of group members in taking a community based approach. There is a high level of expertise and knowledge in the group, which is key to shaping services. In the Health & Social Care Partnership we are keen to develop our approach to co-production; I am aware from feedback that some groups believe that this could be improved. One way of developing this approach is to have a designated link officer from the Partnership’s strategy team; I think it would be of great benefit for members of the strategy team to attend meetings and listen to the discussion. They can also provide information on a wide range of HSCP strategies and services and at the request of the group invite other HSCP officers to provide more detailed information on a particular service area. The officer linked to your Health and Wellbeing Subgroup is Christine Johnston, Planning and Performance Manager, cjohnston5@eastlothian.gov.uk .
- Health & Wellbeing Sub Group will meet September 23rd at 11:00. Agenda will include a mapping exercise to identify key priorities for the coming year / nomination for new co-chair.

Stevie McKinlay
Community Development Worker - Fa’side
Aug 21

Item 6 C – Fa’side Young Defenders update report

September 2021

Since June, the Young Defenders have met each week, including all throughout the Summer Holidays. These transitioned from online to face-to-face with face-to-face remaining the preferred method at the moment. We maintained the same 3 for the majority of the sessions. They have made decisions on new equipment for Recharge’s temporary building and how it would look, as well as how practical it is. This also included a few meetings inside the building to test out the new equipment. They have also begun to put the recycling stickers on the bins and worked with Stevie to create a reel about their decision to put stickers on the bins.

As we go forward, our current group is made up of young people who have other commitments and have since moved on from school. As a result, we are in a period of transition as staff meet and ask young people we’ve met over the Summer, who may want to be involved in a group. Sam also met with Stevie and since June they have been working on the Role and Remit of the group, based on the Health and Wellbeing subgroup Role and Remit. However, the Role and Remit will be loose to allow young people to decide the structure of the group. They may wish to have a rolling chair, secretary or may decide that they would rather Stevie and Sam take on those roles instead. We will also review the Role and Remit at the end of each school year to allow staff and young people to evaluate the sessions and what worked and what should change. The Role and Remit is currently waiting to be reviewed by young people and ensure they are happy with the document before it is submitted.

Sam Renton

Connect Worker

Recharge

Item 8a – Scottish Government Additional Funding award

Additional Scottish Government COVID relief funding 2021/22

This is the allocation of the additional funding via the Area Partnerships and Connected Communities teams, based on an agreed formula taking account of Scottish Index of Multiple Deprivation and other relevant data:

Area	Formula %	Food/ Welfare (+ holiday hunger £)	Digital inclusion	Total awarded to the APs	Additional youth work*
Musselburgh Area	25%	£30,000 (+£7,500)	£6,250	£36,250	£18,700
Fa'side/Tranent	22%	£26,400 (+£6,600)	£5,500	£31,900	£16,500
Preston Seton Gosford	18%	£21,600 (+£5,400)	£4,500	£26,100	£13,500
Haddington & Lammermuir	15%	£18,000 (+£4,500)	£3,750	£21,750	£11,300
Dunbar & East Linton	10%	£12,000 (+£3,000)	£2,500	£14,500	£7,500
North Berwick Coastal	10%	£12,000 (+£3,000)	£2,500	£14,500	£7,500
Total	100%	£120,000 (£30,000)	£25,000	£145,000	£75,000

Notes:

***Awarded direct to the Connected Communities teams:**

An additional allocation of funding for youth work of £80,000 has been agreed for the Connected Communities teams to resource local provision to address identified priorities (applying the same formula).

1. Connected Communities Fa'side have awarded a portion of this funding to Recharge to carry out outreach work on our teams' behalf. This is an exciting new pilot and has just started over the last week. Initial feedback has been excellent and we are hoping to build upon this through our good working relationship with Alan and his staff team at Recharge.

Family Support Workers – some funding has been secured to cover the costs of the temporary Support from the Start Family Support Worker post until the end of the financial year (end of March 2022). The future delivery of Family Support has been under review by Education & Children's Services – further details on this to follow.

2. Ongoing discussions through Connected Communities Fa'side and Alison Cameron at Elphinstone Primary who the main lead for the Included and Engaged Worker, supporting this type of activity through 3 schools in Fa'side.
3. Ongoing discussions with Ralph Averbuch, Lorraine Congalton (Connected Communities Digital champion) and an Irish based technology company about using these funds to create a pilot in Fa'side focusing on supporting those members in communities who are digitally excluded. An application will be submitted to the partnership to consider the proposal once we obtain more detail.
4. Delegated authority used to support the provision of the Summer Lunchclub in Fa'side. The total awarded was £19,690 (£15,690 from Scottish Government funding and £4,000 from the Education budget award). A further application has been submitted to all members through the Scrutiny and Monitoring Sub group, totalling £10,710. This will seek to obtain funds for a part time development worker to support FCK and to support the activities of the Fa'side Food Provision (FCK and Community Pantry)

Fa'side		Item 8B meeting		7 th September 2021				
Budget Allocation 2021/22								
			A	R	G		ExF	
			Amenity Services *1	Roads *2	General	SG funding	External funding	Notes
Date Approved	Organisation	Project	£100,000	£50,000	£50,000			
01/04/21	ELC - Roads	Admin fee		2,500.00				Admin fee for supporting and designing project
19/04/2021	Recharge	Fa'side Young Defenders - devolved sub group sum			1,000.00			Approved at AP meeting on 19th April
19/04/21	Connected Communities - Fa'side	Fa'side Active Travel - devolved sub group sum			5,000.00			Approved at AP meeting on 19th April
17/06/21	PCDT	Fa'side Summer Lunch Club				15,690.00	4,000.00	Delegated authority provided due to timescales. £15,690 from SG and £4,000 from Education budget.
		Total Spend	£ -	£ 2,500	£ 6,000.00	£ 15,690.00	£ 4,000	
		Balance	£ 100,000	£ 47,500	£ 44,000.00		£ (4,000)	
			Amenity Services	Roads	General			
			A	R	G			
*1	Resource Allocation	Labour and Machinery - need to secure funding for materials						
*2	Funding managed by Roads	Needs early discussions to be added to Roads planned maintenance programme						

From: ruth davie <elfriendlyfoodn@gmail.com>

Sent: 06 September 2021 09:15

Subject: Out & About | FREE REHIS Training courses - food hygiene; nutrition; malnutrition | 🍏🍏🍏

There are some training opportunities listed below. Great for staff and volunteers

We've some free Out & About courses coming up for you. All are on Zoom at the moment.

Food Hygiene (great for CVs/jobs and everyone who cooks at home)

29th Sept & 1st Oct 9.30-1pm both days

27th & 28th October, 9.30-1pm

Food and Health (fun and easy to understand nutrition for all the family)

22nd & 23rd Sept 9.30-1pm

13th & 14th October 9.30-1pm

Eating Well for Older People (malnutrition and helping older relatives/neighbours to eat well)

1. 23rd Sept 9.30-1pm
2. 21st October 9.30-1pm

All courses come with a great book and you get a certificate.

Just let me know which course you'd like to come to

 **Elementary Food Hygiene (equivalent to the English Level 2) (seven hours split over two mornings)**

REHIS Elementary Food Hygiene is a professionally and nationally recognised examined and certificated course which provides training in the principles and practice of good food hygiene. Our highly qualified team of friendly and approachable trainers have wide experience of delivering REHIS Food Hygiene training to people from many backgrounds and of all levels of experience. This interesting and useful course is designed for all food handlers working in all aspects of the food industry, including: catering/licensed trade, food production and processing industries, restaurants & cafés and for those in caring and voluntary situations involving food preparation or handling. It is also highly relevant for anyone who cooks at home.

 **Food and Health (seven hours split over two mornings)**

REHIS Food & Health is a nationally recognised examined and certificated course which provides training in the principles of good nutrition and getting a healthy, balanced diet. Our highly qualified team of friendly and approachable Associate Nutritionists have wide experience of delivering REHIS training to people from different backgrounds and all levels of experience. This interesting and useful course is packed with clearly delivered information that aims to cut through all the mixed messages around nutrition. It is suitable for anyone who is interested in food & health, from catering staff, those working in food production, from those in caring & voluntary situations involving food to anyone with a personal interest.

Eating Well for Older People (3.5 hours)

REHIS Eating Well for Older People is a certificated, non-examined course that aims to provide participants with the knowledge and appreciation of the importance of good nutrition for older people and how to support them to eat well.

The course is non-clinical and is suitable for older people, (kinship) carers or anyone working with older people. It is packed with clearly delivered information that aims to cut through all the mixed messages around nutrition.

This course is delivered by one of our team of experienced Association for Nutrition-Registered Nutritionists.



A Free Introduction to Nutrition & Healthy Eating

- Are you interested in **food** and **healthy** living?
- Do you feel confused by **health** and **nutrition** advice?
- Would you like to know more?
- Whether your interest is professional or personal this course is for you!

REHIS Food & Health is a nationally recognised certificated course which provides training in the principles of good nutrition and getting a healthy, balanced diet. Our highly qualified team of friendly and approachable **Associate Nutritionists** have wide experience of delivering **REHIS** training to people from different backgrounds and all levels of experience. This interesting and useful course is packed with clearly delivered information that aims to cut through all the mixed messages around nutrition. It is suitable for anyone who is interested in food & health, from catering staff, those working in food production, from those in caring & voluntary situations involving food to anyone with a personal interest.

What do you get out of it?

Gain a clear understanding of general **nutrition**

- Gain practically applicable knowledge for the workplace and the home
- Understand the consequences of eating habits on **health** and **disease**
- Discuss the roles of **carbohydrates, protein, fruit & vegetables, fat** and **fibre**
- Understand the role of **vitamins, minerals** and trace elements
- Gain insight into maintaining a healthy **weight**
- Identify different ways of preparing and **cooking** foods for a healthy diet
- Learn how to make sense of food **labelling**

Who is this suitable for?

The course is open to **everyone** and is suitable for all who are interested in nutrition and healthy eating, along with those whose work or volunteering involves the handling or preparation of food. A good level of language comprehension is required. Course materials and examination papers are **only** available in **English**. People with any learning or reading difficulties can receive additional assistance by arrangement.

Please get in touch for more information/bookings: admin@edinburghcommunityfood.org.uk



Royal Environmental Health Institute of Scotland

ELEMENTARY FOOD HYGIENE COURSE



- Do you **work** or **volunteer** with food?
- Are you looking for work and want to improve your **CV**?
- Have you already achieved the **Elementary Food Hygiene** certificate but need a refresher?

REHIS Elementary Food Hygiene is a professionally and nationally recognised **certificated** course which provides training in the principles and practice of good **food hygiene**. Our highly qualified team of friendly and approachable trainers have wide experience of delivering **REHIS Food Hygiene** training to people from many backgrounds and of all levels of experience. This interesting and useful course is designed for all food handlers working in all aspects of the food industry, including: catering/licensed trade, food production and processing industries, restaurants & cafés and for those in caring and voluntary situations involving food preparation or handling. It is also highly relevant for anyone who cooks at home.

What do you get out of it?

- Learn skills for the workplace and the home – prepare food safely and confidently!
- Interested in getting into catering? - Improve your CV and add to your skill set
- Satisfy legal requirements in the workplace
- Ensure the safety of your customers & service users

Who is it suitable for?

The course is open to **everyone** and is suitable for all those whose work or volunteering involves the handling, serving or preparation of food.

A good level of language comprehension is required. People with any learning difficulty can get extra help by arrangement. Additionally, course materials and exam papers are available in a number of languages.

Please get in touch for more information/booking: admin@edinburghcommunityfood.org.uk



Royal Environmental Health Institute of Scotland

EATING WELL FOR OLDER PEOPLE



The **REHIS Eating Well for Older People** is a certificated, non-examined course that aims to provide participants with the knowledge and appreciation of the importance of good nutrition for older people and how to support them to eat well.

The course is non-clinical* and would be suitable for older people, (kinship) carers or anyone working with older people. It is packed with clearly delivered information that aims to cut through all the mixed messages around nutrition.

This course is delivered by one of our team of experienced Association for Nutrition-Registered Nutritionists.

**Please note that this course is a general overview and does not cover nutritional interventions for medical conditions.*

Who is it suitable for?

This course is open to everyone and is suitable for older people and anyone working with older people in the community, for example:

Volunteers, lunch club staff, health/social care staff, kinship carers, carers and support staff, community food development workers, home care workers, home helps, Food Train/MealMakers volunteers, friends and family, older people.

Details

The course takes **three and half** hours and includes activities and discussions. Topics covered are:

1. Eating for health and well-being
2. Nutritional and health needs of older people
3. Supporting older people to eat well

Please get in touch for more information/bookings: admin@edinburghcommunityfood.org.uk 0131 467 7326