

**Minutes of the meeting of the Fa'side Area Partnership
1st June 2021 7.00-9.00pm, a ZOOM Meeting.**

Chair

Chair Bill Axon

Quorum

11

Members and substitute members present:

Debbie Middlemass, Vice Chair (DM)
 Cllr Colin McGinn, Elected Member, ELC (CM), (left meeting at 7.45pm)
 Cllr Fiona Dugdale, Elected Member, ELC (FD)
 Ian Pryde, Macmerry & Gladsmuir Action Group/ Chair of FAT (IP),
 Donald Grant (DG), Co-opted member
 Alan Bell, Recharge (AB)
 Cllr Shamin Akhtar, Elected Member, ELC (SA)
 Maureen Allan, Health & Wellbeing Chairperson (MA)
 Heather Boyle, Ross High Parents Council (HB) (left the meeting around 8pm)

Others in attendance

Simon Davie, Connected Communities Manager – Fa'side, ELC (SD)
 Stevie McKinlay, ELC CLD
 Lorna MacLennan, Business Support Administrator, ELC (LM)
 Lucy Schofield, CARs officer (left the meeting around 8.30pm)
 Jennifer Lothian, Climate Change Presentation (JL) – (left the meeting around 7.30pm)
 Marilyn McNeil, IJB representative (MM)
 Fa'side Young Defenders - Connor and Ewan

Apologies

Cllr John McMillan, Provost, ELC (JM),
 Sam Renton (SR), Recharge,
 Kathryn Jane James, SftS (KJJ)
 Cllr Kenny McLeod, Elected Member, ELC (KM),
 Cllr Craig Hoy (CH)
 Neal Black, Ormiston Community Council (NB),
 David Forrest, Tranent and Elphinstone Community Council

Quorum: 10/9 members/substitutes present for voting/decision making – NOT Quorate

		Key discussion points	
1	Welcome	<p>BA welcomed everyone to the meeting.</p> <p>BA conveyed on behalf of Fa'side Area Partnership good wishes to KM and wished him a speedy recovery.</p> <p>Please note: for the purposes of the minute we have left the agenda items in the order they were presented in the agenda. On the night we heard Item 2, 3 and then 6. Before going back to items 4 and 5.</p>	All
	Apologies	Apologies are noted above.	
2	Presentation	<p>ELCs Climate Change Strategy – Jennifer Lothian</p> <p>BA welcomed Jennifer Lothian to the meeting. JL provided an update on PowerPoint which had been previously circulated to members. JL provided the following links for members who wish to find out more in relation to climate strategy:-</p> <p>ELC's Climate Change Strategy can be viewed in full here: Climate Change Strategy 2020-2025 East Lothian Council</p> <p>The Annual Update to Cabinet on the Climate Change Strategy, January 2021, can be viewed here: Climate Change Strategy Annual Update, January 2021 East Lothian Council</p>	

		<p>The summary infographic of the Outcomes and Key Priority Areas in the Climate Change Strategy can be viewed here: Climate Change Strategy - Outcomes and Key Priority Areas Summary infographic East Lothian Council</p> <p>The YouTube video produced by ELC's Waste Services showing what happens to the kerbside recycling is here: https://www.youtube.com/watch?v=AxXEgKgh82s&feature=youtu.be</p> <p>SA asked JL what steps the council were taking to reduce the use of single use plastics. SA noted she did not expect an answer immediately but would like an update. JL will revert back to SA directly and CC in SD and LM.</p> <p>MM advised she had seen an article on recycled plastic. MM asked if East Lothian recycled their plastic locally? JL advised waste services would need to respond to that question. SD/LM will contact waste services for a response.</p> <p>Post Minute Note: - LM contacted Waste Services with the question above. Their response is:- At present the paper, card and cardboard that we collect at the kerbside are sent to Hamilton Waste and Recycling in Carberry to be sorted and graded before going to paper mills to be reprocessed</p> <p>And the glass, metals and plastics are sent to Levensat in Lanark, where the glass is removed for recycling, then the plastics and metals go to a specialist polymer processor GreenCircle in Grangemouth to be separated and prepared for manufacturing.</p> <p>FD asked JL was there a way that she and other households in Fa'side could recycle better? JL stated there are other companies out there who deal with different aspects of recycling. JL mentioned a company called Terracycle. AB provided a link in the chat to their website: - https://www.terracycle.com/en-GB.</p> <p>SD asked if there would be an opportunity for the Fa'side Young Defenders to see the recycling process at Kinwegar. JL will send details to SD as to how this could be achieved bearing in mind the COVID restrictions.</p> <p>Post Minute Note: - JL has made contact with Stuart Wood to ask if a visit to Kinwegar could be arranged.</p> <p>BA thanked JL for an excellent presentation and discussion, where she explained clearly the Climate Change Strategy. JL stated any further questions, please email SD or LM and they will forward them. JL left the meeting.</p>	SD/LM /JL
			SD/LM
			ALL
			MM
3	Declarations of interest for agenda items	BA asked members to declare any interests for items on the agenda or as we progress through the Agenda. <i>No declarations were received.</i>	
4	Approval of Minutes	Minutes were checked and agreed as an accurate record. As the meeting was not quorate we were not able to approve them. <i>These minutes will have to be approved at our next meeting on the 7th September 2021</i>	ALL
5	Matters Arising	<p>Page 2 Item1 SD to meet AB and discuss his role as Poverty Champion for Fa'side AP. <i>Matter outstanding.</i></p> <p>Page 2 of draft notes 27/10/20 – Headed 'Page 2 item 5' – Tranent & Elphinstone Community Action Plan and Coalfield Regeneration Fund. SD and MF to discuss this matter. <i>Matter outstanding.</i></p> <p>Page 2 of draft notes 27/10/20 – Headed 'Page 2 Item 5' – Cairns – ongoing discussions. SD advised the meeting he needs to</p>	SD/AB SD/ MF SD

have a discussion with planning before progressing the request
Update 8a ii on this agenda. Matter closed

Page 3 of draft notes 27/10/20 – Headed Page 3 item 7b
Foresters Park – Some minor snagging to be completed. Once completed, SD to draft press release and arrange a ceremonial opening of the new parking provision. SD to arrange, once out of pandemic. *Matter outstanding.*

SD

Page 3 Item 6 notes 27/10/20 – SIMD report. Awaiting new update being issued. Once issued SD will share with members. *Matter outstanding.*

SD/
LM

Page 5 Item 9 of Draft notes from 27/10/20 – Handbook to be reviewed. SD/LM will complete and circulate to all members for comment. SD/LM will complete before next meeting. *Matter outstanding.*

Page 5 Item 7d – Fa’side Scrutiny and monitoring – SD has drafted papers and will circulate to Sub group members for consideration. Matter on this agenda. *Matter closed.*

SD

Page 7 item 8.3 – FD commented that mental and social isolation were significant issues impacting on our local communities. SD agreed to circulate the completed evaluation form fundamental foods following the emergency food provision. SD awaiting report and will circulate. *Matter on going.*

All

Page 6, Item 6b – All members to read the Walk Back Better Manifesto and confirm whether or not members will sign the pledge and support the request for more funding. *Matter outstanding.*

SD/
IP

Page 9, Item 7a – SD to meet with MA and discuss evaluation of the Lighthouse project. *Matter outstanding*

SD/MA

Page 3 Item 6b – SD convey our thanks for the friends of Ormiston park as previous request. Matter closed.

Page 3 Item 6d – Social Media – SM will provide an update under item 7bi. Matter closed.

Page 3 Item 6d – outreach team data – SM provided the following:-

Month	No of Hours	Total Engagements
March	30	419
April	30	346
May	27	261
Total	87	1026

Page 4 Item 6d – NB to contact SM and provide contact details for Ross High Rugby Club. *Matter outstanding.*

NB

Page 4 Item 7a – Cycle Racks – IP /SD and Andrew Hogarth, will meet to determine the possible location for the cycle racks in our communities. This item is covered under item 8a. *Matter Closed.*

Page 4 item 7b – SD confirmed that he had conveyed our good wishes to MA. *Matter closed.*

Page 5 Item 8b – Roads Infrastructure for Pencaitland – SD confirmed he had provided PS/RA with clarification of our advanced road programme alongside the email they had received in January 2021 from roads. SD advised that this matter would be taken up at the Road Safety Working Group on the 10th June 2021. RA conveyed his thanks to SD and will await an update following the Road Safety Working Group. *Matter Closed.*

		<p>Page 6 Item 8c – Fa’side Young Defender – SD to complete a decisions notice form and send to Recharge for their annual award.</p> <p>Page 6 item 9a – Area Plan – SD to complete the amendments agreed at previous meeting. <i>Matter outstanding.</i></p> <p>Page 6 item 9b – Annual Report 19/20 – SD/SM/LM will arrange to distribute the Annual Report as part of our communications strategy. <i>Matter outstanding.</i></p>	<p>SD/LM</p> <p>SD</p> <p>SD</p>
6	Fa’side Young Defenders	<p>BA warmly welcomed Connor and Ewan from Fa’side Young Defenders (our Youth sub group) to our meeting.</p> <p>Connor from Recharge gave an update on their priority activities, this is attached.</p> <p>SA thanked Connor and Ewan for their excellent update. SA noted that they would be making some digital content and this would be really positive, as it is much needed. If there is any support needed in her role as an Elected member, please ensure they ask for assistance.</p> <p>SD echoed this sentiment and also provided an offer of assistance with regard to the graffiti removal. SM gave his thanks for an amazing update. He advised members that the Young defenders and he were working together to create some digital content. This would provide an opportunity to share positive stories about the excellent work that Fa’side Young Defenders have been doing. CM reiterated his thanks to the Young Defenders. He echoed SAs offer of assistance on any priorities they identified in our local communities. FD echoed her fellow elected member’s thanks and offer of support to Fa’side Young Defenders. She is very much looking forward to going out with AB on an outreach session in the very near future.</p> <p>BA thanked Connor and Ewan again for their excellent input and for the range of priorities they are delivering on. BA advised Connor and Ewan that they were more than welcome to continue to participate in the meeting or leave the meeting. Connor and Ewan agreed to continue stay.</p> <p><i>CM left the meeting at this point.</i></p>	<p>AB/SR</p> <p>AB/SR</p>
7	Connected Communities Team Update	<p>A. COVID 19 update – verbal update</p> <p>SD updated members that East Lothian will move to new level one on Saturday. SD confirmed that he would provide a post minute update once more detail was known.</p> <p><u>Post Minute Note:-</u></p> <p>From the Scottish Government’s strategic framework, Coronavirus (COVID-19): local protection levels - gov.scot (www.gov.scot), this means the following relevant changes take effect:</p> <ul style="list-style-type: none"> • Max 8 people from up to 3 households may socialise indoors in a public space • Max 6 people from up to 3 households may socialise indoors in a private dwelling • Max 12 people from up to 12 households can socialise outdoors • Sports and exercise – same as level 2 – all organised activity permitted except adult indoor contact sports • SD still awaiting up date from Protective Services on face to face community based meetings. SD will update members when more information is known. <p>BA reminded members of our previous collective decision that all our area partnership meetings (full and sub group related) will take place on-line this year.</p>	<p>ALL</p>

		<p>B. Managers update</p> <p>SD highlighted the following items in his report. SD conveyed his thanks to SM and AP for their work on social media which SM will convey under his item. SD confirmed the FCK carried out their first lunch provision face to face for local residents this week. This is a soft launch and a formal launch of the Charity will take place in the next 4 to 8 weeks. SD will keep all members updated on the progress of the charity. A huge amount of work has been undertaken to facilitate the 'Summer of Play' initiative which is funded by the Scottish Government. Local organisations have submitted applications and we are now awaiting a decision on whether or not these have been successful. MA indicated that this funding stream has been heavily oversubscribed. Decisions are expected within the next 2 weeks for applicants. SD noted that once the outcome is known, he and partners will be working on a collective Fa'side Summer offer for local residents, which will be shared. SD thanked all organisations who have participated and or applied, for what is very tight timescale.</p> <p>SD drew member's attention to the three updates of point 19 of his report. This is excellent news for our local communities. <i>Please note the time scales contained to possible change.</i></p> <p>C. Officers update</p> <p>SM advised members he is working alongside Recharge and Fa'side Young Defenders on creating a young people friendly role and remit for our subgroup. SM has met with FYD members and has agreed a joint programme of work. SM confirmed that he has written to all of the let holders who access our community facilities seeking an update from them as to when they would like to return. This is a huge piece of work and is still on going, alongside the discussion with our colleagues in facility management services around the possible reopening of facilities. SM confirmed that a huge amount of work had been undertaken by AP on creating digital content for the team. SM then showed members the short video which had been created as an information piece on the work of the connected communities' team in Fa'side. Moved to questions from members. FD confirmed that she really like the video reel and passed on her congratulations to AP for a great job. FD wondered if the video reel could be show on the TV screen contained with George Johnstone Centre? MA also if we could review the music which she felt was not appropriate. MA wondered how we would seek to engage older members of our community who do not have access to on line resources. SD noted that we planned to ensure that we mirrored our on line offer with written articles in the Courier as a way of getting our messages out to those who did not have access to digital resources.</p> <p>SA noted that living are running a business addition and wanted to know if this presented an opportunity for us? SD to contact Corporate Communications to discuss?</p>	<p>SD/SM</p> <p>ALL</p> <p>SD/LM/SM</p> <p>SD</p>
8	<p>Sub Group updates and Community Groups</p>	<p>A. i Fa'side Active Travel – IP referred to his previously circulated report. IP referred to Smarter Choices Smart Place paper which was attached.</p> <p>IP advised members that AB had suggested using some of this funding to provide local residents with free bus transport from some of our outlining villages. IP will seek a response from the Sub group members on this point. AB noted that it was very much a general proposal and the detail would need to be considered further.</p>	<p>IP/AB</p>

		<p>ii Cairns at bottom of Church Street.</p> <p>IP asked whether the meeting was quorate? LM confirmed that it was NOT. As a result we were unable to progress this matter at the meeting and a follow up email will be required.</p> <p>DG asked SD if it would be possible to email members quickly seeking a decision on the possible move of the Cairns at Church Street. He also suggested that if there is a lack of response and or time could the matter be moved to seek a delegated authority decision? BA confirmed we would follow this process in seeking obtaining a discussion.</p> <p>Iii IP referred to the cycle racks in Butterdean Woods. Iain Reid confirmed that the cycle racks has been installed through the Spaces for People programme. SD to make IB aware.</p> <p>iv IP asked members to revert back to their organisation to seek new members for the Active Travel Sub-group. IP also reminded members that he is standing down at the end of the year. The sub group needs a new community chair and he would encourage either members of the partnership or the members of our local community to come forward.</p> <p>v IP confirmed that he, SD and Andrew Hogarth met last week to carry out site visits to potential new cycle racks locations in each of the villages. AH will create a proposed plan with photos for each possible location, which we will initially share with council colleagues seeking clarity on whether there are any issues with the proposed sights. Upon receiving the response IP, SD and AH will then contact local communities to discuss the proposals.</p> <p>vi IP also confirmed that he has been in discussion with Cycling Scotland and Paths for All around potential external funding streams. There is some scope to obtain external funding however this will require evidence gathering and a collective approach. WHICH IS WHY IT IS REALLY IMPORTANT THAT WE HAVE COMMUNITY REPRESENTATION FROM EACH SETTLEMENT IN FA'SIDE. MA asked if FAT was a constituted body, IP replied No. MA suggested that VCEL could assist and this might create an opportunity for external funding.</p> <p>vii SA asked if primary schools could be considered as possible locations for bike racks. IP advised that the racks we have are more suited to adults. However he would discuss this matter further with FAT members and even if this was not possible would seek to engage the primary school to secure external funding.</p> <p>B. Fa'side Health and Wellbeing – SM organised a meeting of sub group on the 12TH May. It was agreed at this meeting that Rosanne Woods (Dementia Friendly Tranent) and Carrie Richmond (Fundamental Foods) agreed to co-chair the sub group going forward. SM confirmed that a handover meeting will be arranged between Carrie, Rosanne, Stevie, Maureen and Simon. MA conveyed her thanks to SM for organising the meeting and Carrie and Rosanne for taking on the role of sub group chair. <i>BA thanked MA for her hard work and effort in chairing the group. Ba also advised members that it was good to see MA back looking healthy. All agreed.</i></p> <p>C. Support from the Start – DM confirmed that their budget has been allocated. They have £5000 for this financial year. Morven Ross is the new Support for the Start co-ordinator across East Lothian. Morven is arranging a meeting with Alison Cameron and DM to discuss Fa'side based matters. DM confirmed their</p>	<p>SD/IP /LM</p> <p>ALL</p> <p>ALL</p> <p>IP/MA</p> <p>IP/SA</p> <p>SM</p> <p>DM</p> <p>DM/KJJ / MA</p>
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		<p>priorities for this year are, Mental Health First Aid Course and funding 'Cook Along' with Carrie – which supports around 30 families per week. MA confirmed that SureStart are about commence activities in East Lothian by offering PEEP, Baby Massage and other early years focused activities. They will be based in the VCEL building in Tranent. MA advised DM if she needs a contact for SureStart to get in touch.</p>	SD
		<p>D. Scrutiny and Monitoring Sub Group – SD will circulate an update paper to sub group member with regards to dates.</p>	SD
9	Budget updates	<p>A. Financial year 2021/2022 position SD confirmed the only changes to the budget from last meeting is that we have now received confirmation from Roads that Elphinstone Road/Caponhall Road Speed table and Pearlstone footway will now be completed (subject to change in the coming weeks) within this financial year. SD to confirm with TECC.</p> <p>Post Minute Note: SD has confirmed to TECC the update on the works and RM has confirmed the works on Elphinstone Road improvements has begun.</p> <p>SD asked LM to send a decision form to Recharge for the Fa'side Young Defender sub group.</p> <p>SD also reminded members that we have £5000 set aside for FAT. FAT do not have a separate bank account.</p> <p>B. Lunch club funding – verbal update SD confirmed that the PennyPit had submitted an application the 'Summer of Play' for the summer lunch club. Decisions for the 'Summer of Play' are not expected until week commencing 14th June. SD highlighted that given the timescale for this decision we may have to look other funding routes to support this activity. SD confirmed that no monies have been used from the Education Allocation for lunch clubs. SD also raised the possibility that depending on the timescale we may also require to make a delegated authority decision. Finally SD highlighted the possibility that the Area Partnership general budget maybe called upon to support any short fall in the Summer of Play applications.</p> <p>SD also confirmed that he has been working with BA and DM on the creation of a lunch club procurement brief. This has potential to appoint a preferred partner who would facilitate our lunch club provision in Fa'side. SD will share with members once draft is complete.</p> <p>AB asked would the same offer be open to all organisations who have put applications into the 'Summer of Play'? SD confirmed yes, as with any application if they can show the connection between their aspiration and the Area Plan.</p> <p>FD asked if there still a demand for Lunch clubs? MA indicated the VCEL had seen an increase across all ages using the Community Pantry.</p> <p>AB confirmed on their detached youth work sessions that there was a need for food related and emotional health and wellbeing supports in Fa'side.</p> <p>SA highlighted that she had some questions around the procurement process. Happy to take these off line with SD. SD to contact SA.</p> <p>MA raised a concern around the procurement process with regards this negative impact on locally based third sector organisations. VCEL currently seeking a compact agree between</p>	<p>SD</p> <p>LM</p> <p>SD</p> <p>ALL</p> <p>SD/SA</p> <p>SD/MA</p>

		<p>ELC and the local third sector. SD to speak to MA off line with regards the back group to this proposal.</p> <p>C. Summer of Play – BA confirmed that this matter has been covered under a number of other agenda items. As a result no further discussion was required.</p>	
10	AOCB	<p>Inspiring Volunteer Awards</p> <p>MA confirmed that they had received a good response from community organisations. The award ceremony is taking place on line on Thursday 3rd June and those who have nominated applicants and the applicant themselves will receive a high tea to celebrate the event. BA wished MA and VCEL all the very best for their on-line event.</p>	
11	Dates of area partnership meeting	<p>7 September 2021*** 9 November 2021</p> <p>***Ciara Webb (ELC Community Justice Team Leader) and Malcolm Paul (Heavy Sound CIC) will be providing a presentation on the Community Justice Team and the links between this and Malcolm’s role within HeavySound.</p>	

Contact: - Email: faside-ap@eastlothian.gov.uk Phone: Lorna MacLennan, 01620 827146 or Simon Davie on 07912 785 194

East Lothian Council's Climate Change Strategy



East Lothian Council's Climate Change Strategy

Our strategy sets out our aims

- to be a **Net Zero and Sustainable Council**
- to work with our communities and partners towards a **Carbon Neutral East Lothian**
- to prepare for the impacts of climate change



CLIMATE CHANGE STRATEGY

Working together in East Lothian to tackle climate change



Some of our Key Achievements

Active travel to our schools



Solar PV on our buildings generating energy

Implementing extensive electric vehicle charging infrastructure



Planting wildflower meadows; enhancing biodiversity

Exemplary waste recycling management



Installing energy efficiency measures on homes

Tackling climate change in East Lothian

- RENEWABLE ENERGY SOURCES
- HELP IMPROVE YOUR LOCAL GREENSPACE FOR WILDLIFE & PEOPLE
- SHOP LOCALLY
- WALK OR CYCLE INSTEAD OF DRIVING
- IMPROVE THE ENERGY EFFICIENCY OF HOMES AND BUSINESSES
- JUNIOR RANGER
- USE SUSTAINABLE TRANSPORT
- BUY LOCAL PRODUCE OR GROW YOUR OWN
- TREE PLANTING
- REDUCE REUSE RECYCLE YOUR WASTE
- REDUCE FOOD WASTE

Preparing for climate change impacts

“The impacts of climate change are having a serious effect on our communities”

East Lothian Council’s Climate Emergency Declaration, Aug 2019



Item 6

Fa'side Young Defenders Update

Over the last month, the Young Defenders have met each week with 3 core members attending most weeks. They have:

- Relunched the YouthBank – it is now on line.
- Began to report some graffiti in the Fa'side Area – reported to ELC with a request to remove.
- Met with Simon and Stevie – to discuss their priorities for the year ahead.
- Contacted Andrew Hogarth
 - about the Recycling stickers for the bins
 - Andrew Hogarth had approved the use of the stickers.
 - AB has order more stickers
 - The plan is to put stickers on some bins next week and over the next 4 weeks in the local area.
 - Also discuss with SM about creating a video reel to highlight this work in Fa'side.
- Planned events for school holidays
 - AB has applied for funding support to facilitate these events.
- Working in partnership with Children in Need – New funding strategy – Euan and Connor have been selected as part of the working group to review the new funding strategy.
 - They are part of a small group of young people participating across Scotland on this review.

They are currently working on planning Recharge's 16th Birthday celebration and planning out what equipment is needed for Recharge.

They have also scheduled a meeting with Colin McGinn on the 24th of May and will have begun to work with Stevie on the 31st of May.

Item7b – meeting on 1st June 2021

Connected Communities Managers update as at 18th May 2021

1. Alice and Stevie have been working on our social media profile. They have created a new team email account: connectedcommunitiesfa-side@eastlothian.gov.uk. Alice will monitor this email account. If the matter relates to our wider team, please use this email address from now on. We will be monitoring the email account from 10-12pm each day. If the matter relates to Fa'side Area Partnership, please use the partnership inbox, which is monitored Monday through the Thursday. *Matter closed.*
2. In addition to our new email account, Alice and Stevie have been working on Instagram 'reels', which are short video clips. We have created a short clip as an example, which we sent to you as **Agenda Item 7 b i**. We would like to create some new content for the Area Partnership and each of the groups. Are members supportive of this approach? *Matter ongoing.*
3. Sub groups of area partnerships. I have been working with Stevie and Sub group chairs to get our meetings up and running again. Active Travel and Health and Well-being have all met now; with an ongoing discussion between Stevie and Recharge about the best way forward for the Young Defenders. I have still to organise the Scrutiny and Monitoring sub group and am in the process of co-ordinating dates and diaries to achieve this. *Matter ongoing.*
4. Met with Fa'side Young Defenders, Recharge and Stevie to discuss the work of the group and see how we can develop our relationship. Stevie will take on the role of working alongside our Young Defenders to improve our local area from a young person's perspective. Please see Stevie's update for more information. I conveyed our thanks for all the hard work and effort they have put into supporting local residents across Fa'side. *Matter closed.*
5. Review of FCK is ongoing. Had a great response to our advert for additional trustees. Still working through our period of review with regards to outstanding governance. Fundamental foods are still providing the day to day support and supervision for the volunteers. Still waiting on a potential funding route opening up (possible opportunity with a strand of Scottish Government funding) for development officer to support the charity for a one year period. FCK have been supporting funeral teas at ELCO following an easing of restrictions and are hoping to have some of our older members back into the club for some food and social interaction in the very near future. *Matter ongoing.*
6. Following a rise in instances of large groups of youths gathering and seeking to combat against some of the negative press they have been receiving, Police Scotland asked Community Planning colleagues to come together and clarify what activities we are currently providing and what may be on offer in the summer. There is a 'Summer of Play' initiative, supported by the Scottish Government. I hosted a meeting of partners a few weeks ago with a view to collating what we provide now and what we could provide this summer for young people. Once concluded we will have collated a list of possible activities for the Summer (which will include as many areas as is possible in Fa'side) and the cost of carrying this all out. We will then make a bid into the 'Summer of Play' for this area. *Matter ongoing.*
7. Tranent Traders Association. This work has mainly been paused due to current restrictions. Think we have lost both the Scottish Towns Partnership (STP) funding and the local ELC based funding. STP through lack of response from the traders and ELC through the criteria placed on funding by CEG (ELC overview group for funding). Had a chat with senior colleagues in Economic Development about the matter and they are keen to see if there is something we can do in Tranent going forward. I am waiting for colleagues in Economic Development to come back to me to see if we can explore this further. *Matter ongoing.*

8. Support and supervision to our Connected Communities Team. Seeking to create an annual plan for the team which identifies our priorities for this year. This matter has been paused until I return. Have some content created and work in progress. *Matter ongoing.*
9. Support, advice and guidance to Macmerry and Gladsmuir CC following changes in their committee. Glad to announce Ian Pryde has been elected chair of Macmerry and Gladsmuir CC. Attended their last CC meeting. *Matter ongoing.*
10. Ongoing engagement with Macmerry Mensshed on use of hall. Trying to build capacity and understanding of the group, around their use of the facility and sustainability of the group. This is connected to the community conversation in Macmerry. *Matter ongoing.*
11. Working alongside colleagues on Improving the Cancer Journey in East Lothian on behalf of the Connected Communities Team in East Lothian. *Matter ongoing.*
12. Some conversations around Community Facilities across Fa'side. Conversations to take place on Macmerry and Pencaitland. Opportunity to consider the Centre in Elphinstone, which is on hold at present but will need to be picked up soon. Online survey completed and we need to organise small meeting of community to discuss possibilities. *Matter ongoing.*
13. Engaged with Tranent Skate park Foundation – who have over a thousand members on their Facebook page (please see the attached Facebook link). Currently reviewing sites and engaging with Council teams to support our investigations. If we can secure a site in principle then we will seek to create a working group to support the project. *Matter ongoing.*

<https://www.facebook.com/groups/422021105447215/?ref=share>
14. Friends of Ormiston Park. There is an ongoing conversation around the creation of some additional parking which could assist the park and local residents. Roads, Sports, Countryside and Leisure, Amenity Services, Housing, myself and the local community are all involved in the matter. *Matter ongoing.*
15. Engaging with Sports Hub on the creation of the Pavilion at Polson. Possibility that we might support the social media around the project and some administrative tasks in order to get the project completed. *Matter ongoing.*
16. Waiting on outcome of One Council Partnership Funding to clarify if there is an additional ask of our team with regards to local groups and their applications. Especially keen to get an update on the Service Level Agreement request for Recharge. *Matter ongoing.*
17. Some conversations ongoing with applicants about possible funding applications they would like to make to Fa'side AP. *Matters ongoing.*
18. Discussions with Alison Cameron, Head Teacher at Elphinstone Primary school about the Included and Engaged post which ceases at the end of June 2021. *Matter closed.*
19. Meeting with Roads colleagues on Area Partnership devolved funded projects. Updates to proposed projects this financial year are as follows:
 - a. Speed Table – Elphinstone Road/Caponhall Road, Tranent. Work programmed to begin on 7th June and conclude on 25th June. Please note these dates are subject to possible change. Work cost approximately £20,000. *Matter ongoing.*

- b. Footway – Pearlstane Steading, Near Elphinstone. Work programmed to begin on 2nd August and conclude on 10th September. Please note these dates are subject to possible change. Will use remainder of budget (approximately £27,500) to contribute to the costs of these works – which are still to be clarified. *Previous estimates were almost £200,000.* I will provide a full update on this project once I have more information. *Matter ongoing.*

- c. Speed Table – Outside Elphinstone Primary school. *PLEASE NOTE THIS IS NOT AN AP PROJECT.* We were asked by Cllrs Dugdale, McGinn and the primary school to write in support of this work being prioritised due to the evidence of speeding into the village and directly outside the primary school. This is why I have updated members. Work programmed to begin on 5th July and conclude on 16th July. Please note that these dates are subject to possible change. *Matter ongoing.*

Simon Davie

Connected Communities Manager – Fa’side

Item 7c – meeting on 1st June 2021

Connected Communities Community Development Officer update as at 18th May 2021

A. Youth Work

1. Recharge: Finalised a three year service level agreement between East Lothian Council and Recharge (21-24). Currently Identifying priorities for the first 12 months. One partnership funding will support provision of senior youth work throughout Fa'side.
2. Bike-ability: Working in partnership with Philippa Barbour we Provided Youth work support to pupils at Windygoul PS. Elphinstone pupils will participate between now and the summer holidays.
3. Elphinstone Junior Youth Club: detached sessions will run from now until the end of June. Lead by Amanda Clelland and Meghan Houchin.
4. Heugh Community Garden Project: has been running since the end of April. We currently have an all-girl group learning about nature and reconnecting with friends after lock down. Project will run until mid-July.
5. Outreach Youth Work: Currently working with young people on Friday and Saturday afternoon and evenings. Our team is currently asking Young People what they might like to do over the summer to direct provision.
6. Sexual Health Drop In: between now and the summer to support learning currently being undertaken in Ross High. Long term we hope to re-establish a permanent drop in for young people in Fa'side.
7. Met with the Tranent Young Defenders and Sam Renton to formalise a role and remit for the group and agreed a piece of joint working to showcase positive stories about young people. I will be working with the youth sub group on a monthly basis and providing Support to sub group meetings quarterly.

B. Community Buildings

8. Four of our buildings were used during the elections and we are currently working with prior let holders to establish requirements for the reopening of building. Once this is complete we will be contacting internal let holders to offer availability within our buildings. Once we have a clear picture of need and availability we will be able to offer lets to the public.
9. Preparing for a Community Conversation around the needs and resources within Macmerry & Gladsmuir. Macmerry Village Hall is still closed and work to the building is ongoing.

C. Social Media

10. The infrastructure behind our social media accounts is now in place and are hard launch should have happened just prior to the area Partnership meeting.

D. Health & Wellbeing Sub Group

11. See Health & Wellbeing Update.

Stevie McKinlay

Community Development Officer – Fa'side

Fa'side Area Partnership – Meeting on 1st June 2021

Agenda Item 8 a – Fa'side Active Travel

This is an update on Fa'side Active Travel as at 18th May 2021.

1. The sub group met on 28th April 2021. Updated group on award of budget and clarity on previous year spend. Received an update from Alan Bell on website and progress to date on last year's main budget allocation. Meeting dates agreed for the year ahead.
 - a. I have noted at the meeting again for a call for community representatives to attend from each settlement in Fa'side.
 - b. *I have reminded members of my intention to stand down at the end of year and would like another community representative to come forward and take on the role of Sub group chair. I am happy to have a discussion with anyone who is possibly interested. **Action all Area Partnership members and wider distribution.***
2. Received an update from Olga Sanchez who is the new Behavioural Change Officer in East Lothian Council. Olga is responsible for co-ordinating projects for Smarter Choices Smarter Places projects. This is where Area Partnerships can match fund up to £3,000 worth of projects (which means they can double up there spend) to improve or enhance Active Travel opportunities in Fa'side.
 - a. Attached is a paper Item 8 a i, which details possible eligible projects for this funding. All community groups with an interest in this matter need to contact myself or Simon as soon as possible to discuss possible projects. Ideally we want to identify a main project/s to support this financial year with a view to making a decision at our next meeting and certainly before the end of June.
3. Priority project – to create a footway for the Secret Garden, at the Heugh in Tranent. Have agreed to provide Amenity resource to deliver the works with Natural Connections fund raising for the materials. Garden has now re-opened in line with current guidelines. Waiting on confirmation of external funding and will then agree a start date for the works. Natural connections are aware that any possible project work will need to take place in the winter, as long as provide Amenity services with sufficient notice. Matter ongoing.
4. Priority project – Following feedback from various community representatives, Simon has contacted a range of council teams to clarify if it's possible to move the Cairns, sited at the bottom of Church Street. Please see the attached plan which shows the proposed new site for the Cairns.
 - a. Can members please clarify if they are supportive of the change of location, to make the Cairns more visible and provide a gateway 'feel' to entering the town from the Church Street area? At present, there is no additional costs for this work, as it will be supported by using our Amenities allocation. Only once we have broken ground will we know if there is a potential cost – which could relate to re-concreting in the sculptures/cairns. **Decision required at meeting.**
 - b. Have contacted Planning and no restrictions or permissions required (planning permission was previously approved). Amenity colleagues can move the Cairns and likely to consider this in the winter.
 - c. Also working with arts team to create new interpretation or information boards for the 3 located sculptures/cairns. More information to follow on this. Matter ongoing.

- d. Also worth noting that the gold lettering on the Cairn in Macmerry is starting to wear off. Will ask Simon and Arts team to investigate and see if we can get this renewed as part of the interpretation board installation.
5. Andrew Hogarth, myself and Simon will be visiting various locations throughout Fa'side in the coming weeks to review possible locations for the cycle racks. We will work with those community groups who have responded to our request for suggested locations and **for those who have not contacted us, please do so as soon as possible.**
 - a. Once we have been able to identify locations for the racks, we will engage with council teams to check if permissions are required and also finalise the locations with community groups by sending a final proposed location plan. *Matter ongoing.*
6. Supported Dementia Friendly Tranent and Garden of Reflection project in Polson Park in Tranent with the preparation of the area where the garden will be located. Also provided letter of support for additional funding which has now been secured from ELC. *Matter ongoing.*
7. Friends of Ormiston Park. Ongoing discussions with the group around parking and access to the park. *Matter ongoing.*
8. Engaging with Ross High school over their aspirations to create a pump track close to the school. Will include the school in discussions with Tranent Skate park Foundation. *Matter ongoing.*
9. Consideration had been given to skate park/pump track for Tranent, in discussion with AP and Recharge previously. This matter has also seen the creation of a new Facebook group in Tranent – connected to the 'Aldi Jumps' area of Tranent and conversations are ongoing. The group are known as Tranent Skate park Foundation and although their name suggests that what they are trying to achieve is a skate park, the facility they envisage is a multi-use facility which will hopefully include bike/cycling provision, alongside skating and scooting infrastructure. Please check out their website – link noted below. See CCM update. *Matter ongoing.*

<https://www.tranentskateparkfoundation.org/>
10. Raising awareness of our core path networks. Ongoing discussions through our Chair with Paths for all and Cycling Scotland to see if there are external funding streams we can access. In addition, ongoing discussions with ELC colleagues in Roads and Spaces for People programme around signage and possible data collection. *Matters ongoing.*
11. I will be attending the National Active Travel conference on 2nd June to represent our views and interact with various participants online. I will provide an update within my next report on the outcomes from the conference. *Matter ongoing.*
12. In discussions with ELC staff on how the S75 developer contributions will be used in Macmerry and Gladsmuir. *Matters ongoing.*
13. Recharge project – creation of an Active Travel website, where we can promote and raise awareness of Fa'side based Active Travel matters. Funding has only recently been transferred to Recharge, who are in the process of purchasing equipment. *Matter ongoing.*
14. Simon and I are working on a statement which we will present to the next Partnership meeting on the Walk-Back-Better Data 2021 manifesto. Given we have 3 new MSP's we will seek their support in this matter. *Matter ongoing.*

15. I am going to make contact with Diageo and Scottish Community Lottery in an effort to secure external funding to help us progress our priorities. *Matter ongoing.*

Ian Pryde

FAT sub group chair

Item 8 ai

ACTIVE AND SUSTAINABLE TRAVEL PROJECTS **PROJECTS**

Projects must meet one of the following outcomes:

- To increase the uptake of active and/or sustainable forms of transport for everyday journeys
- Develop positive attitudes towards sustainable transport choices
- People's knowledge about sustainable transport choices increases
- To increase evidence base to support sustainable transport interventions

What is eligible for funding

Work with schools

- ✓ School travel planning
- ✓ WOW activities
- ✓ Bikeability schemes
- ✓ School active and sustainable travel campaigns

Community engagement activities

- ✓ Walking for Health Initiatives
- ✓ Community engagement to raise awareness or inform Project development
- ✓ Community Street Aufits
- ✓ Community challenges
- ✓ Organised functional walking events, e.g. led walks from a train station to an event
- ✓ Third sector active travel activities
- ✓ Community arts Initiatives that encourage active travel
- ✓ Initiatives that promote sustainable travel options for tourists, particularly in areas that experience significant congestion

Events

- ✓ Walking festivals
- ✓ World Car Free Day events
- ✓ Car free town centres, car free day

Branding and campaigns

- ✓ Marketing campaigns
- ✓ Awareness raising events

Maps and signage

- ✓ Cycle route maps
- ✓ Walking route maps
- ✓ Way-finding signage

Employer engagement

- ✓ Workplace active and sustainable travel campaigns
- ✓ Support for workplace relocation that enhances sustainable travel

Information provision

- ✓ Real time passenger information
- ✓ Phone app development
- ✓ Development and promotion of route planning tools
- ✓ Service and route information
- ✓ Guides, leaflets and active travel benefit information
- ✓ Car share information

Public transport support

- ✓ Public transport provision, incentives and improvements development
- ✓ Ticketing incentives

What is not eligible for funding

- x Land negotiation and acquisition, planning process, etc
- x Infrastructure¹ upgrading, repair, maintenance or creation
- x Initiatives that are primarily aimed at sports awareness/ increasing sport participation
- x Projects that do not focus on functional travel
- x Maintenance and running costs of existing Projects/ programmes of work unrelated to SCSP Projects
- x Purchase of bicycles, e-bikes, shelters or cycle parking that is regarded by the local authority to be a capital cost
- x Designs for active travel network development or improvement
- x Development of new Active Travel Hubs
- x Replacing existing core funded sustainable transport Activities
- x Match-funding other Transport Scotland's Bus, Accessibility and Active Travel Directorate funded Activities
- x Activities carried out after 31st March 2022

IDENTIFYING A PROJECT FOR YOUR AREA PARTNERSHIP

To identify the most suitable projects, I would suggest that discussions are around the below:

- What barriers are there to walking, cycling and wheeling?
- What barriers are there to using public transport?
- How do you think these barriers could be overcome by the public?
- What can be done to make it easier, more attractive and accessible for people to walk, cycle and wheel in your local area?

APPROXIMATE TIMESCALE

- April to June 2021: discussions with sub-groups and defining a project.
- June 2021: projects defined.
- July 2021 to February 2022: projects' delivery.
- March 2022: projects must be completed.

ANY QUESTIONS?

To discuss further what you would like to see happening in your local area, please do not hesitate to get in touch.

Role	Full Name	Email Address
Behaviour Change Officer – Sustainable Transport	Olga Sanchez	osanchez@eastlothian.gov.uk
Roads Officer – Sustainable Travel	Iain Reid	ireid@eastlothian.gov.uk

¹ Infrastructure is defined in the SCSP programme as: footways, multi-use paths, bicycle lanes and paths, cycle tracks, pedestrian crossings, pedestrian/bicycle bridges, paved shoulders, striped bicycle lanes, pedestrian signals, bicycle-activated signals, medians and other pedestrian "refuges," high-visibility crossing striping, raised pedestrian crossings, pavement lighting, overhead illuminated crossings, advance stop lines, warning signs, street designs that narrow carriageways and reduce traffic.

Project Manager – Parking Management	Graeme Brown	gbrown@eastlothian.gov.uk
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Item 8 a ii

Cairns at Church Street.

Map of where Cairns are to be situated is a separate file.

Fa'side Area Partnership – Meeting on 1st June 2021

Agenda Item 8b – Fa'side Health and Well Being Group

The following is an update of activity up to 18th May 2021.

16. Stevie McKinlay is now providing Connected Communities support to this sub group. In Maureen's absence, Stevie arranged a meeting of the sub group to seek a new sub group chair and discuss admin support. The group committed to meeting quarterly with the need for sub groups to work on particular themes from the area plan meeting more regularly. Meeting took place on 12th May. As a result, action below is now completed.
 - a. Simon and Maureen still to email members out in the coming weeks to seek a date for the group to recommence online for this coming year. Matter closed.
17. We want to hold a conversation with the Single Points of Contact within each Community Council to see if there is merit to link them into the work of this sub group, even from an awareness perspective, so if the need arises we can quickly connect and support them in their role in our local communities. Matter ongoing.
18. Fa'side Community Kitchen continues to be developed. The organisation received charitable status on 9th February 2020 and currently the Pennypit are providing line management for the charity, whilst the Interim Trustees pull together all the necessary paperwork and seek to expand the Board of Trustees. FCK continue to support hot food provision and delivery 3 times per week. Matter ongoing.
19. Simon has been participating in the Improving the Cancer Journey (ICJ) operational working group and also engaging with Health and Social Care Partnership colleagues around the new Community Link workers (who will be due in post soon) and their connectivity with our sub group. Vivien Jayne, who is the manager for Community Link Workers (ICJ) attended the meeting on 12th May. Matter closed.
20. Organisations have been selected for the new GP link workers. Penumbra will employ the Community Link worker who will cover the Fa'side area. Community Link Workers use a social-prescribing approach to working with people aged 18 and over. They support individuals to look at what matters of them, and help support them to connect with their local community resources in way that will help them reach their identified health and well-being goals. Individuals are able to seek help for a broad range of needs, for example, if they are feeling lonely, or having money worries. Stevie will now seek to make contact with the new worker for our area and invite them to our next Sub group meeting. Matter ongoing.
7. Gemma Burns is the new Mental Health Support Worker based at Ross High School and employed by ELC. Will invite Gemma to future Sub group meetings and ensure they are connected to the work of the group. Stevie will seek an update at our next Sub group meeting on the mental health supports that are available in Fa'side across all ages. Matter ongoing.
8. Advice and guidance is available from the Young Scot website. Connected Communities is supporting Ross High staff to deliver Cool Calm and Connected in the school. Partners are looking at increased provision to support good mental health for young people over the next 3 years. Stevie McKinlay and another member of the Connected Communities team attend the Health and Well Being collegiate meetings in Ross High. Will seek to ensure that the connectivity remains with the collegiate working group at the school and this sub group now that Adam Martin has secured another job. Matters ongoing.
9. Ongoing discussions with partners looking at the nutritional pathway journey for our residents. Fundamental Foods are leading on this. Matter ongoing.
10. Maureen announced at our last Area Partnership meeting that she would be standing down from her role as Sub group chair. Happy to announce that Carrie Richmond (from Fundamental Foods, part of the Pennypit)

and Rosanne Wood (from Dementia Friendly Tranent) have agreed to act as co-chairs for the group. We are currently organising a handover from the previous chair. This will allow for the group to begin setting its priorities and identifying key pieces of work. Matter closed.

11. Members of the sub group thanked Maureen Allan for her work and commitment as chair and conveyed their thanks also to Carrie and Rosanne for picking up the baton.

Stevie McKinlay

Fa'side HWB Sub group support

**Fa'side
Item 9 a - meeting 1st June 2021**

Budget Allocation
2021/22

			A	R	G		ExF	
			Amenity Services *1	Roads *2	General	SG funding	External funding	Notes
Date Approved	Organisation	Project	£	£	£			
01/04/21	ELC - Roads	Admin fee		2,500.00				Admin fee for supporting and designing project
19/04/2021	Recharge	Fa'side Young Defenders - devolved sub group sum			1,000.00			Approved at AP meeting on 19th April
19/04/21	Connected Communities - Fa'side	Fa'side Active Travel - devolved sub group sum			5,000.00			Approved at AP meeting on 19th April
		Total Spend	£	£	£		£	
			-	2,500	6,000.00		-	
		Balance	£	£	£		£	
			100,000	47,500	44,000.00		-	
			Amenity Services	Roads	General			
			A	R	G			
*1	Resource Allocation	Labour and Machinery - need to secure funding for materials						
*2	Funding managed by Roads	Needs early discussions to be added to Roads planned maintenance programme						

Item 9 c – Summer of Play activities 2021

Dear All,

Please find below summary information on Summer Activities Funding for 2021. Given the school summer holidays are rapidly approaching, please register your interest in the Summer Activities Scheme now by replying to this email faside-ap@eastlothian.gov.uk. As the application and administration processes for the fund in East Lothian becomes clearer, we will keep Area Partnership Members advised. Please share this information with those who it may be of interest to within your local networks.

Purpose

£277,000 has been allocated to East Lothian Council for the targeted provision of holiday activities, working alongside local partners.

Why the funding has been provided

Local authorities across Scotland have been provided with funding to help improve the wellbeing of children and young people over the summer period. Local authorities will be able to work with local and national partners to coordinate and deliver holiday activities and experiences, integrating food and wider family support where needed, and targeted at low income families, children and young people particularly adversely affected by the impacts of the pandemic.

The priority for this £277,000 to East Lothian Council is to help address the negative impacts associated with extended periods of isolation and lack of participation in normal activities during the pandemic. This is in acknowledgement of the hugely difficult time children, young people and families have experienced.

It is to provide opportunities for them to socialise and reconnect with peers and others during the summer through delivery of a range of activities within local communities.

Using a rights based approach will enable a broad range of children's rights to be further realised during this time. This includes the right to play; freedom to meet up with friends and socialise; right to receive support to help them recover their health, dignity, self-respect and social life. It is also about making sure children and young people's views are listened to and actively inform the next stages of the easing back towards normality.

Who the funding is intended to reach

This provision is aimed at children and young people most likely to be experiencing continued disadvantage and who will therefore have been particularly adversely affected by the pandemic. Several groups of children and young people have particular wellbeing needs which require targeted support.

Who the funding is intended to reach

These include:

- Children from low income households
- Children from those priority family groups identified in the Tackling Child Poverty Delivery Plan: larger families; families with a disabled child or adult; young mothers; families with children under one; and minority ethnic families
- Children from families who have been shielding during the pandemic and whose ability to engage in activities and socialise will have been very limited
- Children with a disability or additional support need
- Care experienced children and young people
- Young carers
- Children in need of protection
- Children supported by a child's plan

- Children who have undergone significant transitions during lockdown or will experience them this year, including starting in ELC, starting primary school, moving to secondary school and leaving school.

Partners should also consider how activities and services are delivered in remote / rural areas, where the range of existing provision could be more limited and geographic barriers to access services may be considerable. We would also like to ensure that there is equality of provision across Fa'side to ensure maximum participation and the removal of access barriers for children young people and their families.

The particular needs of these target groups, their views and priorities, should be considered when planning summer holiday provision to ensure that they are able to fully participate.

Using the funding

Local partners have the flexibility to use this funding to meet local needs, building on what is already in place, and responding creatively to what children and young people want.

Provision should not be restricted to the delivery of activity programmes, but could include more personalised support such as the provision of passes to local attractions or leisure services for some families for whom participation in group activities may not be possible or preferred.

Travel costs, particularly for those on low incomes and in rural areas, could also be covered as a key measure to remove barriers to participation.

The funding could be used for capital costs, such as the purchase of play equipment, as well as costs for staff and volunteer training. However, it is expected that most spend will be on the delivery of activities and provision for children and young people.

Simon Davie

Connected Communities Manager – Fa'side

