

**Meeting of the Haddington & Lammermuir Area Partnership
20 February 2020, 7-9.30pm,
Saltire Rooms 1 &2, John Muir House, Haddington**

Chaired by:

Craig McLachlan, Chair (CM)

Quorum:-

12 members

Members (and substitute members) present:

Frances Wright, Vice Chair (FW)

Louise Begbie, Haddington Rotary Club (LB)

Phillip White, Garvald & Morham Community Council (PW)

David Barrie, Haddington East TRA (DB)

Olive Paxton, HTRA (OP)

Alan Dunton, HETRA (AD)

Cllr Tom Trotter, Elected Member ELC (TT)

Malcolm Collins, Haddington Rotary Club (MC)

Joanna Gibson, Chair, Haddington Business Community Partnership (JG)

Cllr John McMillan Elected Member, ELC (JM)

Cllr Craig Hoy, Elected Member (CH)

Beverly Roberts, Yester Primary School Parent Council (BR)

Paul Darling, Haddington and District Community Council (PD)

Rosemary Greenhill, Humble, East & West Saltoun and Bolton Community Council (RG)

Andy McBain, Knox Academy PC (AM)

Steven Wray, Support From the Start (SW)

Nicola Kay, Yester Primary School Parent Council (NK)

Others in attendance

Diann Govenlock, Manager, CLD Team Manager (DG)

Lorna MacLennan, Business Support Administrator, ELC (LM)

Mark Hardy, Gifford, Community Council (MH)

Beki Dover, Haddstock (BD)

Graeme Paget, Roads Manager Ltd (GP)

Kenneth Power, Denise Engineering (KP)

Susan Cook, Head Teacher, Knox Academy (SC)

Marilyn McNeil, IJB (MM)

Teresa Casey East Lothian Play Assoc

Kelly Clarke, Loose Parts Play

Apologies received

Victoria Murray, Haddington Primary Parent Council (VM)

Vicky McClung, HETRA (VM)

Scott McLennan, Haddington CAB (SM)

Loreen Pardoe, Support from the Start, Haddington (LP)

Cllr Shamin Akhtar, Elected Member, ELC (SA)

Jo Allan, Gifford Community Council (JA)

Pat Lemon, Haddington and District Community Council (PL)

Margo Hodge, Humble, East & West Saltoun and Bolton Community Council (MH)

Philip Ross, Knox Academy Parent Council (PR)

Brian East, Haddington Community Sports Hub (BE)

Ron Pearman, Haddington Community Sports Hub (RP)

Doug Haig, Acting Area Manager (DH)

Haddington & Lammermuir
Area Partnership

	Agenda Item	Key discussion points	Action
1	Welcome & Introductions	<p>CM welcomed everyone to the meeting. CM welcomed DG who will be the new Connected Communities Manager for Haddington & Lammermuir Area Partnership. CM asked everyone to introduce themselves round the table.</p> <p>LM stated the meeting was quorate.</p>	
2	Apologies	Apologies were noted.	
3	Declaration of Interest	There were no declarations of interest at this time.	
3	Approval of minutes	The minutes were approved.	
4	Matters Arising	See Minutes number 8.	
5	Funding Proposals	<p>Below are a list of the application forms which have been received. CM reported that the recently submitted applications were all very good but as the partnership has been oversubscribed, some groups will be disappointed as there are not enough funds left in the kitty to fund all. ELC Education Department have not yet commented on the applications, all projects approved by the partnership will still have to be ratified by ELC Education. In addition to the remaining Education and General funds, there is an additional £4, 800.00 to fund 'Holiday Hunger' projects. The suggestion was this funding could be split between the Knox Breakfast Club and Our Community Kitchen with the balance of this met from the AP funds. A subgroup (CM, FW, BE, LP, DG and LM) had previously met to discuss the applications and produced the recommendations for approval which had been circulated prior to tonight's meeting. The applications for approval by the partnership are in bold.</p> <ol style="list-style-type: none"> 1. Yester Primary School – Chrome Books - £10,365.00 2. Knox Academy – Resources and Training - £1,075.00 3. Knox Academy – Residential Outdoor - £2568.68 4. Our Community Kitchen – Cook & Eat Family Friendly Food - £12,113.00 5. Knox Academy – Meadow Park – Art Therapy - £5925.00 6. Knox Academy – STEM – Chromebooks - £9732.50 7. Knox Academy – Breakfast Club - £850.00 8. Knox Academy – STEM Transport - £5880.00 9. Knox Academy – PIVOTAL Training - £1926.00 10. Knox Academy – Mountain Bike Maintenance - £800 11. Active Schools – Activity Access Fund - £7,500.00 12. Haddstock – Haddstock 2020 - £5,000.00 13. Gifford Community Council – Gifford Traffic Calming - £3,136.20 14. Gifford Community Council – Work to ramp in Park - £650.00 15. East Lothian Play Association – Tinkertown - £10,700.00 16. The Bridge Centre – Motor Cycle Project - £11,600.00 17. Gifford Community Land Company – Gifford Woods - £20,000.00 18. Made in East Lothian – The Year of the Goat - £4650.00 19. Gifford & Haddington Duke of Edinburgh – 11 groups - £8792.00 <p>There were some questions about the Gifford Community Council Traffic Calming application. CM stated that this was not the forum to discuss the issues raised and he offered to speak to Gifford Community Council regarding this application.</p>	CM

Haddington & Lammermuir
Area Partnership

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		<p>There were a couple of comments about the Made in East Lothian – The Year of the Goat application. The hope with the application is it will be about enhancing partnership working. DG/LM will contact the group and confirm if this is a one off project or a yearly event.</p> <p>There was a discussion around funding projects again with the issue of sustainability being raised. CM stated that some projects would never be sustainable as they do not bring in funding but they do meet the priorities of the Area Partnership.</p> <p>There was a discussion around funding and the timescales for allocating the funds. Projects have to be delivered and out of ELC accounts by the end of the financial year. This may affect the Meadow Park application, if this was the case the partnership would re-allocate the funding to another project.</p> <p>Although projects have not been funded it is not on their merit but on the fact that there is not enough money to fund all projects. Projects can apply again in the next financial year 20/21. However from the draft budget proposal the Area Partnerships will no longer be in receipt of the Educational Attainment funding. The Chairs of all the Area Partnerships are meeting together to discuss this. CM also stated that there are difficult times ahead for Councils with financial restraints facing everyone.</p> <p>Once the Education Department come back with their approval/rejection of the applications, everyone will be notified of the funding decisions.</p> <p>There was a discussion about setting up a sub group to produce a weighting system / matrix and guidance for future applications. This will be taken forward in the near future. DG and LM will gather some information from other AP's to see what is being used and share at the next meeting.</p> <p>There was a discussion around the evaluations of the projects, this is a requirement of all the successful applications and one which proves problematic at times. LM is still working on finalising 17/18 and has started asking projects who have received funding 19/20 for photographs. The evaluations and the learning can be shared with the partnership once they all are collated. CM stated that it had been a difficult year with the change in ELC staff and it would take a little while to get things working smoothly again.</p> <p>Post Meeting: -- the application form. Decision form and evaluation form will be sent out to everyone.</p>	<p>DG/LM</p> <p>DG/LM</p> <p>DG/LM</p>
6	Subgroups	<p>There have been a few sub groups in the past and at the moment we have a new Health and Wellbeing group and a Children's and Young People sub group. The Sub Groups do not have to be members of the Area Partnerships but people who have a passion for the topic. If anyone knows of anyone or would like to be on any subgroup please contact CM/DG/LM. If the subgroups were more proactive then the applications that currently come direct to the Area Partnership could be scrutinised by the appropriate sub group and be ratified at the main meeting.</p> <p>The Health and Wellbeing Sub Group have met a few times at Our Community Kitchen. The last meeting was on 5th February at 9.30am. The group would like to start to map current health and wellbeing groups,</p>	ALL

Haddington & Lammermuir
Area Partnership

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		<p>research health data and identify the gaps in provision in the H & L AP area. The next meeting is on 18th March at 9.30am at Our Community Kitchen, Bowling Club, Haddington, if anyone is interested. Once the mapping exercise and information gathering is complete the group will try to vary meetings between the mornings and evenings.</p> <p>JM suggested there are meetings room within the new community hospital which could be used by the Health and Wellbeing sub group. He also suggested that maybe someone from Enjoy Leisure could also be part of this group.</p>	
8	Action Planning Priorities	This is still outstanding.	DH/CM/ DG/FW
9	Budget Report	<p>The position of the budget is attached.</p> <p>The budget is now all allocated with the applications that have been received for the meeting. There was no clarity on the budget for next year 20/21. CM was asked when this would be public. ELC are hoping to share the budget with the public, hopefully March/April 2020.</p> <p>Two members had met with Bruce Allison regarding the Amenities budget and how it is managed. If the Partnership wanted work done by the Amenities service they would have to let them know what they wanted done but also what was not done. The Partnership concluded they needed clarification on what this meant. There was a general feeling that this was an impossible task if costs were not allocated.</p> <p>There was a discussion around the road budget, members felt that the road costings were high. CM stated that the Partnership would need to consider priorities for the road budget now and this would need to be discussed at the next H & L AP meeting on the 23 April 2020.</p>	
10	Annual Public Meeting	<p>Annual Public Meeting will be held on the 7th March 2020 at Haddington town house in conjunction with Hadd- aware.</p> <p>Blooming Haddington are holding a Hadd-aware event about volunteering by bringing new and existing groups together on the 7th March 2020. The Partnership are piggy backing on to this event to reach a wider audience. The Partnership will have a stand at the event where information and handouts will be made available. It was agreed that the catering would be provided by our Community Kitchen and paid for by the Partnership, £200.00 has been agreed.</p> <p>CM made a plea that all members attend this event and bring along someone else so that we can both boost the numbers and well as supporting the Area Partnership.</p>	
11	Any other Business	The Educational budget was raised again. CM stated that the all partnerships would have rather have the Amenities and Road budget taken away as these are only influencing budgets whereas the Educational was much more tangible and able to demonstrate the difference the projects were making. Projects such as the Loose Parts are nationally recognised as being beneficial in making a difference, projects such as these would have been hard to get off the ground without Partnership funding.	
12	Date of the next meetings	<p>All meetings start at 7pm, all meeting are open to the Public.</p> <p>23 April 2020, Saltire Room 1 & 2, John Muir House Haddington</p> <p>25 June 2020, Saltire Room 1 & 2, John Muir House Haddington</p>	

Haddington & Lammermuir
Area Partnership

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		20 August 2020, Saltire Room 1 & 2, John Muir House Haddington 29 October 2020, Saltire Room 1 & 2, John Muir House Haddington 03 December 2020, Saltire Room 1 & 2, John Muir House Haddington	

Contact: - Email: h&l-ap@eastlothian.gov.uk or 01620 82787

Haddington & Lammermuir
Area Partnership

Haddington & Lammermuir Area Partnership

Budget Allocation

			A	R	E	G
Date Approved	Organisation	Projects	Amenity Services	Roads	Education	General
			£100,000	£50,000	£104,800	£50,000
25/04/2019	SftS/Carefree kids	Support worker	0.00	0.00	29,000.00	0.00
25/04/2019	Roads Colleagues	Lights in Cross Lane	0.00	0.00	0.00	1,500.00
21/06/2019	Our Community Kitchen	Community Accessible Defibrillator	0.00	0.00	0.00	300.00
21/06/2019	Knox Academy	Cycle Training	0.00	0.00	800.00	0.00
21/06/2019	East Lothian Team	Running Bikes	0.00	0.00	0.00	1,333.00
21/06/2019	Nungate Gala	Tartan	0.00	0.00	0.00	3,000.00
29/08/2019	St Mary's RCPS	STEM	0.00	0.00	4,500.00	0.00
29/08/2019	Parent DofE	For expeditions	0.00	0.00	0.00	500.00
29/08/2019	Wave Project Scotland	Wave Project	0.00	0.00	0.00	3,450.00
31/10/2019	Tennis Club	Cycle Racks	0.00	0.00	0.00	1,478.00
31/10/2019	Humbie CC	Cut out Cops	0.00	0.00	0.00	528.59
31/10/2019	Humbie Parent Teacher Association	Fireworks	0.00	0.00	0.00	190.00
31/10/2019	Saltoun Primary School	Transport	0.00	0.00	0.00	280.00
31/10/2019	Knox Academy	STEM	0.00	0.00	840.00	0.00
28/11/2019	Art Point	Play Map Gifford & Garvald	0.00	0.00	0.00	3,400.00
28/11/2019	CAB	IT upgrade	0.00	0.00	0.00	4,757.00
28/11/2019	Lunch Club	Accommodation Expenses	0.00	0.00	0.00	1,762.50
28/11/2019	Knox Academy	Chrome Books	0.00	0.00	17,888.00	0.00
28/11/2019	Knox Academy	Manipulatives Maths Ideas	0.00	0.00	2,892.00	0.00
01/04/2019	ELC	Roads - administration	0.00	2,500.00	0.00	0.00
28/02/2020	ELC	Roads associated projects	0.00	47,500.00	0.00	0.00
20/02/2020	Yester Primary School	Chrome Books	0.00	0.00	10,365.00	0.00
20/02/2020	Knox Academy	Resource & training to enable delivery of Parental Support	0.00	0.00	1,075.00	0.00
20/02/2020	Knox Academy	Residential Outdoor Activities	0.00	0.00	2,568.68	0.00
20/02/2020	Knox Academy	Breakfast Club	0.00	0.00	850.00	0.00

Haddington & Lammermuir
Area Partnership

20/02/2020	Our Community Kitchen	Cook & East Family Friendly Food.	0.00	0.00	3,950.00	8,163.00
20/02/2020	Knox Academy	Art Therapy	0.00	0.00	5,925.00	0.00
20/02/2020	Knox Academy	Mountain Bike Maintenance	0.00	0.00	800.00	0.00
20/02/2020	Haddstock	Haddstock 2020	0.00	0.00	0.00	5,000.00
20/02/2002	Gifford Community Council	Gifford Traffic Calming	0.00	0.00	0.00	3,136.00
20/02/2020	Gifford Community Council	Repairs of Ramp at Bleachingfield	0.00	0.00	0.00	650.00
20/02/2020	East Lothian Play Association	Tinkertown	0.00	0.00	10,700.00	0.00
20/02/2020	Bridge Centre	Motorcycle Project	0.00	0.00	11,600.00	0.00
20/02/2020	Made in East Lothian	Year of the Goat	0.00	0.00	0.00	4,650.00
20/02/2020	Duke of Edinburgh	11 Groups with H&L AP	0.00	0.00	1,046.32	5,921.91
		What has been spent	£	£50,000.00	£104,800.00	£50,000.00
		What is left in the budget	£100,000.00	£	£	£
			A	R	E	G