

**Minutes of the meeting of the Fa'side Area Partnership  
27<sup>th</sup> October 2020, 7-9pm, a ZOOM Meeting.**

**Chair**

Chair Bill Axon – had IT problems so was in and out of the meeting

**Members and substitute members present**

Cllr Fiona Dugdale, Elected Member, ELC (FD)  
Debbie Middlemass, Vice Chair (DM)  
Neal Black, Ormiston Community Council (NB)  
Mike Falconer, Tranent & Elphinstone Community Council (MF)  
Ian Pryde, Macmerry & Gladsmuir Action Group/ Chair of FAT (IP)  
Phil Summerfield, Pencaitland Community Council (PS)  
Kathryn Jane James, SftS (KJJ)  
Donald Grant (DG), Co-opted member  
Heather Boyle, Ross High School Parent Council (HB)  
Sam Renton (SR), Recharge  
Alan Bell, Recharge (AB)

**Others in attendance**

Simon Davie, Connected Communities Manager – Fa'side, ELC (SD)  
Lorna MacLennan, Business Support Administrator, ELC (LM)  
Marilyn McNeill (MN), IJB  
Stevie McKinlay, ELC CLD  
Lucy Schofield, (LS)

**Apologies**

Cllr John McMillan, Provost, ELC (JM)  
Paul McGregor, Tranent and District Community Sports Clubs (PM)  
Mark Ormiston, Ormiston West TRA (MO)  
Cllr Shamin Akhtar, Elected Member, ELC (SA)  
Cllr Colin McGinn, Elected Member, ELC (CM)  
Isabel Berry, ECA, Fa'side TRA Rep (IB)  
Cllr Kenny McLeod, Elected Member, ELC (KM)  
Cllr Craig Hoy, Elected Member, ELC (CH)  
Maureen Allan, Health & Wellbeing Chairperson (MA)

**Quorum:** 11 members/substitutes present for voting/decision making

		<b>Key discussion points</b>	
<b>1</b>	<b>Welcome</b>	<p>MF gave instruction to people using ZOOM chat. For those new to Zoom, here are a few meeting tips:</p> <ul style="list-style-type: none"> <li>• Use the text/chat function to share information, make follow on comments, and ask to come in on a point or discussion.</li> <li>• Alternatively please click the hand/wave option and we will seek to bring you in.</li> <li>• Mute mics or phones when not speaking to reduce background noise.</li> <li>• If you're having connection problems, turning your camera off can improve this.</li> </ul> <p>MF reminded those present that we were recording the meeting for the purposes of the minute and would destroy the recording once they had been completed.</p> <p>As BA could not access the meeting, he asked SD to lead the agenda until such time as he was able to obtain access.</p> <p>SD thanked all community groups, their members and reps for their efforts during lockdown. The positive impact for our communities connected to your efforts was massive, so a huge thank you to all involved.</p> <p>SD welcomed Heather Boyle new Ross High rep to the meeting. SD advised the meeting that Liz Kilpatrick the poverty champion has stood down due to other commitments. SD/LM will circulate an expression of interested form for anyone interested in this position. (Applications will be open to anyone in the community that is over the age of 16yrs and not necessarily a member of the AP).</p> <p>SD thanked MF for hosting the meeting and all the work after the meeting to get the recording etc. on to Objective Connective.</p>	<b>SD/LM</b>
	<b>Apologies</b>	Apologies are noted above.	
<b>2</b>	<b>Declarations of interest for agenda items</b>	SD asked members to declare any interests for items on the agenda or as we progress through the Agenda. No declarations were provided.	
<b>3</b>	<b>Approval of Minutes</b>	Minutes were checked and agreed as an accurate record. MF proposed the minutes with DM seconded them.	
<b>4</b>	<b>Matters Arising</b>	<p><b>i. Page 2 of draft notes 4/2/20 – Headed 'Page 2 item 5' –</b> Tranent &amp; Elphinstone Community Action Plan and Coalfield Regeneration Fund. SD and MF to discuss this matter. <i>Matter outstanding.</i></p> <p><b>ii. Page 2 of draft notes 4/2/20 – Headed 'Page 2 Item 5' –</b> Cairns – ongoing discussions. SD advised the meeting that he had met with Andrew Hogarth and there is a proposal to move the cairns and town sign closer to the roundabout. SD will circulate a proposed site plan for TECC, elected members and interest reps to provide feedback on. <i>Matter outstanding.</i></p> <p><b>iii. Page 2 of draft notes 4/2/20 – Headed 'Page 2 Item 5' –</b> STEAM challenge – project runs in February 2020 – SD to contact Lorraine Congalton for the evaluation which he will then circulate to members. <i>Matter outstanding.</i></p> <p><b>iv. Page 2 of draft notes 4/2/20 – Headed Page 3 Item 6 -</b> IB asked if the North Elphinstone Path was completed and advised that the path from Elphinstone to Tranent was over</p>	<p><b>SD/MF</b></p> <p><b>SD</b></p> <p><b>SD</b></p>

		<p>grown and this needed to be cut back, could we use this budget? SD confirmed that the path had been completed and that Amenity Services are unable to cut this area back as it does not belong to ELC. SD advised IB that he could provide the farmers contact details for ECA to speak to the farmer who owns the land. <i>SD advised that through spaces of people this matter had been completed. DM advised that only part of the work had been completed SD advised that he would raise with roads colleagues.</i></p> <p><b>POST NOTE:-</b><i>Raised with roads who will investigate and get back to SD to clarify if this work could be completed this financial year. Please note hedge fully belongs to farmer and there is no action roads can take to cut this back.</i></p> <p><b>v. Page 2 of draft notes 4/2/20 – Headed Page 3 item 7 - Action 1:</b> SD/LM will circulate the area plan once published. LM to create a link on ELC’s website for the plan and email it to members. <i>Matter outstanding.</i></p> <p><b>vi. Page 3 of draft notes 4/2/20 – Headed Page 3 item 7b -</b> Foresters Park – Some minor snagging ongoing. SD to draft press release and arrange a ceremonial opening of the new parking provision. SD to arrange, once out of pandemic. <i>Matter outstanding.</i></p> <p><b>vii. Page 3 of draft notes 4/2/20 – Headed Page 4 item 8c -</b> Health &amp; Wellbeing – Draft Role and remit paper still to be circulated. <i>Matter outstanding.</i></p> <p><b>viii. Page 3 of draft notes 4/2/20 – Headed Page 4 item 10 –</b> SD reminded members that the Tranent Town Centre working group still needs community representation. Anyone interested please email <a href="mailto:faside-ap@eastlothian.gov.uk">faside-ap@eastlothian.gov.uk</a>. SD flagged the need for community reps for this group.</p> <p>MF asked if representatives needed to be member of Area Partnership? SD confirmed this was not necessary, representatives welcome from any of our local groups.</p> <p><b>ix. Page 3 Item 6 – SIMD report –</b> Briefing was supposed to have happened during COVID19. SD will contact Paolo Vestri to seek information and then cascade. <i>Matter outstanding.</i></p> <p><b>x. Page 5 Item 9 of Draft notes from 4/2/20 –</b> Reminder to all members that we still have a number of handbooks to be sent out. If you don’t have your handbook, can you please contact Lorna directly through our Fa’side AP email address: <a href="mailto:faside-ap@eastlothian.gov.uk">faside-ap@eastlothian.gov.uk</a> and she will arrange to have it sent out to you? As members it’s important you are aware of your role and remit and this goes through our processes for you. <i>Matter outstanding.</i></p>	<p>SD</p> <p>SD/LM</p> <p>SD/LM</p> <p>SD</p> <p>SD/MA</p> <p>ALL</p> <p>SD</p> <p>ALL</p>
5	Connected Communities	a. <u>Managers update</u> – SD referred to his report (attached) and asked members if there were any questions. None tabled.	

	<b>Team Update</b>	b. <u>Officers update</u> – SD referred to SM update report (attached) and asked member if there were any questions. None tabled	
<b>6</b>	<b>Community Group updates</b>	<p>SD asked members if anyone had any updates that they wanted to provide.</p> <p>AB updated members on the services that they were currently offering to young people which were contained within item 8c on the agenda. AB noted that they were moving towards providing indoor activities for the young people in line with current regulations. AB noted some of their outreach findings.</p> <p>SM advised that ELC outreach workers had also engaged with young people out in our communities and that we have coverage across the town and villages. SM echoed AB’s comments and that it was particularly challenging for young people at present. SM thanked AB and Recharge for their joint work and support in this matter.</p> <p>SD advised that update reports were received from Pencaitland Parent Council and Ormiston West TRA. SD/LM will add these papers with the draft minutes. <i>Papers are attached.</i></p>	<b>SD/LM</b>
<b>7</b>	<b>Sub Group updates</b>	<p><b>a. Fa’side Active Travel</b></p> <p>Report circulated (which is attached). IP provided an update to members noting significant increase in people using our core path network. Whilst this is heartening, there were still a number of issues our group need to address in order for the public to access and enjoy the core path networks. IP also advised that the group is well supported by key partners/professionals we need more community reps to attend. IP also advised that he is in the process of seeking external funding to support some of those issues we are aware of.</p> <p>SD asked members if they had questions or comments for IP with regards to the report or his update. HB asked whether the sub group had contacted senior pupils in Ross High School who might be able to support and assist the group’s activities?</p> <p>SD thanked HB for her suggestion and advised the Sub group would to take this on board however current issues around access to the school, would make this challenging at present. MF advised that we would have challenges accessing schools in the short to medium term however, felt that the Duke of Edinburgh suggestion was an excellent one and there is a link person supporting this work in ELC. SM advised The Duke of Edinburgh link person for East Lothian Council is Jennifer Purves and should groups want to contact her for information, support or advice her email is: <a href="mailto:jpurves@eastlothian.gov.uk">jpurves@eastlothian.gov.uk</a>.</p> <p>MF provided general comment involving volunteering: How do we encourage people to get involved and how do we ensure this is sustainable to protect those volunteers. As often it’s the same people volunteering across a number of different local groups and this can lead to burn out. SD will raise this matter with MA and ask for some input at our next meeting.</p> <p>FD asked if it was possible to create some digital content particularly around the maps for our core network. SD advised we reprinted the paper copies of our path in Fa’side leaflet which we are waiting to distribute. DM suggested that we could distribute these to the local primary and secondary school children.</p>	<p><b>ALL</b></p> <p><b>MA</b></p> <p><b>SD/LM</b></p>

		<p>AB advised that we had previously looked at digitising our maps and or core path routes. There were some issues around this which remain unresolved. He noted that there were some funding streams which were currently available and it would be worthwhile exploring these. PS agreed and suggested that we should use google maps to identify our routes and there state and end points and this should also allow us to report any faults or issues around the network. SD advised that there was ELC based systems issue which meant that we were unable to use google maps in this manner. SD agreed to check with IT colleagues to clarify if this was still the case.</p> <p>NB advised that STRAVA is an active travel base application which might resolve our issues. SD thanked NB and the group would investigate this application.</p> <p><b>b. Fa’side Young Defenders</b> SD asked those present if they had questions or queries on the report circulated (which is attached)? No questions were tabled. SD, on behalf of the partnership, conveyed his congratulations to the 2 young people participating in the scoring frame work referenced in the report.</p> <p><b>c. Fa’side Health and wellbeing</b> SD asked those present if they had questions or queries on the report tabled (which is attached)? FD asked under item 6 if SD knew which organisation/s had been successful in tendering for the community link workers post. SD advised no update received to date but cascade back to all members when information is known.</p> <p>SD highlighted item 6 in the report – Fa’side community Kitchen. SD noted the amazing work carried out by our volunteers Duncan McBride and Joyce Thomson. SD provided members with a harrowing example of an elderly couple, who obtained support through our emergency food provision. SD noted that it was difficult to comprehend just how vulnerable some local residents are, on our very doorsteps and how important the provision was during lock down.</p> <p><b>d. Fa’side Scrutiny and monitoring</b> SD asked those present if they had questions or queries on the report circulated – which is attached. None were tabled. SD noted the recommendation in the report and asked members to vote on the proposal. <i>11 members voted for a temp suspension of the sub group until the end of the financial year 2020/21. Applications will be considered on a first come first served basis. All applications need to be directly linked to the priorities within our Area Plan. All applications will be circulated to all members for their consideration. A quorate vote will be required to approve/reject any applications and delegated authority might need to be used, where we fail to provide a quorate response.</i></p>	<p><b>SD</b></p> <p><b>SD</b></p> <p><b>SR</b></p> <p><b>SD</b></p> <p><b>ALL</b></p>
8	Project/ Groups updates	<p>A. <b>Ross High school and T&amp;DCSC Physical activity fund</b> (project 2019/2020). SD asked those present if they had questions or queries on the circulated report – which is attached?</p> <p>AB asked if the Area Partnership can extend the period in which the funding to organisations can cover in light of the Pandemic? AB asked if it would be possible to extend the fund beyond the year of award to enable children and young people who experience financial barriers to be supported. SD advised that this should be the case and that the application also secured a level of capital that would support the fund initially, which would allow Ross high and T&amp;DSC to make the fund future proof and sustainable. SD to check with AM on this aspect and revert back to member.</p>	

		<p>Post minute note: Please see AM's response to AB's question contained in the update paper attached to these minutes (under Item 8 a i).</p> <p>NB asked SD to contact Adam Martin on behalf of the Area partnership and thank him for all his hard work as Active Schools Co-ordinator in the Tranent Cluster. SD wholeheartedly supported this and would send an email to him from the Area Partnership.</p> <p>Post minute note: Please see the attached update attached to the minutes (item 8 a i). Matter completed.</p> <p>NB also confirmed that Ross High Rugby Club now have a new rugby development officer called Ryan Strachan. If you want to contact the club please do so using these contact details:  <a href="mailto:rstrachan@ross.elcschool.org.uk">rstrachan@ross.elcschool.org.uk</a>.</p> <p><i>BA joined the meeting but asked SD to continue.</i></p> <p><b>B. Team East Lothian (Tel) - Running Bikes report (project 2019/2020).</b> SD asked those present if they had questions or queries on the report circulated and attached? None were tabled.</p> <p><b>C. Youth Participation Worker report (project 2019/2020).</b> SD asked those present if they had questions or queries on the report circulated and attached? On behalf of Fa'side AP conveyed his congratulations to SR on securing external funding for his post. SD advised members it was impressive to see the amount of awards the SR had supported to date.</p> <p><b>D. Polson Pavilion update (project 2017/2018).</b> SD asked those present if they had questions or queries on the report circulated and attached? None were tabled.</p> <p><b>E. Ormiston Blooms Together (project 2020/2021)</b> SD asked those present if they had questions or queries on the report circulated and attached?</p> <p>IP conveyed his congratulations to the project and as he had seen the magnificent work they had achieved around the village. IP also was impressed by the amount of volunteers (17 in total), that the group had managed secure. SD asked NB to pass on our thanks and congratulations to Lisa Cunningham and the group. SD stated that he would email the group.</p> <p><b>F. Fundamental Foods Emergency Food Provision – update (project 2020/2021)</b> SD asked those present if they had questions or queries on the report circulated or tabled? MF asked members if they would support him in conveying a huge thank you on our behalf to the Pennypit Community Development Trust and their Fundamental Foods project? FD agreed and supported MF's call for a note of thanks to send to Fundamental Foods and all the staff and volunteers. SD advised that he would contact Fundamental Foods and convey this thanks to them.</p> <p><u>Post minute note:</u> SD has emailed Fundamental Foods, conveying our thanks.</p> <p><b>G. Fundamental Foods –Summer Lunch club (Project 2020).</b> SD asked those present if they had questions or queries on the report circulated and attached? None were tabled.</p>	<p>SD</p> <p>AB/ ALL</p> <p>SD</p> <p>NB/ ALL</p> <p>ALL</p> <p>ALL</p> <p>NB SD</p> <p>SD</p> <p>ALL</p>
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9	Budget updates	<p><b>A. Current 2020/2021 position.</b> SD referred to the previously circulated paper (which is attached) and asked if members had questions or queries? None were tabled. SD confirmed that project work was being undertaken by Andrew Hogarth's team under our Amenities resource allocation and he will seek an update for our next meeting. Some of the Roads Budget allocation has been allocated to a speed table at</p>	<p><b>SD</b></p>



		<p>Caponhall Road/Elphinstone Road schedules to be finished in November.</p> <p>SD also pointed out that the other funding had come from Scottish Government and to ignore the 'Still to spend' reference as this money had been received and then allocated (either through decision making or delegated authority) to our Emergency Food Provision - in the main.</p>	<b>ALL</b>
<b>10</b>	<b>Annual meeting/annual report</b>	<p>SD advised members that we would normally present an annual report on our 2019/20 activities at our Annual meeting however, this was not possible this year due to the pandemic. SD asked members how they would like to see us present a report to them and the wider Fa'side public.</p> <p>A discussion took place and it was agreed that SD/LM would draft a report with a one page executive summary at the front of the report with links to various projects we had supported during 2019/20. Members' preference is that we should provide a link for the report to them and then place a copy on the ELC web site. SD/LM will work with BA/DM to produce the report which we will draft and then circulate to members</p>	<b>SD/LM/BA/DM</b>
<b>11</b>	<b>Area Plan, Handbook &amp; Standing Orders</b>	<p>SD advised members that we needed to review a/ Area Plan, b/ Handbook and c/ Standing orders to ensure that they are COVID 19 proof. DG reminded members that we should review our Area Plan on a regular basis to make sure it was still fit for purpose and advised members that he supported SD's view. SD/LM to work alongside BA/DM to review a, b and c.</p>	<b>SD/LM/BA/DM</b>
<b>12</b>	<b>Festive Provision 2020</b>	<p>A. Food parcels / B. Winter Jackets / C. Jingle bags / D. Meal deliveries / E. Volunteers</p> <p>SD advised that Fundamental Foods were coordinating the Fa'side festive provision offer this year. The base for all activities is St Martin's Church Hall in Tranent. Fundamental foods are organising <b>a meeting on Tuesday 10<sup>th</sup> November at 11am.</b> SD encouraged all members or their groups/organisations with an interest in being involved in the festive provision to contact <a href="mailto:faside-ap@eastlothian.gov.uk">faside-ap@eastlothian.gov.uk</a> or to email Ruth at Fundamental Foods directly.</p> <p>MF indicated that he would like to be involved in the meeting as he felt that some volunteers would still be interested to be involved. FD advised that she would also like an invite to the meeting. SD advised that he would send on the invite and noted that although volunteers may indicate an interest it would need to be clear that this is not under the Community Councils Emergency Response banner (and therefore their insurance), but as a 'good neighbour' volunteer.</p> <p><b>Post minute note: SD has emailed MF and FD an invite to the meeting on the 10<sup>th</sup> November.</b></p> <p>SD advised members that ELC would be receiving additional funding from the Scottish Government to support families during the following school holiday periods: - Christmas, February and Easter. SD is still to obtain the criteria for accessing this funding and to clarify the amount of the award.</p> <p>SD advised members that Fundamental foods may require to make an application for financial support for some of these activities depending on the amount of government funding available and the criteria attached to it.</p> <p>AB advised there are a range of different funding streams available for festive provision. SD thanked AB and asked him to send on any current funding streams that he is aware off to him, which are currently open.</p> <p>SD advised that we need volunteers to help pack the food parcels, create Jingle Bags, coordinate delivers and purchase winter jackets for those in</p>	<p><b>ALL</b></p> <p><b>SD</b></p> <p><b>MF/ALL</b></p> <p><b>MA</b></p> <p><b>ALL</b></p> <p><b>AB</b></p> <p><b>MA/</b></p>



		need. In addition, we need volunteers to collect excess food from Aldi and Co-Op on 26 <sup>th</sup> December and the 30 <sup>th</sup> December 2020.	<b>ALL</b>
<b>13</b>	<b>AOCB</b>	BA thanked everyone for their efforts this year. MF was thanked for his support in hosting the meeting. This will be the last meeting for this year and as a result, on behalf of BA and DM – BA wished everyone as very Merry Christmas and a healthy and Happy New Year.	
<b>14</b>	<b>PROPOSED</b> <b>Dates of future area partnership meeting</b>	<ul style="list-style-type: none"> <li>• 04 February 2020</li> <li>• 31 March 2020</li> <li>• 02 June 2020</li> <li>• 08 September 2020</li> <li>• 10 November 2020</li> </ul> <p>BA asked members to check with their organisations, planned meetings they have already scheduled for 2021 and <b>to revert back to LM by the 13<sup>th</sup> November 2020</b>, in order for us to formalise these dates.</p> <p>BA stated that all of the above meetings will be on line for the foreseeable future, with any proposed changes conveyed to members with reasonable notice.</p>	<b>ALL</b>

**Contact:** - Email: [faside-ap@eastlothian.gov.uk](mailto:faside-ap@eastlothian.gov.uk) Phone: Lorna MacLennan, 01620 827146 or Simon Davie on 07912 785 194

**Agenda Item 5a**

Connected Communities Managers report – March to October 2020

1. Set up Connected Communities Community Resilience Base at Sanderson's Wynd Primary School and then returned to George Johnstone Centre, alongside Jackie Burton.
2. Connected in with all Community Councils and provided support to set up Resilience Teams and associated paperwork.
3. Worked with The Pennypit Community Development Trust and their project, Fundamental Foods (our AP's Emergency Food coordinators) and each of the resilience teams to set up our Emergency Food Provision, ably assisted by Homestart East Lothian, East Lothian Foodbank, HeavySound CIC, St Martins Parish, LOL228, ELCO Bowling Club, Fareshare, Asda Tranent, Thomson's of Tranent, ELC colleagues in Property Maintenance and a raft of amazing volunteers!
4. Supported and advised Fa'side AP and in particular Bill Axon and Debbie Middlemass, around requests for support and funding.
5. Reviewing AP and connected communities' budgets.
6. Linked in with ELC's Food group to co-ordinate activities and secure Scottish Government Funding, through their Food Fund which in turn was given to Fundamental Foods to support our Emergency Food Provision.
7. Started to work along Fundamental Foods, Volunteer Centre East Lothian (was previously Strive) and some of our volunteers to help create a food related legacy project called Fa'side Community Kitchen - *this work is ongoing*.
8. Supported my ELC colleagues in the Roads team around the Spaces for People project – *work is ongoing*.
9. Working alongside Traders from Tranent, started to work on the establishment of a Tranent Traders Association – *work is ongoing*.
10. Attending Town centre and villages recovery sub group - *work is ongoing and linked to the above*.
11. Catch up with various groups and organisations as lockdown eased.
12. Support and supervision to our Connected Communities Team. Please note the admin for the old CLDS team – Evelyn Tait has left ELC and we are close to announcing a replacement.
13. Support, advice and guidance to Macmerry and Gladsmuir CC following changes in their committee.
14. Working alongside colleagues on Improving the Cancer Journey in East Lothian on behalf of the Connected Communities Team in East Lothian.

**Item 5b - Stevie McKinlay – update report**

**1. Pre Covid-19 Lock Down Activities**

- Advanced and General Transition Support for Ross High Pupils.
- Relationship building with our key educational partners.
- Head of establishment duties for our five village halls.

**2. Covid-19 Lock Down Related Activities**

- Analysis of Emergency Food provision during the initial stages of Covid Lock-Down.
- Funding Support to Community Councils and Local Community Groups Covid Response (£15K total).
- Development Digital Youth Work Web-Space (In partnership with Young Scot)

**3. Post Covid-19 lockdown Related Activities**

- Development of Service Level Agreement with Recharge Youth Club (WIP).
- Re-established Outreach Youth Work Post Covid Lock-Down additional support to the villages.
- Development of Detached Youth Work Opportunities Post Covid Lock-Down.
- Development of a placement opportunity for a 4<sup>th</sup> year Community Education Student.
- Support and advice to Early Learning and Childcare providers and Adult Service Providers.
- Capacity building and funding support to a variety of community groups.
- Engaging with Ross High School on relationship and supports.

## Agenda Item 7a – Fa’side Active Travel

The sub group have not met since the lockdown in March 2020. Despite this various projects and or discussions have taken place around the following:

1. Priority project – to create a footway for the Secret Garden, at the Heugh in Tranent. Following the structural changes at what was Strive, the project is now supported and managed by Natural Connections (same staff and name, but they are a standalone charity rather than coming under the VCEL umbrella). Have agreed to provide Amenity resource to deliver the works with Natural Connections fund raising for the materials – Matter ongoing.
2. Supported the creation of a link path in Ormiston Park alongside Friends of Ormiston Park.
3. Supported planting works in Ormiston alongside Ormiston Blooms Together.
4. Engaging with Spaces for People programme to investigate possible installation of new path signage across our core path and public path network.
5. Meeting with Amenity colleagues to review the siting of the Cairns at the bottom of Church Street, Tranent.
6. Still seeking to work with community groups on the placement of Cycle racks which were purchased last financial year however, due to COVID19 we have been unable to identify locations for these.
7. Supported Dementia Friendly Tranent and Garden of Reflection project in Polson Park in Tranent with the preparation of the area where the garden will be located. Matter ongoing.
8. Engaged with ELC on Blindwells consultation.
9. Engaging with Friends of Ormiston Park around a potential pump track in the park.
10. Engaging with Ross High school over their aspirations to create a pump track close to the school.
11. Consideration had been given to skatepark/pump track for Tranent, in discussion with AP and Recharge previously. This matter has also seen the creation of a new Facebook group in Tranent – connected to the ‘Aldi Jumps’ area of Tranent and conversations are ongoing. Matter ongoing.

## Future work

12. Raising awareness of our core path networks. Ongoing discussions through our Chair with Paths for all and Cycling Scotland to see if there are external funding streams we can access. In addition, ongoing discussions with ELC colleagues in Roads and Spaces for People programme around signage and possible data collection. Matters ongoing.

**Item 7 b**

Throughout lockdown the Fa'side Young Defenders met every week, with the sessions immediately moving online and staying that way as this is what they prefer. In June we merged both Youth Forums groups and are currently getting 4 young people online consistently with a few more linking in. Throughout this time they have worked on various projects:

- They are in the middle of completing their Silver Youth Achievement Awards
- Helped in adapting Recharge services
- The effects COVID-19 has had on their health and futures
- Meeting with Youth Ambassadors from TD1, in Galashiels, online to share practice
- Consulted by Connected Communities on the Fa'side Young Scot webspace
- Designing information for a website for young people
- Created resources for online sessions
- Training young people on Youthbank and working to get the Youthbank running
- 2 young people have been involved in designing a scoring framework which they also scored applications on and participated in the decision making meetings with others including the CEO of the organisation. This fund was distributed by one of the UK's biggest funders distributing millions of pounds in this particular grant pot. This is the first time young people have participated, with 8 young people from Northern Ireland, England and Scotland altogether and the youngest participants being from Recharge. We can confirm more about this in future but the information is in embargo whilst applicants receive notice of grant offers.

## Agenda Item 7c – Fa’side Health and Well Being Group

The sub group have not met since the lockdown in March 2020. Despite this various projects and or discussions have taken place around the following:

1. Main element of work has been supporting the Emergency Food Provision. This has been a mammoth task and was led by Fundamental Foods and ably supported by the Community Councils, VCEL, Homestart East Lothian, East Lothian Foodbank, HeavySound CIC, St Martins Parish, LOL228, ELCO Bowling Club, Fareshare, Asda Tranent, Thomson’s of Tranent, ELC colleagues in Property Maintenance and a raft of amazing volunteers!
2. We want to hold a conversation with the Single Points of Contact within each Community Council to see if there is merit to link them into the work of this sub group, even from an awareness perspective, so if the need arises we can quickly connect and support them in their role in our local communities.
3. At present there are two offers currently available which are located at St Martins Parish Church, these are: Saturday food parcel and pantry collections which residents in Tranent can attend and collect, the second is a delivery to the villages on the same day providing food parcels and a hot meal offer. Matter ongoing.
4. Some of the legacy work following on from the Emergency Food provision is the location of a week day pantry, which will be located at VCEL and accessible from Monday to Friday, times to be confirmed. This will commence on Monday 26<sup>th</sup> October. Matter ongoing.
5. A key element of our legacy from the pandemic has been working with Joyce Thomson and Duncan McBride who provided our hot meal offer from ELCO BC in Tranent. We have supported them to create Fa’side Community Kitchen (FCK) and at present are seeking to secure them a venue to host the provision from – which at present will be a meals on wheels offer with a view to setting up ‘lunch club’ type of service going forward. Those in receipt of the support will be those who previously received support through the Emergency Food Provision and are elderly and or vulnerable – the service will be free, although we donations will be welcomed! This is to test the quality of the products and work with local residents to help us set an affordable charging structure. We hope to make the service sustainable by charging for the provision and offering a ‘pay it forward’ option which will allow those who can, to support those who can’t afford the service. There are a range of other ideas and aspirations we have for the charity but getting it a home is our main priority at the moment. They are working under the Pennypit Community Development Trust banner and their certifications and insurance at present until such times as their charitable status is considered. Matter ongoing.
6. Simon has been participating in the Improving the Cancer Journey (ICJ) operational working group and also engaging with Health and Social Care Partnership colleagues around the new Community Link workers (who will be due in post soon) and their connectivity with our sub group. Matter ongoing.
7. Advice and guidance is available from the Young Scot website. Connected Communities is supporting Ross High staff to deliver Cool Calm and Connected in the school. Partners are looking at increased provision to support good mental health for young people over the next 3 years. Stevie McKinlay and another member of the CC team attend the Health and Well Being collegiate meeting in Ross High. Matters ongoing.
8. Ongoing discussions with partners looking at the nutritional pathway journey for our residents. Fundamental Foods are leading on this. Matter ongoing.

## Agenda Item 7d – Fa’side Scrutiny and Monitoring Sub group

The sub group have not met since the lockdown in March 2020. At the beginning of lockdown Bill wrote on behalf of him and Debbie to members to clarify that we would be keeping correspondence to an absolute minimum, as we appreciated that members would be volunteering in their own communities and looking after their families.

The budget report sets out what projects we have supported this financial year. This update provide a little more detail on each element of contact we had with you around projects that impacted upon our budgets. These are as follows:

1. In our previous meeting, we approved funding for Ormiston Grows – 4/2/20 by voting on the proposal.
2. At the same meeting (4/2/20), we agreed to support Fa’side Young Defenders in their work with our youth sub group and also provide support to our Active Travel Sub group.
3. On 30<sup>th</sup> March we advised you that we had received a quorate response to our request to support Fundamental Foods and the creation of our Emergency Food Provision and also supports to each of the Community Resilience Teams, who were led by the local Single points of contact (SPOCs).
4. On 1<sup>st</sup> April we approved our (through our pre-existing prioritised) Roads project for the year which is the installation of a new Speed table at the junction between Elphinstone Road and Caponhall Road, Tranent. The project has been a long term aspiration of Tranent West TRA and will be delivered towards the end of November and be finalised mid-December.
5. On the 21<sup>st</sup> April we sent a 2<sup>nd</sup> email to members seeking a response on how we proposed to use the sum allocated to our Area Partnership from the Scottish Government. As we did not receive a quorate response we moved to delegated authority and Bill and Debbie agreed that the sum should be allocated to support our Emergency Food Provision.
6. Given our previous experience in April, on 27<sup>th</sup> August Bill and Debbie took a delegated authority decision to allocate the 2<sup>nd</sup> and final phase of funding to Fundamental Foods to support the Emergency Food Provision. Due to the way Fundamental Foods managed the project and the additional donations they received we were able to support the Emergency Food provision from this sum, alongside the creation of Fa’side Community Kitchen and provide some short term be-friending support to a few residents who had indicated a need for verbal and or virtual weekly catch ups to improve their mental health and well-being.
7. Finally, at the outset of the pandemic we identified larger families, mainly in our area of highest deprivation, whereby there was an initial need for additional support; over and above the free school meal and food parcel offer through the Emergency Food Provision. Due to this, we agreed to purchase additional food bags for these families. This was provided through our Facilities Management colleagues in Sanderson’s Wynd. The cost for providing these additional food bags was only known on 7<sup>th</sup> October.

**Recommendation:** I would recommend to members that we agree that until the end of the financial year we do not reconvene this sub group and instead send all applications around to all members in a change from our existing role and remit of the group, until the pandemic is over. We will still need to receive a quorate response and where this is not possible then move to a delegated authority decision. Can members clarify their view on this proposal?



## Item 8a - Fa'side AP

We are looking for a summary update on your project award from 2019/2020. We understand that not everyone would have been able to start or complete their projects due to COVID 19, so an update on what stage your project is at would be appreciated. Please complete the attached proforma so that we can gather your information and to share with Fa'side Area Partnership members and any interested parties.

### Subject: Ross High School and T&DCSC - Physical Activity Access Fund – Update Report

<b>You were awarded</b>	£5,000
<b>What is the status of your project / was it impacted upon by COVID19?</b>	
With lockdown setting in just as we were about to get started, we haven't spent as much of the money as we had hoped.	
We have however started up one club, and the possibility of a couple of others of which I have listed below.	
<b>You stated that the project would start on 24<sup>th</sup> February 2020 and completed on 31/3/21</b>	
<b>The impact of the project would be</b>	
❖ <u>What are the outcomes you wish to achieve?</u>	
<ul style="list-style-type: none"><li>○ More children from Low Income families (LIF) involved in Active Schools Programme</li><li>○ Those LIF children moving from Active Schools into community clubs with no Stigma attached</li><li>○ More opportunities created by Volunteer Development and Paid Coaches being used to target Vulnerable Groups</li></ul>	
<b>If your project has been impacted upon by COVID19 - what plans do you have to deliver this project moving forward?</b>	
<b>If there are changes to your project delivery, when do you plan to complete the project?</b>	
None at present, the fund may be able to extend it in terms of its use as not had a chance to fully raise awareness of it.	
Do you require to make any changes to your original application?	
Not at present. I have provided an update as noted below.	
<b><u>St Martins Motor Skills Group</u></b>	
A Lot of the Primary 1 pupils this year at St Martins have very poor Motor Skills, so myself and the Head Teacher came up with an extra 45 minute lesson of PE just for those children who struggle. Active Schools coach, Logan Spence, is looking to become a teacher so offered to help run a Motor Skills group. We are paying him for 1 hour per week (Rate of approx. £15 per hour) and he is working in the school from 9am-12pm one day a week, with those children who really need extra support. All children involved will be given Free Place in Active School class once they have finished. Logan is using the extra time in school to develop employability skills for future career in teaching...and Lauren Davies (HT) has offered to help prep him for interview skills etc.	
<b><u>Running Clubs</u></b>	
Sanderson's Wynd and Windygoul Primary were involved with myself in discussions around early morning running clubs, which would take place before school starts. The plan is for Active Schools to pay a coach to be a lead, and then get the club up and running. The Coach would be getting paid on the understanding that they have to recruit parents and volunteers so that when the money runs out...the club is fully sustainable and can run without a paid coach there. Both schools were every interested and we were due to start in April 2020. Hopefully January 2021 will be an ideal starting point.	

**My Departure:** As stated previous I will be leaving my post form End of October. After then Mark Urwin will be the main contact for the Tranent Cluster Activity Access Fund (TCAAF). My role will be re-appointed at which point Mark will pass back responsibility when he feels it is appropriate to do so.

Money is currently being held in the Tranent & District Community Sports Club, and Active schools will invoice them on a Termly basis to recoup the money spent.

Record will also be kept of benefits indirectly appearing from Fund. For example, Logan being paid for 1 Hour, but staying for another 2 as a Volunteer, total of 3 for price of 1.

Catch up soon 😊

**Adam Martin** | Active School Coordinator – *Tranent Cluster* |

East Lothian Council | Ross High School | Tranent, East Lothian EH33 2EQ | m: 07976378469

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### **Update for Fa'side Area Partnership**

Action point – thanks to Adam Martin – **Item 8 a i: on 27<sup>th</sup> October 2020**

#### **Email sent: on 29<sup>th</sup> October 2020**

Hi Adam, Fa'side Area Partnership met on Tuesday 27<sup>th</sup> October and we presented your update report on the Physical Activity Fund. One question was asked which was: will the fund be available beyond the year? I responded by saying this was our hope and is included in the application, in order to make it sustainable and available for future use.

Also tabled at the meeting was a vote of thanks to you, on behalf of Fa'side Area Partnership, for all your hard work in our communities over the years in your post as the Active Schools Co-ordinator. Your application for this fund and your engagement and partnership working over the years have shown you clearly have our communities needs as a focus and passion, and this is something that we wanted to commend and recognise.

We wish you all the very best in your new role at Bowls Scotland and are sure you will make a success of it.

Kind regards

Simon

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#### **Adam's response**

Thank You for the kind words Simon, very much appreciated.

With regards to the fund, yes, with money being kept within Tranent & District Sports Club Account, the fund can last as long as it needs to...so no rush to spend it, which should work well.

As someone who grew up in Tranent it was a joy to work here and help develop the local area.

I am still involved in the Committee of Polson Park Bowling Club, so will no doubt be in touch through a different capacity in the future.

Thanks again, and pass on my thanks to everyone at the Area Partnership group over the last number of years.

**Adam Martin** | Active School Coordinator – *Tranent Cluster*



# Area Partnership Evaluation/Update Form



## Agenda Item 8b

<b>1. Project Information</b>
<b>Project Name:</b> TEL All Abilities Athletic Squad
<b>Organisation/Applicant:</b> Team East Lothian
<b>Funding Awarded:</b> £1,333
<b>Reference Number:</b> NBC19200003
<b>Date Awarded:</b>
<b>2. Where did your project take place?</b>
Meadowmill Athletics Stadium
<b>3. How successful were you in achieving your planned activities and outcomes (the things you said you'd do and the differences you said you'd make)? (Please refer to your application)</b>
<p>We have been quite successful, despite the lockdown. We did manage to give a loan of a bike to the current members of the squad during lockdown. One of the children managed a 40k ride around Arthur's Seat over the course of the lockdown and raised money for the Riding for the Disabled in East Lothian. Others have also been out raising money for various causes which all benefit the region.</p> <p>On a more club orientated level, having the extra bikes which have been funded by all the Area Partnerships has made a great difference. We currently have 6 members and each one of them now has their own bike to use when they are training. This means that they get the full benefit of their time at the track as they don't need to have the bike re-fitted to them on each visit which can take a while.</p>
<b>4. Challenges and Changes (Any problems you encountered that slowed progress, stopped the outcomes happening or things that were changed).</b>
The biggest challenge we have had has obviously been Lockdown due to Covid-19. Although, we have tried to get over that by offering bikes on loan to all members. And a couple of non-members but who we hope will come back.
<b>5. How many people directly benefited the funded project?</b>
At the moment we have 6 members of the club but we also help 1 other child in the region who has benefitted greatly from the use of the bike in school
<b>6. Who were the main beneficiaries of this project?</b>
The main beneficiaries are the 7 children who are currently using the bikes. They are spread around the region but all but 1 come along to Meadowmill to train together
<b>7. Does this tackle inequalities in your area? (<a href="#">Statistic Facts and Figure</a> )</b>
<p>I would suggest that it does tackle inequalities in the East Lothian Region. There is nothing at all in the region which comes close to allowing children with Cerebral Palsy or other lower limb disability or difficulty the freedom and independence that Race Running Bikes do.</p> <p>We are only at the start of our journey and I hope to reach everyone out there who could benefit from the bikes and increase the number of training days we have in order to accommodate them.</p> <p>There are around 120 people in the area who are living with a disability. I would like to try to make contact with as many of these people as possible and plan to achieve this through schools.</p> <p>I hope that we can see more people on the bikes as it brings freedom, independence, physical ability and social aspect to their lives which they cannot achieve anywhere else.</p>
<b>8. How did you monitor and evaluate the project? (If you are attaching other supporting documents please indicate the names of the attachments)</b>
I have attached supporting documents from parents/carers of the young people we have in our group at the moment.
<b>9. Please indicate how your project contributed to the Themes and outcomes of the East Lothian Plan.</b>
<a href="#">(Please click on the link to view the East Lothian Plan (SOA) 2017 -27</a> <a href="#">(East Lothian Plan 2017-27 - Summary)</a>
<b>Theme - Prosperous</b>

<b>Outcome 1.1:</b> East Lothian people are working, are free from in-work poverty and are able to develop and improve their work skills	<input type="checkbox"/>
<b>Outcome 1.2:</b> Local businesses are thriving and the business base is expanding.	<input type="checkbox"/>
<b>Outcome 1.3:</b> People and businesses in East Lothian have better access to digital infrastructure and the digital skills they need.	<input type="checkbox"/>

**Theme - Community-minded**

<b>Outcome 2.1:</b> East Lothian has strong resilient communities where people respect and support each other.	<input type="checkbox"/>
<b>Outcome 2.2:</b> East Lothian People can live affordably and contribute to a thriving community life in a high-quality environment.	<input type="checkbox"/>

**Theme - Fair**

<b>Outcome 3.1:</b> We tackle the causes and effects of poverty in East Lothian and we reduce the gap between the richest and the poorest people.	<input type="checkbox"/>
<b>Outcome 3.2:</b> People in East Lothian are enjoying healthier lives.	<input type="checkbox"/>

**10. Please indicate how your project contributed the goals in the Area Plan.**

We offer a great opportunity to the people of East Lothian to live healthier lives and to have the same opportunities as able bodied people have. We hope to be able to showcase the club as part of the community of East Lothian but also as part of the larger Athletics community. I hope it will build the children up to become more resilient, more active and have more of a social life by attending the club. We are also hoping to break down barriers to physical exercise for those with a disability in our community and to allow them to enjoy healthier lifestyles.

We also offer free places to anyone who is having financial difficulties to ensure that it really is open to everyone.

**Finance**

**11. Has the funding been fully spent? (Please provide a breakdown of the items or activities and copies of receipts)**

Item or Activity	Original Budget	Actual Expenditure	Area Partnership Contribution
	£	£	£
	£	£	£
	£	£	£
	£	£	£
	£	£	£
	£	£	£
	£	£	£
	£	£	£
<b>Total:</b>	£	£	£

**12. Did you spend the budget as planned? If not, please tell us about any changes**

**Yes, we have spent the full budget**

**13. Please state total under spend**

£ 0

14. If under spent, please attach a cheque made out to 'East Lothian Council' with refund amount

Cheque Number: n/a

15. (To be completed by Public Sector Organisation Only)  
If under spend, please confirm date of transfer of funds

Date:

#### Other Information

16. Please feel free to give us any other information that you consider is relevant and of interest.

As I have said, we are just starting our journey with the club and I would like to reach out to more people. I am also looking at the possibility of having a bike available for use over weekends to anyone in the region who could benefit – if it would help a family get out for a walk or cycle all together for example.

I recently hosted the Scottish Athletics National Open at Meadowmill and we had racerunning on the events there – Kayleigh Haggo made a new 200m World Record at it, this has given a couple of our athletes a real boost and they would like to try to get to the Paralympics in years to come – they are currently only 9 years old so have plenty time to train.

#### Declaration

I confirm that the information contained in this End of Funding Report is correct and that I am authorised by the organisation to complete this form on its behalf.

Signed: Lynda Gilroy Print Name: Lynda Gilroy

Designation: Athletics D.O. Date: 28/09/20

#### Signed by applicant or on behalf of the organisation receiving funding

Signed: Simon Davie Print Name: Simon Davie

Date: 29/9/20

#### Signed by Partnership Area Manager

Please return this form to: Area Partnership Team, Room 2.17, John Muir House, Haddington EH41 3HA.

For further information you can email: [areapartnership@eastlothian.gov.uk](mailto:areapartnership@eastlothian.gov.uk) or telephone: 01620827871

## Recharge Participation Youth Worker 6 Month Report (November-May)

### Item 8c

I began working with Recharge in December 2019 where I worked on various different projects to explore the wants and needs of the young people we work with. The main projects were participation within Recharge and the community through Youth Forums and drop-ins, awards for young people and implementing these into the Recharge programme, and creating a volunteering programme for young people to begin volunteering. In our Youth Forums we have 2 groups; Youth Managers who are aged between 15-17 and Young Defenders who are aged between 13-15. The main bulk of work produced by our Youth Forums was on a residential in Bonaly where they looked at decision making within their community, their priorities for change and planning future events, as well as coming to work together. This residential allowed them to meet with James Bruce and Paula Edmond from the Recharge Board of Directors, and Community Development Officer, Stevie McKinlay and Area Manager, Simon Davie. The groups have also been involved in;

- Creating their priorities for change within their community
- Re-establishing a YouthBank within Fa'side
- Meeting up with TD1, South West Fife YouthBank and Y Sort It, to exchange ideas
- 9 young people being involved in the residential to Bonaly for 2 nights
- 2 young people going to Culross to attend a National YouthBank residential organised by Coalfields Regeneration Trust.
- planning a trip to Wales, which has now been postponed
- Attending and restructuring virtual meetings online
- Producing a personal plan and individual check-ins during Lockdown

Another part of my role was focussed around awards, which meant reviewing their current rewards and analysing awards to implement in Recharge. Their primary focus had been on the Saltire Award and Duke of Edinburgh. I evaluated the equipment we had stored for both awards and looked at what gaps should be filled to allow young people to participate. I worked on implementing Dynamic Youth Awards and Youth Achievement Awards by attending training, specifically. I have identified more training to complete to allow more awards to take place. We have increased capacity to allow awards to take place, which has led to more young people participating and completing awards.

- 8 young people starting Youth Achievement Awards at Silver and Gold level
- 14 young people having completed 4,785 total Saltire Award hours
- 7 Young people achieved over 500 hours through Saltire Awards
- 2 young people achieved over 150 hours through Saltire Awards
- 5 young people close to completing 100 hours through Saltire Awards.

The work on volunteering has mainly been reviewing current opportunities and what gaps we have in our programme. I have been creating a 3 stage process for our volunteers each with its own set of training and resources for both staff and volunteers. We have identified young people who are looking to volunteer with Recharge and what each role would be expected to do. I have created a database for the volunteers' hours to be logged for any awards or for school dances.

- Our 3 stages are;
- Helping with planned Recharge activities
- Junior Volunteer Youth Worker to allow them to see it from a staff perspective, but more to build relationships with the young people.
- Volunteer Youth Worker to allow them to build up experience in youth work for the future.

I have undertaken some work which benefits all 3 areas previously mentioned, such as;

- Creating staff teams for delivery of awards and Youth Forum sessions
- Completing training specific for the role and for the young people we work with
- Working on funding applications
- Evaluating equipment and buying new equipment for young people to participate
- Creating guidance for staff, volunteers and young people.

In the next 6 months, I would like to have established funding for youth participation and the role of the participation worker to allow the work to carry on. I will continue to work on awards with the young people and implement them into other activities to benefit more young people. I will deliver training to staff on youth participation, volunteering and awards to allow them to identify young people who would benefit from participating in awards. I will continue to link up and exchange ideas with other organisations.

*This 6 month report was submitted to the Fa'side Area Partnership on 1st of June*

#### 4 Month Report (June- September 2020)

Since June, I have continued working with the Youth Forums groups, working on Youth Achievement Awards with young people and helping with the online drop-ins. I also had the opportunity to work with young people at different events and in their own spaces outside as we neared the end of lockdown.

The Youth Forums continued to meet all throughout lockdown and continue meeting currently. Currently we have 4 young people regularly attending. We immediately pushed the meetings online when lockdown began and have kept this method as the young people preferred this. This meant that they could come online from their own home and were at home to care for their pets. We decided to merge both Youth Forums groups together in June as both groups were and would be working on very similar projects. This has allowed us to begin to set up a younger group of 1st and 2nd years who we have been engaging with on detached sessions.

Since June the Youth Forum have been working on various projects:

- Adapting Recharge services when we moved online and transitioned offline
- Effects of COVID-19 on their own health and futures
- Helping to advise the design of the Fa'side Young Scot webspace with Connected Communities
- Designing information for a website for young people
- Training other young people on Youthbank
- Meeting with TD1 in Galashiels to share practice
- Creating online resources for online sessions
- 2 young people have been involved in designing a scoring framework which they also scored applications on and participated in the decision making meetings with others including the CEO of the organisation. This fund was distributed by one of the UK's biggest funders distributing millions of pounds in this particular grant pot. This is the first time young people have participated, with 8 young people from Northern Ireland, England and Scotland altogether and the youngest participants being from Recharge. We can confirm more about this in future but the information is in embargo whilst applicants receive notice of grant offers.

Lockdown made awards a bit difficult to complete as many of the awards had to be moved online for young people to complete. I spent time creating resources to help them complete the awards. These included a temporary document for young people to use as the awards are currently being adapted for online use and extra information to make it easier to adapt the awards online for them. The Youth Forums are in the middle of their Silver Youth Achievement Awards. I am hoping to complete Dynamic Youth awards with some of the young people we meet on detached sessions. So far the young people have:

- 4 young people working on Youth Achievement Awards at Silver level
- 14 young people having completed 5,000 total Saltire Award hours
- 7 Young people achieved over 500 hours through Saltire Awards
- 3 young people close to completing 200 hours through Saltire Awards
- 4 young people close to completing 150 hours through Saltire Awards

The Volunteering side of my role has fallen to the wayside as young people were unable to volunteer in Recharge and the wider community, but we had a young person volunteer to help with the online 1st year drop-in we were hosting for young people to get to know us and ask questions. Young people are now more focussed on school as the work to catch-up and for exams has increased.



In the last 4 months I have also been working on various projects which would benefit and support young people:

- Completed training to better support young people
- Working on funding applications, of which we were funded for my role with emphasis on supporting young people and awards (which I have secured funding for my post after this funding ends until March 2022)
- Delivered training around Awards
- Creating online resources and games for use by staff and young people
- I have also been heavily involved in detached sessions to help support young people in the community.

As my funding comes to an end, I hope that in the next two months I will have more young people completing awards and an understanding of what works best for young people and how we can adapt to the needs of the young people. I would also like to continue sharing ideas and practice with other organisations.

**Item 8d****Subject: Polson Park Pavilion, Tranent - Update Report**

<b>You were awarded</b>	£15,000
<b>What is the status of your project / was it impacted upon by COVID19?</b>	
With lockdown setting in just as we were about to get started, we haven't spent as much of the money as we had hoped.	
We have however started up one club, and the possibility of a couple of others of which I have listed below.	
<b>You stated that the project would be completed by 31/3/18</b>	
<b>The impact of the project would be</b>	
Polson Park in Tranent is a key amenity for the local community however in recent years the pavilion has fallen into disrepair. The T&DCSC recently upgraded the tennis courts as part of plan to re-establish the park as a key destination in the town. The park is a key facility within Tranent with one of the best grass parks available. Unfortunately the pavilion is not fit for purpose especially for girls which is in turn restricting the use of the park for football, the development of tennis and inhibiting the development of sport, physical activity and the ability to use the site to develop local people in Tranent. Polson Park is in a key strategic position within the town and sits alongside Elphinstone road that has the lowest health outcomes within East Lothian (East Lothian Plan – Are Profiles). We have recognised the need for a pavilion with sufficient community training space to allow for the development of groups and support networks to continue to develop how we support the community.	
<b>If your project has been impacted upon by COVID19 - what plans do you have to deliver this project moving forward?</b>	
We have secured additional funding supports through Sports Scotland and ELC to allow us to build the pavilion. The main pavilion infrastructure (making sure that the roof is on and it's wind and water tight) will be completed by 31/3/21.	
Labour supports are being provided in kind through community members. All of the work will be checked by accredited tradespersons.	
<b>If there are changes to your project delivery, when do you plan to complete the project?</b>	
As noted above, as long as there are no further impact on materials for the project or on labour working on site, we should deliver on the above timescales.	
<b>Do you require to make any changes to your original application?</b>	
Not at present.	

**My Departure** I will be leaving my post form End of October. After then Ed Hendrickson and Paul MacGregor from T&DCSC will be the main contacts for the developments at Polson Park Pavilion. My role will be re-appointed at which point Mark will pass back responsibility when and if he feels it is appropriate to do so. Catch up soon 😊

**Adam Martin** | Active School Coordinator – *Tranent Cluster* |

East Lothian Council | Ross High School | Tranent, East Lothian EH33 2EQ | m: 07976378469

**Item 8e – Ormiston Blooms Together**

<b>You were awarded</b>	£3346
<b>What is the status of your project / was it impacted upon by COVID19?</b>	
<b>You stated that the project would start on xxxx and completed on xxxx</b>	
<b>The impact of the project would be</b>	
<p>We intend to begin to further the impact the group has started this year by completing plans on the village entrance by June 2020. (Planning permission required). We will consult and contact local business/residents to establish sponsorship of planters and hanging baskets throughout the village. We hope to bring more displays and improvements by June 2020 with the funds to implement our plans and pay for more planters to bring colourful displays to public areas.</p> <p>The current population of Ormiston is increasing (4456 approx. including Pencaitland). We will map our changes as we improve and use feedback from the community to influence our plans.</p> <p>In the new season we would like to invest in more plants/landscape improvements to the entrance at Ormiston Park. As we as bringing a further 100 trees to the area. We will require support to care and maintain the areas we improve in the future.</p> <p>We will meet with Ormiston Primary School to upgrade the greenhouse to enable us to grow from seed and fund more raised beds for vegetable growing with the pupils.</p>	
<b>If your project has been impacted upon by COVID19 - what plans do you have to deliver this project moving forward?</b>	
Our project has not been massively impacted upon by COVID19 as most of our work takes place outside and therefore we are able to be physically distanced.	
<b>If there are changes to your project delivery, when do you plan to complete the project?</b>	
<p>I hope you are well, I wanted to get in touch regarding our request to amend the Area Partnership Fund and to share an update on the group achievements, our newsletter which thanks all community groups and volunteers for supporting us and to record what we have achieved so far.</p> <p>Since distributing leaflets throughout the village we now have around 17 volunteers supporting the group and we had our first meeting with some of these people today at the park (social distancing was in place).</p> <p>Please see the content below about the changes you agreed too.</p>	
<b>Do you require to make any changes to your original application?</b>	
<p>I had a chat with Andrew Hogarth on Friday and he is keen to complete a further visit in Ormiston with us and discussed the funding. We would be keen to support Andrew also and hope to support each other. We would therefore request to purchase a 4 arm Basket tree for Ormiston Park which will be installed by council and we will make a bedding plant feature around the base. The park entrance has a planted area which is looking very colourful and at opposite side we have placed a Tattie box which will be planted with bedding, perennials and seasonal bulbs but the base around the box is very weedy so we would like to purchase coloured stones to complete this feature, Andrew has suggested we use the remaining funds to purchase plants and this will enable us to complete planting at the new Zig Zag path where the old pavilion was once sited. With Andrews support we can get more value from the funds rather than visiting local garden centres ourselves. I have attached our spreadsheet with notes on what we would like to amend alongside our newsletter. I look forward to hearing from you and please get in touch if you need to discuss further.</p>	

# OUR COVID-19 PROVISION EVALUATION

*A summary of the feedback received from Pennypit Community Development Trust and Fundamental Foods Food and Community Provisions in Prestonpans and Fa'side*



In March 2020, a national lockdown was announced - ensuing a crisis of bulk/panic buying, food poverty, mental health problems and loneliness. This hit the most vulnerable including the elderly, low income families and adults, disabled and house bound individuals.

To help support our community and those most vulnerable we set out a food delivery service using local store surplus, donations and our own hot meals to provide an essential emergency food provision in Fa'side and Prestonpans. Each area had a central hub based at St Martin's Parish Church and the Pennypit Pagoda. These hubs gained referrals from local agencies such as social work, day centres, doctors, local authority, alcohol and substance misuse, youth and adult services, housing as well as concerned family members, friends and neighbours.

What started as a small delivery and pantry service of around 150 individuals accessing each hub soon became a 300 delivery per day service as more and more people suffered the consequences of reduced income, limited shop access, shielding box complications and poor physical and mental health.

We quickly realised that this went beyond the food packages and relieved anxiety and stress for low income households, reduced loneliness and was the only contact for many of our elderly residents. As a consequence we developed further support packages including fuel top-ups, gardening, dog walking, and befriending.



MARCH 2020 TO AUGUST 2020

**> 39,000 INDIVIDUAL FOOD PACKAGES WERE PRODUCED**

**10,000 HOUSEHOLDS WERE GIVEN A FOOD PACKAGE**

**>90% SERVICE USERS FELT LIKE SOMEONE CARED FOR THEM DURING THE PANDEMIC**

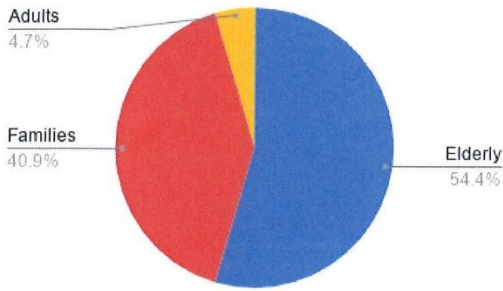
**75% SERVICE USERS FELT LESS ANXIOUS DUE TO THE FOOD PACKAGES**

**1 IN 4 HOUSEHOLDS SAID THEY DIDN'T KNOW HOW THEY WOULD ACCESS FOOD WITHOUT THE PROVISION**

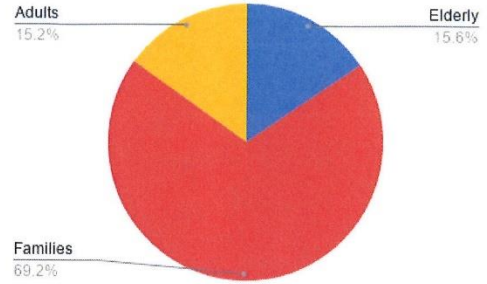
**>70% OF ELDERLY SERVICE USERS SAID IT WAS THE ONLY CONTACT THEY RECEIVED EACH DAY**



Our Prestonpans hub delivered over 17,000 food packages.



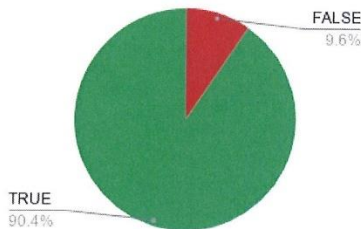
Our Fa'side hub delivered over 24,000 food packages.



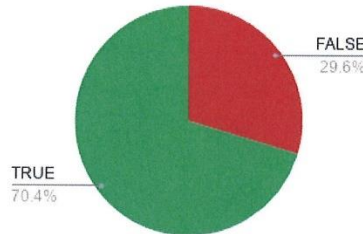
## Evaluation

Service users were given a checklist to tick if they felt ....

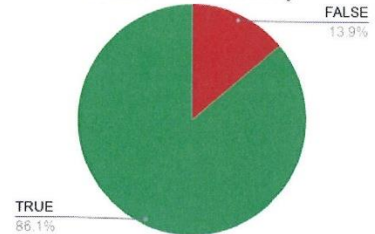
"Someone Cared For Me"



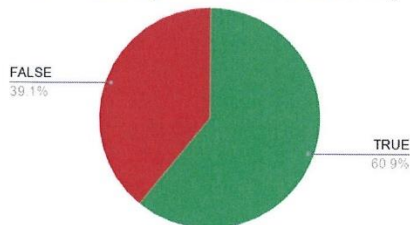
"Less Anxious"



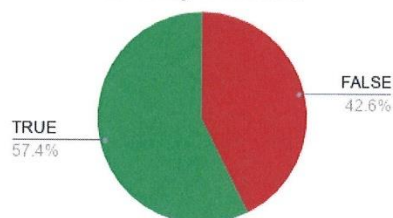
"Sense of Community"



"Was The Only Person I Saw Each Day"



"Socially Included"



Service users were asked to mark out of 10 their agreements to the following statements, the feedback has been averaged ...

Overall, I have felt less stressed

**9.2/10**

**9.3/10**

I feel less stressed about going shopping

Support has improved my mental health

**8.5/10**

**7.8/10**

Support has improved my physical health

# FA'SIDE LUNCH CLUB

Summer 2020

## Lunch club in Numbers

**20 CHILDREN TOOK PART IN BIKEABILITY**

**40 CHILDREN ATTENDED LUNCH CLUB**

**> 60 HOURS OF VOLUNTEERING FROM OUR 2 YOUNG VOLUNTEERS**

### With thanks to:

East Lothian Council (ELC)  
Cash4Kids  
Fa'side Area Partnership  
Fa'side Resilience Teams  
Bikeability  
Enjoy Leisure  
Tranent and District Community Football Club



## Keeping it safe...

Fa'side lunch club has been established since 2017 and is a fundamental part of the children and families' school holidays in Tranent and surrounding villages. With the uncertainty of COVID19, there were fears that the summer lunch club would not go ahead, however, with local support and funding, alongside strict safety regulations, a very successful lunch club was run. To fit with guidelines children were:

- given a packed lunch/food bag/recipe bag in place of a hot meal
- limited to 15 children per day with only 1 hour sessions - this impacted our usual attendance

The changes and environment had an impact on our attendance (with 40 children attending the club) - however for those attending, the club was hugely beneficial and lots of fun.





## Keeping it fun...

Fa'side lunch club had a range of activities that instilled structure and routine, were outdoor and active and (of course) were fun and engaging. Daily activities included a range of games, sports and arts and crafts. The children were lucky enough to experience yoga classes including mindful meditation by our Yoga teacher Amanda.

Parent Feedback was fantastic, from giving the parents some much needed time off after 5 months of isolation, the chance to participate in activities with other children and providing a structure that was missing during lockdown. Most parents commented on how the routine would ready the children for starting back at school.

This was a hard time for many of our families and for those most affected by mental health issues or bereavement. The lunch club does not only provide activities and meals for the children, it provides a vital support network for the families of Fa'side.

## Bikeability

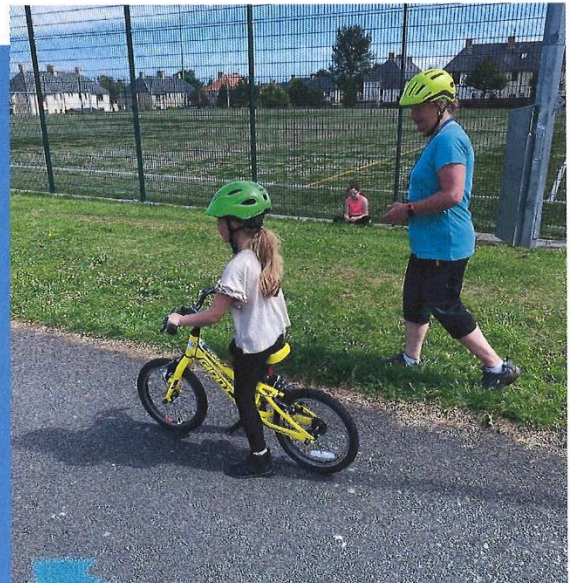
We were lucky enough to have East Lothian's Bikeability team come along to teach us new skills on a bike. Some of us enhanced our bike skills by playing fun games while some of us learned how to ride a bike for the first time without any support!

We had 11 children gain confidence in their riding- some of the children had never rode a bike before while some of us could only ride with stabilisers and now we can ALL ride without help.

Parents, staff and children were all excited and appreciative of this service, for many children the pride of learning this new skill was unimaginable.

Learning to ride a bike is an important skill. It helps to establish healthy exercise habits that will likely stay with them for the rest of their lives. It also benefits learning and mental health.

This experience was fantastic and we were thrilled to allow the children to participate.







# Fa'side Nutrition 2019/20



Fundamental Foods - Early Years Nutrition  
*Promoting healthy choices and improving positive health behaviours*

## Fa'side Fridge 18 Parents attended

- This project is in its second year of running. It was set up in partnership with East Lothian Foodbank, Sandersons Wynd primary school, Home Start and Fundamental Foods to provide support to parents/families.
- Helped improve engagement with families and tackle issues relating to the attainment gap and food insecurity.
- 'Tuesday Tea' recipe bag. Cooking demonstration during the sessions and encourage the parents to get involved.
- Sessions encourage parents to cook from scratch, giving them ideas of budget friendly recipes they can cook at home.
- Weekly fareshare donations including fresh food items such as bread, fruit and veg as well as toiletries and other household items.
- 'Grow your own' sessions to show parents how to grow their own vegetables at home. The parents and children are always so proud to show what they have managed to grow and post recipes they have used their own vegetables in,
- Encouraged parents to be involved in other projects such as the Saturday Kitchen, lunch clubs, cook club, and volunteering at the food bank. This has helped them with employability skills



*"I enjoy attending these sessions as it gets me involved in the community. I have met lots of new friends from coming along. It has also helped my son try new food, introducing him to new flavours and textures."*

## Cook Club 5 Parents attended



- This project stemmed from Fa'side fridge. It provided a follow on session for parents to attend which allowed us to introduce new attendees to Fa'side fridge
- The sessions aim to increase participants skills and confidence to cook from scratch as well as raising awareness of budget cooking
- Attendees found the sessions beneficial as it got them out of the house and socialising in a friendly, safe environment
- Food is much more than just fuel, it also influences social, emotional, physical and mental changes. Many of the participants have chaotic lifestyles. The club has become a positive part of their week and gives them some structure.
- Due to covid the sessions were stopped. We are currently looking at moving the cooking sessions online until groups can run again

*"These sessions were great. It gave me new ideas for cooking at home. My kids are keen to help me cook too, and I feel more confident to let them help."*

Fa'side  
 Area Partnership

## Fa'side Lunchclub

Feb - 48 Children attended  
Summer - 30 children

- Lunch club aims to reduce holiday hunger and lower the attainment gap
- The club ensures that young children within the Fa'side area have access to nutritious meals alongside additional learning opportunities and activities during the school holidays.
- Lunch club has helped us to engage with families and build positive relationships.
- Holidays can be a stressful time for parents, either worrying about the meals they need to provide, or trying to find activities for their children to do. Lunch club helps reduce this stress for parents
- It has given parents the opportunity to volunteer at the club - 1 parent has been put through her REHIS and helps with the cooking
- We have been engaging with families from other areas - Ormiston, Elphinstone and Macmerry children also attend
- Weekly recipe bags were provided to families as well as food pantry items, toiletries and household essentials
- Easter lunch club was cancelled due to covid. Families had access to the food pantry held at St Martins church. This included utility top ups, hot food, food pantry, and toiletries. Food was collected through fairshare and donations
- Due to covid capacity has been reduced. Families attend once/twice a week on assigned days.



*"My kids have loved being part of the lunch club. They look forward to it every holiday. The pantry has been so helpful for us too."*

## Provisions during Covid 19

- During covid an emergency food provision was set up at St Martins church to cover Fa'side. This included fresh fruit and vegetables, bread, cupboard essentials, toiletries and household essentials. There were also utility top ups and hot food available.
- A delivery service was set up from the pantry for those that were elderly, housebound, shielding or self isolating. Others were able to collect their items from St Martins. Many people enjoyed having this available as it was the only people they were seeing during lockdown
- The pantry delivered over 24,000 food packages between March and August
- A lot of the feedback we have been getting from parents is that they feel extremely isolated and many of them rarely leave the house and we have kept in regular contact to provide support.
- We are currently looking at a covid recovery plan. Many peoples mental health will have severely deteriorated. We have been organising to meet parents 1:1 in a local cafe for a coffee and a blether (following covid guidelines)
- A parent from the Fa'side fridge group has been looking into setting up a Fa'side buggy walk to help get parents out and about again. Fundamental foods is going to support the set up of this by carrying out the risk assessments, covid restrictions and providing fruit and water on a weekly basis as well as access to the pantry.
- Our Early years nutritionist has set up monthly weaning sessions online. This has provided a social group for new mums to interact with one another as well as learning about introducing solids to their babies diet





## Agenda Item 8 i – Support from the Start – Fa’side

The group have not met since the lockdown in March 2020 and we have received the following update:

Since the beginning of the pandemic we have said a fond good bye to Steven Wray, our main hub of all things Support from the Start. We would like to take this opportunity to thank Steven for all the support he has given to families in Fa'side and wish him well on this new chapter.

Ali Cameron and Debbie Middlemass continue to be co-leads for Support from the Start – Fa’side. Myself and Kathryn-Jane James, are still the representative from our group on the Area Partnership.

Debbie and I are reviewing the SFTS action plan, and where appropriate, changing and amending it to ensure SFTS continues to support families and to negate those inequalities that are present in our community. We will be working with Gill Whitford (Quality Improvement Officer - Early Years) and Charlotte Jordan (Excellence and Equity Lead) to set up a user friendly webpage. Once a platform is decided by all the SFTS leads in East Lothian, a virtual Fa'side SFTS meeting will be organised.

Ali and Debbie to further review our plan. They are also looking to ensure that any funding applications meet SFTS criteria with a robust evaluation process build in to measure impact.

Support from the Start – Fa’side - Co leads:

*Alison Cameron - Head Teacher Elphinstone Primary and Acting Head Teacher Humbie and East Saltoun*

**Debbie Middlemass - Vice Chair Fa’side Area Partnership**

**Item 8 j – Fa’side Area Partnership meeting 27/10/20**

We started officially on 20th March 2020 when I received an email from East Lothian Council advising me that the Emergency Response Teams should be activated.

**So First Steps** – set up a Facebook page – Tranent Emergency Response – Coronavirus to recruit volunteers. At first, we encouraged folk to “be a good neighbour” by knocking on doors, checking on friends and neighbours and making sure no-one was struggling. We asked people to give us their contact details and an idea of any particular skills or qualifications they thought might be useful. In the first week over 100 people responded and by the middle of April we had well over 150 volunteers listed! These volunteers provided a good supply of folks willing to do whatever they were asked. They came from all over Tranent and all walks of life -all ages – and because of the restrictions on working, people were even more available than they normally would be, even if they were working from home.

**Publicity next** –folk who were shielding, self-isolating or who had lost the support network of family and friends or other agencies because of the crisis were the most vulnerable so we needed to let them know we were there – not everyone has access to Facebook. The first big job was to deliver leaflets to every house in Tranent & Elphinstone. We suggested help with shopping, prescription collection (the pharmacy delivery service was swamped), dog walking, and eventually as the need became apparent, help with buying emergency supplies of food, fuel and other necessities if that was required. We also included more “Good Neighbour” cards for volunteers to pop through doors with their own contact details. And of course, we kept posting regular updates and requests on social media along with regular emails to the volunteers.

**Co-ordination & Communication** – We were lucky enough to be loaned a dedicated mobile telephone by Recharge and that, along with the dedicated email address and social media message service became our way of folks getting in touch with us, our means of requesting help from volunteers and keeping in touch (eventually) with the other groups around the county doing the same thing – more or less (20 such groups in East Lothian alone). We started to receive requests for help from members of the community, the housing officers, social work, The Citizens’ Advice Bureau, and mostly from the Connected Communities Help Line Service – linking with those folk who were shielding and the groups providing an increasing amount of food support in the form of hot daily meals and small grocery parcels.

We managed and co-ordinated all of these requests at first by all communications being “triaged” by the Single Point of Contact (SPOC) who then either contacted the appropriate volunteer, agency etc. Over the course of the 5 months we were offering support, we helped over 120 separate and different families or individuals with support when they contacted us directly – and of those, approximately 30 were helped on a repeat basis – e.g. with shopping, prescriptions, dog walking etc.

Given the level of demand, colleagues in Elphinstone set up their own ‘Team Elphy’ response and provided support to local residents in the village. They will provide a separate response. We devolved some of our budget to support their activities.

However, the most significant and wide reaching support came through the meals/food support service we helped with in conjunction with The Pennypit Trust/Fundamental Foods. This took up most of my time as SPOC and was perhaps the most supported by our volunteers in terms of hours given. We helped with the delivery of free school meals to the children who couldn’t access them since the schools were then expanded as demand for food support grew and Fundamental Foods set up a distribution Centre in St Martin’s Hall and for a time The Blair Halls. At the height of the emergency lockdown, around 100 to 120 individuals or families were receiving emergency food support over and above those children receiving free school meal support. Our volunteers helped with packing and delivery as well as collecting supplies donated by the supermarkets under a “Fair Share” scheme. Demand became high enough that 2 of our volunteers were able to set up a kitchen in the bowling club to batch cook meals to support the effort locally and I believe they produced over 20000 meals for the community. They are currently trying to get set up as a charity trust to continue in some form after (if) the emergency recedes.

**Finances** – We received a grant of £850 from the Scottish Government to get us started in September 2019 before the pandemic was even suspected. But then we received a grant of £4000 from East Lothian Council to spend as we saw fit to respond to need in the community. This helped towards the cost of food and fuel shopping, PPE equipment for volunteers, and in the early days, supported the batch food cooking – especially the cost of electricity! And finally, we had another tranche of money from the Supporting Communities Fund of £2500 which we again used to support with PPE resources which we distributed with the meal parcels, the Food Bank boxes and via Home Start to support vulnerable families. This money also helped to provide much needed IT equipment and resources which until then volunteers had been providing on their own. We have kept a small sum in reserve so that should we be faced with a “second wave” we have something to get us started.

However, again, the community themselves have been magnificent. Numerous cash donations were handed in to the Community Kitchen, supplies of food, clothing, and toys, craft materials etc. were regularly requested and provided without delay.

### **What have we learned?**

1. Everyone can end up vulnerable at some stage in their life and we can never be sure where, when or why – but when push comes to shove, there are good neighbours out there – it just needs someone to make it ok to knock on the door, offer to help, make it ok to ask for help. And indeed, there are a lot of folks out there struggling even in the best of times.
2. Sometimes it's the little things that make a difference – the volunteers delivering the food support reported that often, they were the only human being the person had seen or spoken to that day. One older lady who asked for help walking her dog when she was sick then asked if the young volunteer would mind carrying on and she would like to walk with her – and she did and she still is. One of our volunteers ended up supporting 6 older residents in her street with shopping because she put good neighbour cards through their doors and ended up making friends with folk she had lived beside for years but had never spoken to. A nephew phoned from Australia worried about his 90 year old aunt as she was on her own and he hadn't heard from her. We were able to check on her and let him know she was fine and we were able to help look after her.
3. People are generally kind – when we surveyed those receiving food support as we were potentially “winding down” the younger folk with families insisted that if resources were stretched they should go to the older folk and the older folk insisted that the families should be helped!
4. It's ok to ask for help! Folk are just waiting to be asked sometimes.

Mike Falconer

## Fa'side Area Partnership meeting – 27<sup>th</sup> October

### Item 8 k – Team 'Elphy' – update report.

**Background:** The spirit and commitment to provide care in ways that are meaningful to individuals, children and families in Elphinstone is at the forefront of the work of the Team Elphy, a dynamic group of Community Resilience Volunteers working directly with the community. This care has included help with dog walking, collecting prescriptions, shopping, daily delivery of meals and food, a friendly chat over the phone or at a distance from the garden gate.

A number of community partners have rallied to ensure that everyone is cared for during this COVID-19 pandemic. This has only been possible with the operational support of East Lothian Roots and Fruits, Elphinstone Community Association, Elphinstone Primary School, East Lothian Council, Councillor Colin McGinn, Pennypit Community Trust, East Lothian Foodbank, Home Start East Lothian, Walk with Scott Foundation, Heavy Sound, Social Bite, Tesco, Fareshare, Hibernian Community Foundation and generous donations from McInroy & Wood (Haddington).

This important work has greatly strengthened relationships and working practices that will continue to grow and develop long after we overcome this devastating pandemic. Collectively, this network has shown incredible reach, capacity, experience and skills as they endeavour to meet the needs of everyone in need of support.

**Impact:** After 19 weeks 'TeamElphy' our wee resilience team stood down.

We have delivered almost 4000 lunches, made many referrals to East Lothian Foodbank and East Lothian fresh Chicken Dinners, delivered 180 activity bags and 60 Easter eggs to children in the village and helped around 400 individuals each week with our community larder. Supported over 60 families.

Delivered resilience leaflets to every household on 2 occasions.

We have delivered shopping, kept in touch with extended families who live far away, delivered prescription etc., the list goes on.....

**Future:** Going forward, the group intends to utilise the Community Centre to hold training events and group meeting. It is envisaged that this will in order help to increase volunteer participation across the generations and to ensure volunteer work is carried out safely. The group recognise the unmet need around community wellbeing as we enter the recovery stage of the pandemic. There is a need to ensure the community has a space where training events are able to be held within the guidelines of social distancing. The group have secured access to the community centre and are working closely with the local authority. The group foresee supporting the digital upskilling of the community, to support blended learning and take social isolation of elderly and shielding people.

THANK YOU to every single one of you who have helped us in any way. We have a very close knit wee community who have come out stronger.

*Team Elphy*

## **Report for Area Partnership 2019-2020**

### **Item 8 I – Fa’side meeting 27/10/20**

The Archery Group was awarded the sum of £1800.00.

Due to the Covid 19 pandemic all indoor sporting activities has been halted.

Fortunately we were able to get 4 of our volunteers/coaches through their 1<sup>st</sup> Aid course on 16/12/2019 at a cost of £200.00. We also managed to have one of our volunteers attend a residential Instructors Course held in Aviemore which cost £422.05. We had paid for this on 6/2/2020 but the course was postponed until September once safety measures were put in place. This was successfully completed. We have still been on the lookout for any other courses useful to the Archery and one of our coaches recently completed the Covid officer’s course with Sport Scotland.

We have been keeping in touch with our participants using social media. When we were able to do so we secured outside grounds at Seton Engineering in the walled garden. This involved having to purchase outside bosses and equipment which we did with help from The Worshipful Company of Fletchers. This has helped with the mental health of both the participants and the volunteers/coaches who are enjoying the Archery and the social aspect of being able to get together in a safe environment adhering to all the PPE instructions from the Government. We have had a good turnout of between 4 and 7 Archers enjoying the sessions each week when the weather permits. We have been quite lucky and only had to cancel 2 sessions on a Wednesday so far. We want to continue with the outside Archery even when we eventually get back indoors on a more permanent basis as this would give the group a chance to improve their game.

When we get the go ahead we will still be looking for Level 2 courses for at least 2 of our coaches who are still keen to complete this part of their training.

We would appreciate your continued support and patience in our endeavours to use the funds appropriately when everything gets back to a more normal existence. We are keeping in touch with the Scottish Archery Association to secure places in the next available courses.

Many thanks.

Elizabeth Ann Little

LDS Treasurer



**Item 8 m – Elphinstone Primary Nurture Update**

<b>You were awarded</b>	£2601
<b>What is the status of your project / was it impacted upon by COVID19?</b>	
We have set up a small Nurture space with some of the resources that came before the lockdown but that we have not yet implemented since our return in August. Due to COVID 19 some orders were cancelled and put on hold from companies as a result of the pandemic. We still have to complete and receive these final orders and use the rest of the funding approx. £1300 to attain the final resources for the nurture space in order to complete the project.	
<b>You stated that the project would start on February 2020 and completed on End of March 2020</b>	
<b>The impact of the project would be:</b> Planned Impact – This project is to help benefit the current 25% of pupils with additional support needs at Elphinstone Primary. Due to lack of current sensory resources, the hope is to provide an environment where these pupils can access learning opportunities to best support their needs and to help continue to improve inclusive learning provision within Elphinstone Primary School. We plan to monitor pupil's engagement and participation in school as well as collecting long-term data on how it helps to raise individual attainment for these pupils.	
<b>If your project has been impacted upon by COVID19 - what plans do you have to deliver this project moving forward?</b>	
Yes the project has been impacted by COVID-19, we were unable to buy all the resources we needed for the project and still need to buy the rest of the equipment required to set up the full nurture space. We have also had to adapt what resources we can buy to make sure it meets with COVID regulations. After the October holiday we are hoping to put in our final orders for the rest of the nurture resources in order to complete our Nurture space by December 2020.	
<b>If there are changes to your project delivery, when do you plan to complete the project?</b>	
We plan to complete the project by December 2020.	
<b>Do you require to make any changes to your original application?</b>	
No	

**Item 8 n – Included and Engaged Worker (Financial year 2019/2020)**

<b>You were awarded</b>	£41K
<b>What is the status of your project / was it impacted upon by COVID19?</b>	
<p>The project was delayed due to organisational/secretarial challenges in the first instance. This meant that the post for an Included and Engaged Family Worker was recruited to in Feb 2020 rather than Oct/Nov 2019. COVID-19 pandemic meant that the successful candidate (Caroline Algeo) did not start until end of June 2020. The post is hosted by Dadswork and all organisational and contractual arrangements are in place. Since her appointment, Caroline has linked with local projects, groups and organisations e.g. Fundamental Foods, Roots and Fruits, Hibernian Community Foundation to meet the developing needs of children and families in Fa'Side. She has organised and run a Summer Lunch Club (Tues and Wed) in Elphinstone Community Centre, with a focus on the children who accessed the school Hub over lockdown, over the Summer Holidays, linking with Pennypit Trust to support children across Tranent on an additional day per week. Caroline is now building up a case load of children over Ross High School, Sanderson's Wynd and Elphinstone PS. A referral process to access our Included and Engaged Family Worker has been developed with clear criteria linked to the objectives of the post which is in use across the 3 schools. Alison Cameron (Elphinstone PS HT) supports the development of this post and acts as a mentor to Caroline Algeo, providing supervision.</p>	
<b>You stated that the project would start in October 2019 be a full year post.</b>	
<b>The impact of the project would be</b>	
<p>Our Included and Engaged Family Worker would build positive relationships with families, link families to local community assets and support parents to engage with their children's development and learning resulting in increased school attendance. They will work across all schools in the cluster, with a focus on the most critical situation. Their focus will be working with children between P6 and S2 are most at risk of non-attendance or exclusion to support positive destinations.</p> <p>Local knowledge of the already very good networks of professional and third sector resources in Fa'side will enable the Included and Engaged Family Worker to introduce families to the appropriate services to help with issues such as financial advice, nutrition, substance misuse, mental health, positive parenting and physical and mental well-being.</p>	
<b>If your project has been impacted upon by COVID19 - what plans do you have to deliver this project moving forward?</b>	
<p>The project is being constrained by wider COVID-19 restrictions e.g. meeting face to face with family units. However 1:1 or small group work can still continue within schools, albeit a smaller number of schools than first anticipated over a week. However, the unintended positive consequence of the post being delayed at the initial phase is that Caroline will be supporting children and families as we navigate Phase 3 of this unprecedented pandemic. She will be in post until end of June 2021, instead of starting the in October 2019 (when COVID-19 was not even a thing) leaving her post in October 2020 as originally intended.</p>	
<b>If there are changes to your project delivery, when do you plan to complete the project?</b>	
<p>Due to the immense unexpected financial challenges and constraints COVID-19 has placed on schools, we have evaluated the contributions expected to be by schools and looked to streamline the spend while still delivering results and impact, namely positive experiences, advice and support for children and families to promote positive social and educational outcomes and positive destinations. General COVID restrictions have also curtailed original plans but allowed resource funding to be realigned e.g. crèche costs.</p>	
<b>Do you require to make any changes to your original application?</b>	
The concept of the original application remains the same.	

*Caroline Algeo – Included and Engaged Worker, Fa'side*

*Alison Cameron – Head Teacher, Elphinstone, Acting Head Teacher Humbie and East Saltoun*

**ITEM 9 - Fa'side AP meeting on 27th October 2020**

Amenities	Roads	General	Other funding	Date approved or rejected	Organisation	Project												
		£ 3,346.00		04/02/2020 and 24/8/20	Ormiston in Bloom	Planters												
		£ 1,000.00		30/03/2020	Recharge	Young Defenders												
		£ 20,000.00		30/03/2020	Fundamental Foods	COVID 19 food provision												
		£ 2,000.00		30/03/2020	Macmerry and Gladsmuir CC	COVID 19 Funding												
		£ 2,000.00		30/03/2020	Ormiston CC	COVID 19 Funding												
		£ 2,000.00		30/03/2020	Pencaitland CC	COVID 19 Funding												
		£ 4,000.00		30/03/2020	Tranent & Elphinstone CC	COVID 19 Funding												
	£ 2,500.00			01/04/2020	ELC	Admin												
	£47,500.00			01/04/2020	ELC	Speed table Elphinstone road/Caponhall junction												
					Scottish Government Food Fund	Emergency Food Provision - Fa'side												
					Scottish Government Food Fund	Emergency Food Provision - Fa'side												
					Scottish Government Food Fund	Emergency Food Provision - Fa'side												
					Fundamental Foods	Emergency Food Provision - Fa'side												
					Fundamental Foods	Emergency Food Provision & Summer Lunch Club - Fa'side												
					ELC Facilities Management	Emergency Food Provision - Fa'side												
		£5,000			Fa'side Active Travel Sub Group	Various 2020/2021 projects												
£100,000	£50,000.00	£ 39,346.00	£78,350.00															
£100,000	NIL	£10,654	39175 *	STILL TO SPEND														
*Scottish Government Food Fund – ignore still to spend reference																		

- = Approved by FAP
- = Delegated authority / partially delegated
- = ELC related transfers

Please note that we have proposed spend for Amenities noted in FAT report