

**Minutes of the Meeting of the Preston Seton Gosford Area Partnership
Wednesday 20th January 2021, 7-9 pm
Zoom Meeting**

Members (and substitute members) present:

Ruth Davie, Chair (RD)
 Cllr Fiona O'Donnell, East Lothian Council (FO)
 Cllr Lachlan Bruce, East Lothian Council (LB)
 Cllr Neil Gilbert, East Lothian Council (NG)
 Brian Weddell, Prestonpans Community Council (BW)
 Pamela Fraser, Cockenzie and Port Seton Community Council (PF)
 Sandy Darling, Cockenzie and Port Seton Community Council (SD)
 Helen York, Longniddry Community Council (HY)
 Claire Jamieson, Cockenzie Parent Council (CJ)
 Andrew Crummy, Heritage Connections (AC)
 Jill De Fresnes, Project Officer Great Place Heritage Connections (JD)
 Natalie Moir, Support from the Start (NM)
 Stuart Thomson, Prestonpans Community Sports Hub (ST)
 Owen Smith, Prestonpans Management Committee (OS)
 Christine MacLean, Prestonpans Management Committee (CM)
 Lisa Kerr, Co-chair Health & Wellbeing, (LK)
 Lorna Bellany, Pennypit Development Trust (LBE)

Others in attendance:

Emma Brown, Connected Communities Manager, ELC (EB)
 Shirley Gillie, Business Support Administrator, ELC (SG)
 Marilyn McNeil, IJB (MM)
 Lyn Marshall, Depute Lord Lieutenant (LM)
 Lorraine Stevenson, Poverty Champion (LS)
 Tracey Redpath, Volunteer Centre East Lothian (TR)
 Jennifer Lothian, ELC Sustainable Energy & Climate Change Officer (JL)
 Jamie Baker, ELC Town Centre Regeneration Officer (JB)

Apologies:

Beckie Peacock, Support from the Start (BP)
 Andrew Cheshire, Community Development officer (ACH)
 Sheila Chambers, Cockenzie & Port Seton in Bloom (SC)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome, Introductions & Apologies		
	RD welcomed everyone along to the meeting. Introductions were made and apologies were noted. RD advised the meeting would be recorded and everyone was in agreement with this. RD welcomed Owen, Christine, and Sandy to their first Area Partnership meeting. RD thanked JL & JB for coming along tonight and will be presenting to the meeting. JL regarding Climate Change and JB regarding the War Memorial and Preston Tower.	
2. Minutes of Previous Meeting		

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	Minutes of meeting on 18.11.2020 were approved by PF and seconded by BW.	
3. Matters Arising		
	<ul style="list-style-type: none"> • LB queried the previous minutes as his initials were the same as someone else at the meetings which was confusing. This has all been amended. Thank you for bringing this to our attention • Face book live – not been able to meet up yet. RD will contact DJ • Ongoing Volunteer Opportunities for Resilience Team – EB has forwarded opportunities to LW. RD suggested that an update from ST/TR on other volunteering opportunities could also be passed on. TR provided a short summary on the Volunteer Task force which will complement the resilience Work. RD/EB/TR would meet to discuss and feed back to BW. • Radio Interview – RD has still to contact DBW to organise a date for this • Free School Meals – RD met with Paolo Vestri in the policy team following ongoing discussion at Poverty Action Group regarding issues with free school meals. The introduction of meal deal at Preston Lodge has reduced concerns from parents although letters issued from nursery schools has caused concern. RD reiterated that no more debt letters for nursery snacks will be issued. Feedback was sought from any families who are currently receiving the free school meal payment. • Roads Budget - The suggested spend for the Roads Budgets for PSG cannot be taken forward in this financial year. EB updated re railing which was discussed Alans Stubbs and JB as they are in good working order and future stages of the redevelopment may include changes to this area. It was felt inappropriate to replace them at this time. An email has been sent from Roads to update Area partnerships that with COVID restrictions only essential work is being done just now. SD enquired about the suggestion of using the budget to replace bus stops. There had been discussions with Roads and Community Pay Back Team and EB to check where discussion currently are. FO suggested an audit of all bus stops and whether Community Councils could be involved. HY raised that Longniddry Community Council have concerns about the path at bottom of Deans Road which is so muddy down to coast and people walking on the road instead of path. EB will follow up and feed back. CJ asked if there was a bus stop there? LM thought that buses do stop there if needed but don't think there is a proper bus stop. CJ mentioned barrier might help there. • Towns & Villages – EB advised the meeting that they were successful in receiving the funding £10,000. This is on hold just now due to COVID but EB will follow up. 	<p>RD</p> <p>RD/EB/TR</p> <p>RD</p> <p>All</p> <p>EB</p> <p>EB</p>
4. Conflict of Interest		
	There are no application up for decision tonight but FO declared an interest in an application being considered by the Health & Wellbeing group	
5. Scrutiny Group/AP General Funding Update		
	RD/EB had a chat about looking forward to the next financial year's budget and whether we need look at on line public voting. The alternative would be to continue with the process used this year where the Area Partnership made decisions based on the recommendations of	

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	<p>the Scrutiny Group. To give members time to consider these options RD suggested a two week window for members to feedback on how members want the Area Partnership to proceed. We will need to make a decision prior to the next area partnership meeting on the 10th March due to the time and cost involved in setting up on line public voting.</p> <p>The money devolved to the Health & Wellbeing group was discussed at the last meeting with two applications and is awaiting email votes.</p> <p>EB/RD going to contact the organisations that have been awarded funding from this year, check with each project to see if they maybe need an extension and receive an update. We need to be flexible as some projects may not have been able to start or be completed. Pull together some information and feed back to members at the next meeting.</p>	<p>RD/EB</p> <p>EB/RD</p>
6. Area Plan/Covid Recovery Plan		
	<p>The new sub group LB/PF/HY have not managed to meet up virtually yet but will feed back to the next area partnership meeting in March. RD/EB happy to offer support to this group if needed.</p>	<p>LB/PF/HY/RD /EB</p>
7. Standing Order, Membership and Vice Chair		
	<p>The Standing Order has been amended as agreed at the last meeting.</p> <p>The membership list was shared on screen and updated information was received re membership details. EB/RD will follow up with members not at the meeting for updated information. SG will remove members that haven't attended the last three meetings.</p> <p>Vice Chair – RD reminded members that is anyone is interested in the Vice Chair to make contact with RD/EB.</p>	<p>EB/RD</p> <p>SG</p>
8. Road Budget improvements		
	<p>Been covered in matters arising</p>	
9. Reports from Sub Groups & Groups		
	<p>Support from the Start</p> <p>NM advised that the meeting organised for the sub group had to be cancelled as the group are very restricted to what they can do. They are discussing Bookbug, the imagination library and looking at interacting with parents on line. The Health & Wellbeing group are considering an application to support with a Buggy Walk project with LK which will engage new parents. EB advised the budget for SfS has not been spent this year. Activity packs and well being packs being considered and BP will feed back to the partnership.</p> <p>Health & Wellbeing</p> <p>LK advised that there was a meeting this week and it was decided to make the meetings one week before the Area Partnerships meetings so they can feed back to the partnership. The group are looking at two funding applications just now. Early Years Pathway and the Bike Project. The applications have been circulated to the H&W group and have until 27.1.2021 to vote. Decisions will be fed back to the area partnership. LK advised that the new link workers came along to the meeting, were introduced to everyone and a small budget is being provided to kick start the work. FO thanked LK for her update and apologies that she was unable to attend the meeting. RD confirmed having a co chair works really well when someone can't attend the meeting.</p> <p>Children & Young People</p>	<p>BP</p> <p>LK</p>

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	<p>EB noted they recently had their third meeting looking at review of objections/area plan Children & Young People. See below. A key concern has been ASB in Cockenzie & Port Seton. Heavy Sound will be starting work next week targeting young people. We are looking at joining up services across PSG including early and effective intervention, targeted social work groups and Heavy Sound Provision. The sub group had been involved in the Christmas Provision and New Year bags which was an extremely successful multi agency approach. There will be an evaluation meeting on 28.1.2021 which EB will feed back information to the partnership at the next meeting in March.</p> <p>Heritage Connections JD updated that a Heritage network meeting had taken place on the 17th December 2020 involving 20 Heritage agencies and interested parties across PSG. This meeting allowed partners who had received funding through the PB exercise to update on how their projects had gone. Many noted that the work had had to change due to COVID or was delayed. It is hoped that the Heritage Network will meet monthly to support Heritage organisations and wider consultation. The new PB funding pot is due to begin in the new finance year. JD is currently researching how to conduct this online. The Preston Tower Project Team with representation from AC/DJS continues to meet monthly. AC highlighted how effective and important the Heritage meeting had been and the need to ensure active engagement in ideas around the development of Preston Tower.</p> <p>Active Travel/On The Move PB not present – no update available.</p> <p>Communications The group currently has no need to meet.</p> <p>Cockenzie Forum FA not at the meeting – no update available</p> <p>CAPP Meeting FC has arranged a meeting for 22.01.2021</p> <p>Community Rail Partnership BW confirmed the group have not met in over a year. Funding application made to the Rail Company to upgrade mural.</p> <p>Youth Forum LB advised they have a few young people interested in coming along to an Area Partnership meeting in the future and will meet with AC CLD officer as soon as possible. Discussions have been taking place and some of the issues the young people expressed were Public Places – nowhere for them to go Public Toilets – closed just now due to COVID Access to Period products - The Pennypit Trust is involved in an ELC pilot project where the vouchers will be available so hopefully this will resolve barriers to access. Two girls keen to come along to the next meeting and it was suggested they attend maybe the first 10-15 to provide some feedback. RD suggested we could prepare questions to ask them however BW highlighted that we should focus on listening to young people and anything they might wish to raise. RD thanked LB for her feed back and for facilitating this group. These are real issues for the young people. RD asked members if they were happy for the young people to come along to a meeting. EB/RD would</p>	<p>EB</p> <p>EB/RB</p>

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	speak to the young people first and explain how many member we have at meetings.	
10. Climate Change & Prestonpans War Memorial/Preston Tower		
	<p>JL gave an update on the Climate Change Agenda and the priorities for East Lothian Council. JL encouraged members to contact her if they had any questions climatechange@eastlothian.gov.uk. JL also suggested further information is available by consulting the pages below.</p> <ul style="list-style-type: none"> • East Lothian Council’s Climate Change Strategy 2020–2025 is on ELC’s website via the link here: Tackling Climate Change Climate Change and Sustainability East Lothian Council • The summary infographic of the Climate Change Strategy Outcomes and Key Priority Areas is here: Climate Change Strategy - Outcomes and Key Priority Areas Summary infographic East Lothian Council • The recent news release with details of our Climate Change Strategy Annual Update (which was approved by Cabinet on 19th January) is here: Climate Change Strategy update East Lothian Council <p>JL mentioned the United Nations’ COP26 Climate Summit which is a huge international climate summit coming to Glasgow this November 2021. At ELC we’re considering whether we might run any promotion or events around that / or what we might do to showcase some of the work we have done. JL asked the meeting if they would like to think whether there is anything they might like to do from a community point of view around that.</p> <p>JB gave an update on Prestongrange and Prestonpans War memorial</p> <p>Prestongrange</p> <p>Following an award from the Scottish Government’s Regeneration Capital Grant Fund in the autumn of 2020, planning is now underway for the regeneration of the former miner’s bathhouse at the Prestongrange site.</p> <p>The planned works will include the repair and refurbishment of the bathhouse building providing a volunteer hub, future commercial and exhibition space, the construction of a new ‘engine shed’ to better develop and display the museum collection, as well as repairs to important structures and improvements to access around the site. The project team are also exploring the potential of the former mine workings on the site to provide low carbon energy for heating buildings both at Prestongrange and in the surrounding communities.</p> <p>This project is intended to be the first of several phases of regeneration working towards a vision of a destination heritage park, further updates will come via the Salt of the Earth subgroup.</p> <p>Some site investigation works and surveys have already started, the construction of the engine shed is likely to begin in the late spring, with</p>	

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	<p>works undertake at the bathhouse commencing once the building can be cleared.</p> <p>Prestonpans War Memorial Square</p> <p>Following work to restore the World War One War memorial led by the Local Area Partnership and Community Council in 2018, a planning application has been submitted for a second phase of improvements to this important part of Prestonpans High Street.</p> <p>Supported by the Scottish Government’s Town Centre Fund and following a design competition that involved representatives from the Community Council and the Royal British Legion, Rankin Fraser Landscape Architects have been appointed by the Council to oversee the project. Rankin Fraser’s successful competition submission aims to improve the setting of the memorial by repairing the surrounding walls, renewing paving and improving seating, and providing new space for commemoration and local heritage interpretation. The proposals also include the removal 1950’s viewing platform in favour of new openings in the existing walls so views of the Forth can accessed by anyone.</p> <p>Research carried out by the Community Council has identified local people who died during conflicts and are not currently commemorated in the town, an important feature of the site will be new stone plaques to commemorate the fallen of the area. The Community Council’s vision for the site is that it can become a focal point for the High Street, hosting events and markets as well as being a safe comfortable space to rest, spend time, reflect, and commemorate.</p> <p>Work is expected to take place over the summer, but some small ground investigation pits will be excavated in the coming month or so and will be overseen by the Council’s Archology & Heritage Officer before being filled in a made good.</p> <p>I can share drawings once the planning application has been registered.</p>	
11. A.O.C.B		
	<p>RD mentioned Cook-a-long with Carrie where 50 families joined live. It was a very good response and will be happening every week. It is open to all ages and you can collect recipe packs from The Pennypit Trust or Port Seton Centre. TR confirmed one of her colleagues from work joined in and really enjoyed it. CJ enquired if there was a recipe book available. RD confirmed yes there are a few books available already prior to COVID but could look at doing another one. EB added new recipe book from Seed to Plate available. EB will follow up to get some to CJ. Some books available to collect from Port Seton Centre. RD will email the information. Parent Councils could post the link of school face book pages regarding facebook live Cooking with Carrie and let the parents knows where ingredient packs are available.</p> <p>RD thanked everyone for their attendance and participating in the discussion tonight. RD asked everyone to look after themselves.</p>	
12. Agree dates for Area Partnership Meetings 2020		
	<p>The agreed dates for 2021 meetings are as follows. They will remain zoom meetings at the moment.</p>	<p>Apologies to be sent to - psg-</p>

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	<p>Wednesday 10th March 2021</p> <p>Wednesday 5th May 2021 AGM</p> <p>Wednesday 9th June 2021</p> <p>Wednesday 8th September 2021</p> <p>Wednesday 13th October 2021</p> <p>Wednesday 24th November 2021</p>	<p>ap@eastlothian.gov.uk</p>

PSG Children and Youth Network Self Evaluation

How good is learning and development in our community Evaluation Resource? Education Scotland

1.1 Improvements in performance

4.1 Impact in community

8.1 Partnership working

Six key questions;

1. What key outcomes have we achieved?
2. How well do we meet the needs of our stakeholders?
3. How good is our delivery of the process?
4. How good is our operational management?
5. How good is our strategic leadership?
6. What is our capacity for involvement?

Community Minded – Making PSG a great place to live

Area Plan Area	Action	Self-Evaluation	Any services/organisations need to be represented on network to progress	Action and By Whom
Support Families so that children have the best start in life and can access the services they need to develop and learn	Help sustain the Support from the Start Family Worker and offer parenting Pathway courses	SFS role comes to an end in March 2021; working with lots of families in area and creating pathways in PSG area. Pennypit looking for access funding. CLD has been providing parenting course but currently not available face to face		Digital access is a real issue. Scottish Govnt for Connecting Communities – devices been allocated to schools in first phase. People Know How can also provide devices to families. EB will forward details but no dongles for internet provided, though they are looking at this.

				Audit suggested to see what number of yp still don't have access to equipment.
	Develop the kindness fund to help combat poverty	Pantry available in each area Pennypit, Port Seton, Longniddry, Dads Work, Lighthouse Hub and through EL Foodbank. There is also hardship funds for PSG for food vouchers and gas and electric. Uniform and clothing banks.		Make sure the referral process is clear with partners.
	Support the holiday clubs to improve educational attainment and combat holiday hunger	Led by Pennypit – Summer ran with 10 children per day and October with 15 per day. Food parcels and packed lunches are also going out. They can only attend one day a week due to capacity. Plan B in place if can't do face to face – will be deliveries.		Look at future provision for Longniddry. Pennypit could take at risk families in future through their provision.
Strengthen the coordination of service and support provided for young people across the area	Support holiday and weekend youth provision to engage young people in local opportunities	Christmas and New Year multi agency approach is being coordinated building on Pennypit's work over last few years. Friday and Saturday outreach sessions across PSG. Saturday Kitchen at Pennypit. No other activities can currently be offered.		Review as COVUD circumstances change
	Promote opportunities for children and young people with additional support needs	Highlighted in the Education Scotland report. Waiting list for playscheme is massive so additional support required. These families often fall between the gaps. Traditionally Active Schools would have their disability activity programme. Application to AP to reduce barriers	Shona Gebble Karen Haspolat attended 1.12.20	Invite Shona, 15+ team to the meetings Pick up from the Children's Services review plan and actions that may be able to take from there. Stewart to follow up re: Active Schools.
Increase children's development, educational attainment and attendance through targeted support for both pupils and their families	Support local initiative to reduce the rates of school exclusions and raise educational attainment	Heavy Sound – Alternative Curriculum; POPS group, and Pennypit PLAC with Preston Lodge. Concern about support for families who previously not have struggled managing behaviour etc. Engage through Volunteer Centre East Lothian		Follow up re: parenting courses and family support – Raising Teens with Confidence etc.

				Tracey to get Laura to follow up on Engage programme with mentoring.
Encourage young people to access a range of volunteering and accredited employability opportunities and have an active role in shaping the future of their community	Encourage participation in youth awards including Duke of Edinburgh Award	El Works meeting about SQA awards working with Heavy Sound, Youth Link Awards within services. Pennypit complete the Saltire awards for volunteering. PULSE programme will include an SQA – try to certificate work they undertake with young people. Active Schools encourage young people to volunteer with the programme, senior pupils from PL helping to run activities.		EB to follow up with Daniel re: awards Active Schools looking at Dynmaic, Hi5 and Ambassadors
	Through Participatory Budgeting support young people to shape local services to improve their health and wellbeing	Salt of the Earth PB work which went into Preston Lodge and also new Youth Bank established in PSG through a youth platform initially in Prestonpans and then spread across the area.		

Fair - Making PSG inclusive

Area Plan Area	Action	Self-Evaluation	Any services/organisations need to be represented on network to progress	Action and By Whom
Improve access to the places, spaces and facilities for everyone	Create a play map of the area to encourage outdoor play and recreation	A draft plan has been created Wendy – Art Point Scotland interested	Coordinate with East Lothian Play Association and Art Point Scotland	JDF – will follow up with Wendy EB – follow up with ELPA
Work effectively with local communities, police and other public agencies to ensure the area remains a safe place to live	The partnership groups and Networks will identify priorities working with the local police	<ul style="list-style-type: none"> - Link with groups through Early Intervention, new Get Connected Group. - PLAC – Bike Project, Gardening and Alternative Curriculum - Community Football Drop In Friday Night - Biking North through Shelia Laing - Heavy Sound – Muy Thai on a Monday Night for 7 young people referred 	Just need to make sure all the work is joined up	Early Intervention projects of primary age raised by LB need to add into Area Plan priorities EB/RD Forest School –transition into High School look into it – JDF follow up with JE and projects

		- Potential gardening project at Prestonpans Community Centre and land housing have Schaw Road - CAPP meeting happening 11 th		
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Fair – Make PSG a great place to get around

Area Plan Area	Action	Self-Evaluation	Any services/organisations need to be represented on network to progress	Action and By Whom
Actively encourage people to walk and cycle and use the paths network within and between our communities	Reprint the Paths leaflet and circulate this in schools.	This has been produced but it was agreed with COVID it is hard to distribute and an electronic version would be better		EB to send electronic version to everyone and CD to add to Young People
	Encourage young volunteers to carry out a paths audit to identify areas for improvement	DofE started	Jennifer	CD will follow up with Jennifer re: DofE group carrying out paths