

Dunbar and East Linton Area Partnership meeting

31st August 2020, 7.00pm – 9.00pm

ZOOM meeting

Meeting Chaired by:

George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

Members (and substitute members) present

Anne Lyall, East Lammermuir Community Council (AL)

Barry Craighead, Vice Chair AP, Dunder Community Council (BC)

Jacque Bell, Vice Chair AP, (JB) Dunbar Community Council (JB)

Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)

Daniel Wight, Dunder Community Council (DW)

Tim Greene, Sustaining Dunbar (TG)

Ola Wojtkiewics, West Barns Hall, voting for the West Barns Community Council (OW)

Katy Pollock, Support from the Start (KP)

Stephen Bunyan, Dunbar Community Council (SB)

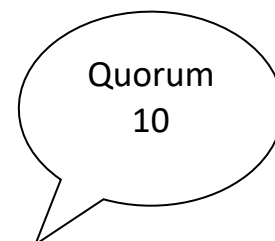
Gill Wilson, East Lothian Association of Day Centres (GW) – by telephone

Kate Darrah, The Ridge voting on behalf of Trade Association (KD)

Cllr Paul McLennan, Elected Member (PMc)

Dee Davidson, Dunbar Grammar School Parent Council Rep (DD)

Allison Cosgrove, Dunder Community Council (AC) – came to the meeting at 8.00pm



Others in attendance

Gordon Horsburgh, Connected Communities Manager (GH)

Lorna Maclennan Business Support Administration, ELC (LMac)

Harry Hamilton, Andrew Meikle Grove TRA

Marilyn McNeil, IJB representative

Apologies received

Lyn Simpson, Small Schools Parent Council Rep (LS)

Helen Harper, CLD (HH)

Terry Prior, Hallhill Tenants and Residents Association (TP)

Loretta Stewart, Dunbar Community Council (LS)

Pippa Swan, Dunbar Community Council (PS)

Cllr Sue Kempson

Agenda Item	Key discussion points	Action
1. Chairman's Introductory Remarks	<p>GR Welcomed everyone to the meeting. GR went round his screen and introduced everyone. GR especially welcomed Harry Hamilton to the meeting, as a representative of the Andrew Meikle Grove TRA. GR stated that AC would be joining the meeting later. It was good to have AC returning to the Area Partnership after a period of absence as Dunder Community Council Representative. DW would now represent Tyinghame Hall as part of the Dunder ward. It is good that issues regarding representation for Dunder Community Council have now been resolved.</p> <p>Voting would be done via email. GR asked everyone to send their votes to LMac as soon as possible after the meeting.</p>	
2. Apologies	Apologies were noted as above.	
3. Notifications of declaration of interest	This gives members the opportunity to state a conflict of interest on any subject matter that is on the agenda. Declarations would be declared at the item.	
4. Presentation	<p>Ola is currently working with Sustaining Dunbar on a project to elevate poverty within Dunbar. Ola had a meeting with PS and GR to discuss this, and she has also spoken to other organisations in the area who are targeting food poverty, especially in the light of the pandemic. Many of these groups have been working well, but it is now felt that more coordination between groups is needed so that experience can be shared, and efficiency improved.</p> <p>What If Project & Local Food Alliance.</p> <p>Local Good Food Alliance</p> <p><u>Aims</u></p> <ul style="list-style-type: none"> • To inspire people of Dunbar, East Linton and surrounding villages to come together to support a food system that is fair to all • To tackle food poverty by interconnecting existing food projects, avoiding duplicates, seeking support from the Scottish Government and East Lothian Food Network, applying for grants and publicising opportunities • To build on success in responding to Covid19 within the community and harness exiting energy, expertise and good will • To educate people about growing and making food as well as reducing food waste • To reduce loneliness and social isolation through food sharing events and regular activities <p><u>Who is it for?</u></p> <ul style="list-style-type: none"> • DAELAP project championed by Sustaining Dunbar (project lead till February 2021- Ola Wojtkiewicz, SD Community Engagement Manager) • Working together with the local authority, passionate individuals, businesses, farmers and groups which are directly involved in tackling food poverty or keen to educate others about growing and making food locally. • Dunbar, East Linton and surrounding villages (Ward 6) <p><u>Vision</u></p> <ul style="list-style-type: none"> • To create a Local Good Food Manifesto and Action Plan • To join forces in making Dunbar and the area a thriving community with healthy, sustainable approach to food production, consumption and waste • To benefit from existing expertise and working together locally but also in partnership with national organisations and in the global context 	

	<p><u>Next steps</u></p> <ul style="list-style-type: none"> • A DAELAP subgroup to be created • Please email ola@sustainingdunbar.org if you would like to join the group (please note I work on Tuesdays and Wednesdays) • Next meeting to be scheduled in the next 1-2 weeks <p>There was a discussion about what this means and people were supportive especially with being part of the Area Partnership. Ola stated that this would be sent out by LMac for everyone to look at and if interested could contact Ola about being part of the sub-group.</p>	<p>ALL</p> <p>LMac</p>
<p>5. Approval of Minutes</p>	<p>Minutes of the last meeting were approved. Proposed by JB, seconded by SB.</p>	
<p>6. Matters Arising</p>	<ul style="list-style-type: none"> • Lauderdale Park –This will be dealt with under applications. • West Barns disabled Parking. GH had had correspondence from ELC Roads that they would complete this project by the end of the financial year. • This will leave £35,500 in the roads budget. If anyone has any projects, they feel could be achieved please let GH, LM or GR know so this could be forwarded to ELC Roads. 	<p>ALL</p>
<p>7. Budget Update</p>	<p>GR referred to the budget sheet on the back of the minutes which had been sent out prior to the meeting.</p> <p>The cost for the West Barns Disabled Car Park is to be changed to £12k. Please remember to send in any project for the roads budget as soon as possible to see if it can be fitted into the roads plan. As everything is behind this year due to COVID and the lockdown, roads will be finding it hard to add projects.</p> <p>Also the items and installation of the Barry’s Benches is to read £164.40.</p>	
<p>8. Applications for funding</p>	<p><i>Can members please read all proposals when they receive them so that you can come back with questions before the meeting so they can be clarified at the meeting.</i></p> <p>All votes are to be sent to LMac as soon as possible after the meeting</p> <p>a) Barry Benches – GR went through the project. Plaques will go on the seats as this will let people know that the funding organisation was DELAP and that the benches were built and installed by Barry Craighead. This is an ongoing project which has already been approved. The small amount of additional funding to complete does not therefore need a further vote but does need to be minuted. The sum of £164.40 was spent by GR to cover the cost for transport and tool hire and for the provision of plaques to be attached to the seats so that the funding organisation and craftsman could be recognised. This has now been refunded by the Area Partnership. Two old benches have been removed from the Cherrytree Nursery in Dunbar and replaced with two new seats, this work was carried out by BC, GR and JB. Just after the benches were installed someone decided to try and take them away. BC has since secured the benches again. No one should be able to take the benches this time. JB wanted to give a vote of thanks to both GR and BC for all their hard work also stating that the old benches proved to be challenging to remove. Photographs are on Dunbar Community Facebook page of the removal of the benches. This point was to ratify the costings.</p> <p>b) Countryside Ranger Service – Traprain Law Fencing £1,535 – GR stated that he had climbed Traprain Law earlier that day, while doing so had thought about the applications that had come in at the last meeting. He was sorry that he had asked everyone to look at the</p>	

3 applications as a whole and should have voted separately. GR stated that he would like to bring on of the application again to the table. GR stated that the information boards were serviceable but needed a clean to remove accumulated algae. The paths were tricky at times but passible. But he thought that the 3rd application for a winter paddock for the Exmore ponies at the base of the Law had merit and should be reconsidered. Removing the ponies from the Law in the wet winter months would give the turf time to recover and help preserve the underlying archaeology. GR asked members to consider this application again and asked LMac to resend the application to members.

LMac

Post Meeting: - The voting was approved 8 For and 7 Against. The applicant was informed. All paperwork completed. The Applicant was delighted and thanked the Partnership for their support. This work will make sure that erosion on Traprain Law during the winter will be reduced.

- c) **Walking Football Defibrillator £250.00** – GR stated that the team had felt it would be good to have a mobile defibrillator when people are out at the pitches, if the AED was required it is immediately to hand and avoids the difficulty and delay of transporting a casualty to Hallhill Leisure Centre. BC stated did the group should be aware that there are ongoing cost with an AED such as the battery replacement. These have to be changed approx. every 3 years at quite a high cost. GH stated that this would be taken back to the group.

Post Meeting: - the questions were put back to organisation re the battery and maintenance, the group are aware of the ongoing costs. This application was approved For 14 Against 1. The applicant was informed. Paperwork has been sent out and returned.

- d) **Sustaining Dunbar – Belhaven Community Garden- £964** – TG was asked to speak to this application, but he asked OW. OW stated the community garden is for everyone and is maintained by a group of volunteers. The community garden is at the back of Belhaven hospital. There are fruit trees, vegetables, and flowers. There are many people who visit the gardens such as the school, dementia friendly group, and youth groups and some who just want to learn about how to group vegetables. The main items that are that are required are:-

- Notice board
- New plastic poly-tunnels
- Something to give a bit of shelter

GR stated that the whole project is £1964 with Sustaining Dunbar will be funding £1000 and the Area Partnership are being asked for £964.

JB stated that this resource that has been in the community for some time. It was a sensory garden when patients sat outside, and it allowed people who could not get an allotment or have a garden to see how things are grown and harvested. The poly tunnels have seen better days. JB stated that details of the project are on Sustaining Dunbar's web site. JB will have to declaration of interest.

Post Meeting: - this application was approved For 12 and Against 0 and 3 declaration of interest. Applicant was informed and all paperwork has been sent out and returned.

- e) **Bike Racks at Lauderdale Park –**

There was a discussion around this application especially as the area belongs to East Lothian Council. When this project was first talked about, the area partnership had been advised that planning permission would have to be applied for but we have now been advised that if these are mounted with bolts rather than being mounted in concrete, planning permission is not required. It was hoped to buy 2 racks which hold 6 bikes each at a cost of **£502.00**. BC asked who owned

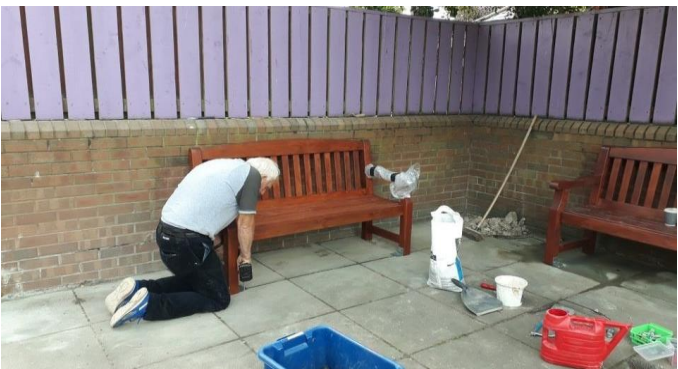
	<p>Lauderdale Park, (ELC) and stated that it should really be the owners that put the racks in the park. PMc said that he would take this way and see if there was a funding stream to fund the bike stands especially in the light of the funding for 'Spaces for People'. GH also stated that he would follow this up. JB stated that about 90% of primary school pupils use bikes or scooters. DD confirmed that they have the highest number of walkers, bikers and scooters which the schools are very proud of. Within the park the bikes are often lying on the grass, leaving no room for people to sit.</p> <p><i>Post Meeting: - This application was approved For 11 Against 4. It was hoped that the racks would be part of the Spaces of People programme. Unfortunately this could not be confirmed so a 'toast rack', which has 6 hoops and holds 12 bikes has been bought through ELC. This order has already been placed. The cost of the Bike rack was £251 plus carriage (cost to be confirmed) and there may be a small cost for any materials from Amenity Services. Amenity Services will install the rack as soon as they have received.</i></p> <p>f) Sunny Soups (Crunchy Carrot) – This money will come from COVID 19 funding £1,616.</p> <p>The funding for this application is from the COVID 19 funding. There was a discussion around this application. There were concerns that this was for pay of workers. It does not seem to take into account donations from local companies. Sunny Soups cover the whole of the Dunbar & East Linton Area partnership. DW was confused about the application, the length of time it is running, etc. GH agreed to look at the points and clarify. KD from the Ridge stated that Sunny Soups is not closing and will be running for the foreseeable future.</p> <p><i>Post Meeting:- the applications was revamped to take into account the points raised at the meeting and re issued to all members. The application was approved For 14; Against 1. The applicant has been informed and the appropriate paperwork has been sent out and return for processing.</i></p>	<p>GH</p> <p>GH</p>
<p>9. Roads Budget Proposals</p>	<p>This was addressed under previous budget update. The funding of the West Barns Village Hall Disabled Car Park has been given as £12,000. Roads Colleagues have confirmed that this will be completed within this financial year. JB had asked if the roads plan had been circulated so the Partnership has an idea of what was already on the plan to do. PM will ask Roads for plans for the year are so that it will clarify to the Area Partnership what is hoped to be completed this financial year.</p> <p>If anyone had any Roads projects that they would like looked at within the Dunbar & East Linton Area please pass to GH, GR or LMac.</p>	<p>ALL</p>
<p>10. Area Plan & Members Handbook</p>	<p>These will be available in hard copy in due course.</p>	<p>LMac</p>
<p>11. AOCB</p>	<p>Spott to Dunbar Cycle Route</p> <p>AL spoke to the members about new cycle route from Spott to Dunbar. Sustrans have been working with the local Community Councils in determining the route. This would be on the south side of Dunbar. Cycling has always been popular but during lock down has become even more popular with both youngsters and adults. Consultation will be in September for both the path and areas of south side of Dunbar. Sustrans will fund feasibility study and concept design but look for match funding for the construction. JB will help with poster etc.</p> <p>Home-Start East Lothian and Stepping Out Mental Health project</p> <p>KP had sent in an email which GR read out:- Home-Start East Lothian and Stepping Out Mental Health project have been delivering Healthy Minds Happy Babies in Dunbar since March 2019. The group supports mums who have struggled with their mental health for a while and giving birth</p>	

	<p>has put extra pressure on them. A weekly 1 ½ hr sessions with a crèche is run in term time. Support via text/ phone call is offered text/phone during the week.</p> <p>In that time the mums have gained confidence in themselves and their parenting skills. They have been supportive of each other and during COVID-19 the sessions have been running online. They and are just beginning to look at outside meetings while the weather stays favourable.</p> <p>Funding has come from Stepping Out Mental Health project. They had hoped that a large funding application to the Perinatal Mental Health Fund, Scottish Government would be successful. Unfortunately they were not and are working on other funding avenues.</p> <p>The Area Partnership are being asked to consider an application to cover the next few months while an application is made to other funders. As there are restrictions on crèche etc. this will be to fund one worker for 2hrs until March. The amount will be approximately £1000. GR asked LMac to send KP an application form.</p> <p>Access while Walking/Cycling</p> <p>There was a discussion around the Access to areas around Dunbar and restrictions during lock down. There was a farm who had signs up 'stating no access', JB / PM stated that this was illegal and the farm had already been approached to say they can't stop people using the paths and such signs should be removed. DD stated there were others that had signage like this and PM asked for further details to be passed to him.</p> <p>There was a clarification of the Dunder/ East Linton vote. DW votes for Tynningame; BC has a vote as Vice Chair and AC is the Dunder Community Council rep. TRA members are decided at the AGM of the TRA's and the information is sent to LMac from the Outreach Worker.</p> <p>Benches in D&EL AP BC was going to erect benches at Tynningame cricket Pitch. <i>Post meeting:- this had been completed.</i></p> <p>Reminder GR reminded everyone to send in votes after additional paper had been sent out.</p>	<p>LMC</p> <p>ALL</p>
<p>12. Date of Next Meetings</p>	<p>All meetings start at 7.00pm on ZOOM</p> <p>Monday 5th October 2020 Post meeting - CANCELLED</p> <p>Monday 23rd November 2020</p>	

Please send any apologies to: d&el-ap@eastlothian.gov.uk or call 01620 8278



The removal and erection of the benches at Cherry Tree's Dunbar



Dunbar & East Linton					
Budget Allocation		20/21			
			A	R	G
			Amenity Services	Roads	General
Date Approved	Organisation	Project	£100,000	£50,000	£62,116
08/04/20	Dunbar Community Council	Wheel Chair Access to Belhaven Beach			2,483.00
08/04/20	Dunbar in Bloom	For water equipment			1,000.00
08/04/20	Sustaining Dunbar	Project with John Muir			2,500.00
30/03/20	Dunbar Community Council	COVID 19			500.00
08/04/20	The Ridge	COVID 19 Loan (9,500)			
00/01/00	ELC Roads Admin	Roads Related Projects		2,500.00	
00/01/00	ELC Roads	West Barns Village Hall carpark (DISABLED)		12,000.00	
00/01/00	Dunbar Community Council	COVID19			10,000.00
24/06/20	Dunbar Trade association	Hanging Baskets			1,000.00
24/06/20	Belhaven Church	Kitchen Refurbishment			5,000.00
24/06/20	Tynninghame Village Hall	Toilet Refurbishment			5,000.00
24/06/20	West Barns Hall	Kitchen Refurbishment			5,000.00
24/06/20	West Barns Community Council	Notice Board			300.00
00/01/00	Barrys Benchs - cherry trees	Plaques for Barry's benches			164.40
15/09/20	Dunbar Walking Football Group (DWFG)	mobile defib			250.00
15/09/20	Sustaining Dunbar	Community Garden			964.00
15/09/20	Connective Communities/Crunchy Carrot	Meal service			1,616.00
15/09/20	ELC Ranger Service	Fencing at Traprain Law			1,535.00
15/09/20	Lauderdale Park	Cycle Racks			300.00
06/10/20	Dunbar Junior Hockey Team	For equipment			246.00
		Total Spend	£	£14,500	£37,858
		Balance	£100,000	£35,500	£24,258