



**Minutes of Musselburgh Area Partnership Zoom Meeting
Monday 10th August 2020, 7.00pm – 8.00pm**

Members (and substitute members) present:

- Iain Clark, Chair (IC)
- Janice MacLeod, Vice Chair, Support from the Start (JM)
- Cllr. Katie Mackie, Elected Member (KM)
- Cllr. Andrew Forrest, Elected Member (AF)
- Margaret Stewart, Musselburgh & Inveresk CC (MS)
- Irene Tait, Musselburgh & Inveresk CC (IT)
- Alister Hadden, Wallyford Community Council (AH)
- Linda Finlayson, Beach Lane TRA (LF)
- Barry Turner, Musselburgh Conservation Society (AS)
- Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)
- Callum McGuire, Queen Margaret University (CM)
- Veronica Noone, Fisherrow Waterfront Group (VN)
- Natasha McInninie, Bridges Project (NM)

Others in attendance:

- Stuart Baxter ELC Area Manager (SB)
- Shirley Gillie, ELC (SG)
- Bernard Harkins, Musselburgh & Inveresk CC (BH)

Apologies:

- Cllr. John Williamson, elected Member (JW)
- Gaynor Allen, Musselburgh GS Parent Council (GA)
- Christine Shaffer, Levenhall TRA (CS)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	IC welcomed everyone and apologies were noted. IC informed everyone this meeting would be recorded.	
2. Chair Update		
	IC advised that since the last meeting the majority of work had been around COVID and Resilient Musselburgh Work.	
3. Resilient Musselburgh Update		
	IC advised a small group of representatives from Musselburgh Community Council together with himself and SB met and quickly set up the Resilient Musselburgh Response. This included completing a resilience plan and setup systems to address the community response to COVID 19. This collaborative response covered Musselburgh, Wallyford, Whitecraig and Old Craighall and included Musselburgh & Inveresk Community Council (MICC), Wallyford Community Council, Whitecraig Community Council, the Area Partnership and Connected Communities Team. This collective response worked together to support our community.	

	<p>IC highlighted that resources had been allocated to Resilient Musselburgh by both the Area Partnership and the MICC the area Partnership also received funding from the Scottish Government and emergencies supplies were quickly purchased on behalf of Resilient Musselburgh. IC added that Resilient Musselburgh had also received lots of donations from groups within the community which was gratefully received. IC added that they had also been successful with grant applications which really helped with emergency food supplies, newspapers, mental health and dietary requirements. Support had also been received from Hickory Food producing 3 course meals and the Mercat Grill preparing soup and sandwiches all delivered to members of the community in need. Everyone worked together and played a major part in supporting our community.</p> <p>IT advised that they had no idea when Resilient Musselburgh was first set up that it would be dealing with COVID 19. Initially set up looking at possibility of flooding from river or the sea, possibly even snow storms. IT was Single Point of Contact (SPOC) for Musselburgh with assistance from MS and BH and dealt with constant telephone calls from people needing assistance. IT added that she felt very humble carrying out this role contacting vulnerable people who were very scared and felt that they would be forgotten about.</p> <p>IC advised all these calls were logged into a database and a brilliant team effort contacted everyone to find out their individual needs and reassured them they would be supported. The database was updated constantly and backed up every night to keep every record updated on Objective Connect. Objective Connect is the council's file sharing system that can be accessed by outside agencies. An amazing team of over 100 volunteers stepped up to help the community. They went over and above going the extra mile for everyone. There were also concerns for peoples mental health, Resilient Musselburgh had produced, kids activity packs, adult activity packs, tools delivered from the tool library and newspapers delivered to those in need to help address this. IC also thanked AF for sourcing and arranging over 800 books to be delivered to the resilience base, these had then gone out to many people. IC stated that as a town we are now more resilient to deal with anything else that may happen in the future. He added that Social media played a huge part in getting critical information out into the community and the Post Office had assisted by delivering thousands of leaflets through doors throughout the community free of charge.</p> <p>BH stated he was impressed with the way everyone rallied round, the amount of volunteers that stepped forward and how all the records and actions were all kept up to date. Great effort by everyone involved considering the amount of work that entailed.</p> <p>MS stated that she really enjoyed every minute of being part of the Resilient Musselburgh. Helping the community.</p>	
<p>4. Area Managers Update</p>		
	<p>SB thanked everyone for taking part in the meeting and added that it was nice to see everyone again after so long. SB informed the meeting of the total numbers of people in need that had been supported by the Resilient Musselburgh team these had included:</p> <p>To 31 July 5,770 lunches to pre-school and anti-preschool children, 270 emergency food packs, 5,051 Hickory Food 3 course cooked meals and 4,085 soup and sandwiches delivered to Musselburgh, Wallyford and Whitecraig. 4 Utility top ups, 18 deliveries of hearing aid batteries,</p>	

	<p>60 Prescriptions, 7 book deliveries, 3 click and collect orders, 28 tools delivered from the tool library, 89 requests for information, 376 adult activity packs and 279 child activity packs 1100 Couriers Delivered 3 Hampers and 80 boxes of chocolates to 3 Care Homes. 3 large boxes of DVD's and books to 3 Care Homes There was also: 195 vulnerable people that needed in-depth assistance from the staff in the base. 124 volunteers (not including chefs and delivery drivers etc) With approximately 5376 hours of volunteering SB thanked everyone for all their hard work and commitment.</p> <p>SB advised that many area partnership projects have not been progressed due to COVID and is concerned with the constant changing of COVID requirements, that we need to look closely at projects that could be considered and that would be able to be delivered within the time scale we have.</p> <p>SB stated that the bedding plants had all been placed and the cost was £1548 from the general budget. 20 Watering cans were also delivered. There had been a request from the Levenhall TRA to purchase 12 litter pickers which would be allocated to the area. The cost per litter picker is £20 coming to a total of around £240. There were no objections to this purchase from the meeting, therefore SB will arrange for those to be purchased soon through Amenity Services.</p> <p>SB advised that issues highlighted by the existing crisis needed to be taken into account in finalising a programme of work and projects for the current year. He added there was a lot of uncertainty around COVID 19 and this needed to be taken into account when considering whether projects are achievable at this time.</p> <p>AH on behalf of Wallyford Community Council wanted to thank everyone involved for a phenomenal job supporting the community. All very grateful and wanted to say a huge thankyou and appreciated all the effort involved.</p> <p>IC wanted to thank: Tesco for the support and the fresh fruit every week. Hickory Foods who approached the partnership to volunteer their services as chefs to provide fresh, nutritious/healthly food. The Mercat Grill for their assistance in preparing soup and sandwiches IC added the feedback received regarding the food provision was amazing and the service very welcomed.</p> <p>IT stated that she had received lots of positive feedback right across the board from the community.</p> <p>CMc wanted to say that people really appreciated the wee extras that made such a difference to them. The chocolates, toiletries, quizzes, news papers etc. One 91 year old who is partially sighted said the meals were amazing and really appreciated them.</p> <p>IC confirmed the courier added extra quizzes etc to keep people occupied, these were provided free to keep vulnerable members of the community updated on local news and current events.</p> <p>CM advised he was hugely impressed with the effort form everyone involved.</p> <p>IC advised everyone should be extremely proud of the achievement and everyone played a major part in supporting the needs of the community.</p> <p>SB advised of the need for everyone to look at the Area Plan with a view to determine if any changes are required as a result of the current COVID pandemic and also to determine what can be delivered</p>	<p>SB</p> <p>Everyone</p>
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	<p>considering the current restrictions. He added that he would like everyone to have an input and forward any suggestions directly to him.</p>	
<p>5. Future Communication</p>		
	<p>IC advised this was the first zoom meeting and suggested we cancel the 17th August AGM, both Chair and Vice chair had been elected the previous year for a period of 2 years and it was not practical considering the current circumstances to bring everyone together. He suggested having an additional meeting on 7th September, then follow the scheduled diary dates of 28th September and 30th November. IC will increase email communication so no one is missed out. He asked if anyone could not access zoom to please let him know. IC informed members that the printing of hard copies of previous minutes etc can be considered for those who need these, not everyone may have access to a printer and it was difficult to look at these on screen while taking part in a virtual meeting. All agreed with this approach and the meeting dates.</p>	
<p>6. Future Projects</p>		
	<p>IC highlighted the need to look at key areas regarding reducing inequalities. We need to look at the consequences of COVID 19 regarding isolation, people's health and wellbeing and the effect on local businesses. Important that we work closely with the Business Partnership to help and support them.</p> <p>SB added that as well as the general budget we have the roads budget looking at safe routes to schools. The amenities budget and working closely with Andrew Hogarth looking at improvements which hopefully we can bring to the next meeting.</p> <p>IC added everything is still uncertain and is important we all work together to look at projects.</p> <p>IC stated that the planning application for a McDonald's restaurant in the Tesco carpark would go to the planning committee next Tuesday 18th August. He added that on Friday 14th August between 9am and 10am there is an opportunity for members of the community to call and request to make representation at this meeting. Only the first 3 for and the first 3 against the application will get a 5 mins slot.</p> <p>IC is keen that future zoom meeting will only last 1 hour. Any decisions/voting on projects can be done by email if required. Everyone confirmed they were happy with that.</p> <p>IC said it was great to see everyone after such a long time. Moving forward we need to keep an eye on each other. He added that it was important in the current circumstances, that members of the community support one and other.</p> <p>AH confirmed that the Wallyford Pug projects which was partly funded by the Area Partnership was finished just before lockdown. Also the new old fashioned sign had been installed. Both these projects add character to the area and really encourage people to visit local places of interests and it is lovely that they were supported by the area partnership.</p> <p>IC confirmed that one year's subscription had been purchased for zoom and that this account could be used for sub groups wishing to hold zoom meetings. He added that members should get in touch with him if they wished to use this for any sub group meetings.</p>	

	IC thanked everyone for attending the meeting. Meeting closed 8pm.	
2020 Meeting Dates		
Area Partnership meetings for 2020 are as follows:		Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk
7 th September 2020	Zoom Meeting	
28 th September 2020	Zoom Meeting	
30 th November 2020	Zoom Meeting	