

REPORT TO: Musselburgh Racing Associated Committee

MEETING DATE: 24 March 2020

BY: Racecourse Health & Safety Officer

SUBJECT: Health & Safety Report

1 PURPOSE

To advise the MJRC of Health and Safety Management at Musselburgh Racecourse.

2 RECOMMENDATIONS

2.1 The MRAC are asked to note the report.

3 BACKGROUND

3.1 HEALTH AND SAFETY DIARY DATES TO NOTE:

- Health and Safety Representative Meetings have / are being held at Musselburgh Racecourse:

Attendees – Adam Nish – Caretaker / Philip Duncan – Operations Manager / Rory Innes – Track Manager / Elizabeth Allen – Office Manager / Steve Horlick – Health and Safety Advisor

23/10/19 – Hospitality Room Musselburgh Racecourse

05/02/20 – Hospitality Room Musselburgh Racecourse

- **March 3rd 2020 – Annual Safety Certificate issued**
- **January 2020** – Annual review of all racecourse risk assessments – Ongoing process to ensure all documentation is relevant and factual.
- **January 2020** – All annual servicing and testing of services to commence in line with Safety Certificate requirements. Safety Certificate application to be made February 2020.

- **January 2020** - All contractors' information reviewed by the end of March to ensure all contractors visiting the racecourse adhere to safety protocol at all times. The letter will also detail that individual contractors need to possess the correct and required documentation and insurances that are to be made available on request at any time by Musselburgh Racecourse.
- **February 2020** – Annual Fire Risk Assessment to be carried out on all buildings of the racecourse.
- **31/03/20** – Annual Raceday Staff Health and Safety Briefing / Training session. All raceday staff from all departments will attend. Updated staff handbook to be issued.

3.2 STAFF TRAINING UPDATE

Training Requirements:

- First Aid Training – A number of staff will be nominated to attend a First Aid course within March/April 2020. This will ensure that a nominated First Aid trained staff member is within each racecourse department at all times. Date to be completed April 30th 2020.
- Fork Lift Training – six members of the groundstaff team have completed forklift training in 2020.
- Knapsack Spraying – 2 members of the groundstaff team have received training on knapsack spraying in 2020.

3.4 CAPITAL EXPENSE UPDATE

Desirable Future Capital Expenditure:

- Continuous maintenance on recognised safety issues throughout the site has taken place. The Main Stand Grandstand steppings have been inspected and repaired where necessary as well as the tarmac area and manhole covers in front of the Betting Shop. It has also been highlighted continuous repairs are required around the Parade Ring and the steppings as stated. Regular checks take place to ensure any issues that arise are dealt with quickly. Checks and remedial works required are documented through the Inspection Forms used on a raceday and non raceday.
- Racecourse access road – re-surface (preferably tarmac)
- Grandstand area – re-surface tarmac
- Parade ring viewing steps – re-construct

3.3 LEGISLATIVE CHANGES

No changes to report to affect this period. All new legislation will be issued on 1st April 2020. No relevant changes to affect the current situation. Updates will be issued as required

3.4 ONGOING INDIVIDUAL HEALTH AND SAFETY ISSUES

Claims – There are currently no claims ongoing against the racecourse:

4 POLICY IMPLICATIONS

4.1 None

5 INTEGRATED IMPACT ASSESSMENT

5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

6.1 Financial - None

6.2 Personnel - None

6.3 Other - None

7. BACKGROUND PAPERS

7.1 None

AUTHOR'S NAME	Steve Horlick
DESIGNATION	Safety Officer
CONTACT INFO	07912 343 131
DATE	Saturday, 21 March 2020