

Meeting of the Haddington & Lammermuir Area Partnership
31st October 2019, 7-9.30pm,
Saltire Rooms 1 & 2, John Muir House, Haddington

Meeting Chaired by:

Craig McLachlan, Chair (CM)



Quorum:-

12 members

Members (and substitute members) present:

Frances Wright, Vice Chair (FW)

Loreen Pardoe, Support from the Start, Haddington (LP)

Cllr Craig Hoy, Elected Member (CH)

Cllr Shamin Akhtar, Elected Member, ELC (SA)

Louise Begbie, Haddington Rotary Club (LB)

Phillip White, Garvald & Morham Community Council (PW)

Margo Hodge, Humble, E&W Saltoun and Bolton Community Council (MH)

Beverly Roberts, Yester Primary School Parent Council (BR)

Andy McBain, Knox Academy PC (AB)

Brian East, Haddington Community Sports Hub

Beverly Roberts, Yester Primary School Parent Council (BR)

David Barrie, Haddington East TRA (DB)

Olive Paxton, HTRA (OP)

Alan Dunton, HETRA (AB)

Others in attendance

As above

Doug Haig, Acting Area Manager (DH)

Lorna MacLennan, Business Support Administrator, ELC (LMAC)

Tracy Charbonnier, Friend of the Earth EL

Lorna Telford, Friends of the Earth EL

Joanna Gibson, Chair, Haddington Business Community Partnership

Apologies received

Cllr John McMillan Elected Member, ELC (JM)

Cllr Tom Trotter, Elected Member ELC (TT)

Philip Ross, Knox Academy Parent Council (PR)

Victoria Murray, Haddington Primary Parent Council (VM)

Vicky McClung, HETRA (VM)

Scott McLennan, Haddington CAB (SM)

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	Agenda Item	Key discussion points	Action
1	Welcome & Introductions	<p>CM welcomed everyone to the meeting and introduced visitors to the meeting.</p> <p>Young People for the Duke of Edinburgh Award that received funding came along. They gave a short presentation on what they are doing to achieve their Duke of Edinburgh Gold Award by 2020. SA thanked the Young People for coming along and sharing their experiences to everyone.</p> <p>After they had finished and left the room CM welcome members from Friends of the Earth.</p> <p>LM stated the meeting was quorate, as the new standing orders state that quorate is 40% of the membership plus 1.</p>	
2	Apologies	Apologies were noted.	
3	Declaration of Interest	<p>There were declarations of interest</p> <p>BE – Tennis Club CH & MH – Cut out Cops</p>	
3	Approval of minutes	The minutes were approved with a change to apologies where AD was added.	
4	Matters Arising	<p>FW and LP visited the Fa'side Area Partnership Annual Meeting. They wanted to see how others partnerships run events and the type of projects they were funding. They were impressed with the event and most of all with project Heavy Sound. They were also impressed with the Fa'side Active Travel sub group and all they have achieved.</p> <p>a) Amenity Services</p> <p>Haddington</p> <ul style="list-style-type: none"> • A bench at Lady Kitty's garden and new planting would attract visitors? <i>The Bench and maintenance would have to come from the Area Partnership budget.</i> • Weeding needs to be done on the bridge, and we might ask Waterside to take care of roadside weeds and planted areas if these are not ELC? <i>The Amenity Services will take this on.</i> • The John Knox memorial needs some TLC with repairs to the plaque and paint to railings. <i>DH will take this to estates and it is not one that Amenity Services can look at.</i> • More litter bins and pooch pooch bins. More needed round town and park areas. <i>Amenity services feel there are enough bins but if members can give details of hot spots these will be looked at.</i> • Seats at John Gray Centre should be replaced by something simpler. <i>If these benches were to be replaced would come from the Area partnership budget along with the maintenance.</i> • Closes need deep cleaned, repaired and painted. <i>Amenities will look at the closes and complete work on the Closes that belong to ELC but some closes are privately owned, with absentee landlords so this would be more difficult to resolve.</i> • Church St buildings owned by ELC need fronts painted. <i>DH to make contact with Estates.</i> • <i>Could removing chewing gun from the pavements also be considered.</i> 	<p>DH</p> <p>DH</p> <p>DH</p> <p>DH</p> <p>DH</p> <p>DH</p> <p>DH</p>

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		<p><i>unable to undertake permanent repairs at this time. However, I have arranged for temporary repairs to be undertaken.</i></p> <p><i>In the longer term, the location will be needs assessed in December / January the outcome of which will determine if the area is included within a future year's programme of carriageway resurfacing work.</i></p> <p><i>In the meantime, we will continue to monitor the locus and undertake any necessary repairs."</i></p> <p>Garvald</p> <ul style="list-style-type: none"> • Junction coming out of Garvald at the East end - slow signs on the main road could do with a new coat of white paint. <p><i>There was discussions around these topics and a concern that Roads Colleagues could not give a price for the work at Garvald and Gifford. Roads will be instructed to complete both the Gifford and Garvald works but only with the finance from this financial year and not using finance from 2020/2021 budget.</i></p> <p><i>It was agreed that DH would arrange a meeting between CM and Tom Reid, Head of Infrastructure to talk over the issues that the Partnership were experiencing. AD suggested that the whole Area Partnership felt the same.</i></p>	<p>DH</p> <p>DH</p>
5	Funding Proposals	<p>a) Knox Academy – Stem - £840.00 – Education Budget CM asked if everyone had read over the paper as these had been circulated in advance. CM asked if anyone had any questions re the application. As no one had any questions, the Partnership were asked if anyone had any reason not to support the application. No one objected to the project being funded. This project was carried, the sum of £840.00 from the Education Budget</p> <p>b) Art Point - £3,900.00 – General Budget CM stated that he was concerned about the application as they seemed to be asking for monies on one hand and putting through monies as expenses in the other. There was a long discussion. It was agreed to go back and ask for feedback from the project funded before but at this moment in time we would not fund this project at this time. There was discussion around the organisation to look for funding elsewhere. DH agreed to send out funders, but had done this in the past. Carried to next meeting. The rotary have given £600 towards the cost and the presentation had been very good.</p> <p>c) Cycle Racks – Haddington Tennis Club - £1,478 – General Budget CM asked the meeting if there was any questions as the paper had been circulated before the meeting. The discussion was about the fact that 2 planning applications had to be sought which was a significant chunk of the monies asked for (£400). BE stated that the tennis club where having to get the tennis courts cleaned and the lines repainted even though the tennis courts are public and are owned by ELC, this has taken a significant sum of money, in the region of £3,500 from the tennis clubs funds. It was agreed to be funded, £1,478 from the General Budget. CM asked the Councillors to look into the cost of planning for Area Partnerships.</p>	DH/BE/LP

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		<p>d) Cut Out Cops - £528.59 (including VAT) General budget There was a discussion around this subject. AP members asked that the Cut out Cops could stay within the Haddington & Lammermuir Area Partnership and also that they can be used through all the whole to the Partnership area. This project had the vote of all the Partnership. £259 to come from the General budget.</p> <p>e) Defibrillator at St Mary's RC Primary School - £900 – Education Budget There were many questions about this application. Some of the questions were: - Why was this coming to Area Partnership? Should Education Department not make sure that all of the schools are supplied with these? Does this Partnership set a precedent? Do the school know that there are on costs with the fitting of the defibrillator? SA stated that if there was no other funding she would support this application. SA and CH would take this to Education. All the question would be sent to the school awaiting there reply and would bring these back to the next meeting. Application taken to next meeting.</p> <p>f) Haddington Community Council - £11,991 (including VAT) General Budget There were many question about this application. The main query was that HCC had already paid for the work to be completed but now was looking for the funds to recoup their bank account. There were also questions regarding the application and the understanding of priorities when the CC had been members for a few year. There were also concerns that there was no representative to talk to this application when it was a significant amount of money. CH also stated that the amount requested from the Common Good fund had not been given in full as there was not enough funds in the kitty. There was a lengthy discussion about this application and the timing of the application. At this moment in time this application would not be supported. It could be reconsidered if the application was more comprehensive as the Christmas lights are a good thing and everyone likes them.</p>	<p>DH</p> <p>DH</p>
6	Evaluations	<p>DH and LM are currently working on the evaluations from previously funded projects although a few are still outstanding. It was again highlighted the importance of evaluating projects as the feedback may help with future decision making. Getting feedback from groups/organisations had been very slow. This will be the 3rd time that organisations will have be contacted and although we know people are busy it is important that the evaluations come into the Partnership.</p>	DH/LM
7	Subgroups	<p>It was noted that the Chair of Sub-groups does not have to be a member of the Partnership but anyone with an expertise in the subject. There will also be support from the Manager and Admin for guidance and distribution.</p> <ul style="list-style-type: none"> • Health & Wellbeing The first meeting of the H&W'ing Group was 29th October. Although there had been apologies, the meeting had been vibrant. It was agreed that the group had to find out what was happening within the area. Further brain storming would assist in making informed decisions was the best way forward for the group. They would also look at the IJB strategy and look at short and medium priorities. There 	

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		<p>was a hope that Claire Goodwin, Policy Officer ELC would have also have input. It would be good to have people with an interest/worked in the health sector as well as others in the community to input into the group/priorities. Jane Ogden Smith, Communications Adviser, will help and support the group. It is very important that the group feeds into the IJB strategic Plan as part of its role and remit. The group would also like to try and get the schools involved especially in the light of young people's mental health and other problems that could hopefully be helped/influenced by the partnership. The next meeting is on 4th December at 9.30am in the Bowling club before 'Our Community Kitchen' starts, but everyone is welcome to stay for lunch.</p> <ul style="list-style-type: none"> • Children & Young People On Monday 4th November 2019, LP and DH have a meeting at Knox Academy to promote the Education budget to the school. DH will discuss the priorities within the Area Plan and explain the application process. There was a discussion around trying to get the schools engaged with the Partnership and getting them to identify appropriate projects. There was a hope that a member of staff from Knox Academy may be able to sit on the Partnership so that the Partnership can hear the Staff point of view, as well as the Parent Council who already attend. This would be explored. AM stated that projects were being looked at, like the Support Worker for 3 Clusters but this fell through. CM stated that it had not been a H&L AP discussion and it was the school and another cluster that withdrew the project. There was a discussion around the fact that young people's mental health seems to require support, there is a need for holiday clubs to help with holiday hunger within the partnership area. Knox Academy and the primary schools had been invited to submit proposals. the Partnership can help to make a difference and support schools. It was agreed when the Children and Young Peoples sub group was running before it helped both to bring people together as well as going to ask schools and other organisations if they could think about putting projects together so the Partnership could help funding these projects. • Town Centre – The group is small at the moment. They were trying to put together an event for Halloween but there was not enough time to pull everything together so a pumpkin competition was organised through the Bridge Centre. DH, LM and Youth Workers put out the pumpkins in shop windows in High Street. Cllr John McMillan will judge the Pumpkins and a prize will be given for the best 3 	
8	Action Planning Priorities	DH & CM are going to sieve through the plan as it stands. They will add what has been suggested by groups but weed out what is not achievable. This will give the Partnership a draft plan. This will be brought to the Partnership for comment.	DH/CM
9	Training	<p>Your Area Partnership - what it is and how to get involved Tuesday 12th November 7 pm - 9 pm</p> <p>This workshop is aimed at members of groups, East Lothian Council employees and organisations who would like to improve their understanding of the purpose and benefits of local Area Partnerships.</p> <p>https://www.eventbrite.co.uk/e/your-area-partnership-what-it-is-and-how-to-get-involved-tickets-52211157979</p>	ALL

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		If anyone would like one to one training or small groups training please get in touch with DH, LM or CM.	
10	Budget Report	CM went through the budgets Amenities – it is men and machines. Roads – The projects for this budget need to be planned well in advance to be included in planned works programmes. (£47,500 but agreed that this should be spent on the projects in Matters Arising so =£0.00.) Education - £60,910.00 General - £41,630.00	
11	Any other Business	<p>Litter Pick – CH had been asked by residents of Dovecot if he could arrange a litter pick both on the Pencaitland Road and surrounding area. He found that he would have to have public liability insurance, and others. Both Haddington in Bloom and Rotary Club have insurance. Haddington in Bloom stated that they would arrange this as they have public liability insurance and the equipment to do a little pick. LB stated that it would be good to work together. If Pencaitland Road proved too dangerous to do a little pick Amenity Services would be approached to help with this. CH thanked everyone.</p> <p>Haddstock – BE put to the partnership that Haddstock would hopefully be running events up to the Haddington Festival Saturday Fun Day. There is a comprehensive application being put together and it was hoped that the Area Partnership would look favourably on an application. It was agreed that as the project had grown significantly through time, that the Partnership would look at the application. Although no financial sum was mentioned this would also have to be taken in to consideration at the time. The application could be considered at the next meeting.</p> <p>Next Meeting of the Partnership – The Star Awards are on, on the 5th December as well the room being used for election so the Partnership were asked if they could consider changing the date to the 28th November in the Council Chambers. LM stated there would be refreshments in the Members Lounge from 6.30 onwards. All in agreement.</p> <p>Full Membership – Haddington Business Community Partnership would like to become a full member of the Area Partnership. We were given an insight into the organisation. Members asked various questions. The Partnership agreed for this organisation to have full membership of the Area Partnership. Full contact details will be given to LM.</p> <p>Blooming Haddington – CM stated that on behalf on Partnership congratulations of winning the Best Town at the Britain in Bloom awards, the group also won Gardening in a Changing Climate Award as well.</p>	LM
12	Date of the next meetings	All meetings start at 7pm, all meeting are open to the Public. PLEASE NOTE CHANGE DF DATE & VENUE 28th November 2019, Council Chambers, refreshment in the Members Lounge at 6.30pm, Haddington 20 February 2020, Saltire Room 1 & 2, John Muir House Haddington 23 April 2020, Saltire Room 1 & 2, John Muir House Haddington 25 June 2020, Saltire Room 1 & 2, John Muir House Haddington 20 August 2020, Saltire Room 1 & 2, John Muir House Haddington 29 October 2020, Saltire Room 1 & 2, John Muir House Haddington 03 December 2020, Saltire Room 1 & 2, John Muir House Haddington	

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