

**Meeting of the Haddington & Lammermuir Area Partnership
29th August 2019, 7-9pm,
Saltire Rooms 1 & 2, John Muir House, Haddington**

Meeting Chaired by:

Frances Wright, Vice Chair (FW)



Quorum:-

12 members

Members (and substitute members) present:

Loreen Pardoe, Support from the Start, Haddington (LP)
Paul Darling, Haddington & District Community Council (PD)
Cllr John McMillan Elected Member, ELC (JM)
Cllr Tom Trotter, Elected Member ELC (TT)
Cllr Craig Hoy, Elected Member (CH)
Cllr Shamin Akhtar, Elected Member, ELC (SA)
Louise Begbie, Haddington Rotary Club (LB)
Phillip White, Garvald & Morham Community Council (PW)
Margo Hodge, Humbie, E&W Saltoun and Bolton Community Council (MH)
David Barrie, Haddington East TRA (DB)
Philip Ross, Knox Academy Parent Council (PR)
Ron Pearman, Haddington Community Sports Hub (RP)
Scott McLennan, Haddington CAB (SM)
Kenny Fearnside, Haddington Primary School Parent Council (KF)

Others in attendance

As above

Doug Haig, Acting Area Manager (DH)
Helena McHugh, Acting Head Teacher, St Mary's RC Primary School
Joanna Gibson, Chair, Haddington Business Community Partnership
Erica, Muirhead, Haddington Business Community Partnership

Apologies received

Beverly Roberts, Yester Primary School Parent Council (BR)
Lorna MacLennan, Business Support Administrator, ELC (LMAC)
Craig McLachlan, Chair (CM)

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	Agenda Item	Key discussion points	Action
1	Welcome & Introductions	<p>FW welcomed everyone to the meeting and introduced new representatives to the meeting. Joanna Gibson and Erica Muirhead from the Haddington Business Community Partnership were in attendance to find out more about the Area Partnership with a view to requesting membership.</p> <p>DH stated the meeting was quorate, as the new standing orders state that quorate is 40% of the membership plus 1.</p>	
2	Apologies	Apologies were noted.	
3	Declaration of Interest	There were no declarations of interest.	
3	Approval of minutes	The minutes were approved.	
4	Matters Arising	<p>a) Dog Poo</p> <p>DH had been in conversation with Neil Clark with regards to the law around walking dogs within school playing fields, school playgrounds and football pitches, and it seems that it is lawful to walk dogs in these areas. Further discussion suggested extra bins may help the problem and DH will speak to Neil again to ascertain costs with placing additional bins around Haddington. DH will liaise with Andrew Hogarth, Derek Oliver and Dog Wardens regarding more strategic placement of the extra bins. Doug will also look to clarify if disposal of dog waste was allowed in regular litter bins.</p> <p>b) Speed Signs / Roads</p> <p>Roads projects – DH updated the meeting. Currently the full roads budget is still to be allocated and Roads Department have advised that project will need to be submitted fairly urgently to enable completion in this financial year.</p> <p>CH and PW raised concerns that the Give Way signs that are painted on the road at Garvald had faded away. Could the partnership please look at when these will be replaced or look at the possibility of the partnership funding replacement. Doug advised that he would be attending the quarterly roads meeting on the 19th November and would raise the issue. Doug asked if PW could photograph state of current road markings and forward to him. A number of members highlighted that Garvald and Moreham have access to wind farm money and this is potentially something that could be explored.</p> <p>Post Meeting – DH has gathered and emailed Road Colleagues re these issues. Queries have been circulated with these minutes.</p> <p>FW, LB, JMCM and DH will arrange to do a walk about Haddington Town Centre to look at areas for improvement. FW requested the outlying CCs should consider doing the same. Photos should be taken to support requests for improvement.</p> <p>c) Sub Group Champions - To be discussed under Agenda item 7.</p>	DH

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		<p>d) University Trust – DH had received feedback from Brian Small regarding the refusal of this application and updated the meeting. DH informed the meeting that some funding for this project may be found from the Education Budget but this is not confirmed.</p> <p>e) Cycle Training – DH has still to contact Phil Gilholm regarding capacity for this project</p>	DH
6	Funding Proposals	<p>a) Art Point - There was a discussion around the table regarding this project and DH will make contact with Anna and Monica to discuss questions raised with a possibility of this project being resubmitted at a later date.</p> <p>b) St Mary's R.C. Primary School – STEM - FW stated this project had received approval from Education to be considered at the meeting. Helena McHugh provided some background to the application and following some questions, voting members were in unanimous agreement to approve the project and will fund the £4,500.00 from the Education Budget.</p> <p>c) WAVE Project - FW stated this project had received approval from Education to be considered at the meeting. Following a short discussion, voting members agreed to fund this application to the sum of £3,450.00 from the Education Budget.</p>	DH
6	Evaluations	DH is currently working on the evaluations from previously funded projects although a few are still outstanding. It was again highlighted the importance of evaluating projects as the feedback may help with future decision making.	DH
7	Subgroups	<p>Town Centre Planning Group</p> <p>FW noted a small Town Centre sub-group comprising JMCM, DH, FW and Susan Smith from Economic Development have had 2 meetings recently to initially discuss how the subgroup could work and who should be involved. Anyone interested in becoming a part of this sub-group should contact JMCM in his role of Champion or DH.</p> <p>Doug advised that he too hoped going forward, other members of the Partnership would be willing to attend. Items discussed included information packs for new residents/new houses and better promotion of the town. A discussion took place around developing activities relating to Halloween, ghost walks and children's seasonal activities. A Horrible Haddington booklet was produced for Haddington 700 celebrations last year and Doug believed that this booklet could be re-printed and used as part of the proposed Halloween activities.</p> <p>DH has still to be in contact with Jane Ogden-Smith regarding the setup of the Health and Wellbeing sub-group.</p>	<p>All/JMCM /DH</p> <p>DH</p>
8	Action Planning Priorities	FW informed the meeting that the online consultation regarding priorities has now closed however there is still time to complete questionnaires in the Library. All are encouraged to remind associated groups, family and friends to complete these asap as the responses received will shape our priorities for the Area Plan. Questionnaires are available from DH or in the library.	ALL

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9	Training	<p>Your Area Partnership - what it is and how to get involved Tuesday 12th November 7 pm - 9 pm This workshop is aimed at members of groups, East Lothian Council employees and organisations who would like to improve their understanding of the purpose and benefits of local Area Partnerships. https://www.eventbrite.co.uk/e/your-area-partnership-what-it-is-and-how-to-get-involved-tickets-52211157979</p> <p>If anyone would like one to one training or small groups training please get in touch with DH, LM or CM.</p>	ALL
10	Budget Report	DH informed the meeting of the current budget and an up-to-date budget sheet is attached to these minutes.	
11	Any other Business	<p>Holiday Hunger – FW had asked how the Area Partnership had used the funds allocated for Holiday Hunger. DH updated the meeting that Our Community Kitchen had facilitated this by welcoming children to eat at the 3 times a week OCK lunches. Children had attended every day.</p> <p>Resilience Film – The licence for this film was paid for by all Area Partnership and members were invited to a screening next Thursday 5th September – all welcome, but please confirm attendance with DH.</p> <p>Contacts with Churches and religious groups. Discussion took place regarding the valuable work that Churches and other religious groups were undertaking within local communities. In light of the rapid population growth of the town their work is particularly important relating to the integration of new residents in our community. JMCM stated he had welcomed members of the Lothian Presbytery and Peter Wood to discuss the extensive work in the Cambridge area which linked these groups and others for mutual community benefit. PW worked in this area before taking up his position with Lothian Presbytery. He would be a link to all within the Lothian Presbytery in terms of sharing information.</p> <p>Road Signs – Discussion took place about the possibility of placing speed aware/speed reactive signs near the main road entrance to the town, especially regarding the changed speed limits near Gateside. DH will contact Keith Scott to ascertain feasibility.</p> <p>Duke of Edinburgh Award. John McMillan highlighted a request letter he had received from the Haddington Parents DoE Award Group looking for a contribution of £500 towards expedition costs for local young people. The parents and young people had already raised £2,000 of the £2,500 needed. After discussion those voting members unanimously agreed to approve the request. The money will be used specifically for bringing in those with mountain leadership qualifications to assess and support young people. John McMillan suggested that the young people attend the next partnership meeting on 31st October to advise the group on what volunteer activities they will be undertaking in the local community. A number of members suggested that if young people were still looking for opportunities that they could potentially be available with Blooming Haddington, the Community Council (Fireworks Committee) and Haddington Rotary Club. Doug to contact Emma Weatherhead to arrange young people’s visit.</p>	<p>ALL</p> <p>DH</p> <p>LH</p> <p>DH</p>

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		<p>East Lothian Partnership Autumn Forum – FW highlighted all members of the Area Partnership and their associated groups were welcome to attend the next ELP Autumn Forum on Saturday 5th October 2019 at Queen Margaret University. Details will be circulated.</p> <p>There being no further business FW thanked all for attending and closed the meeting.</p>	ALL
13	Date of the next meetings	<p>All meetings start at 7pm, all meeting are open to the Public.</p> <p>October 31 st Saltire room 1 & 2 John Muir House, Haddington December 5th 2019, Saltire room 1 & 2 John Muir House, Haddington 5 December 2019, Saltire Room 1 & 2, John Muir House Haddington 20 February 2020, Saltire Room 1 & 2, John Muir House Haddington 23 April 2020, Saltire Room 1 & 2, John Muir House Haddington 25 June 2020, Saltire Room 1 & 2, John Muir House Haddington 20 August 2020, Saltire Room 1 & 2, John Muir House Haddington 29 October 2020, Saltire Room 1 & 2, John Muir House Haddington 03 December 2020, Saltire Room 1 & 2, John Muir House Haddington</p>	

Contact: - Email: h&l-ap@eastlothian.gov.uk or 01620 82787

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Haddington & Lammermuir Area Partnership							
Budget Allocation		2019/20				Last Reviewed:	
				A		R	
				Amenity Services		Roads	
				Proj.		E	
				Ref:		Education	
						General	
Budget	Date Approved	Project	Ref:	£100,000	£50,000	£100,000	£50,000
R	01/04/19	ELC Roads design etc. costs			2,500.00		
E	25/04/2019	Support from the Start				29,000.00	
G	13/06/19	Cross Lane Lighting					1,500.00
	21/06/19	Our Community Kitchen					300.00
	21/06/19	Knox Academy - Cycle Training				800.00	
	21/06/19	Running Bikes					1,333.00
	21/06/19	Nungate Gala					3,000.00
	29/08/19	Duke of Edinburgh - Parents					500.00
	29/08/19	St Marys STEM				4,500.00	
	29/08/19	Wave Project - H&L AP				3,450.00	
		Total Spend		£	£2,500	£37,750	£6,633
		Balance		£100,000	£47,500	£61,750	£43,367
				Amenity Services	Roads	Education	General
				A	R	E	G