

Meeting of the Haddington & Lammermuir Area Partnership
20th June 2019, 7-9pm,
Saltire Rooms 1 & 2, John Muir House, Haddington

Meeting Chaired by:

Craig McLachlan, Chair (CM)



Quorum:-

12 members

Members (and substitute members) present:

Frances Wright, Vice Chair (FW)
Jemiel Benison, Haddington CAB (JB)
Loreen Pardoe, Support from the Start, Haddington (LP)
Paul Darling, Haddington & District Community Council (PD)
Cllr John McMillan Elected Member, ELC (JM)
Cllr Tom Trotter, Elected Member ELC (TT)
Beverly Roberts, Yester Primary School Parent Council (BR)
Cllr Craig Hoy, Elected Member
Phillip White, Garvald & Morham Community Council (PW)
Eric Thomson, Gifford Community Council
Alan Dunton, Haddington East TRA (AD)
Philip Ross, Knox Academy Partner Council
Brian East, Haddington Community Sports Hub

Others in attendance

Lorna MacIennan, Business Support Administrator, ELC (LMAC)
Doug Haig, Acting Area Manager (DH)
Helena Mchugh, Acting Head Teacher, St Mary's RC Primary School

Apologies received

Rosemary Greenhill, Humble, E&W Saltoun and Bolton Community Council (RG)
Pat Lemon, Haddington & District Community Council (PL)
Ron Pearman, Haddington Community Sports Hub
Cllr Shamin Akhtar, Elected Member, ELC (SA)
Malcolm Collins, Haddington Rotary Club (MC)
David Barrie, Haddington East TRA (DB)
Steven Wray, Support from the Start, Haddington (SW)
Andy McBain, Knox Academy PC (AB)
Jane Hobbs, Haddington Primary School Parent Council (JH)
Margo Hodge, Humble, E&W Saltoun and Bolton Community Council (MH)
Louise Begbie, Haddington Rotary Club (LB)
Anna Derricourt, Garvald and Morham Community Council

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	Agenda Item	Key discussion points	Action
1	Welcome & Introductions	<p>CM welcomed everyone to the meeting, and introduced new representatives to the meeting.</p> <p>LM stated the meeting was quorate, as the new standing order state that quorate is 40% of the membership plus 1.</p>	
2	Apologies	Apologies were noted.	
3	Declaration of Interest	There were no declarations of interest.	
3	Approval of minutes	The minutes were approved.	
4	Matters Arising	<p>I. Dog Poo</p> <p>JM stated that SA, DH and himself had a stall at the Haddington Gala Day in the Neilson Park. This stall was very well visited and people came and talked. DH had arranged for the Bridge Centre Youth Group to make poo bag holders from plastic bottles. These were cable tied to the railing around the Neilson Park. The Dog Wardens had kindly supplied information and freebies for this event. It is something that raised the profile of responsible owners and the importance of picking up poo.</p> <p>AD stated that he and other colleagues had walk Seggersdean Park for a few hours and had found no dog poo.</p> <p>It was stated that more bins required especially around the Knox playing field. There was a discussion about this and DH/LM were going to look into the law around walking dogs within school playing fields, school playgrounds and football pitches. There was a thought that this was against the law. This would be reported back at the next meeting.</p> <p>CM thank those who had manned the stalls and making a presence within Neilson Park.</p> <p>II. Speed Signs / Roads</p> <p>There was not a lot response to the email that was sent out to members. BR stated that the speed reactive sign by Gifford was covered with foliage. CM stated that this sign had been moved from that position.</p> <p>Roads projects – members have been asked to contact DH/LM or CM if they feel there is a project that could be passed to Road Department. Things like – pot holes, road repairs or a specific area that required improvement. The Councillors reminded people to report issues to them and they can process the issues through the appropriate channels. There was a discussion around trees and who was responsible for trimming them. Michael Foy, Tree Officer, ELC help with this matter.</p> <p>III. Sub Group Champions</p> <p>CM stated that if you would like to champion a group, please get in touch with DH/LM or CM. At the moment we are looking for someone to Champion the Children and Young Peoples group. Jane Ogden Smith, ELC had offered to assist with the Health and Wellbeing groups, she is helping with all the Area Partnerships.</p>	<p>DH/LM</p> <p>ALL</p> <p>ALL</p>

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		CM stated that everyone does a fantastic job as everyone is a volunteer.	
6	Funding Proposals	<p>a) Our Community Kitchen There was a discussion around the table about the costs of the Defibrillator and training for this. Members were reminded that the application was for £300 and not for the full cost. AD also stated that buying the equipment was just the beginning but the battery had to be tested, there was a life span for the battery and the cost of the replacement battery would have to be met. Members agreed to fund this project to the cost for £300.00 from the general budget.</p> <p>b) Knox Academy – Cycle Training CM stated that more people are using bicycles and that can only be a good thing, but also stated that it was unfortunate that the primary schools were not included within the application. CM stated that there is an ELC Active Travel Improvement Plan 2018 - 24 (https://www.eastlothian.gov.uk/download/meetings/id/20163/14118_east_lothian_council_proposed_local_transport_strategy_2018-24_%E2%80%93_draft_active_travel_improvement_plan) encourages people to cycle that some roads were dangerous, but there were cycle paths that required some maintenance. DH stated that he attended a quarterly meeting with Area Partnerships and Road Colleagues where items such as this are discussed. It would be good to have more information about cycling area, paths and core paths so people know where they can cycle safely. There was also an event run for all 6 year pupils to explain to them about road safety. This type of activity is good for people’s health and wellbeing. BE stated it was good to get people active. There was a discussion around safe routes to school, as well as asking Knox if they could take their expertise to the primary school within our cluster. This funding was agreed, asking the question in the last paragraph. £1,200 was given from the Education Budget. Post Note:- Actual Cost £800, as the school was paying for additional costs.</p> <p>c) Running Bikes This application is for all 6 Area Partnerships. They are looking for £1,333.00 from each Area Partnership. H&L AP are first to receive this application. AD stated that the Rotary had been given a demonstration of these bikes. The young person had never walked but after a few goes managed to run with the bike and now competes. The Rotary were able to speak to the mother who had stated that the bike had made a huge difference to the quality of her sons’ life. The Rotary were very impressed. Members agreed to fund this application to the sum of £1,333.00 from the General Budget.</p> <p>d) University Trust There was a discussion around this application. Members would like answers to the following:-</p> <ul style="list-style-type: none"> • How the endowment scheme will be managed, sustained and scrutinised • Evidence of project benefit, and how it will improve access opportunity to named Universities for participating young people 	DH

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		<ul style="list-style-type: none"> • Detailed expenditure breakdown as opposed to summary provided • Clarity on the current status of the Trust. Progress on becoming a constituted entity that meets statutory and legal requirements • What is outcome if only some Area Partnerships opt in? <p>This application will be considered at the next meeting on the 29th August 2019 when there is response to the questions.</p> <p>e) Nungate Gala <i>TT declared an interest and would not vote on this application.</i> This application is to get a bale of their own designed own tartan and to get garments made from this. These garments will be able to be stored. This will save on hiring costs in the future. The committee are also hoping to make items from the tartan to sell to bring in revenue in the future. BE asked that his details were passed to the committee to put them in touch with a company that could supply sporrans, shoes etc. at a good price. There was discussion around the table and members gave a show of hand for those who wanted to fund this project. All members were in favour of funding this project. £3000.00 would fund this project from the General Fund.</p>	DH
7	Evaluations	As a Partnership we needed to encourage those who have received funding to complete their evaluation. CM stated that this could be in form of pictures, videos etc. From the finance point of view some of the official form would need to be completed by groups. Those who gave presentations at the Annual Meeting are a good example of evaluations. As an Area Partnership we have been lucky that all projects that have been funded have been a success of varying degrees. CM stated that all members should give themselves a pat on the back for making such good considerations to the funding applications.	
8	Subgroups	This was covered in Matters Arising	
9	Action Planning Priorities	CM stated that although we have our new Area Plan that we need to consider new actions and priorities for the future. DH/Lm will send out an email containing a form, for all members and groups to consider priorities within their area that can enhance the Area Plan for the future. If the form could be completed and either emailed in or brought to the next meeting for consideration.	
10	Training	CM stated that there would be 2 formal training opportunities coming up in October, through the next CLD calendar. These will be promoted through the Partnership when they become available. If anyone would like these one to one training or a small group training please contact DH/LM or CM so this can be arranged.	
11	Budget Report	The up-to-date budget sheet is attached to these minutes.	
12	Any other Business	<p>Youth Shelter – the feedback from the Community Wardens is very positive. There has been no increase in anti-social behaviour. There has been a little vandalism with people putting their names on the shelter.</p> <p>Bike Racks – FW stated that the Loft were looking for cycle stands. At the moment when cyclist come there is nowhere for them to put the bicycles.</p>	

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		<p>There was a discussion around this issue. It was suggested that as a business they should be buying them themselves. It was also thought that this might be part of the town centre redesigning and could be considered then. DH stated that he had spoken to Iain Reid, Roads Officer - Sustainable Travel and cycle racks are being considered as part of the bigger picture of paths and parking in and around John Muir House.</p> <p>Resilience Film – (Support from the Start) LP wondered if the Area Partnership would like a date to be put in the diary for a showing of this film. The licence for this film was paid for by the Area Partnership. Members agreed that it would be good to see the film. A date will be set and circulated.</p> <p>St Mary’s RC Primary School - Helena McHugh, Depute Head asked about an application which she thought she had sent it. It transpired that it had gone to the wrong email address. The project is to do with training staff at the school in the first instance with STEAM. The school was confident in delivering and stated they would disseminate this to other schools in the cluster. The application will be tabled at the next meeting on 29th August 2019.</p> <p>Haddington in Bloom – there will be an Judging taking place on the 9th August 2019 for the Beautiful Britain competition – This will be put up on social media and other media means to promote this event.</p> <p>AD gave a vote of thanks to the Chair.</p>	DH/LM									
13	Date of the next meetings	<p>All meetings start at 7pm, all meeting are open to the Public.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">August</td> <td style="width: 10%; text-align: center;">29</td> <td>Saltire Room 1 & 2, John Muir House Haddington</td> </tr> <tr> <td>October</td> <td style="text-align: center;">31</td> <td>Saltire Room 1 & 2, John Muir House Haddington</td> </tr> <tr> <td>December</td> <td style="text-align: center;">5</td> <td>Saltire Room 1 & 2, John Muir House Haddington</td> </tr> </table>	August	29	Saltire Room 1 & 2, John Muir House Haddington	October	31	Saltire Room 1 & 2, John Muir House Haddington	December	5	Saltire Room 1 & 2, John Muir House Haddington	
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