

**REPORT TO:** Cabinet

**MEETING DATE:** 10 March 2020

**BY:** Head of Development

**SUBJECT:** Council House Allocations Targets for 2020/21

---

## **1 PURPOSE**

- 1.1 To seek Cabinet approval for Council House Allocation Targets for the period 1 April 2020 to 31 March 2021.

## **2 RECOMMENDATIONS**

- 2.1 That Cabinet approves the recommended targets detailed in Section 3.22 of this report.
- 2.2 That Cabinet notes that performance against these targets is reviewed on a weekly basis and that such review forms part of the analysis in setting future targets in 2020/21 and beyond.
- 2.3 That Cabinet notes that ongoing regular monitoring of performance has been embedded within the Community Housing Performance Management Framework.

## **3 BACKGROUND**

- 3.1 The Council operates a Group and Points Allocations Policy, which has been operational since its introduction in July 2007. A review of the Policy took place in 2018/2019 with full implementation of the new policy on 1 May 2019.
- 3.2 The main objective of the Allocations Policy is to meet the Council's legal obligations specified in the Allocations and Homelessness legislation. The policy, along with other associated actions will also help the Council make best use of Council housing stock. In addition, the policy also assists the Council achieve, along with other complementary actions, balanced and sustainable communities through local lettings plans.

## **Legal Obligations**

- 3.3 In setting any targets against each group the Council must give reasonable preference to certain statutory groups when allocating Council houses. These include applicants living in unsatisfactory housing conditions; tenants in social housing who are under occupying their property and who have unmet housing needs and to those applicants who are homeless or threatened with homelessness.
- 3.4 Most of the statutory groups are found in the General Needs Group, although some applicants may fall into the Transfer Group, such as those who need re-housing because of overcrowding, under-occupation or whose health is being negatively impacted upon in their current accommodation.
- 3.5 The Homelessness etc. (Scotland) Act, which took effect from 1 January 2013 has abolished the “priority need” test and now places a duty on local authorities to provide settled accommodation to anyone found to be unintentionally homeless.
- 3.6 The Homeless Persons (Unsuitable Accommodation) (Scotland) Order 2014 states that persons who are pregnant or who have dependent children and those who might reasonably be expected to reside with them cannot occupy unsuitable temporary accommodation i.e. bed and breakfast for longer than seven days. This in turn places further demands on the Council’s housing list.
- 3.7 The Children and Young People (Scotland) Act 2014 specifically impacts on the provision of accommodation to young people leaving the care system. The Council “Starter Flat” approach, which allocates these tenancies within the General Needs Group has already helped the Council deliver its corporate parenting objectives.

## **Target Principles**

- 3.8 Scottish Government Allocations Guidance (2019) states that all targets should contain sufficient flexibilities to allow the landlord to continue to meet significant need when a target has been reached. The functionality to review targets against changing housing demand forms part of a responsive allocations policy.
- 3.9 With this in mind, the allocations targets will be reviewed within six months to ensure that they continue to reflect the greatest housing demand. If, after analysis, a change to the targets is deemed necessary, a paper outlining the change will be submitted to Cabinet for approval.

## **Making best use of stock**

- 3.10 Significant effort has been made in the last few years to encourage transfer activity in order to make best use of stock i.e. by creating vacancy chains, which free up additional houses to those initially let to transfer applicants.

- 3.11 To help facilitate this, the Council has also 'incentivised' transfers for existing tenants in larger family-sized properties to move to smaller and more appropriately sized accommodation by awarding downsizing grants.
- 3.12 Housing benefit changes with effect from April 2013 affected those who have a "spare" bedroom deemed to be under occupying. This has led to some tenants wanting to downsize, in turn creating greater demand for smaller sized accommodation.
- 3.13 Full mitigation of the Housing Benefit under-occupancy reduction through Discretionary Housing Payments has helped ease this pressure but this may not continue to be a long-term solution and is the subject of various committee reports.
- 3.14 In March 2019 Cabinet continued to approve allocations targets that broadly align to overall housing list demand where most of the reasonable preference groups' applicants can be found, not least those who are homeless. As previously, it is proposed that the targets remain set at this level going forward.
- 3.15 At the end of January 2020, 74.70% of all allocations for 2019/20 have gone to the General Needs group against a target of 70% and 24.82% of allocations have gone to the Transfer group (against a target of 25%).

#### **Sustainable Communities**

- 3.16 Good practice states that landlords should not exclude any prospective tenants from accessing housing.
- 3.17 Good practice also dictates that Local Lettings Plans can only be used where there is demonstrably good reason to do so e.g. high turnover, anti-social behaviour etc. and to promote and enable balanced and sustainable communities.
- 3.18 The Council must set appropriate targets for those with low housing need at such a level that make sufficient material and positive impact to Local Lettings Plans, but at the same time continue to allow the Council to meet its overriding legal obligations to the reasonable preference groups as defined in housing legislation. As such, this flexibility within the lettings targets to positively and materially impact on housing allocations should be retained.
- 3.19 Each local housing team has brought forward local lettings plans to help achieve balanced and sustainable communities. These plans have been approved by their respective Local Housing Partnerships (LHPs) and can be found in the Members Library. Operational pressures and the requirement to consult have contributed to delays in bringing these plans forward and as such these delays have resulted in the 2019/20 targets not being met. Nevertheless the aim is to have the new lettings plans all in place before the end of the financial year to enable targets to be met in 2020/21. These plans currently relate to areas within Musselburgh, Prestonpans, North Berwick and Tranent and will be kept under continuous review to ensure they are achieving the desired outcomes.

- 3.20 It is anticipated that the total target for Sustainable Communities will not exceed 5% but again will be subject to strict monitoring.

**2019/20 Allocations against reported groups (as at end of Jan 2020)**

- 3.21 There were a total of 423 allocations from 1 April 2019 to 31 January 2020. The following table shows the numbers and percentages of allocations for the following groups for this period.

Type	Number	Percentage	Targets 2018/19
General Needs	316	74.70%	70%
Transfers	105	24.82%	25%
Sustainable Communities	2	0.47%	5%
Total	423	100%	100%

- 3.22 Taking account of the 2019/20 data, legal obligations such as the Homeless Persons (Unsuitable Accommodation) (Scotland) Order 2014, , increasing pressure on the provision of temporary accommodation, optimum stock utilisation and sustainability objectives, senior management within Housing propose the following percentage targets for 2020/21.

Group	Proposed Targets
General Needs	<b>70%</b>
Transfers	<b>25%</b>
Sustainable Communities	<b>5%</b>

- 3.23 These targets should be seen in the context of a range of measures required by the Council and its partners to increase the supply of affordable housing, and to address homelessness through the delivery of the Council's Rapid Rehousing Transition arrangements, the detail of which can be found in the reports to Cabinet dated 22 January 2019 and 10 September 2019.

#### **4 POLICY IMPLICATIONS**

- 4.1 The proposed allocations targets will assist the Council to meet its legal obligations under the Housing (Scotland) Act 2014, the Homeless Persons (Unsuitable Accommodation) (Scotland) Order 2014 (as amended) and the Homelessness etc. (Scotland) Act 2003 along with delivery of its Rapid Rehousing Transition Plan ambitions.

## **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report has been through the Integrated Impact Assessment process and no negative impacts have been identified.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – Continuing to set targets at this level will help reduce the overall financial strains on the provision of temporary accommodation by assisting throughout of all forms of temporary accommodation to settled accommodation.
- 6.2 Personnel – None.
- 6.3 Other – None.

## **7 BACKGROUND PAPERS**

- 7.1 Cabinet Report – Council Housing Allocations Review 2019 – March 2019.
- 7.2 Cabinet Report – Council House Allocations Targets for 2018/19 – March 2019
- 7.3 Cabinet Report – Draft East Lothian Rapid Rehousing Transition Plan 2019/20 – 2023/24 – January 2019
- 7.4 Cabinet Report – Update on Rapid Rehousing Transition Plan and Changes to Homelessness Legislation – September 2019
- 7.5 Members' Library – Local Lettings Plans – March 2019

<b>AUTHOR'S NAME</b>	Douglas Proudfoot
<b>DESIGNATION</b>	Head of Development
<b>CONTACT INFO</b>	James Coutts x 7483
<b>DATE</b>	March 2020