



**Minutes of Musselburgh Area Partnership Meeting
Monday 2nd December 2019, 7.00pm – 9.00pm
Musselburgh East Community Learning Centre, Haddington Road, Musselburgh**

Members (and substitute members) present:

- Iain Clark, Chair (IC)
- Janice MacLeod, Vice Chair, Support from the Start (JM)
- Cllr. Andrew Forrest, Elected Member (AF)
- Cllr. Fiona Dugdale, Elected Member (FD)
- Margaret Stewart, Musselburgh & Inveresk CC (MS)
- Irene Tait, Musselburgh & Inveresk CC (IT)
- Alister Hadden, Wallyford Community Council (AH)
- Tanya Morrison, Whitecraig Community Council (TM)
- Linda Finlayson, Beach Lane TRA (LF)
- Gaynor Allen, Musselburgh GS Parent Council (GA)
- Emma Stewart Musselburgh Churches Together(ES)
- Natasha McInninie, Bridges Project (NM)
- Callum McGuire, Queen Margaret University (CM)
- Veronica Noone, Fisherrow Waterfront Group (VN)
- Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)

Others in attendance:

- Stuart Baxter ELC Area Manager (SB)
- Shirley Gillie, ELC (SG)
- Marilyn McNeill, IJB (MM)
- Caroline Davis, Dialogue Youth Co-ordinator (CD)
- Carol-Ann Withington, Family Worker Support from Start (CW)
- Steven Wray, Public Health Practitioner (SW)

Apologies:

- Cllr. Katie Mackie, Elected Member (KM)
- Cllr. John Williamson, elected Member (JW)
- Cllr. Stuart Currie, Elected Member (SC)
- Cllr. Kenny McLeod, Elected Member (KMc)
- Barry Turner, Musselburgh Conservation Society (AS)
- Pauline Crerar, Fisherrow Waterfront Group (PC)
- Katie Swann, Fisherrow Waterfront Group (KS)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	IC welcomed everyone and apologies were noted. IC made members aware of the sad passing of Musselburgh Area Partnership member Jim Boyle CEO Bridges Project and offered his condolences to members of his family and colleagues at the Bridges Centre.	
2. Conflict of Interest		

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	IC informed members that it was imperative that any conflicts of interest are declared during a meeting and especially if this involves voting.	
3. Approval of Minutes – 30th September 2019		
	Proposed by MS seconded by JM	
4. Matters Arising		
	<p>IC had written to all primary school parent councils but as yet has not received any replies. IC will chase this up again and will keep the partnership updated.</p> <p>IC informed everyone that he had received a request from Tina Pollock of First Step asking if they can become members of the Area Partnership. AF declared a conflict of interest as he is on the board of First Step. Everyone agreed this would be a positive addition and First Step would be a great asset to the Partnership and unanimously agreed to their request . IC will inform Tina of this decision.</p>	<p>IC</p> <p>IC</p>
5. Sub Groups		
	<p>Active Travel/On The Move</p> <p>In BT absence SB gave a report of the recent Active travel Sub Group meeting which took place on 25th November 2019. This was BT first meeting as Chair and it was well attended. The group looked at projects being considered this year and it was agreed there needed to be a focus on additional routes through the Musselburgh area. It was also agreed that the MAP's booklet on paths in the Musselburgh area would need to be updated at some stage. IC added that consideration also needs to be given to an online version. It was agreed that further repairs should be carried out this year to the section of the River Esk path near Station Road Industrial Estate. Donald Gillies of Stuart House had in the past expressed his interest in providing additional signage to encourage workers to cycle from the Railway Station to the Industrial Estate. SB had agreed to contact him to see if this could be progressed. It had been agreed that a positive use of part of the Roads Budget could be targeted at providing additional dropped kerb crossing points and members of the MAP were asked to notify SB if they were aware of any locations that could be added to the list of potential locations. The Scottish Governments legislation on parking on footways was also discussed and the group were made aware that this was currently not being progressed until guidance had been received from the Scottish Government. The group also agreed to consider improvements to paths around the new Wallyford school and enquiries had been made to planning in an attempt to find out any current obligations that developers in the area may have on these paths prior to considering potential improvements. A discussion had also taken place around the councils strategic transport hubs including the potential to have a hub in the vicinity of Wallyford Station. The group were also made aware that the plan E-Bikes at two locations Brunton Hall and Musselburgh Station were planned to be on site in January/February 2020. The group also recognised the success of the recent Beat the Street initiative with over 6000 participants and 67K miles completed. The group had also been updated on the AECOM report on future proofing Musselburgh. They were awaiting the completion of the Lidar survey working towards £13m improvements. A project manager Liz Hunter had now been appointed to take this project forward. This scheme would be considered in tandem with the Flood Protection proposals. East Lothian Council had also met with</p>	<p>SB</p>

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	<p>representatives of the City of Edinburgh Council to look at connections between Eastfield at Portobello and Musselburgh.</p> <p>Health & Wellbeing JM gave an update of all work this group has been involved in. The following members have been identified to take forward specific pieces of work: CD – pupil engagement Pamela Martin – Intergenerational work Janice Andrews/CMc – What matters to me/Older people’s needs Sue Northrop/Betty Ramsden/JM/SB – Dementia</p> <p>The H&W sub group met on 27.11.19 and the focus of this meeting was on Mental Health with an excellent presentation by Martin Lahiffe Mental Health Youth worker for the North Berwick Coastal Area on guided self help.</p> <p>JM informed the meeting that she intended to arrange visit to Kirriemuir to see the highly successful Meeting Centre, with a view to trying to establish a similar meeting centre in the Musselburgh area. JM also mentioned that there was now a closer working relationship between the group and the Hollies and thanked AH and a representative from Musselburgh Grammar Neil Smeaton had now joined the group. JM informed members that she intended to organise further meetings of the group to look at social isolation and intergenerational work.</p> <p>Budget & Priority Sub Group Meeting held last week focusing on current and potential projects. More information will be provided under the Chair and Area Managers’ report.</p>	<p>JM</p>
6. Chair Report		
	<p>Your Voice your Choice 3 IC informed members that the Area Partnership have committed to Participatory Budgeting projects over the next few years. This year a sum of £25,000 is being considered for this project. The focus of this year’s project will be working with schools on environment and climate change. IC added this was at the very early stages but aimed to keep things as simple as possible and aimed to involve every school.</p> <p>Communications/Communities Day IC informed members that next year’s Communities Day is Saturday 12th September 2020.</p> <p>Community Resilience Programme IC attended and stated that this was a very productive workshop with an excellent presentation on the Musselburgh Flood Protection Scheme.</p> <p>East Lothian Community Planning Partnership Forum IC/SB attend ta conference “Community Planning in practice in Scotland and Italy” on the 22.10.19 at Queen Margaret University. This brought together participants form the Veneto region of Italy and representatives in Scotland to share knowledge and experience of Community Planning in practice. IC informed members that SB had</p>	

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	<p>taken a session in the afternoon highlighting the work of Area Partnerships in East Lothian.</p> <p>IC wanted to congratulate Musselburgh & Inveresk Community Council on their excellent Christmas Market and Torch Light Procession which was a great community event and very well organised and was well attended by the community.</p>	
7. Area Mangers Report - Approval of Key Projects		
	<p>SB brought members up to date on the progress of current projects and initiatives:</p> <p style="text-align: center;">Area Managers Report</p> <ul style="list-style-type: none"> • Pre-School Family Worker (£34,500 from the Educational Initiatives Funding) – This had been sent to members prior to the meeting and Steven Wray gave a short Presentation on this application to the meeting. IC thanked him for coming along tonight. This was voted on by members. JM declared a conflict of interest. Members voted unanimously to support this application. • Musselburgh Total Place “Our Families” Application (£46,404) SB made members aware that he was on the Steering Group and therefore had an interest in this project and although he was not a member of the Area Partnership and could not vote he made members aware that this could be a conflict of interest. <p>SB made members aware that this Project was presented previously to the Health and Well Being sub group and the sub-group have helped shape the current application. This current application was only received today and was sent out immediately to members, hard copies of the application were also available. As you can probably recollect this was put on hold until consideration had been given by the Children’s Strategic Partnership and the Partnership have only very recently confirmed this project is Priority 3 of their strategic priorities.</p> <p>SB made members aware that he had been involved in the Musselburgh Total Place project for several years.</p> <p>SB suggested to members that there were several ways this project could progress considering members had only just received the application and had very little time to consider the proposal.</p> <ul style="list-style-type: none"> • Members could agree the proposal in principle subject to a period of seven days during which further information could be requested and members could give further comment prior to making a decision to fund the project. • You can object to the funding this project 	

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	<ul style="list-style-type: none"> • You can request that a further period of time and for the project to be decided by email or referred to the next meeting. <p>A discussion took place with various questions being raised. Members agreed that a further seven days should be given to members to submit questions, that these questions would be collated and put to Sara Ali of Children 1st at an additional extra ordinary meeting of the Health and Wellbeing subgroup. Following this meeting an email would be sent to members with full details of the questions submitted and answers received and details of whether the Health and Wellbeing sub-group supported the project. Members would then be asked to vote on the project. JM stated that it was still possible to make a decision and progress this project if it was the wish of members prior to Christmas.</p> <ul style="list-style-type: none"> • Musselburgh Grammar School ‘Fostering Compassion’ (£200) this had been sent to members previously. GA declared a conflict of interest. Members voted unanimously to support this application. • Brunton Youth Space (£4028.00) this had been sent to members previously. Members voted unanimously to support this application. • Meadowpark Art Therapy (£3,100) this had been sent to members previously. Members voted unanimously to support this application. <p><u>Amenity Projects</u></p> <p>SB made members aware that he had been working with Amenity Services to look at this year’s projects.</p> <p>SB made a presentation to members indicating the planned areas of improvements these included:</p> <ol style="list-style-type: none"> a) Slide 1 Musselburgh Station Road Car Park 2nd Phase – Revamp whole area including wildlife planting. b) Slide 2, 3 and 4 Musselburgh Eskside West, Brunton Court and Newbigging, 2nd phase, plant with wild flower. c) Slide 5 Wallyford, Industrial Estate Road verge work Forestry team to clear bank & seed. d) Slide 6 Wallyford create new path from grass area to the south of the Community centre to the new School e) Slide 7 Old Craighall , create hedgerow and trees around the Park f) Musselburgh Eskside West, rake ground and sow seed after completed transportation work. g) Musselburgh, Levenhall roundabout plant bulbs and seed 	<p style="text-align: right;">SB</p>

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	<p>h) Shorthope Street, install interpretation board at slipway giving information on feeding birds.</p> <p>i) Musselburgh install new bins (LBV6) to main street, take in old bins and revamp all bins</p> <p>j) River Esk path to continue resurfacing from where work was complete last year north to tie into the industrial estate to remove issues with tree roots.</p> <p>h) Wallyford Bing it was intended to cut back the vegetation but this depended on work by the Developer and whether it was subject to a Section 75 agreement. TBC</p> <p>i) Wallyford planting of wild flower seed at the Cleugh and possibly opposite at the entrance to the new housing depending on the Developer.</p> <p>Members unanimously supported these Amenity Projects.</p> <p><u>OTHER PROJECTS</u></p> <ul style="list-style-type: none"> • Additional signing SB made members aware of discussions around additional signage 1 a cast iron sign at Wallyford £2,098.00, 2 additional signing at Balcarres Road to direct people to the Air and Army Cadets £252.00 and 3 replace Old Sign into Musselburgh at Haddington Road, no price for this sign yet but likely to be around £300. members voted unanimously to support these proposals • SB agreed to keep everyone updated of costings as the signs move forward. • Musselburgh Up SB made members aware that the application for funds had been unsuccessful and the money allocated to this project would no longer be required. • Old Town Hall it was my intention to hold a workshop in November to progress this project, as part of this Paul Zochowski and Jamie Baker of ELC were to arrange for speakers to set the scene and to demonstrate successful projects, what could be achieved and how this was done. Unfortunately despite several reminders they have still to reply to emails and although I had suggested a revised date towards the end of January and asked them to get back with suitable dates I have yet to hear back and unfortunately cannot progress this further at present. • Dropped Kerbs – Looking at potential dropped kerb work SB explained the type of work and asked members to let 	<p style="text-align: center;">SB</p>

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	<p>him know if they were aware of areas that needed dropped kerbs installed.</p> <ul style="list-style-type: none"> • SB made members aware that there would likely be an application for support towards floodlighting at Olive Bank Stadium by Musselburgh Athletic Football Club, SB wanted to make everyone aware of this proposed application but as yet we have no costings but SB agreed to keep everyone updated. <p>SB apologised for having so much to cover at the meeting but that it highlighted the work going on to bring these projects to fruition. All members thanked SB for his presentation and gave SB a round of applause.</p>													
8. Consultations														
	<p>IC informed members of current consultations on the East Lothian Hub. These included:</p> <p>East Lothian Council are currently carrying out a consultation on East Lothian Local Development Plan 2018 Proposed Supplementary Planning Guidance - Design Standards for New Housing Areas SPG (2019). This closes on 20.12.19</p> <p>Police Scotland are carrying out a consultation to find out what issues people feel they should prioritise both at national and local level. This is your chance to have your say and the consultation closes on 31.12.19</p>													
9. Ban on parking on pavements														
	<p>IC informed members that this had been raised by BT, in BT absence this will be carried forward to next MAP meeting on 3rd February 2020</p>													
10. A.O.B.														
	<p>IC thanked everyone for their support over the year and wished everyone a very Merry Christmas and a prosperous New Year.</p>													
2019 Meeting Dates														
	<p>Area Partnership meetings for 2020 are as follows:</p> <table border="0"> <tr> <td>3rd February 2020</td> <td>Musselburgh East Learning Centre</td> </tr> <tr> <td>16th March 2020</td> <td>Musselburgh East Learning Centre</td> </tr> <tr> <td>15th June 2020</td> <td>Musselburgh East Learning Centre</td> </tr> <tr> <td>17th August 2020</td> <td>Musselburgh East Learning Centre</td> </tr> <tr> <td>28th September 2020</td> <td>Musselburgh East Learning Centre</td> </tr> <tr> <td>30th November 2020</td> <td>Musselburgh East Learning Centre</td> </tr> </table>	3 rd February 2020	Musselburgh East Learning Centre	16 th March 2020	Musselburgh East Learning Centre	15 th June 2020	Musselburgh East Learning Centre	17 th August 2020	Musselburgh East Learning Centre	28 th September 2020	Musselburgh East Learning Centre	30 th November 2020	Musselburgh East Learning Centre	<p>Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk</p>
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