

Musselburgh
Area Partnership

**Minutes of the Musselburgh Area Partnership
Monday 17th June 2019, 7-9pm**

Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Members (and substitute members) present:

Iain Clark, Chair (IC)
 Janice MacLeod, Vice Chair, Support from the Start (JM)
 Cllr. John Williamson, Elected Member (JW)
 Cllr. Katie Mackie, Elected Member (KM)
 Cllr. Andrew Forrest, Elected Member (AF)
 Alister Hadden, Wallyford Community Council (AH)
 Irene Tait, Musselburgh & Inveresk CC (IT)
 Gaynor Allen, Musselburgh GS Parent Council (GA)
 Jim Boyle, Bridges Project (JB)
 Barry Turner, Musselburgh Conservation Society (AS)
 Emma Stewart Musselburgh Churches Together(ES)
 Callum Maguire Queen Margaret University (CM)
 Sharon Brown Musselburgh Business Partnership (ShB)

Others in attendance:

Stuart Baxter ELC Area Manager (SB)
 Jane Cummings, Community Development Officer (JC)

Apologies:

Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)
 Veronica Noone, Fisherrow Waterfront Group (VN)
 Margaret Stewart, Musselburgh & Inveresk CC (MS)
 Cllr. Fiona Dugdale Elected Member (FD)
 Caroline Davis, Dialogue Youth Co-ordinator (CD)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	IC welcomed everyone and apologies were noted	
2. Conflict of Interest		
	IC explained if anyone has a conflict of interest they need to declare this when voting	
3. Approval of Minutes – 4th February 2019		
	Proposed by AH seconded by KM	
4. Matters Arising		
	Musselburgh Quay IC gave an update to members of the recent correspondence he had with the case Officer, he had copied in members of the Scottish	

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	<p>Parliament regarding the decision. Iain agreed to send members a copy of his letter.</p> <p>IC made members aware that a workshop had been held with members to look at the Area Plan on Monday 6th May the plan had been amended as a result of this workshop and had then been sent to East Lothian Councils Graphic Design team. The Plan received back from the team has errors in it but a copy has been sent to all members and members were asked to respond within 14 days if they wished to see any amendments or changes.</p> <p>Iain informed members that he had contacted ELOSCN about non-attendance at meetings and Shonagh McNeill has confirmed that she will now represent ELOSCN at Area Partnership Meetings.</p> <p>IC confirmed that payments had been made to all of the YVYC2 successful projects.</p>	<p>IC</p> <p>All</p>
5. Sub Groups Update		
	<p>Active Travel/On The Move –</p> <p>IC highlighted to members that a meeting of the subgroup had taken place on Monday the 10th of June, he made members aware that by far the majority attending this sub-group were officers of East Lothian Council and added that more members of the MAP would be welcomed, he asked members to give this their consideration.</p> <p>Iain added that the survey work carried out on behalf of the <MAP had been very useful and had resulted in a bid for 13m from ELC to Sustrans. IC also added that 10 electric bikes were going to be placed at both the Musselburgh Rail Station and the Brunton Hall.</p> <p>AH asked what maintenance was to be carried out on the drift Path at Wallyford as soil and rubble had come from the adjacent slope onto the Path. SB replied that he would report this to ELC Road Services.</p> <p>SB showed members a video of Beat the Street a project that had been first shown to the Partnership in December. The Partnerships decision then was for SB to take the project forward.</p> <p>The video indicated the project in Dumfries and all agreed this was a valuable project to take forward.</p> <p>IC indicated that it would involve the Primary Schools in Musselburgh, Wallyford and Whitecraig. JM asked if consideration had been given to cycle helmets and BT asked if it was intended to offer incentives such as prizes. SB replied that both of these would be considered once the project team was set up and would involve Cathy Moore Programme and Client Manager from Intelligent Health who were responsible for Beat the Street, IC, SB and other members from the Sub Group or Area Partnership. SB indicated that Community Learning and Development would also be involved.</p> <p>Health & Wellbeing Network (Children & Young People & Senior Citizens)</p> <p>JM informed members that there was to be a whole community meeting on the 19th June in the Brunton Hall in SB's office. JM added that a focus on the needs of the elderly would be considered, shifting the balance of care and Re-provisioning. JM stated that Jane Ogden Smith would be present and asked members if there was a feeling that there had been sufficient consultation in Musselburgh? JM also made members aware of meetings that had taken place in the Hollies, this</p>	

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	<p>had considered care for people with Dementia but was not just about older people but that the Hollies were looking to broaden their appeal to all members of the Community. JM made members aware that there had been several applications to the attainment fund and these would be considered by the sub Group on the 19th June. Following which there would need to be an e-mail to members so if they could get back and respond fairly quickly this would help progress any potential projects. 3 to be considered were 1. Counselling Service at First Step Pinkie St Peter's Holiday Club provision in summer and next Easter and an additional year for the 1001 day Family Worker.</p> <p>She added that there was a good membership representing the needs of the community. CM asked if members could be provided with details of the membership of this Group and JM agreed to provide this to members. JM indicated there was also an interest in the Group to look at a Mental Health Strategy focusing on guided self-help and targeting S1 and S2's also looking at additional support needs for Carers and doing more for this group. JM made members aware that she together with SB were to visit the Nurture Group at MGS on Friday, she was also attending a meeting at the Hollies on the 27th June and a Healthy and Inequalities meeting at QMU tomorrow.</p> <p>JC enquired if Community Learning and Development had been made aware of the proposed summer provision at Pinkie St Peter's, JM replied that she had been in touch with Pamela Martin but asked JC to check whether Pamela had been in touch with Colette Bonar Head at Pinkie.</p> <p>Communications</p> <p>IC made members aware that a meeting of the sub-group had taken place on the 4th June and reminded members that Communities Day was planned for Saturday the 21st September 2019. He added that invitations were prepared and would go out as soon as Shirley Gillie came back from her holiday. He added that they had looked at entertainment and that Natasha McInninie had made a good suggestion to get some of the groups that had been funded by the Partnership such as the Tutti Orchestra and the Heavy Sound Project Involved as well as the usual input from the Clark Community Choir.</p>	
6. Chair Report		
	<p>IC congratulated those who had organised the three successful Gala Days in Wallyford, Musselburgh and Whitecraig. It was particularly great to see a good turnout in Whitecraig who had their first Gala Day in 10 years. IC also mentioned that he and SB has attended the three Gala Days and that our Area Plan had been displayed at both Musselburgh and Whitecraig for community comment. The production was too late for Wallyford but further options for a Wallyford would be looked at.</p> <p>Spring Forum Workshop IC informed the members that he and SB had been asked to deliver a workshop on our PB activity at this forum with a focus on planning and dealing with challenges. The forum was well supported with a focus on health and inequalities. The only slight issue was the workshop timing being cut short which was not ideal.</p>	IC

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	<p>Investing in Communities Fund Bid University input, difficulty with Bid, 4 funds combined into one, SG informed IC that not likely to get two successful applications, poor guidance,</p> <p>Thoughts of mainstreaming PB, what did partnership think?, KM some reservations of allowing community to decide who may not be aware of all the information or details of projects. SB stated projects would be from the Area Partnership and would not go to vote unless members were happy with a project or proposal and not necessarily the whole budget, early days and discussions would continue but welcomed members participation / thoughts.</p>	
7. Office Bearer Nominations / Community Advert		
	<p>IC informed members that he did not intend to stand again for Chair and mentioned that he had raised the subject of succession planning for Partnership roles on a number of previous occasions over the last year. IC suggested placing an advert in the press as had been done previously.</p> <p>Members were surprised and had some concerns that someone coming into the Partnership should be aware of the work of the Partnership and that the Partnership should be asked to provide a Chair from within current members and only if this was not possible should looking external be considered.</p> <p>IC added that he had now carried out 3 1/2 years as chair and that it would be good to get some new blood and that it was good for the Partnership to consider succession planning. There are many opportunities for someone else to gain great experience, skills and bring their own skill set into the Partnership. Iain offered support to any person considering this role and also stated that he would be happy to support the Partnership on any subgroups, PB, etc. He also mention that there was the option to seek a joint chair position if that was considered attractive by members. KM suggested targeting talented individuals for the role. It was generally agreed that it would not be easy to find a new chair with the level of work required, it was basically a part time job with no Pay.</p> <p>SB agreed to e-mail members and if no one came forward to look at providing an advert in the local press.</p>	
8. Area Manager's Report		
	<p>1. 2018/19 Projects.</p> <p>SB outlined to the Partnership some of the completed Projects from last Year including : The Digital Inclusion Project with Citizens Advice, Participatory Budgeting YVYC 2, Wallyford Footway repairs, Silver Archer App, Several Amenity Projects were carried out including Work at Fisherrow Community Centre Garden, The Safer Route to School at Whitecraig Park had been completed and was welcomed by many who had attended the Whitecraig Gala Day on Saturday 15th June,</p>	

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	<p>Additional work had been considered for the Musselburgh Links / Lagoons Boating Pond Feasibility Study, Summer Lunch Clubs and Easter lunch clubs had been carried out at Musselburgh East, Wallyford and Whitecraig , Tutti Orchestra had received funding, the Partnership had provided the Family Worker 1001 Days and the Youth Parts Play Development Officer , they had provided the Nurturing Element for MGS, Transportation (lidar) Surveys had been carried out to look at future Active travel though Musselburgh, the 3rd Annual Communities Day event had been successful , Repairs to River Esk Path had been undertaken and had been well received by the community, a joint project with Musselburgh Community Council had been undertaken by providing additional plaques to the War Memorial, First Step Community Café had been funded, two replacement plaques at river esk trail had been replaced and a Christmas Lunch provided at the Baptist Church.</p> <p>2. Additional Requests for Finance.</p> <ul style="list-style-type: none"> • Beat the Street Smarter Choices Smarter Places funding SB reminded members of the previous discussions on the Beat The Street Project and that the proposal was to provide £5,000 to be match funded £5,000 from the SCSP fund. Members agreed to finance this proposal. • QMU / MAP bid for funding to the Investing in Communities Fund, SB informed members that 19 members had agreed to the match funding of this proposal for the sum of £3,000 . • Request for Team East Lothian for £1333.00 SB outlined the Project members agreed to refer this proposal to the Health and wellbeing Sub Group to obtain more information. • Request for East Lothian University Trust £ 25,000 this was overwhelmingly rejected by members all voted against and none were in support. <p>The following applications are to be referred to Health and Wellbeing Sub Group:</p> <ul style="list-style-type: none"> • Additional year for 1001 days Family Worker, • Musselburgh Total Place, Sara Ali from Children 1st and Jen Fraser Children’s Services will attend and speak about a proposal for Musselburgh Total Place working with Musselburgh Schools along the lines of Edinburgh’s Maximise project. <p>This project will look to provide an all-round service to pupils’ families to help improve relationships, increase confidence, support well-being and increase community links as well as providing advice to maximise your income, reduce debt, resolve housing issues and gain employment http://www.chaiedinburgh.org.uk/maximise/</p> <ul style="list-style-type: none"> • First Step Counselling Service £2727.50. <p>4. Area Plan, and Area Plan Priorities</p> <p>SB informed members that the Draft Area Plan had been forwarded to all members, he added that there were some errors in this draft and asked members to look at the draft and report back with any suggestions / omissions / changes within the next 14 days.</p> <p>SB highlighted that consultations had been undertaken on the Objectives and Actions of the Area Plan at both Musselburgh and</p>	

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	Whitecraig Gala Days, he presented members with the results of those consultations and invited members to vote on their Priorities for the Area Plan. Members took time to vote on the proposals.	
9. Consultations		
	IC informed members of current consultations on the East Lothian Consultation Hub including the East Lothian Climate Change Strategy consultation that was available to view and comment until 22 nd July. He added there were more consultations and encouraged everyone to access these consultations and to respond with their own views.	
10. A.O.C.B.		
	<p>Planter in High Street KM requested an update on the High Street planters. SB replied that he had been informed that most of the planters would be delivered within a week and that planting would start immediately. He added that Members should start seeing the planters on site within the next two weeks.</p> <p>Old Townhall / Tolbooth BT enquired about progress on this. SB reported that a meeting had taken place on the 3rd May with a number of actions. SB had informed Community Learning and Development as he had agreed regarding carrying out a workshop and would forward Barry a copy of the condition report that he had received.</p>	
11. 2019 Meeting Dates		
Area Partnership meetings for 2019 are as follows:		Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk
MONTH	DATE AREA PARTNERSHIP	
August	19th MUSS Annual Meeting - Musselburgh East Learning Centre Gym Hall	
September	30th Musselburgh East Community Learning Centre Training room 1	
December	2nd Musselburgh East Community Learning Centre Training room 1	