

Musselburgh  
Area Partnership

**Minutes of the Musselburgh Area Partnership**

**Monday 18<sup>th</sup> March 2019, 7-9pm**

**Musselburgh East Community Learning Centre, Haddington Road, Musselburgh**

**Members (and substitute members) present:**

Iain Clark, Chair (IC)  
 Cllr. John Williamson, Elected Member (JW)  
 Cllr. Katie Mackie, Elected Member (KM)  
 Alister Hadden, Wallyford Community Council (AH)  
 Tanya Morrison, Whitecraig Community Council (TM)  
 Margaret Stewart, Musselburgh & Inveresk CC (MS)  
 Irene Tait, Musselburgh & Inveresk CC (IT)  
 Gaynor Allen, Musselburgh GS Parent Council (GA)  
 Jim Boyle, Bridges Project (JB)  
 Barry Turner, Musselburgh Conservation Society (AS)

**Others in attendance:**

Stuart Baxter ELC Area Manager (SB)  
 Shirley Gillie, ELC Business Support ELC (SG)  
 Caroline Davis, Dialogue Youth Co-ordinator (CD)

**Apologies:**

Janice MacLeod, Vice Chair, Support from the Start (JM)  
 Linda Finlayson, Beach Lane TRA (LF)  
 Cllr. Andrew Forrest, Elected Member (AF)  
 Cathie McArthur, Vice Chair, Health & Wellbeing Network (CMc)  
 Veronica Noone, Fisherrow Waterfront Group (VN)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
<b>1. Welcome , Introductions and Apologies</b>		
	IC welcomed everyone and apologies were noted	
<b>2. Conflict of Interest</b>		
	IC explained if anyone has a conflict of interest they need to declare this when voting	
<b>3. Approval of Minutes – 4th February 2019</b>		
	Proposed by MS seconded by KM – Although meeting was one short of being quorate. JM as vice chair agreed minutes on 19.3.19 (therefore minutes accepted by the Area partnership)	
<b>4. Matters Arising</b>		
	Musselburgh Quay IC gave an update to members of the recent decision on the Musselburgh Quay planning application. He stated that he was disappointed with the outcome and would consider writing to the case officer for planning and environmental appeals. BT suggested writing to the relevant members of the Scottish Parliament to highlight that the	

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	<p>decision was against the wishes of the community. Further discussions took place regarding the impact this development would have on the community. IC agreed to write to case officer and copy in relevant Members of The Scottish Parliament.</p> <p>IC made members aware of developments on The Silver Arrow Trail (now referred to as Musselburgh Arrows Trail). A meeting took place on 4<sup>th</sup> March 2019 with the artist and developer of the app. This project is now moving forward and will involve pupils from Musselburgh Grammar School in developing the questions for the app.</p>	<p>IC</p>
<b>5. Musselburgh Area Plan Consultation</b>		
	<p>IC made members aware that a draft had been prepared of the new Musselburgh Area Plan. This would now be subject to consultation and IC asked members if they would wish to receive this by email or have a presentation of the plan or both. IC stated his preference was for a meeting to hear views and provide a chance for everyone to contribute. IC will arrange a meeting for the presentation. SB made members aware that when the final draft is agreed the plan will go to a graphic designer prior to printing. IC agreed to send members the Draft of the plan once it had been agreed/amended by those attending the meeting.</p>	<p>IC</p> <p>IC</p>
<b>6. Sub Groups Update</b>		
	<p><b>Active Travel/On The Move –</b></p> <p>The repairs to the Esk path walk way at the Grove from Station Road up to the weir was nearing completion and the path through Whitecraig park was progressing. KM mentioned the recent litter pick had gone well and the area was looking much better. BT mentioned that the improvements to the path will improve the access for wheelchairs, buggies and mobility scooters. IC stated it was good to see this work progressing. AH stated the street lighting on the drift path was now complete and looks great. SB added that it would be good to have an official opening to highlight the work done by the community to progress this project.</p> <p><b>Health &amp; Wellbeing Network (Children &amp; Young People &amp; Senior Citizens)</b></p> <p>IC stated that although JM apologised for not being able to attend this meeting she has provided the following update. There has been a meeting arranged for 26<sup>th</sup> March 2019 at 3.45pm at the new Wallyford school. This will be the first meeting of the new group and there will be a full agenda with a lot to discuss. The attainment fund will continue with the Area Partnerships for this year and priorities for 2019-2020 need to be discussed. The group will also consider re-provisioning including extra care homes. There was also a need to take forward the survey work undertaken by The Area Partnership looking at older people's needs.</p> <p><b>Communications</b></p> <p>IC reminded members that Communities Day was planned for Saturday the 21<sup>st</sup> September 2019. He added that this is a large event</p>	

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	<p>and hoped that there would be the same contribution from members towards the planning and delivery on the day. He added that this contribution had been vital to ensure the success of the event. IC informed members that he intended to have a meeting in May to commence the planning of this year's event and hoped members would take this opportunity to contribute to this year's event.</p>	
<b>7. Chair Report</b>		
	<p>IC informed members that the vast majority of work that he had undertaken in the last two months had been on YVYV2 and has provided a full report (see report below). He added that as ELOSCN had not attended the last 3 meetings he will write to them to see if they still wish to participate in the work of the Area Partnership.</p>	<p>IC</p>
<b>8. Your Voice Your Choice 2</b>		
	<p>IC reported that the YVYC2 event on Saturday was amazing and offered a huge thank you to all members of the sub group for the tremendous amount of work and hours they had contributed to ensure the success of this event. The electronic and paper voting systems had worked well although initially there were a few glitches which were rectified quickly. The various manned voting stations with boards displaying information on all projects were a brilliant way of getting the community involved. IC added that JM's work on these voting stations had been inspirational. The partnership attended three assemblies at Musselburgh Grammar School to promote this initiative and to involve young people. The event on Saturday was exceptional. IC explained his personal pleasure and reiterated some of the positive feedback he received on the day. 37 applications had gone to the review panel to check if the applications met the guidance. IC wanted to thank the review panel for this sifting process. 21 of these applications had progressed to the online voting stage. The electronic voting system supplied by Democracy Scotland Society (Dem Soc) at no cost to the partnership had not been used by the partnership before although extensive support was provided by Dem Soc. IC wanted to thank SG/SB/JM/CD for inputting every single paper vote. IC added that he will meet with Dem Soc to discuss and evaluate this process. CD mentioned that there were some concerns regarding age and GDPR for schools. IC clarified that schools could confirm the young person was over 8 without the need for their date of birth and could use the schools post code rather than the young person's. IC added that he would arrange for a full debrief as normal to see what was done well, what could be done better and lessons learned. SB was very pleased that there were 914 people voted which was brilliant and a testament to the hard work that was put in everyone. IC explained that there had been an even distribution of successful projects and this had been achieved partly due to the decision taken for everyone to have 6 votes. IC explained that the partnership had been economic with funds and were able to fund another two projects with money from the general fund. 14 projects were funded and we are delighted with the spread and variety of projects.</p> <p>IC made members aware that representatives from Leith Chooses, Scottish Borders Council, City of Edinburgh Council as well as representatives from the Scottish Government, Participatory Budgeting, Dem Soc and the Provost of East Lothian Council had</p>	

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	<p>attended the event. AH expressed his thanks for all the hard work and effort everyone put into this event and added that in his opinion this success should be more recognised, this had been a great achievement by everyone involved. IC stated that we continue to receive evaluations from last year's PB event but still have a few more to come in. IC/SB/SG will ensure that the payments are made to all 14 successful projects. IC asked members if they were happy to monitor all projects over the coming year to see how these progress and to evaluate the impact these projects are making. IC wanted to thank everyone who had taken part in this PB event. The successful applicants are delighted and have been sharing their success all over social media promoting the work of the Area Partnership which is brilliant.</p>	<p>IC/SB/SG</p>
<p><b>9. Area Manager's Report</b></p>		
	<p>SB outlined to the Partnership that he needed to report on some ongoing Projects and items of expenditure:</p> <p><b>VVYC2</b> SB added to the earlier report on this Project by IC detailing how the last two Projects to be considered for funding had the same score. This meant that a decision had to be taken to not fund both projects resulting in underspend or to fund both projects and to allocate additional resources from the General Budget. IC had taken the decision to fund both projects as the additional funding could be financed from underspend in the General Budget. This has resulted in an expenditure of £25,497.24 rather than the £20,000.00 previously allocated with ancillary costs of £2,727.79. The Partnership indicated that they were happy with the decision by IC.</p> <p><b>Wallyford Footway repairs</b> SB informed the Partnership that he had been made aware that the repair work to the footway at Wallyford Shops now looked at coming in less than had been estimated by Road Services and SB added that due to the short period of notice that he had requested that any underspend be used to target potholes in the Musselburgh Area.</p> <p><b>Musselburgh Arrow Trail</b> SB made members aware that the recent request to members for an urgent decision had been agreed by the majority no objections and no requests to be referred to next meeting had been received and that this work would now proceed.</p> <p><b>Improved Safer Route to School at Whitecraig Park</b> SB made members aware that the recent request to members for an urgent decision had been agreed by the majority of members with no objections and no requests to be referred to next meeting.</p> <p>SB also reported that there had been no objections to the repairs to the River Esk Path moving to the General Budget. He added that this has been discussed for a long time and was originally on the Roads budget.</p> <p>Members agreed that they were happy this work had started and added that they had received positive comments from members of the public about these repairs.</p>	

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	<p><b>Musselburgh Levenhall Links Master Plan.</b> SB informed members that The 50% funding originally agreed by Amenity Services was no longer available. As a result this work was no longer going to Consultants and the agreed expenditure by the Partnership of £10,000 from the General Budget was no longer required. He added that he had received assurances that Amenity Services would now carry out this work in house, however there were costs of £950 due to the Consultant for work associated with a potential Scottish Natural Heritage bid.</p> <p>This was noted by Members.</p> <p><b>Easter Holiday Provision</b> SB made members aware that a request from CLD had been received to hold Easter Holiday Provision at WallyFord, Whitecraig and Musselburgh East for the sum of approximately £6000. He added that a previous application was made for £3500 but was now being revised to include hot food and further sessions at the request of the Partnership. SB added that there was up to £6,300 available for this kind of initiative.</p> <p>Members agreed to fund this Initiative.</p> <p>SB highlighted a request from Musselburgh Grammar School to cover the additional Travel Costs for a 10 week Junior Leadership course at Foxlake for the sum of £396.00. He added that If successful the young people will achieve an award and will have improved their team building and communications skills. There is also a huge benefit to their fitness.</p> <p>Members agreed to fund this Initiative.</p> <p>SB reported to members that the damage to the worktop at Whitecraig School as a result of the Partnerships Summer Holiday Provision was repaired at a cost of £311.12</p> <p>This was noted by Members.</p> <p>SB reported to members that replacement plaques at £145.00 plus installation costs had been agreed for the River Esk Path trail.</p> <p>This was noted by Members.</p> <p><b>Note</b></p> <p>As this meeting was not quorate, members were sent this report by email on 25.3.19. 10 members had agreed at this meeting and a further 10 members agreed following the email, giving a total of 20 members agreeing to the expenditure detailed in the Area Managers report.</p>	
<b>10. Consultations</b>		
	<p>IC informed members of two current consultations on the East Lothian Consultation Hub:</p> <ul style="list-style-type: none"> <li>• Cross-boundary Green Network Areas - Strategic Framework for Edinburgh &amp; East and Edinburgh &amp; West</li> <li>• East Lothian Primary Care Improvement Plan</li> </ul> <p>He added there were more and encouraged everyone to access these consultations and to respond with their own views.</p>	

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<b>11. A.O.C.B.</b>		
	<p><b>Succession Planning</b> IC made members aware that it was important to consider succession planning in the partnership and encouraged anyone interested in becoming more involved in the work of the office bearers to make him aware.</p> <p><b>Planter in High Street</b> KM requested an update on the High Street planters. SB replied that he has provided a plan of the suggested locations of planters and tubs to Sharon Brown of the Business Partnership. Sharon Brown will speak to businesses in the High Street to see if there is an appetite to carry out the watering. SB added that this is a partnership priority and if Sharon manages to get an interest in watering the containers then he may need a decision from members by email at short notice so they can be included in this year's planting season.</p> <p><b>Townhall</b> AH reported that an initial meeting had taken place to see how this project can now progress and added that the meeting had been fruitful. SB made members aware that it was his intention to organise a further meeting with key stakeholders and will continue to support this project.</p>	
<b>12. 2019 Meeting Dates</b>		
Area Partnership meetings for 2019 are as follows:		Apologies to be sent to <a href="mailto:Musselburgh-ap@eastlothian.gov.uk">Musselburgh-ap@eastlothian.gov.uk</a>
<b>MONTH</b>	<b>DATE</b> <b>AREA PARTNERSHIP</b>	
June	17th    Musselburgh East Community Learning Centre Training room 1	
August	19th    MUSS Annual Meeting - Musselburgh East Learning Centre Gym Hall	
September	30th    Musselburgh East Community Learning Centre Training room 1	
December	2nd    Musselburgh East Community Learning Centre Training room 1	