

## **Dunbar and East Linton Area Partnership meeting**

**29<sup>th</sup> April 2019, 7.00pm – 9.00pm**

**in Bleachingfield Centre, Dunbar**

**Meeting Chaired by:** George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

### **Members (and substitute members) present**

Pippa Swan, Dunbar Community Council (PS)

Jacquie Bell, Vice Chair AP, Dunbar Community Council (JB)

Anne Lyall, East Lammermuir Community Council (AL)

Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)

Gill Wilson, East Lothian Association of Day Centres (GW)

Kate Darrah, The Ridge, also representing Dunbar Trades Association (KD)

Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)

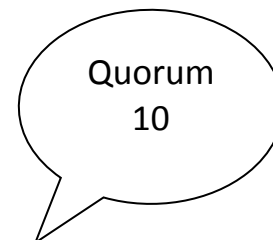
Clr Sue Kempson, ELC Elected Member (SK)

Jim Heron, Monksmuir TRA (JH)

Lyn Simpson, Small Schools Parent Council Rep (LS)

Terry Prior, Hallhill Tenants and Residents Association (TP)

Katy Pollock, Support from the Start (KP)



### **Others in attendance**

Doug Haig, Acting Manager (DH)

Lorna MacLennan Business Support Administration, ELC (LMac)

Helen Harper, CLD (HH)

Sheila Robertson, Children and Young Peoples Sub Group

### **Apologies received**

Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)

Daniel Wight, Dunpender Community Council (DW)

Stephen Bunyan, Dunbar Community Council (SB)

Tim Greene, Sustaining Dunbar (TG)

John Gray, Monksmuir TRA (JG)

Agenda Item	Key discussion points	Action
1. Introduction	<p>GR welcomed everyone to the meeting. Everyone introduced themselves round the table.</p> <p>LM stated that the meeting was quorate.</p>	
2. Apologies	Apologies were noted as above.	
3. Notifications of declaration of interest	<p>This gives members the opportunity to state a conflict of interest on any subject matter that is on the agenda.</p> <p>Declaration declared for the Hanging baskets application by KD.</p> <p>Declaration declared for the North Light Arts by KD.</p> <p>Declaration declared for the Hungry Hatch project by KD.</p>	
4. Approval of Minutes	Minutes of the last meeting were approved. Proposed by JB, seconded by GW.	
5. Matters Arising	<p><b>Civic Pride Funding</b> – Although in the minutes of the last meeting, it was stated that funding be paid out by the end of March, it has since come to light that there would be no funding paid out to any organisation for the year 18/19. Dunpender Community Council Representative, Barry Craighead was not aware that this had happened. The project they are hoping to support would now come back to the Area partnership. LM would supply BC with the application form at the end of the evening.</p> <p><b>Back Road Pavement</b> – the work on this project had been completed. There were concerns about cracking that had already started to appear on the new pavement. Prior to coming to the meeting LM had spoken to Road Colleagues who said they had already inspected the site and remedial works would be carried out. No time scale had been given.</p>	LM
6. Budget Update	The budget was circulated with papers. The budgets were discussed around the group and have been attached.	
7. Applications for residual funds – Summary included	<p><b>A. General Fund</b></p> <ol style="list-style-type: none"> <li>i. <b>Dunbar Trade Association</b> – Hanging Baskets - £1,000.00 – This was discussed. As this had been at the last meeting, it was agreed that this would be funded.</li> <li>ii. <b>West Barns Bingo</b> - £833.00 – as this had been to a prior meeting, it was agreed to fund this project. They had received £100 from West Barns Community Council which will make up the short fall.</li> <li>iii. <b>Dunbar Grammar School Easter and Summer Programme</b> - £1,500.00 – this was paid from monies at Dunbar Grammar School.</li> <li>iv. <b>North Light Arts</b> - £1,280.00 – This funding was to create a shelter at the Rainbow garden at the Backlands. This could be used for arts and crafts as well as shelter in our unpredictable weather. The funding was agreed 11 votes for the project with some provisos to be added to the decision form. <ul style="list-style-type: none"> <li>• The partnership will require a guarantee that the shelter will remain in the Rainbow garden for the foreseeable future and that the shelter will be maintained going forward.</li> <li>• The partnership has requested an evaluation of outcomes achieved as a result of the shelter being erected and utilised. An interim and final report will be required in relation to the project.</li> </ul> </li> </ol>	

	<ul style="list-style-type: none"> <li>▪ The support of the Area Partnership should be referred to in all publicity for the project.</li> </ul> <p>v. <b>Tynningham Hall</b> - £2,000.00- this funding was to help put in secondary glazing into the hall. There was a discussion and it was decided to give the funding, 12 votes, to give the hall for the secondary glazing.</p> <p>vi. <b>Ridge Café, Food Poverty</b> - £1,800 – The Hungry Hatch Project has been to the Partnership before. Food that would otherwise go to the ‘dump’ is turned into food for those less fortunate, those who have fallen on hard times who can have a free meal. Anyone can visit the Monday evening Hungry Hatch – those who can afford can give a donation. After discussions around the table it was agreed to fund this project by 11 votes.</p> <p>B. Education Fund</p> <p>i. <b>DoE Bronze expedition</b> – Bleachingfield Centre - £1,100 – this application is from CLD to fund two expeditions for Bronze Duke of Edinburgh. The Grammar School is oversubscribed so this course is being run through CLD. The cost of this, is the cost for the expertise and equipment from Venturing Out. This funding has been asked for in the past. After discussion it was agreed to fund this with 11 for the project and 1 against.</p> <p>ii. <b>Countess Youth Club</b> – Summer Activities - £2,000 – this project was for summer activities for children who would probably not get the same chances as others. GR stated it was a small sum of money in relation to the benefit it would give to young people. After discussion this project was agreed to be funding with 12 votes for the project.</p> <p>iii. <b>Community Support Worker</b> – primary school cluster - £40,000 (of £47,000) – this application was <b>deferred</b> until the Children and Young Peoples sub group could have time to scrutinise the application.</p> <p>iv. <b>Relax Kids</b> - £14,580 – This was <b>deferred</b> until the Children and Young Peoples sub group could have time to scrutinise the application.</p> <p>GR stated that the 2 projects which had been funded in the past was for a large chunk of the education budget and would require to be looked at in more detail by the children and young people sub group. It was also thought that the pupil equity fund (PEF) could be used moving forward to fund the post. This was hoped to be achieved by the end of June, before the next meeting on 24<sup>th</sup> June.</p> <p>LM is awaiting Michael Graven to get back to her re the funding at DGS.</p>	LM
8.	<p><b>Amenities Budget Priorities</b> - GR again stated that the priorities had been taken to the Amenity Service. Stuart Pryde is retiring end of May and a new person might have different ideas, as well as a relationship to build upon. JH asked again about the priorities for the coming year that</p>	

	<p>amenities must have. GR stated that some of these seemed to be negotiable but with all the budget cuts within ELC, it would have to be something from one set of priorities cut for another to run. DH stated that he had spoken to Amenity Services and the budgets are tight. There was a long discussion around this budget, with some people stating it was not worth being with Area Partnerships as there is no leeway. GR has stated that he had put the case for a smaller budget which could be spent/influence some aspect would be of better use to the Area Partnership. JH again stated that the path between A1 and Haddington, at the moment there was no negations as such could be achieved. DH said he would take these comment forward to the service manager.</p>	DH
<p><b>9. Constitution of Sub-groups</b></p>	<p><b>a. Young Persons Sub Group</b></p> <p>GR will chair this sub group. Volunteers were asked for and the following were suggested and volunteered:-</p> <p>Other include Kate Darrah; Helen Harper; DGS Parent Council (need to approach them as we have had not replay and Ola has stepped down) Lyn Simpson; Stephen Bunyan; Active Schools representatives GH and SM; Cllr Sue Kempson, and if required, Sheila Robertson.</p> <p><b>b. Health and Wellbeing Sub Group</b></p> <p>The first meeting of this group has already taken place. The following people are on the group:- Alasdair Swan, Frances Rollinson, Gill Last, Haig, Doug, Harper, Helen, Irene Leidlaw, Jacquie Bell, Gill Wilson, Karen M Bell, Mike Shaw, Jane Ogden-Smith, Pippa Swan, Stephen Bunyan, with the addition of Katy Pollock who could not make the first meeting but would like to be included in future meeting and also Terry Prior who had made it known at the last meeting of the Partnership that he would like to be involved.</p> <p>JB stated that the group would also have to watch information coming out regarding the Belhaven Hospital site and report back to the meeting with updates.</p>	LM/Sub Group
<p><b>10. Annual Public Meeting</b></p>	<p>Annual Public meeting will be held at <b>Bleachingfield on Thursday 9<sup>th</sup> May at 7.30pm</b>. Please disseminate the information to members of the group/organisation you represent. It would be helpful if everyone would bring someone (or 2 people) with them on the night. There will be a short presentation from DH and then a presentation from GR. The Fashion School Dunbar will run a short film and have a short display of garments made by participants of the intergenerational project in Dunbar.</p>	ALL
<p><b>11. Training</b></p>	<p>There are no dates at the moment but this is in hand. Will give information to the partnership at the next Area Partnership meeting on the 24<sup>th</sup> June 2019.</p>	LM/DH
<p><b>12. Any Other Competent Business</b></p>	<p><b>Crowdfunding</b> - There is a session on <b>Crowd Funding</b> - Crowdfund Scotland is planning an open workshop for groups/orgs/businesses/social enterprises/individuals to learn about crowdfunding and enable them to apply it to project ideas. The details of the event are: <b>Tues 30<sup>th</sup> April, 2-4pm at John Gray Centre, Haddington</b>. JB said it looked worthwhile to find out more about this, as organisations and groups are having to look elsewhere for funding with budgets being cut.</p> <p><b>Winterfield</b> - <b>There</b> was a discussion around Winterfield. There was an article in the courier about looking at the area again and getting together a master plan. PS stated that this was raising people's expectations and with a tightening budget she was shocked that this was still on the radar. GR stated that the budget that the Partnership has is for men and machines</p>	ALL

	<p>only, and anything materials would have to come from the general budget. There was frustration that amenity services were no willing or able to share their priorities for the year with the Area Partnership. The Partnership had concerns around there being more consultation as there was consultation in 2017 and 2018. DH said he would ask Amenities again for their plan for the area.</p> <p><b>Additional Meeting-</b> There will be an additional meeting on Monday 24<sup>th</sup> June 2019 to look at proposals that have come into the Partnership – as there was not another meeting until August. This will give time for people to send in applications and for the Children and Young Peoples Sub Group to meet before the Partnership meeting on 24<sup>th</sup> June 2019.</p> <p><b>Road Budget</b> – If anyone has burning repairs or ideas of work that can be carried out by the Roads Team with the £47,500 we have been allocated, could you please get back to DH or LM as soon as possible.</p>	<p>DH</p> <p>ALL</p> <p>ALL</p>																
<p><b>13. Date of Next Meetings</b></p>	<p>All meetings are at Bleachingfield Centre at 7.00pm unless otherwise stated. PLEASE NOTE THE CHANGE OF DATES</p> <table data-bbox="523 815 1136 954"> <tr> <td>June</td> <td>24</td> <td>2019</td> <td><b>Additional date</b></td> </tr> <tr> <td>August</td> <td>12</td> <td>2019</td> <td></td> </tr> <tr> <td>October</td> <td>7</td> <td>2019</td> <td>7.15pmCHANGE OF DATE</td> </tr> <tr> <td>November</td> <td>25</td> <td>2019</td> <td></td> </tr> </table>	June	24	2019	<b>Additional date</b>	August	12	2019		October	7	2019	7.15pmCHANGE OF DATE	November	25	2019		<p>ALL</p>
June	24	2019	<b>Additional date</b>															
August	12	2019																
October	7	2019	7.15pmCHANGE OF DATE															
November	25	2019																

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871

**DUNBAR AND EAST LINTON AREA PARTNERSHIP**

**Budget  
Allocation**

2018/19

Last Reviewed:

07/05/2019

			<b>A</b>	<b>R</b>	<b>E</b>	<b>G</b>	
			<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>	
Budget	Date Approved	Project	<b>£100,000</b>	<b>£50,000</b>	<b>£103,600</b>	<b>£54,012</b>	
							Paid
G	TBC	Paint properties on Dunbar High Street				10,000.00	Paid
G	26/03/2018	West Barns Village Hall - Disabled Parking - Planning costs				400.00	Paid
R	12/04/18	ELC Roads design etc costs		2,500.00			paid
G	28/05/18	Belhaven surf centre				20,000.00	paid
A/G	28/05/18	St Annes Church (amenities part did not go ahead at this time)	7,500.00			2,500.00	paid
R	28/05/18	Back Road, Dunbar		47,500.00			paid
G	28/05/18	Dunbar Cliff top path				4,735.00	paid
G	28/05/18	Dunbar Dementia				2,581.00	paid
E	28/05/18	Dunbar Cluster - Community Support Worker			45,000.00		paid
E	28/05/18	DGS Inclusion fund			8,000.00		paid
G	13/08/18	Benches for High Street				3,848.00	paid
G	13/08/18	East Linton Christmas Lights - lampost works				2,000.00	paid
G	13/08/18	Sustaining Dunbar - Belhaven Growing Together Project 2018				3,000.00	paid
E	13/08/18	Suport from the Start - Family Support Worker			25,000.00		paid
E	13/08/18	The Ridge - DGS Backlands Project			15,000.00		paid
E	13/08/18	Relax Kids East Lothian			7,000.00		paid
G	26/11/18	Knox Meadowpark - Art Therapy				784.00	paid
G	12/03/2019	Corn exchange - dunbar chritmas lights				4,140.00	paid
E	18/03/2019	Plenty Projects - the Ridge			1,800.00		paid
E	18/03/2019	DGS Cross Generation,			1,024.00		paid
E	18/03/2019	DGS Food Bank			750.00		paid
		Total Spend	<b>£7,500</b>	<b>£50,000</b>	<b>£103,574</b>	<b>£53,988</b>	
		Balance	£92,500	£0	£26	£24	

<b>DUNBAR AND EAST LINTON AREA PARTNERSHIP</b>						
<b>Budget Allocations 2019/20</b>				<b>Last Reviewed:</b>		<b>07/05/2019</b>
			<b>A</b>	<b>R</b>	<b>E</b>	<b>G</b>
			<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>
<b>Budget</b>	<b>Date Approved</b>	<b>Project</b>	<b>£100,000</b>	<b>£50,000</b>	<b>£100,000</b>	<b>£50,000</b>
G	28/01/19	Tynningame Hall				3,816.00
R	01/04/2019	ELC Roads design etc. costs		2,500.00		
G	29/04/19	Dunbar Trade Association - Hanging Baskets				1,000.00
G	29/04/19	West Barns Bingo				833.00
G	29/04/19	North Light Arts				1,280.00
G	29/04/19	Tynningham Hall - secondary Glazing				2,000.00
G	29/04/19	Ridge Café - Food Poverty				1,800.00
E	29/04/19	DoE Bronze Expedition			1,100.00	
E	29/04/2019	Countess Youth Club - Summer Activities			2,000.00	
E	29/04/19	Community Support Worker - primary Cluster - deferred to the next meeting			40,000.00	
E	29/04/19	Relax Kids - deferred to the next meeting			14,500.00	
		Total Spend	<b>£-</b>	<b>£2,500</b>	<b>£ 57,600</b>	<b>£10,729</b>
		Balance	<b>£100,000</b>	<b>£47,500</b>	<b>£42,400</b>	<b>£ 39,271</b>
			<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>