

## MINUTES

### Dunbar and East Linton Area Partnership meeting

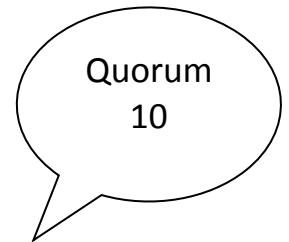
11<sup>th</sup> March 2019, 7.00pm – 9.00pm

in Bleachingfield Centre, Dunbar

**Meeting Chaired by:** George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

#### **Members (and substitute members) present**

Stephen Bunyan, Dunbar Community Council (SB)  
Pippa Swan, Dunbar Community Council (PS)  
Jacquie Bell, Vice Chair AP, Dunbar Community Council (JB)  
Anne Lyall, East Lammermuir Community Council (AL)  
Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)  
John Gray, Monksmuir TRA (JG)  
Gill Wilson, East Lothian Association of Day Centres (GW)  
Kate Darrah, The Ridge, also representing Dunbar Trades Association (KD)  
Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)  
Tim Greene, Sustaining Dunbar (TG)  
Cllr Sue Kempson, ELC Elected Member (SK)  
Jim Heron, Monksmuir TRA (JH)  
Lyn Simpson, Small Schools Parent Council Rep (LS)  
Bea Taylor, Dunbar Trade Association (PM)  
Terry Prior, Hallhill Tenants & Residents Association (TP)



#### **Others in attendance**

Doug Haig, Acting Manager (DH)  
Lorna Maclennan Business Support Administration, ELC (LMac)  
Gareth Hill, Active Schools (GH)  
Scott Marnoch, Active Schools (SM)  
Helen Harper, CLD (HH)

#### **Apologies received**

Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)  
Daniel Wight, Dunpender Community Council (DW)

Agenda Item	Key discussion points	Action
1. <b>Introduction</b>	<p>GR welcomed everyone to the meeting. As there were new faces, everyone introduced themselves.</p> <p>LM stated that the meeting was quorate.</p>	
2. <b>Apologies</b>	Apologies were noted as above.	
3. <b>Notifications of declaration of interest</b>	This is new to the agenda but will be a standing item and is requirement of the AP's Standing Orders. This will give members the opportunity to state a conflict of interest on any subject matter that is on the agenda.	
4. <b>Approval of Minutes</b>	Minutes of the last meeting were approved. Proposed by KD, seconded by SB.	
5. <b>Matters Arising</b>	<p>Dunpender Community Council (DCC) are concerned as they had planned to keep monies aside for projects but due to some sort of administrative error they have less funding this year. <b>The Fountain</b> was one of the projects they were keeping funding for but this may not happen. DCC are also waiting to hear back from Amenity Service with regard to Civic Pride funding. LM stated that she would try and get an answer for them.</p> <p><b>Post Meeting:-</b> LM had spoken to Stuart Pryde, they are still on track to get funding to organisations by the end of this month (March) – these will be paid to organisations in the form of a cheque.</p> <p><b>Amenities</b> – JH asked about the priorities for the coming year and if there was any negotiations that could take place with Amenity Services over the priorities. GR stated that we would have to negotiate with Amenity Services. DH stated that he would speak to Amenity Services.</p> <p><b>Cemetery</b> – GR asked KD if she had costings for this project. KD stated if the seed were bought The Ridge would plant the seed with no additional cost for labour. GR and DH will take about this matter and find out the cost of the seeds as well as the quantity. GR stated that top soil would also be required. KD stated that the Ridge has top soil if Amenities could use it in the cemetery. DH would liaise with Amenity Services.</p> <p>GR thanked BC for supplying and fitting <b>benches</b> in Dunbar. GR he stated that there were some picture on Facebook. If anyone know where a bench can be placed to speak to BC at the end of the meeting. KD stated that the Ridge would be grateful for one for the Dementia Careers. KD and BC would discuss at the end of the meeting.</p>	<p>LM</p> <p>DH</p> <p>DH</p> <p>KD/BC</p>
6. <b>Budget Update</b>	The budgets had been circulated with the papers. Just to remember that Tynningham Hall had been given 3 <sup>rd</sup> Party funding from next year's budget. These have been attached to the minutes.	
7. Applications for residual funds – Summary included	<p><b>A. General Fund</b></p> <p>I. <b>West Barns Bingo</b> – this application had not been funded before as there had been no money in the pot. JB stated that West Barns Community Council were looking for projects to fund through the Local Priorities funding. After discussion it was decided that this application would try and get Local Priority funding and could come back in the next financial year if there is a short fall. The Partnership could fund the equipment but not the 'float'. There was a secret vote with 13 for the project and 1 against. JB will come back to the Area Partnership advising whether WBCC had funded this project, and if any further funding would be required. This project was deferred.</p>	JB

	<p>II. <b>Relax Kids</b> – This funding was deferred as the Partnership would like more information about how the project was progressing and an evaluation from teachers and parents. This application was deferred.</p> <p><b>Post Meeting:-</b> Relax Kids withdrew this application and will submit another with a final report.</p> <p>I. <b>Dunbar Trade Association – Hanging Baskets.</b> There was discussion about the baskets for the High Street. The Ridge were going to water the baskets. It was not the full cost being asked for but GR thought this was a reasonable request. There was secret vote with 13 for and 1 against this project. This project was deferred to the next meeting.</p> <p>II. <b>Corn Exchange (Christmas Lights Team)</b> – After ELC have sorted the roof on the Corn Exchange and the building is now weather tight, the Christmas Lights Team would like to upgrade the Electrics and toilet facilities. The application was for the ‘part and materials’, the labour would be given free of charge. The building is used by several groups as storage and it would benefit them all. There was a secret ballot where everyone was for the project. As this project could go ahead tomorrow, it was agreed to give this full funding on this occasion. £4140.00 was given from the General Budget.</p> <p><b>B. Food Poverty</b></p> <p>a. <b>DGS Easter &amp; Summer Programme</b> – there was a discussion around this application and food poverty. It was asked by the partnership that all food related projects would not be funded all the time. There was a secret ballot where there was 8 for the project and 7 against the project. This project was deferred.</p> <p>b. <b>DGS Cross Generation Trip</b> – After discussion and a secret ballot where 14 were for the project and 1 against, this project was granted £1,024.</p> <p>c. <b>DGS Food Bank</b> – After discussion and a secret ballot where 11 were for and 4 against, the project was granted £750.00.</p> <p>d. <b>Ridge – Plenty Project</b> in collaboration with Foodbank – After discussion and a secret ballot where 14 were for the project, this project was granted £1,800.00.</p> <p>All the funding for this year has now be spent. All deferred applications will go forward to the next financial year. DG and LM will meet with Michael Gravin, Business Manager DGS to find out how much of the Partnership money is left within their budget. If there is sufficient funds then the DGS application which was differed will be funded from the monies in the school.</p> <p><b>Post Meeting:--</b> After the meeting with MG, Business Manager, DGS, some work has still to be completed but there is enough money to fund the DGS Easter &amp; Summer Programme. GR was contacted to see if he thought that this would be acceptable. It was agreed to give the monies to DGS to run the project. Further information regarding funding will be available in due course.</p>	<p>LM</p> <p>DH/LM</p>
<p><b>8. Constitution of Sub-groups</b></p>	<p>a. <b>Young Persons Sub Group</b></p> <p>GR stated that he would be happy to chair this meeting. Volunteers were asked for and the following were suggested and volunteered:-</p> <p>Kate Darrah; Helen Harper; DGS Parent Council (Ola will take this back to DGS PC); Lyn Simpson was asked and will go back to her groups; Stephen</p>	

	<p>Bunyan; Active Schools representatives GH and SM; Cllr Sue Kempson and maybe Sheila Robertson.</p> <p><b>POST MEETING:-</b> GR advised DH that he was happy to Chair a Young Person Sub Group once business for the group was identified.</p> <p><b>b. Health and Wellbeing Sub Group</b></p> <p>JB, GW and HH are in the early stages of bring in people to be part of this group. On Wednesday there will be an additional meeting of the IJB re their Strategic Plan. Getting to the Brunton Hall from Dunbar especially when relying on Public Transport is challenging. JB asked for this additional meeting. It will run from 10-12 in Bleachingfield. JB asked if everyone could let their networks know so that people do attend. It is hoped that as many people from as many walks of life would attend this and input their views. Attached is a copy of how the Strategic Change Boards looks, and how there are different categories. GW was concerned that not everyone would 'fit' into a category.</p> <p>It is hoped that this group will grow in the future, looking at the Dunbar &amp; East Linton Area Partnership Area. Terry Prior from Hallhill Residents Association has asked to be part of the group.</p>	JB/GW
<b>9. Project Updates</b>	<b>Back Road Pavement</b> – the work on this project has been started and looks great. The consultation for the Back Road has been live for a week and the outcome of this will be shared with the partnership when it is the report is available to us.	
<b>10.Amenities Priorities 2019-2020</b>	GR had compiled a list of ideas and send it to Stuart Pryde, Amenity Services, ELC to see if they could work on the priorities of the Partnership! This has been attached to the minutes.	
<b>11.Annual Public Meeting</b>	The date for the Annual Meeting is Thursday 9 <sup>th</sup> May at 7.30pm in Bleachingfield Centre. Please disseminate the information to members of the group/organisation you represent. It would be helpful if everyone would bring someone (or 2 people) with them on the night.	
<b>12.Training</b>	DH asked members when they thought the best time to do Area Partnership Training. DH suggested evenings, weekends or even during the day. JH stated that there had been a training for Tenant Resident Association recently which most had attended. These had been carried out by Managers of the Area Partnership in Haddington.	DH
<b>13.Any Other Competent Business</b>	<p>DH stated that the Fashion School lease is about to expire, the drama has passed, which had resulted from a badly worded letter sent to the Fashion School. A meeting has been arranged for Friday morning with the Fashion School Board of Directors and ELC Colleagues on Friday morning.</p> <p>Andrew Morris of 'Dunbar on Line' is hoping to start '<b>Dunbar on Air</b>' after he has been OSCAR'ed and given the go ahead. It is hoped that local people would use this service to promote their activities. It is hoped to start by the end of next year.</p> <p>There was a paper tabled regarding <b>bicycle racks</b> which could be situated within the High Street or other areas of the Dunbar area. PS stated that although bike racks had been asked for, until the priorities such as bins and seating had been sorted out, these were not welcome. DH stated that he would feed these comments back to Ian Reid , Roads Officer - Sustainable Travel , ELC.</p> <p>There was a discussion around recycling in the High Street. There was large bins for recycling in the High Street but these have been removed. SK stated</p>	DH/IR

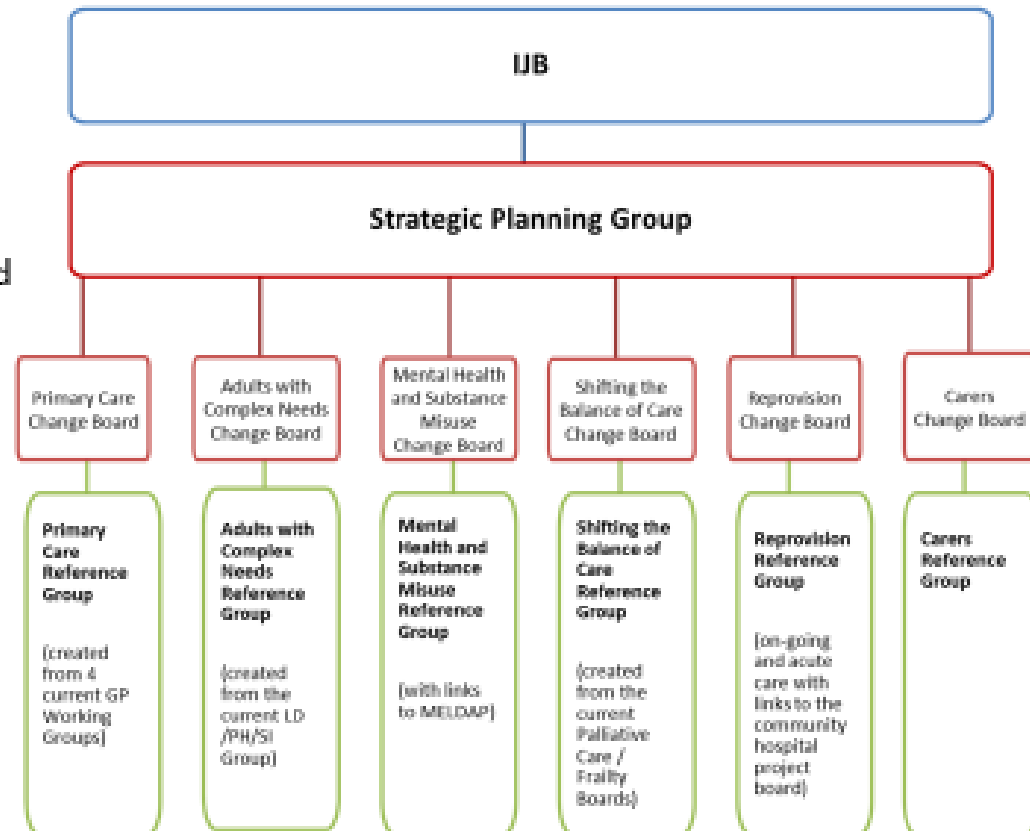
	<p>that all the waste and how it is lifted is under review trying to streamline the service. Once the outcome is available it will be shared.</p> <p>PS and the <b>Belhaven Surf School</b> had had a meeting on the 6<sup>th</sup> March with Tom Reid, Sharon Saunders and others, about the possibility of having a ramp under the bridge to nowhere built to accommodate people with disabilities. ELC had asked PS to carry out a feasibility study. PS had felt there were strong barriers to this project being realised. PS will do what was asked at the meeting and submit it to ELC. PS passed on thanks from Belhaven Surf School for their funding. It was hoped that the building will be completed and open by late summer.</p> <p><b>Youth Shelter</b> – A picture of the shelter that is situated in Garvald was circulated with the papers and a discussion took place on the ambitions of the Community Wardens and Police to situate on in Dunbar in light of all the trouble that had been at Ashfield Play Park. SK stated that £2000 funding had been given towards the cost but these are also for mothers and toddlers, and others who just wanted a seat. Young People had been asked about this idea and they thought it was a good idea.</p> <p>GW stated that the Day Centre was doing well at the moment. Hoping that there will be additional funding in the future and hope with the IJB Strategy might help also with the funding.</p> <p>There was a discussion around the fact that the kirk at the top of the High street had lost its roof. There had been assurances that the rest of the building was safe. More information as people know about it. SB gave a history of the area.</p> <p>CARS project had been deferred as more information is required. It is hoped that this will still go ahead in the future.</p> <p>GR thanked everyone for coming out and remember the Annual Meeting on the 9<sup>th</sup> May 2019 at 7.30 in Bleachingfield.</p> <p><b>POST MEETING:-</b> Change of next Area Partnership meeting <b><u>MONDAY 29<sup>TH</sup> APRIL AT 7.15PM</u></b></p>																					
<p><b>14. Date of Next Meetings</b></p>	<p>All meetings are at Bleachingfield Centre at 7.00pm unless otherwise stated. PLEASE NOTE THE CHANGE OF DATES</p> <table border="0"> <tr> <td>April</td> <td>29</td> <td>2019</td> <td>7.15pm – CHANGE OF DATE</td> </tr> <tr> <td>May</td> <td>9</td> <td>2019</td> <td>Annual Meeting – 7.30pm</td> </tr> <tr> <td>August</td> <td>12</td> <td>2019</td> <td></td> </tr> <tr> <td>October</td> <td>7</td> <td>2019</td> <td>7.15pm CHANGE OF DATE</td> </tr> <tr> <td>November</td> <td>25</td> <td>2019</td> <td></td> </tr> </table>	April	29	2019	7.15pm – CHANGE OF DATE	May	9	2019	Annual Meeting – 7.30pm	August	12	2019		October	7	2019	7.15pm CHANGE OF DATE	November	25	2019		<p>th</p>
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Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871

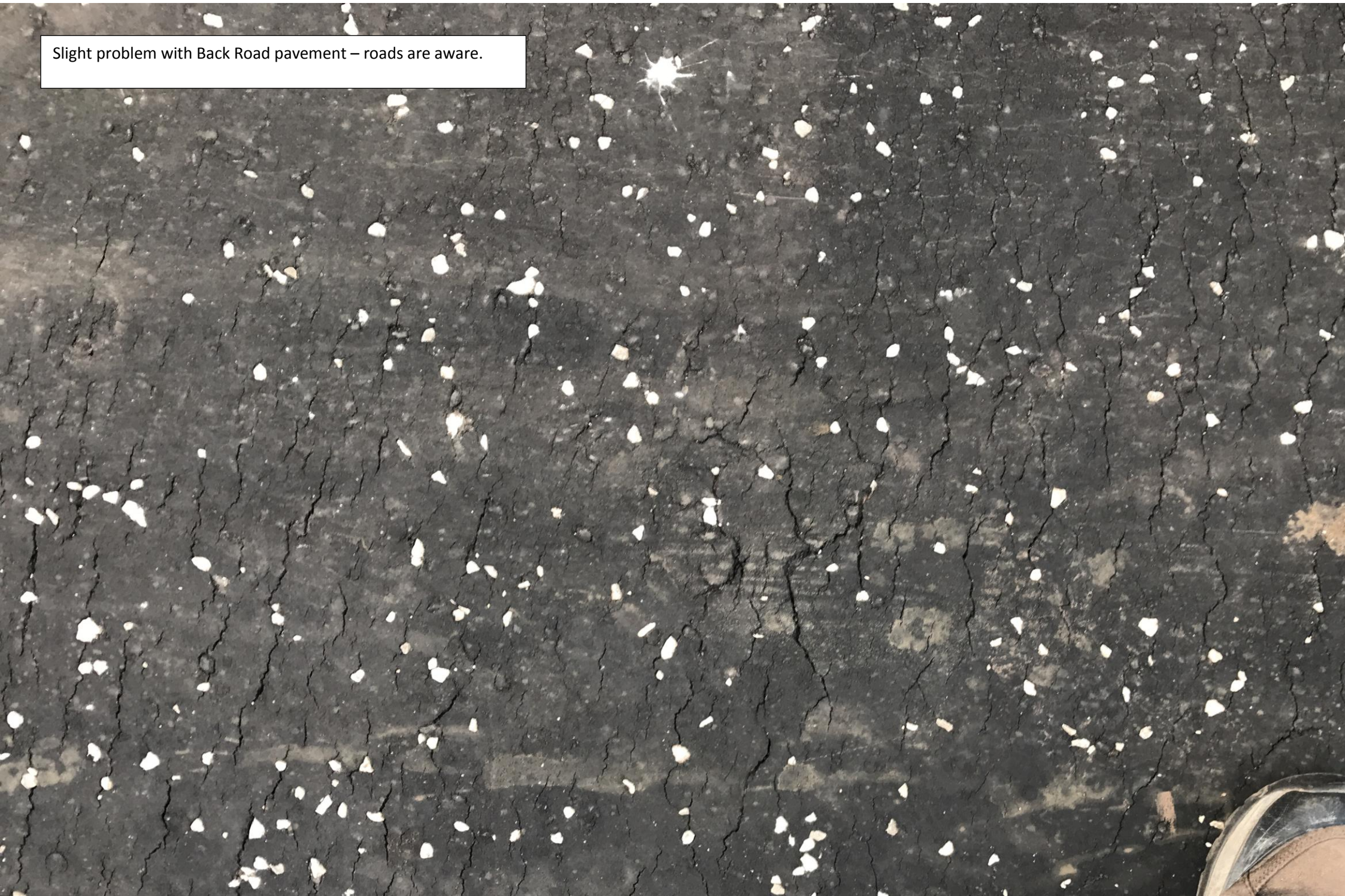
# CHANGE BOARDS

Our Change Boards and Reference Groups, when they meet in February and March, will have IJB Strategic Plans on their agendas to contribute detail to:

- strategic aims and objectives
- six strategic priority areas for change
- MSG Indicators
- golden threads.



Slight problem with Back Road pavement – roads are aware.



George Robertson, Jacquie Bell and Will Collin met with Stuart Pryde of ELC on 28<sup>th</sup> November 2019 to discuss the Area Partnership Amenities Budget and also how best to manage the Dunbar Parish Churchyard.

1. **The DELAP Amenities budget:** this is notionally £100k per year of “men and Machines” which can be prioritised by DELAP. In practice though, if we ask for a particular priority, the “men and machines” have to be diverted from something else. As a result, this element of the DELAP budget has been little used in recent times. The meeting was aimed at obtaining some clarity on how this budget might best be managed, whilst recognising the constraints that ELC must work to. Stuart made clear to us just how real these constraints are at the moment. His annual budget for Amenity Services across the whole county is £4m per year, and he is required to make savings of 3-5% per year over the next 3 years, This means that his budget will have reduced by £3/4m in three years’ time. That is a huge reduction, and will inevitably result in a lower level of service. He will still do his best to satisfy local priorities where possible. He asks that DELAP identify these priorities in January before the start of the financial year in April. Either he or his colleague Bruce Allison will walk the ground and discuss options. The final “wish list” will be submitted and will be dictated by the art of the possible. Once agreed these priority items will form part of the DELAP amenities budget.
2. **Dunbar Parish Church Cemetery:** this has been discussed before, and the main concern is the policy of using weed killer around the base of headstones to avoid the need for strimming. Over time, erosion of the exposed sandy soil can lead to a trench developing around the base of the gravestones, exposing the base to frost damage and destabilising them. A trial was conducted to plant wildflowers around gravestones in the old churchyard. This was successful, but not sustainable as these need to be re-sown every year, and it was not possible to roll this out to the whole cemetery because of cost. A proposal to fundraise and engage The Ridge to do the planting did not get off the ground. However, there is still a need to avoid destabilising the stones, and it was agreed that the use of weed killer around the base of the stones would cease forthwith. The missing soil will be replaced, and grass will be re-sown on the bare patches to stabilise the soil. The grass will not be strimmed around gravestones, and this is accepted as a price worth paying to avoid them falling over. Stuart did agree however to replant wildflowers around gravestones in the old churchyard either side of the path up to the church entrance, as this is the bit which most people see. This requirement will need to become part of the DELAP amenities budget, and for this to happen:
  - a. Stuart needs to cost the entire proposal, for replacing soil, sowing grass, and sowing wildflowers.
  - b. The cost needs to be approved by DELAP as part of the amenity budget.
3. **Hanging Baskets:** the Dunbar Traders Association have been advised that the small amount of funding they have received in the past direct from ELC will cease. They have been advised to approach DELAP for funding in the future. This creates a problem for their hanging basket program. ELC amenities staff have been responsible for planting these up at the start of the summer season, at a cost of £25 per basket. Given that there is about 50 baskets on the High Street, the annual cost would be about £1250 per year. Watering is conducted by the Ridge, and there may be a cost for that too. Will suggested to divide the cost into men and materials elements, with the labour coming from the DELAP amenities budget, leaving the DTA to find just the materials element (about 50% of the total). Stuart agreed to consider this possibility, but warned that it is not ELC policy to support hanging baskets, and he was worried about creating a precedent.
4. **Winterfield Park:** Jacquie pointed out that the program for Winterfield Park improvements appeared to have stalled.
5. **Lauderdale Park:** there has been a lot of interest in prospective new tenants for the café, and about 8 tenders will be considered soon.



<b>DUNBAR AND EAST LINTON AREA PARTNERSHIP</b>					
<b>Budget Allocation</b>	<b>2018/19</b>			<b>Last Reviewed:</b>	<b>03/04/2019</b>
		(men and machines – decreases by the day)			
		<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>
<b>Date Approved</b>	<b>Project</b>	<b>£100,000.00</b>	<b>£50,000.00</b>	<b>£103,600.00</b>	<b>£54,012.00</b>
<b>TBC</b>	<b>Paint properties on Dunbar High Street</b>				<b>£10,000.00</b>
<b>26/03/2018</b>	<b>West Barns Village Hall - Disabled Parking - Planning costs</b>				<b>400.00</b>
<b>12/04/18</b>	<b>ELC Roads design etc costs</b>		<b>£2,500.00</b>		
<b>28/05/18</b>	<b>Belhaven surf centre</b>				<b>£20,000.00</b>
<b>28/05/18</b>	<b>St Annes Church</b>				<b>£2,500.00</b>
<b>28/05/18</b>	<b>Back Road, Dunbar</b>		<b>£47,500.00</b>		
<b>28/05/18</b>	<b>Dunbar Cliff top path</b>				<b>£4,735.00</b>
<b>28/05/18</b>	<b>Dunbar Dementia</b>				<b>£2,581.00</b>
<b>28/05/18</b>	<b>Dunbar Cluster - Community Support Worker</b>			<b>£45,000.00</b>	
<b>28/05/18</b>	<b>DGS Inclusion fund</b>			<b>£8,000.00</b>	
<b>13/08/18</b>	<b>Benches for High Street</b>				<b>£3,848.00</b>
<b>13/08/18</b>	<b>East Linton Christmas Lights - lampost works</b>				<b>£2,000.00</b>
<b>13/08/18</b>	<b>Sustaining Dunbar - Belhaven Growing Together Project 2018</b>				<b>£3,000.00</b>
<b>13/08/18</b>	<b>Suport from the Start - Family Support Worker</b>			<b>£25,000.00</b>	
<b>13/08/18</b>	<b>The Ridge - DGS Backlands Project</b>			<b>£15,000.00</b>	
<b>13/08/18</b>	<b>Relax Kids East Lothian</b>			<b>£7,000.00</b>	
<b>26/11/18</b>	<b>Knox Meadowpark - Art Therapy</b>				<b>£784.00</b>
<b>12/03/2019</b>	<b>Cornexchange - dunbar chritmas lights</b>				<b>£4,140.00</b>
<b>18/03/2019</b>	<b>Plenty Projects - the Ridge</b>			<b>£1,800.00</b>	
<b>18/03/2019</b>	<b>DGS Cross Generation,</b>			<b>£1,024.00</b>	
<b>18/03/2019</b>	<b>DGS Food Bank</b>			<b>£750.00</b>	
	<b>Total Spend</b>		<b>£50,000</b>	<b>£103,574</b>	<b>£53,988</b>
	<b>Balance</b>	<b>£100,000.00</b>	<b>£ -</b>	<b>£ 26</b>	<b>£24</b>