

MINUTES

Dunbar and East Linton Area Partnership meeting

28th January 2019, 7.00pm – 9.00pm

in Bleachingfield Centre, Dunbar

Meeting Chaired by: George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

Members (and substitute members) present

Stephen Bunyan, Dunbar Community Council (SB)

Pippa Swan, Dunbar Community Council (PS)

Jacquie Bell, Vice Chair AP, Dunbar Community Council (JB)

Anne Lyall, East Lammermuir Community Council (AL)

Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)

John Gray, Monksmuir TRA (JG)

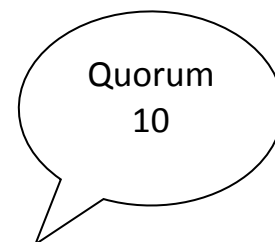
Gill Wilson, East Lothian Association of Day Centres (GW)

Kate Darrah, The Ridge, also representing Dunbar Trades Association (KD)

Karen Leitch, Small Schools Parent Council Representative (KL)

Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)

Tim Greene, Sustaining Dunbar (TG)



Others in attendance

Caitlin McCorry, Service Manager, Community and Area Partnership (CM)

Doug Haig, Acting Manager (DH)

Lorna Maclennan Business Support Administration, ELC (LMac)

Gareth Hill, Active Schools (GH)

Scott Marnoch, Active Schools (SM)

Helen Harper, CLD (HH)

Sheila Robertson, Member of local Community (SR)

Marilyn McNeill, User Rep IJB (MM)

Apologies received

Cllr Sue Kempson, ELC Elected Member (SK)

Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)

Daniel Wight, Dunpender Community Council (DW)

Dee Davidson, Dunbar Grammar School Parent Council (DD)

Jim Heron, Monksmuir TRA (JH)

Agenda Item	Key discussion points	Action
1. Introduction	<p>GR welcomed everyone to the meeting. As there were new faces, everyone introduced themselves.</p> <p>LM stated that the meeting was quorate.</p>	
2. Apologies	Apologies were noted as above.	
3. Notifications of conflict of interest	This is new to the agenda but will be a standing item and is requirement of the AP's Standing Orders. This will give members the opportunity to state a conflict of interest on any subject matter that is on the agenda.	
4. Approval of Minutes	Minutes of the last meeting were approved. Proposed by JB, seconded by PS.	
5. Matters Arising	<p>Fountain at East Linton – BC stated that an application for Civic Pride had been completed and handed into Amenities before the deadline. The question was raised as to whether anyone had heard anything in regards to the funding. LM stated that she would speak to Amenities in regard to this matter.</p> <p>Post Meeting - LM has spoken to Amenity Services and the applications are in hand. Applicants will hear in due course the outcome of their applications.</p> <p>Amenities Budget – GR and others had a meeting with Stuart Pryde, Principal Amenity Officer, ELC to understand the budget and work that they carry out. GR had sent out an outline of the meeting by email (attached below). In theory there is £100,000 in the Amenities budget, this only covers men and machines any materials have to come from the general budget. With budget restraints the main part of their work consists of cutting grass, sweeping streets, looking after flower beds etc. Priorities from Area Partnerships need to be in early so that these can be factored into the table of works. If anyone has any ideas please send them to GR or LM so these can be sent to Amenity Services. There were discussions around this issue, people can see other things being done but not sure why or who asked for them. JB stated that on Dunbar Community Council Facebook page there were comments about the benches in Lauderdale Park that had been put there and there is now less grass for the children to play on. CM stated there was pressure on resources and it would be helpful to have people's thoughts in the plan. GR stated that within Dunbar Churchyard Amenities services had been asked to seed wild planting, as the tendency was to use weed killer which lets soil erode and the headstones become unstable. Amenities had agreed to stop this practice. Some soil has been replaced to stabilise the headstones. There was discussion around the tending of graves and why ELC had this responsibility. The table were informed by SB that all the graveyards belonging to the Church of Scotland had been handed over to the Local Authorities in 1974. Within the old graveyard there were no living relatives to tend the graves so the responsibility lands on ELC. KD stated that the Ridge could sow the wild planting cheaply. GR stated that they would need to see costings before anything could be agreed. PS also stated that the sand wall at Winterfield there were similar problems. There was a discussion around this particular budget and the fact it is £100k which depletes each month as its only for men and machines. There was no carryover of funds from any budget.</p>	<p>ALL</p> <p>KD</p>
6. Annual Public Meeting	GR stated that since the Area Partnership was formed, there has been an Annual Public Meeting every year. As per last year it would be good if members can attend the meeting and bring a friend or two with them. The date of the meeting had been discussed with DH and LM and two dates have	ALL

	<p>been identified; 2nd May and 9th May. JB asked BC if the 2nd May was Dunpender Community Council's meeting, which BC stated it was, so the meeting would be on 9th May at 7.30pm at Bleachingfield Centre, Dunbar in the evening. Further details would be sent out.</p>	
<p>7. Project Updates</p>	<p>a. Placement of Benches BC was given money to build and place benches with the Dunpender Community Council area. So far he had placed 12 benches with the help of the Ranger Service and other volunteers. He had money left and wondered if there was anywhere within the Dunbar & East Linton Area Partnership that benches could be placed. All the correct permissions would have to be sought before the benches can be erected, this has been gained for all other benches. All requested to go to GR or LM.</p> <p>b. Update on the Cliff Top Path/Coastal Path GR told the meeting that the work for the promenade had been completed, and it had only taken a week. The whole surface was now flat and even. There had been a lot of positive feedback from this project.</p> <p>GR also stated that this project had been a good example of how a little money could unlock larger sums. £3,000 from the Partnership had unlocked £30,000 to fund this much larger project. As the funding of the Area Partnership was small, it would be prodigious to fund 3rd party contributions for projects so larger funding could be sought and a much larger project completed. PS gave a vote of thanks to GR for all his hard work, completing applications form to gain the finance. Funders can be sought at https://fundingscotland.com/Account/MemberLoginRegister?ReturnUrl=%2F for those seeking finance for projects. GR stated that it took 4 attempts to get finance for the cliff top path but it was worth the effort and if people keep trying someone just might consider the project worthwhile.</p> <p>There was a discussion around the landslip between the old swimming pool and the war memorial. The path has been closed. LM would speak to Nick Morgan and find out what's happening with that. The Partnership stated that this had been looked at about 2 years ago and fantastic work had been done by Amenity Services. It would be a shame if this work was lost. The weeds etc. were encroaching again so this could be a priority to Amenity Services.</p> <p>Post meeting – there would be a site visit to the path where it is closed, on Thursday 31 January 2019. There is a pipe that is leaking water, for the public's safety the area had been closed. The Area Manager would be updated in due course.</p> <p>c. Tynninghame Hall – have submitted an application for 3rd Party Contribution for the sum of £3,816 so it can release £35,000 from another funder. Although at the moment there are no funds this would come from the general fund next financial year. There was a discussion and GR asked for a show of hands. There was 8 in favour and none against this application. Tynninghame Hall will be informed that this has been successful.</p> <p>d. Dunbar High Street Benches – the planning permission for these benches has been granted by ELC. LM had tried to obtain confirmation from Stuart Pryde, Principal Amenity Officer, that the benches could be</p>	

	<p>purchased and installed in the time frame. Unfortunately this information had not been at hand for the meeting. LM would seek clarity the following day. These benches will be situated in the widest part of the pavements by the old Royal Bank of Scotland building and the taxi ranks. This is very good news.</p> <p>Post meeting:- the benches have been ordered with a proviso that they are invoiced and delivered by the 31st March 2019.</p>	
<p>8. Sub-Groups</p>	<p>a. IJB – GW and JB both keep the partnership up to speed on what proposals the IJB are suggesting for healthcare within the Dunbar & East Linton Area Partnership Area but most of all with Belhaven Hospital. MM also sits on the IJB as User Rep.</p> <p>b. Health & Wellbeing – there could be a wider remit for the above group, with additional people who have an interest in this or providers who could also give their expertise. This could include doctors, nurses, sports providers, and other who are involved in the health and wellbeing of everyone.</p> <p>c. Children & Young People – Up until now the remit of this group have focused on the Education Attainment money but it is hoped that this can be widened to include the both practitioners, others with expertise in this area and young people themselves, to discuss what problems within the area and try to come to a satisfactory conclusion.</p>	
<p>9. Budget and existing allocations</p>	<p>GR talked through the budget. The St Anne’s Peace Garden has not been spent although allocated through Amenities Budget. The section of the Back Road will be completed by the 31st March. CM will confirm at next Roads meeting. The budget was all spent. Caitlin stated that the budget for 19/20 should come out about 12th February 2019.</p> <p>BC asked about the monies that had been given for to the Surf School. PS stated that due to planning complications there had been a delay in the start of the project. The works should be started on the 28th January 2019. The project is progressing.</p> <p>There was discussions about the project at Knox Meadowpark which had been approved at the previous meeting. GR stated that they received £784.00 as that was what was left in the General Account.</p>	
<p>10. Any Other Competent Business</p>	<p>a. Dunbar & East Linton Area Partnership Plan – Update – CM had brought copies of the Haddington & Lammermuir Area Partnership for the Partnership to see. This is how the Dunbar & East Linton Area Partnership from facing document would look. There were comments of the colours within the document that people with visual impairments would have difficulty in seeing and also the font was difficult to see. This would be taken back to corporate graphics. LM will speak to graphics and explain what the Partnerships comments.</p> <p>b. JB stated that the Treasurer of West Barns Community Council had sadly passed away. As this group is small, it was hoped that new people could be found to input into the WBCC. Condolences to the family.</p> <p>c. SB stated that there was concern about the amount of pigeon droppings around the doors at Bleachingfield. HH stated that this was in hand. In light of the case in the news, there is a different way of cleaning up the droppings. A lot is to do with the style of the buildings and also that nothing has been done to deter the birds in the past. There had been spikes put to the building but the birds are pulling the spikes out.</p> <p>d. CM stated that the next East Lothian Partnership Forum is on Saturday 27th April, with the theme of Health and Welling. This will take place at Queen Margaret University.</p>	

	<p>e. KD from the Ridge, thanked everyone for the previous funding that the Ridge had been given by the Partnership.</p> <p>f. Coworking at Dunbar Town House - Work in the company of other freelancers, professionals, entrepreneurs, remote workers etc. All welcome from private, public and third sectors!</p> <p>Enjoy relaxed yet professional workspace, meet people and make connections.</p> <p>Every Thursday morning 9.30am to 1.00pm</p> <p>Dunbar Town House, High St, Dunbar EH42 1ER, UK</p> <p>more details: https://www.coworkingdunbar.com/blog/coworking-every-thursday-morning</p> <p>g. JG from Monkmuir stated that he had been to PS and ELC for many years about the width of the pavements/cycle path from Monkmuir top Haddington. JG has also spoken to Ian Reid, Roads Officer – Sustainable Travel, ELC and also Nick Morgan, Outdoor Access Officer, ELC, as the soil is encroaching the path and the plant growth requires to be cut back. This is a project that could be looked at.</p> <p>GR thanked everyone for coming and BC gave a vote of thanks to the Chair.</p>																
<p>11. Date of Next Meetings</p>	<table border="1" data-bbox="727 855 1031 1041"> <tr> <td>March</td> <td>11</td> <td>2019</td> </tr> <tr> <td>May</td> <td>13</td> <td>2019</td> </tr> <tr> <td>August</td> <td>12</td> <td>2019</td> </tr> <tr> <td>October</td> <td>14</td> <td>2019</td> </tr> <tr> <td>November</td> <td>25</td> <td>2019</td> </tr> </table>	March	11	2019	May	13	2019	August	12	2019	October	14	2019	November	25	2019	
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Please send any apologies to: d&el-ap@eastlothian.gov.uk or call 01620 827871

George Robertson, Jacquie Bell and Will Collin met with Stuart Pryde of ELC on 28th November 2019 to discuss the Area Partnership Amenities Budget and also how best to manage the Dunbar Parish Churchyard.

1. **The DELAP Amenities budget:** this is notionally £100k per year of “men and Machines” which can be prioritised by DELAP. In practice though, if we ask for a particular priority, the “men and machines” have to be diverted from something else. As a result, this element of the DELAP budget has been little used in recent times. The meeting was aimed at obtaining some clarity on how this budget might best be managed, whilst recognising the constraints that ELC must work to. Stuart made clear to us just how real these constraints are at the moment. His annual budget for Amenity Services across the whole county is £4m per year, and he is required to make savings of 3-5% per year over the next 3 years, This means that his budget will have reduced by £3/4m in three years’ time. That is a huge reduction, and will inevitably result in a lower level of service. He will still do his best to satisfy local priorities where possible. He asks that DELAP identify these priorities in January before the start of the financial year in April. Either he or his colleague Bruce Allison will walk the ground and discuss options. The final “wish list” will be submitted and will be dictated by the art of the possible. Once agreed these priority items will form part of the DELAP amenities budget.
2. **Dunbar Parish Church Cemetery:** this has been discussed before, and the main concern is the policy of using weed killer around the base of headstones to avoid the need for strimming. Over time, erosion of the exposed sandy soil can lead to a trench developing around the base of the gravestones, exposing the base to frost damage and destabilising them. A trial was conducted to plant wildflowers around gravestones in the old churchyard. This was successful, but not sustainable as these need to be re-sown every year, and it was not possible to roll this out to the whole cemetery because of cost. A proposal to fundraise and engage The Ridge to do the planting did not get off the ground. However, there is still a need to avoid destabilising the stones, and it was agreed that the use of weed killer around the base of the stones would cease forthwith. The missing soil will be replaced, and grass will be re-sown on the bare patches to stabilise the soil. The grass will not be strimmed around gravestones, and this is accepted as a price worth paying to avoid them falling over. Stuart did agree however to replant wildflowers around gravestones in the old churchyard either side of the path up to the church entrance, as this is the bit which most people see. This requirement will need to become part of the DELAP amenities budget, and for this to happen:
 - a. Stuart needs to cost the entire proposal, for replacing soil, sowing grass, and sowing wildflowers.
 - b. The cost needs to be approved by DELAP as part of the amenity budget.
3. **Hanging Baskets:** the Dunbar Traders Association have been advised that the small amount of funding they have received in the past direct from ELC will cease. They have been advised to approach DELAP for funding in the future. This creates a problem for their hanging basket program. ELC amenities staff have been responsible for planting these up at the start of the summer season, at a cost of £25 per basket. Given that there is about 50 baskets on the High Street, the annual cost would be about £1250 per year. Watering is conducted by the Ridge, and there may be a cost for that too. Will suggested to divide the cost into men and materials elements, with the labour coming from the DELAP amenities budget, leaving the DTA to find just the materials element (about 50% of the total). Stuart agreed to consider this possibility, but warned that it is not ELC policy to support hanging baskets, and he was worried about creating a precedent.
4. **Winterfield Park:** Jacquie pointed out that the program for Winterfield Park improvements appeared to have stalled.
5. **Lauderdale Park:** there has been a lot of interest in prospective new tenants for the café, and about 8 tenders will be considered soon.

DUNBAR AND EAST LINTON AREA PARTNERSHIP

Budget Allocation		2018/19			Last Reviewed:	28/01/2018
			A	R	E	G
			Amenity Services	Roads	Education	General
Budget	Date Approved	Project	£ 100,000.00	£ 50,000.00	£ 100,000.00	£ 50,000.00
G	TBC	Paint properties on Dunbar High Street				10,000.00
G	26/03/2018	West Barns Village Hall - Disabled Parking - Planning costs				400.00
R	12/04/18	ELC Roads design etc. costs		2,500.00		
G	28/05/18	Belhaven surf centre				20,000.00
A/G	28/05/18	St Anne's Church	7,500.00			2,500.00
R	28/05/18	Back Road, Dunbar		47,500.00		
G	28/05/18	Dunbar Cliff top path				4,735.00
G	28/05/18	Dunbar Dementia				2,581.00
E	28/05/18	Dunbar Cluster - Community Support Worker			45,000.00	
E	28/05/18	DGS Inclusion fund			8,000.00	
G	13/08/18	Benches for High Street				4,000.00
G	13/08/18	East Linton Christmas Lights - lamppost works				2,000.00
G	13/08/18	Sustaining Dunbar - Belhaven Growing Together Project 2018				3,000.00
	13/08/18	Support from the Start - Family Support Worker			25,000.00	
	13/08/18	The Ridge - DGS Backlands Project			15,000.00	
	13/08/18	Relax Kids East Lothian			7,000.00	
	27/11/18	Knox Meadowpark				784.00
		Total Spend	£ 7,500.00	£ 50,000.00	£ 100,000.00	£ 50,000.00
		Balance	£ 92,500.00	£ -	£ -	£ -
			Amenity Services	Roads	Education	General