

**Minutes of the meeting of the Fa'side Area Partnership
2nd April 2019, Tranent Town Hall.**

Chair

Chair, Donald Grant (DG)

Members and substitute members present

Cllr Fiona Dugdale, Elected Member, ELC (FD)
Debbie Middlemass, Vice Chair (DM)
Margaret Scott, Tranent West TRA (MS)
Mark Ormiston, Ormiston West TRA (MO)
Neal Black, Ormiston Community Council (NB)
Margo Macdonald, Elphinstone CA (MM)
Sam Renton, Recharge (SR)
Robert McNeil, Tranent & Elphinstone Community Council (RM)
Phil Summerfield, Pencaitland Community Council (PS)
Maureen Cuthill, Macmerry and Gladsmuir Community Council (MC)
Dougie Neill, Macmerry and Gladsmuir Community Council (DN)
Nicky Neighbour, Ross High School Parent Council (NN)
Paul McGregor, Tranent and District Community Sports Clubs (PM)
Kathryn Jane James, Support from the Start (KJJ)

Others in attendance

Simon Davie, Area Manager – Fa'side, ELC (SD)
Lorna MacLennan, Business Support Administrator, ELC (LM)
Jane Ogden Smith, Communications Adviser, Health and Social Care Partnership (JOS)
Alan Lauder, Macmerry and Gladsmuir Action group/Path Warden (AL)

Apologies

Cllr John McMillan, Provost, ELC (JM)
Cllr Tom Trotter, Elected Member, ELC (TT)
Cllr Gordon Mackett, Elected Member, ELC (GM)
Scott Glynn, Tranent and District Community Sports Club (SG)
Alan Bell, Recharge (AB)
Mike Falconer, Tranent & Elphinstone Community Council (MF)
Cllr Kenny McLeod, Elected Member, ELC (KM)
Cllr Shamin Akhtar, Elected Member, ELC (SA)
Liz Kilpatrick, Poverty Champion (LK)
Cllr Colin McGinn, Elected Member, ELC (CM)
Ian Pryde, Macmerry & Gladsmuir Action Group/ Chair of FAT (IP)
Joan Ramsay, Tranent & Elphinstone Community Council (JR)

		Key discussion points	
1	Welcome	<p>DG welcomed everyone to Tranent Town Hall.</p> <p>There were some new faces around the table and everyone introduced themselves.</p> <p>LM confirmed that the meeting was quorate as eleven members were present.</p> <p>DG asked SD to provide members with an update on Alan Bell from Recharge. SD confirmed that Alan due to receive a stem transplant around the end this month. SD will update members on the outcome. DG asked SD/SR to give our best wishes to AB and confirm that we were all asking for him.</p> <p>DG welcomed Jane Ogden Smith to the meeting and asked members if they would agree to take agenda item 5 now to allow JOS to provide her update. All members agreed, agenda item 5 now becomes item 2.</p>	SD/SR
2		<p>Health and Social care update – Jane Ogden Smith</p> <p>JOS provided members with an update on the approved East Lothian Health & Social Care Partnership, Strategic Plan 2019-2022. JOS confirmed that she would provide copies of the Draft IJB Strategic Plan 2019-20 and East Lothian Partnership Spring forum for LM to circulate with the minutes. JOS advised members of the key priorities that are in the new plan and confirmed that we now need to work all side communities to clarify how these will be taken forward in our communities. JOS offered to work alongside the Area Partnership, through your Health and Wellbeing group, to help deliver our Area Plan and the Health and Social Care strategic Plan.</p> <p>A discussion took place and some questions were asked by members and JOS answered them.</p> <p>SD asked members if they would support JOS helping to coordinate and organise a Health and Wellbeing group for our Area Partnership. DG confirmed that he would happily be involved. All members agreed that this would be a good idea and to seek volunteers from their groups who could represent individual communities/groups. PS confirmed that this would allow us to explore some of the aspirations expressed at the Area Plan consultations.</p>	<p>LM</p> <p>SD</p> <p>SD/JOS</p>
2	Declarations of interest for agenda items	DG asked members to declare any interests for items on the agenda or as we progress through the Agenda.	
3	Apologies	These were noted.	
4	Approval of Minutes	<p>a. Check for accuracy – DG went through the minutes page by page and it was agreed that this was an accurate reflection of our last meeting.</p> <p>b. Seek approval – FD approved and NB seconded.</p>	
5	Matters Arising	<p>Item 1 page 2 – Meadowbank – Park Road, Ormiston. MO has confirmed the survey has taken place. Matter Closed.</p> <p>Item 8a6 page 2 – Poverty Champion – LK will consider the title and revert back to AP with her suggestions. LK has yet to contact MO about appearing on ECFM.</p> <p>Item 10c page 3 – Early Development Instruments (EDI) – DM advised that Steven Wray will arrange to host another</p>	LK

	<p>workshop and support from the start Fa'side will coordinate it and let AP members know.</p> <p>Item 11a page 3 – (5th February 2019) – Scrutiny and Monitoring role and remit paper. NN to update SD on some minor content errors. NN will provide LM with update.</p> <p>Post Minute Note:- NN has provided LM with feedback. LM will update the role and remit paper. LM has updated the role and remit paper, which is attached to minutes.</p> <p>Item 11a page 3 – (5th February 2019) – Scrutiny and Monitoring – SD confirmed that he has secured a representative for the Parent Teacher Councils. Her name is Nicola De Vries from Windygoul Primary School Parent Council. SD stated that he would arrange to meet NDV. DM asked if we had identified a substitute member. SD indicated we had not. DM suggested SD approached John Brown, Elphinstone Primary Parent Council.</p> <p>Item 7iv page 3 – (5th February 2019) SD confirmed that he has recently received the evaluation form from the Ageing Well event and will share this with the Scrutiny and Monitoring Group</p> <p>Item 5b Page 3 – (5th February 2019) LM confirmed that all groups have verified their members and substitutes for this year. LK has asked if she can propose a substitute for her role. SD will contact LK.</p> <p>Item 7cii Page 4 (5th February 2019) SD confirmed the event is called 'Unfeart Tranent – A children's human rights town' on Friday 17th May 2019 at Windygoul Primary School. SD will send invites to AP members.</p> <p>Item 8 Page 5 Roads Element – SD still to check with roads how individual developers model traffic increases relating to their proposed developments.</p> <p>Item 8 Page 5 Education Element – LM has paid Meadowpark School and Fa'side Fridge. Matter Closed.</p> <p>Item 9b page 7 (5th February 2019) – DM provided the support from the Start Fa'side Annual Report. SD circulated this with papers and asked if anyone had questioned based on the report. No questions were asked however DG commented that he read the report and was impressed by the range of activities and positive outcomes for our children contained in the report. He thanked DM and SftS for all their hard work and effort over the last year.</p> <p>Item 9c page 7 5th February 2019 – SD confirmed that he was still to circulate an update from Paul Zochowski and this is attached with the minutes. RM raised a query around the proposed gyratory system for Tranent High Street. SD advised he would contact Paul Zochowski and Peter Forsyth to seek a response.</p> <p>Item 11b page 8 5th February 2019 – SD has received feedback from Stuart Pryde however as yet not had an opportunity to review it. SD will circulate following his review.</p>	<p>DM/KJJ</p> <p>SD</p> <p>SD</p> <p>SD</p> <p>SD</p> <p>SD/LM</p> <p>SD</p> <p>SD</p> <p>SD</p> <p>SD</p> <p>SD/LM</p>
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		<p>PM asked if SP was leaving the council, SD confirmed he was at the end of May this year.</p> <p>RM raised a general point on behalf of MF he asked that papers were circulated 2 weeks in advance of the meeting as he felt there was not sufficient time to review all papers. SD apologised to RM and confirmed that we would seek to send papers out 2 weeks in advance in the future.</p>	
6	Budget updates	<p>A. 2018/19</p> <p>i. General budget SD referred to previously circulated paper and asked if anyone have any questions. No questions were received. PM provided an update on electric supply to the Pie Hut. Works have been fully completed now and although the project was headed 'Pie Hut' the supply will future proof the ground any additional works. The total costs for the works was £14,000.00. PM thanked the Area Partnership for their support and noted that they could not have completed the works without the partnerships support.</p> <p>ii. Roads Budget SD referred to previously circulated paper and asked if anyone have any questions. No questions were received.</p> <p>iii. Education Budget SD referred to previously circulated paper and asked if anyone have any questions. No questions were received.</p> <p>iv. Evaluations and feedback from members Please see attached spreadsheet with items for 17/18 projects.</p> <p>B. 2019/20 SD asked members if they still wanted to support our 2 existing sub groups by continuing to provide the devolved budgets. i.e. £5000.00 to the Fa'side Active Travel and £1,000.00 to Fa'side Young Defenders. A discussion took place and all members present supported the request. LM to arrange transfer of funds to Recharge.</p> <p>i. Beat the Street A lengthy discussion took place about the initiative with mixed views being express. SD advised members that the initiative was to help raise awareness of Active travel and to encourage members of our communities who do not actively travel to do so. Members felt that most residents in our communities have smart phones which would aid them in tracking their active travel progress. As a result those members present voted not to support the initiative. SD will advise IP and Iain Reid.</p> <p>ii. Roads devolved budget SD referred members to our previous year project at Foresters Park. As members are aware building materials were found underground and the site was temporarily closed. Remedial works are required to remove the building materials and this will approximately cost between £150 to £200K. This is in addition to the project costs. The area partnership were an original funder of the parking project therefore it is recommended that we support the remedial work costs. Members are asked to consider the following:-</p>	<p>LM</p> <p>SD</p>

		<ol style="list-style-type: none"> 1. Use our full devolved budget to support the remedial costs in which case we would delay the speed table at Caponhall Road (Tranent West project) to the following financial year. 2. Continue to support the installation of a speed table at Caponhall Road which could which could jeopardise the Foresters Parking project. <p>Finding building materials on site was completely unforeseen and the level of remedial costs are significant. This is not a position that ELC or the Area Partnership wanted to be in however we are required to make a very difficult discussion.</p> <p>A lengthy discussion took place and it was agreed by those present that we would support the remedial works at Forester Parking project. The partnership asked SD to explore the following 2 points:-</p> <ol style="list-style-type: none"> 1. PS indicated there might be a Scottish Government funding stream that could support the remedial costs. 2. DG asked if SD could ask roads team if there were any funds within the Capital Roads budget/Area Partnership budgets near the end of the financial year could this be used to deliver the Tranent West project. <p>DG thanked MS and Tranent West for their support in this difficult matter.</p>	
7	Draft Area Plan	<p>DG drew all members' attention to the time and noted the number of items still to be discussed.</p> <p>SD referred to the two previously circulated plans. Haddington & Lammermuir Area Plan has been approved by The East Lothian Partnership and the format is something that we would seek to reproduce. <u>SD asked the members to review the content of our draft Area Plan using the H& L plan as comparison. Members were asked to provide feedback to LM/SD.</u></p>	ALL
8	Sub Group Update	<p>a. Active Travel update SD noted IP apologies and has attached a written update with these minutes.</p> <ol style="list-style-type: none"> i. Promotional Materials – SD referred to the pop up banner displayed at the meeting. Members commented positively on the banner. ii. Gala Roadshows – <u>SD noted that FAT were seeking stalls at each gala and asked members to seek volunteers from their groups who have an interest in active travel to support this activity.</u> iii. Working on Active Travel Plan - covered on the attached update. <p>b. Role and Remit paper for Scrutiny and Monitoring Sub Group – RM requested that we move from quarterly awards for applications connected to our Area Plan as this is in line with other Council budget processes. DG advised RM that the subgroup had carried out a lot of work on our new processes and whilst he appreciated the suggestion he felt that we should continue with our current processes at present.</p> <ol style="list-style-type: none"> i. Tenants and Residents Association request – MM requested that we amend the role and remit paper point 4 ii page 3 ... and provide local groups with 4 	SD/LM ALL LM

		weeks notice to review applications or evaluations. PS supported this request and it was put to all members present to approve this request. LM to update role and remit paper.	
9	AOCB	<p>a. Litter pick Friday 5th April from 5pm. SD asked members who were able to attend the litter pick which would take place in Coalgate/Northfield Area. SD will send a reminder to all members on Thursday 4th April 2019.</p> <p>b. East Lothian Partnership Forum – Focus on: Health and Wellbeing event at QMU Saturday morning on 27th April (poster with minutes) please contact cgoodwin@eastlothian.gov.uk to register.</p> <p>c. Picnic in the Park – raising funds for Tranent Gala and The Garden of Reflection in Polson Park, Tranent. https://www.facebook.com/events/1220452861447696/ Sunday, 26 May 2019 from 12:00-17:00</p> <p>d. Blooming Belters – have entered Beautiful Scotland and at present are collating a portfolio of environmental improvements that the group and other local groups have made in Tranent. SD will be in contact with members as Blooming Belters are seeking information and support for the portfolio and Judging Day.</p>	SD/LM
12	Dates for Area partnership Meeting 2018	<p>4th June Tranent Town Hall</p> <p>3rd September Tranent Town Hall</p> <p>19th November Tranent Town Hall</p>	

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