



## MINUTES OF THE MEETING OF THE EAST LoTHIAN INTEGRATION JOINT BOARD

THURSDAY 28 FEBRUARY 2019  
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON

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### **Voting Members Present:**

Mr P Murray (Chair)  
Councillor S Akhtar  
Councillor N Gilbert  
Councillor S Kempson  
Mr A Joyce

### **Non-voting Members Present:**

Mr D Binnie  
Ms P Dutton  
Ms C Flanagan  
Ms E Johnston  
Ms M McNeill  
Mr T Miller  
Ms A MacDonald  
Ms J Tait  
Dr J Turvill  
Ms J Trench

### **Officers Present from NHS Lothian/East Lothian Council:**

Mr P Currie  
Ms T Leddy  
Ms J Ogden-Smith  
Mr B Davies  
Ms M Anderson  
Mr A Milne  
Ms M Goodbourn

### **Visitors Present:**

Ms J Bell, Dunbar Community Council

### **Clerk:**

Mrs F Stewart

### **Apologies:**

Councillor F O'Donnell  
Ms F Ireland  
Ms L Cowan

### **Declarations of Interest:**

None

## **1. PRESENTATION ON THE EAST LoTHIAN COMMUNITY HOSPITAL**

The Chair welcomed Miriam Anderson, NHS Project Manager, and Andrew Milne, NHS Project Director, for the new Community Hospital. He also welcomed Melissa Goodbourn, NHS Assistant Strategic Programme Manager.

Ms Anderson gave a presentation on the East Lothian Community Hospital, with a particular focus on the new services and repatriation of services. (This linked to the ongoing Directions of the East Lothian Integration Joint Board (EL IJB) / NHS Lothian / Dolh2018 and the final delivery of the new East Lothian Community Hospital).

Ms Anderson outlined the phased programme of works which had taken place and advised that the third and final phase was expected to be completed by the end of August 2019. She stated that the integration of groups and services was going well and advised that an application had been made to Sustrans for a café and cycle path (along the old railway track) to enhance the visitor experience.

Councillor Akhtar thanked everyone for their efforts in helping to deliver the new hospital and asked what provision there would be for children's services. Ms Anderson confirmed that there was capacity at the new hospital for children's services and that further engagement would take place on the provision of such services.

The Chair stated that East Lothian was fortunate to have a first class facility that would improve health outcomes for people living in the county. He also welcomed the news of the cycle path.

## **2. MINUTES OF THE EAST LoTHIAN INTEGRATION JOINT BOARD MEETING OF 13 DECEMBER 2018 (FOR APPROVAL)**

The minutes of the East Lothian Integration Joint Board meeting of 13 December 2018 were approved.

## **3. MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 13 DECEMBER**

There were no matters arising.

## **4. CHAIR'S REPORT (*VERBAL*)**

The Chair reported on recent developments. Linking to the presentation on the Community Hospital, he hoped that a Development Day would take place in April, focusing on what would be delegated to the IJB, particularly the acute side of its response. The recent Audit Scotland report had already highlighted this area of work and it was imperative that the IJB was clear on what avenues needed to be explored further. He welcomed ideas from members and underlined the complexity of working with multiple partners when taking initiatives forward.

The Chair updated members on the work of the Strategy Planning Forum and the Leadership Group. He also advised that the Ministerial Steering Group (MSG) report, emailed to members, provided an update on the current position and outlined timescales with regard to expectations included in the report. The IJB was also compiling a report.

Andrew Milne, Project Director for the Community Hospital, advised that he would be working with Alison MacDonald's team on a feasibility study for the reprovisioning of other services across the region. He would come back to the Board with proposals and any developments.

The Chair stated that the feasibility study, together with the other important work being carried out, gives members confidence that they are moving forward in a positive direction.

## **5. CLINICAL AND CARE GOVERNANCE COMMITTEE (VERBAL)**

Alison MacDonald advised that nothing had been raised to highlight any risk at their monthly meetings. A small number of Care Inspectorate inspections had taken place and she awaited the outcomes of these.

## **6. DELAYED DISCHARGES (VERBAL)**

Alison MacDonald advised that the number of delayed discharges at yesterday's date was nine, ahead of expectations. She credited the IJB's partners with achieving this and described the figure as heartening.

The Chair stated that he had attended a meeting with NHS Lothian yesterday and Jim Crombie, Deputy Chief Executive, referenced the sustained change in the delayed discharge figures as an example of good practise.

In response to a question from Councillor Gilbert, Ms MacDonald advised that there had been a significant reduction in the number of occupied bed days, and that longer stays were generally for those with complex needs. She also advised that social workers were encouraged to work with the NHS to achieve the best outcomes for patients.

## **7. EAST LOTHIAN INTEGRATION JOINT BOARD DRAFT 2019-2022 STRATEGIC PLAN**

The Interim Chief Officer had submitted a report presenting a further draft of the 2019-2022 Strategic Plan, developed following initial stages of engagement.

Paul Currie stated that the final draft of the Strategic Plan would go to the IJB meeting on 28 March for approval and events were due to take place in order to engage with as many people as possible, and to respond to any concerns, before the draft Plan was finalised.

Referring to the Scottish Index of Multiple Deprivation (SIMD) figures for East Lothian, Councillor Akhtar enquired about the level of engagement across the county and Mr Currie advised on the consultations which had taken place. He also stated that the draft Plan would change to reflect all of the areas now within its remit. The Chair added that it was important to consult with as many people and groups as possible and, particularly, to reach the people who may feel that they do not have a voice.

Marilyn McNeill asked if care for diabetes patients would be addressed in the Plan and Mr Currie replied that diabetes would be a primary care focus. Alison McDonald also advised that there was a South East collaboration on diabetes and East Lothian was linked into this work.

In response to a question on the three year Financial Plan, and on whether there was any flexibility in the annual budgets to accommodate planning changes, the Chair replied that all projections and planning were based on accurate figures. Claire Flanagan, Chief Finance Officer, acknowledged that the annual budgets would be challenging and the aim was develop a long term rolling 3-4 year Financial Plans.

## **Decision**

The IJB agreed to:

- (i) note that based on feedback received to date the latest draft of the Strategic Plan has been updated since the previous version, discussed at the IJB Development Day on 24 January 2018;
- (ii) note that the plan will continue to develop as engagement progresses and as comments are received;
- (iii) note that all feedback is being recorded. At the end of the Strategic Plan drafting process a report will be provided detailing the comments received and what was done in response to the feedback;
- (iv) note that the final version of the Strategic Plan must be issued by 31 March 2019. For this reason the IJB will be asked to formally agree the final draft of the Strategic Plan at its meeting on 28 March 2019; and to
- (v) agree that a summary version of the Strategic Plan should be produced to accompany the full plan in order to make the plan's contents available to as wide an audience as possible.

## **8. UPDATE ON PROGRESS TO DATE ON THE IMPLEMENTATION OF THE EAST LOTHIAN CARERS STRATEGY AND THE CARERS (SCOTLAND) ACT 2016**

The Group Service Manager, Rehabilitation and Access, had submitted a report, outlining the progress made to date on the requirements of the Carers (Scotland) 2016 Act.

Trish Leddy stated that the Carers (Scotland) Act, passed by the Scottish Parliament in February 2016 and commencing on 1 April 2018, had implications for both Adult Services and Children's Services. Work to fulfil the requirements of the Act had been led by the Carers' Strategic Group and East Lothian Council with support from third section organisations. The report summarised the work undertaken to meet the requirements of the Act prior to the transfer of the work to the Carers Change Board and Carers Reference Group. Ms Leddy advised that, after a review of existing eligibility criteria, the National Carer Organisations framework had proved the most popular with regards to meeting the needs of carers.

Ms Leddy updated members on the progress of the Adult Carer Support Plans and Young Carer Statements, providing information on the development of the forms, piloting and engagement, and the roll out to staff. She also advised that the draft East Lothian Carers Strategy had identified 8 outcomes with key actions to address feedback received. Following consultations and media activity in 2018, the public had been given an opportunity to comment on the final Strategy in January 2019 and key action points from the Strategy would be incorporated into the review of the Strategic Plan due for publication in March 2019.

Ms Leddy also spoke on the development of the Short Breaks Statement, another requirement of the Act, and highlighted other key areas of work.

David Binnie stated that it was an excellent report in terms of providing an audit of all the work carried out and highlighting the actions to be taken forward. In response to questions from Mr Binnie, Ms Leddy advised that service users will be able to use Viewpoint to express their levels of satisfaction with services, and Queen Margaret University might also be able to provide expertise in this area. On Mr Binnie's concern that, by including young carers in Children's Services, there was a risk of fragmenting structures, Ms MacDonald replied that the Council and the Health Board were working together on young carers and she would like to see joint working for adult and young carers.

Councillor Akhtar enquired what the financial implications were for providing support to carers and Ms MacDonald replied that a detailed report on how resources are used would come to the next meeting of the IJB.

The Chair thanked Ms Leddy for her comprehensive report and stated that it was helpful for members and Partners to be aware of the Action Plan.

## **Decision**

The IJB agreed to:

- (i) note the content of this report with regards to the context and background to the Carers (Scotland) Act 2016 and the requirements of the Act; and to
- (ii) note the outputs of the Carers Strategic Group in relation to fulfilling the requirements of the Act including the development of the Carers Eligibility Criteria, the Draft Carers Strategy, Adult Carer Support Plans and Young Carer Statements, and ongoing work in relation to the development of a Short Breaks Statement.

## **9. FINANCIAL POSITION 2018/19 - UPDATE**

The Chief Finance Officer had submitted a report updating the IJB on its current financial position in 2018/19, reporting the projected year end outturn from the quarter three financial reviews and updating on the indicative budget proposals by Partners East Lothian Council and NHS Lothian to East Lothian IJB for 2019/20.

Claire Flanagan presented her report and advised that, at the end of December 2018, the IJB's budget was £764,000 overspent. This figure was the result of an underspend on the health budget of the IJB and an overspend on the social care budget of the IJB. Ms Flanagan advised that, due to the significant financial pressures on social care, she had written to the Council's Section 95 Officer to ask if any further financial support could be provided. Ms Flanagan advised that the GP prescribing budget was currently underspent however, this position could quickly change. Information on the prescribing budget was reported two months in arrears and these figures would continue to be monitored.

Ms Flanagan outlined Indicative Proposed Budget Offers from East Lothian Council and NHS Lothian and advised that formal budget proposals would follow. She also advised that there was a £488,000 savings target moving into 2019/20.

The Chair stated that it was important for the IJB to prioritise spending and work within its means as, next year, there would be no opportunity to secure more funds to offset an overspend.

**Decision**

The IJB agreed to:

- (i) note the current financial position;
- (ii) note the quarter three financial reviews of 2018/19; and to
- (iii) discuss the indicative proposed budget offers for 2019/20.

**10. MINUTES OF THE IJB AUDIT & RISK COMMITTEE MEETINGS (FOR NOTING):**

The minutes of the IJB Audit and Risk Committees of 6 March 2018, 28 June 2018 and 27 September 2018 were noted.

Signed .....

Peter Murray  
Chair of the East Lothian Integration Joint Board