

North Berwick Coastal Area Partnership

Minutes of the North Berwick Coastal Area Partnership Meeting Tuesday 19 March 2019, 7-9pm at Hope Rooms North Berwick

Voting Members present:	Substitute members present
Hilary Smith, Chair (HS)	
Eric Martin, Dunder Community Council (EM)	
Cllr Jeremy Findlay, Elected Member ELC (JF)	
Tom Drysdale, Gullane Area Community Council (TD)	
James Barbour, Gullane Area Community Council (JB)	
Cllr Jim Goodfellow, Elected member ELC (JG)	
Leanne Nicklas, Gullane Primary School Parent Council (LN)	
	Damien Noonan, Aberlady Primary School Parent Council (DN)
Derek Carter, Dirleton Village Association (DC)	
Tim Harding, Lime Grove TRA (TH)	
John Baird, Volunteer Car Scheme (JB)	
Deborah Ritchie, NB Health & Wellbeing Association (DR)	
Tillie Baird, NBC Health & Wellbeing Association (TB)	
	Kirsty Milne, NB Community Centre Management Committee (KM)
Elma Danks, Association of East Lothian Day Centres (ED)	
	Laura Forrest, Sustaining North Berwick (LF)
Lesley Kay, Lime Grove Asset Transfer Group (LK)	

Others in attendance:

Sandra King, Area Manager, East Lothian Council (SK)
 Shirley Gillie, Business Support East Lothian Council (SG)
 Isabel Anderson, North Berwick Harbour Trust/First Responders
 Paul Leggott, North Berwick Resident (PL)

Apologies:

Ann Orr, Dirleton Village Association (AO)
 Donald Hay, Aberlady Village Association (DH)
 Cllr Jane Henderson, Elected member ELC (JH)
 Simon Metzner, North Berwick District Association of Churches (SM)
 Sue Northrop, NB Community Council (SN)
 Kelly Evans, NB Community Council (KE)

AGENDA ITEM	KEY DISCUSSION POINTS, DECISIONS <i>Actions</i>	FOR THE ATTENTION OF
1. Welcome, Introductions and Apologies		
	HS welcomed everyone. Apologies received were noted.	
2. Minutes from Previous Meetings		
	Minutes from 20 th November 2018 were accepted. Minutes from 15 th January 2019 were accepted.	

3. Matters Arising		
	<p>Communication sub group - needs to reconvene. Anyone interested in joining the group, please get in touch with HS</p> <p>Vice chair – vacant position must be filled at the Annual Public Meeting. Nominations submitted to HS or SK.</p> <p>Budgets – all the budget proposals had been agreed through votes cast at meeting and by email.</p> <p>Temporary Toiles at Station Road – There has been no application for this.</p>	HS
4. Area Plan		
	<p>The East Lothian Partnership governance group have agreed the draft Area Plan.</p> <p>The Area Plan was presented to ELC Officers working in the area. There was considerable recognition of the benefits from working closer together and a number of actions and suggestions came forward as a result.</p> <p>SK to check that DC changes had been made.</p>	SK
5. Priorities 2018/2019		
	<p><u>Update on existing priorities</u></p> <ul style="list-style-type: none"> - H&W web page is developing. - The Dirleton bus shelter roof has been completed. - Dirleton Hedge project and wire survey are progressing. - Aberlady play park benches will be installed. <p><u>General budget</u></p> <ul style="list-style-type: none"> - The decision to allocate any shortfall in the general budget to the bursary scheme was ratified. - Remaining holiday club fund (£1000) to be allocated to holiday club bursaries <p><u>Roads Budget</u></p> <ul style="list-style-type: none"> - Allocated to the traffic modelling for NB under the charrette implementation group- 	<p>KN</p> <p>C&Y network</p>
6. Conflicts of Interest		
	To be included in the revised standing orders. TD agreed to review	TD
7. Reports from Sub Groups & Future Priorities 2019/202		
	<p>A reminder that all sub groups to make short presentation about the impact of their work at the annual public meeting.*</p> <p>NBC Children & Youth Network - no representative present</p> <p>Support From the Start – no representative present</p> <p>NBC Health & Wellbeing Association –</p> <ol style="list-style-type: none"> 1. The Tackling Loneliness Project Worker has been appointed. Carol Stobie will start 23rd April 2 days a week employed via Carers of East Lothian 	

	<p>2. Re-provisioning of Health & Social Care – The IJB have commissioned SE Hub Scotland Ltd to write a proposal to scope the project and funding for projects teams and managers. The community need to reach consensus on the extra care housing model and provision for current care including palliative care. New H&W web site will include all up to date information relating to the re-provisioning, linked to a facebook page.</p> <p>3. The remembrance lunch is on the 11th May 2019. Posters will be circulated.</p> <p>4. Enjoy Leisure crèche –Enjoy Leisure will no longer operate crèche in any of their facilities as for them it is financially unsustainable. A petition has been launched with over 1000 signatures. Alternative arrangements could be explored using facility at High School. C&Y network to pursue.</p> <p>5. Dirleton Good Neighbours are running a regular social event in the Amalfi café twice a month offering coffee and a chat. 13 people have turned up.</p> <p>6. Transport to Edinburgh hospitals – concerns regarding links and timings of 122 Haddington/Drem loop only just link with the 111 Haddington/ERI only allows 3 mins between buses. On the Move group to pursue .</p> <p>7. Succession planning – both DR & TB will be stepping down in May 2020 and are keen to see people stepping up to the role. A new treasurer to be appointed in May 2019.</p> <p>Children & Youth Network –</p> <ol style="list-style-type: none"> 1. Welcome JM who now chairs the group. 2. Support for the start family worker 3. the mental health youth worker. The group set up a meeting to discuss mental health with health and council officials but sadly no NHS staff were present. <p>Lime grove – ELC responded with a 33 page document which the group have endeavoured to answer. ELC decision-by the end of April whether the transfer will go ahead. Next meeting on Thursday 21st, 7pm Hope Rooms.</p> <p>On The move –</p> <ol style="list-style-type: none"> 1. Safe route to School around Law primary. Peter Brett Associate carrying out a consultation. IA highlighted a radio 4 programme which involved primary school children supervised to address air pollution by requesting car drivers to switch off their engines when idling to reduce carbon emissions. 2. The Beat The Street Interactive Game to encourage walking and cycling was discussed but won't be taken forward due to the costs involved. The Lodge Loop is currently operating locally and this might be a better fit for the funding. 	<p>DR</p> <p>LK/C&Y network</p> <p>HS/OTM</p>
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	<p>3. Neighbourhood walks –This encourages neighbours to get together and look around their neighbourhood to address street clutter, lighting, pavements, signage etc. Pilots will run in North Berwick and Aberlady in the near future.</p> <p>4. Toilet Signs – New window stickers for local businesses to offer their toilets to visitors will be distributed around the High Street. HS thanked DN and Clare de Mowbray for all their work on this. The group could explore a similar scheme for refilling drinking water bottles.</p> <p>5. Charrette Implantation Group - Work is ongoing with colleagues from transportation to put in temporary measures at the East end of the High Street. This needs to be carefully thought through with local business interests and helping people feel safe on the High Street.</p> <p>Community Councils (standing item going forward) <u>Gullane Area Community Council</u> - interested in the NBC H&W group given there are a few health concerns that they could bring to the group. Aberlady post office is scheduled to close and there is interest from the community to take over the post office and work with the Royal Mail.</p> <p><u>North Berwick Community Council</u> – no members present.</p> <p><u>Dunpender Community Council (for Whitekirk)</u> – discussion ‘re ongoing work with Whitekirk village hall.</p> <p>Villages (standing item going forward). <u>Dirleton Village Association</u> have purchased all the hedge plants and children will be learning about the environment and nature. SK spoke to transportation re traffic issues around Castle Inn. This may require a traffic survey to be completed. SK suggested the group contact the War Memorial Trust regarding any repairs to the memorial as part of the 2020 centenary project.</p> <p><u>Aberlady</u> – future project from Aberlady primary to create parents hub. To encourage digital skills and address issues with attainment.</p>	HS, CdM
8. Membership List/Standing Orders		
	<p>Discussed as above Voting members to be encourage to attend meetings to ensure all meeting are quorate. The membership list needs to be kept up to date. Please ensure SG receives all amendments</p>	All
9. Poverty Champion		
	<p>Still looking for a Poverty Champion from the partnership. This is to ensure that poverty issues can be addressed when setting priorities. Any volunteers, or nominees, please contact SK or HS</p>	All
10. A.O.C.B		
	<p>Annual Public Meeting – Tuesday 21st May 2019 all sub groups and members to bring forward priorities before this meeting as voting will take place. This meeting will include the election of the Chair, Vice Chair and the adoption of the Standing Orders. SK offered one to one meetings with any new members to discuss governance arrangements and the work of the partnership.</p>	

	<p>Harbour Trust – IA requested details about the partnership eg governance and roles and responsibilities. IA will take this to a full board meeting. SK to send info.</p> <p>Gullane Tenants and Residents Group – A request for membership would include a nomination from their Chair and membership of ELTRAP.</p> <p>Partnership Consultation community event to be held in the Police Station North Berwick High Street. Sub groups invited to put up displays and engage with the public. HS to circulate details</p> <p>Law Primary Parent Council – concerns re children’s mental health in school. This to be raised at the C&Y network.</p>	<p>SK</p> <p>HS</p> <p>LK/C&Y network</p>
Dates of Next Meetings	<p>21st May 2019 (Annual Public Meeting) Café Area North Berwick High School</p> <p>11th June 2019</p> <p>24th September 2019 (Review & Development Meeting)</p> <p>19th November 2019</p>	<p>Apologies to nbc-ap@eastlothian.gov.uk</p>

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