

EAST LOTHIAN

Meeting 23 May 2019 at 10:00am in Council Chambers, Town House, Haddington, East Lothian

Licensing (Scotland) Act 2005

Personal Licence(s)

Applicant

Date Received

Comments

1 IVANNA RITA ALONGI

2 MEI MEI NI

3 May 2019

31 January 2018

ELISSO 3/5/19
R/R



Extract from The Personal Licence (Scotland) Regulations 2007 (SSI 2007/77)

Application for a personal licence

1. — A personal licence application or a personal licence renewal application is to be—
 - (a) in the form set out in Schedule 2; and
 - (b) accompanied by—
 - (i) evidence that the applicant possesses a licensing qualification; and
 - (ii) two photographs of the applicant which comply with paragraph (2) and one of which has a statement on it in accordance with paragraph (3).

- (2) The two photographs of the applicant must—
 - (a) measure 45 millimetres by 35 millimetres;
 - (b) be on photographic paper;
 - (c) be taken against a light background; and
 - (d) show the full face of the applicant, without the applicant wearing sunglasses or any head covering (unless the applicant wears such a covering on account of a religious belief).

- (3) One photograph of the applicant must have on the back of it a statement by a person appearing to the Licensing Board to be a person of standing in the community, with the words “I certify that this is a true likeness of (*name of applicant*)”, followed by the full name of the person endorsing the photograph.

2. A personal licence application or a personal licence renewal application must be made in writing or, if the Licensing Board to which the application is made so agrees, by electronic transmission.

SCHEDULE 2

East Lothian Licensing Board

Application for a personal licence

FIRST APPLICATION/RENEWAL APPLICATION (delete as appropriate)

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.
You may wish to keep a copy of the completed form for your records.

1. Your personal details. If relevant please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary. Read note 1	
TITLE (delete as appropriate): Mr Mrs <u>Miss</u> Ms Other (please state)	
Surname	Alongi
Forenames	Ivanna Rita

Date and Place of Birth [REDACTED]	
NI Number [REDACTED]	
ADDRESS WHERE ORDINARILY RESIDENT (We will use this address to correspond with you unless you complete the separate correspondence box below)	
[REDACTED]	
Post town [REDACTED]	Post code [REDACTED]
TELEPHONE NUMBERS	
Daytime [REDACTED]	
Evening [REDACTED]	
Mobile [REDACTED]	
FAX NUMBER	
E-mail address (if you would prefer us to correspond with you by e-mail)	
[REDACTED]	
Address for correspondence associated with this application (if different to the address above)	
Post town [REDACTED]	Post code [REDACTED]

2. Your licensing qualification		
Read note 2		
	Please tick	
I hold an accredited qualification	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If you have ticked yes please provide a copy of your qualification with your application.		

3. FIRST APPLICATIONS ONLY		
This section should only be completed if you are submitting your first application to this Licensing Board. If answering Yes to any question please provide details below.		
	Please tick	
Note: You may only hold one personal licence at a time		
Do you currently hold a personal licence?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Do you currently have any outstanding applications for a personal licence, with this or any other Licensing Board?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Has any personal licence held by you been forfeited in the last 5 years?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Licensing Board		
Licence number		
Date of issue		
Date of expiry		
Any further details		

4. RENEWAL ONLY			
This section should be completed only if you are applying for a renewal of your existing licence			
Your personal licence must accompany your application for a renewal. If you are unable to send your personal licence, you must explain why you cannot do so in the box provided below			
Details of current personal licence			
Licensing Board			
Licence number			
Date of issue			
Date of expiry			
Any further details			
If you cannot provide your personal licence, provide a statement explaining why			
Other personal licence			
Note: You may only hold one personal licence at a time			
Please tick			
I confirm that I do not hold any other personal licences other than the one submitted for renewal	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		

5. CHECKLIST	
I have	Please tick yes
• Enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a person of standing in the community. Read note 3.	<input type="checkbox"/>
• Enclosed a copy of any licensing qualification I hold	<input type="checkbox"/>
• Enclosed my current personal licence (renewal only)	<input type="checkbox"/>
• Made or enclosed payment of the fee for the application	<input type="checkbox"/>

6. Previous Convictions
You must provide details below of any conviction for a relevant or foreign offence that is not considered spent under the Rehabilitation of Offenders Act 1974. Please continue on a separate sheet if necessary. If you are declaring that you have no such convictions please write "none". Read note 4

Offence	Court	Date	Penalty

7. Declaration

The contents of this application are true to the best of my knowledge and belief	
SIGNATURE – read note 5 Applicant/Agent* (*Delete as appropriate)	DATE 4.4.19

I understand that East Lothian Council is under a duty to protect the public funds it administers, and to this end may use the information I have provided on this form for the prevention and detection of fraud. East Lothian Council may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

NOTES

Information on the Licensing (Scotland) Act 2005 is available on the website of the Scottish Parliament (<http://www.opsi.gov.uk/legislation/scotland/acts2005/20050016.htm>)

1. Change of name or address

Section 88 of the Licensing (Scotland) Act 2005 requires that a personal licence holder must, no later than one month after any change in the licence holder's name or address, give the Licensing Board which issued the licence notice of the change. It is an offence not to do so.

2. Licensing qualifications

Licensing qualifications are dealt with in section 91 of the Licensing (Scotland) Act 2005. In summary, to be eligible for a personal licence, an applicant must be aged 18 or over and possess a licensing qualification, and no personal licence previously held by the applicant must have been revoked within the period of 5 years ending with the day on which the application was received by the Licensing Board.

3. Photographs

One of the photographs submitted with your application should be endorsed on the back. This endorsement should, contain the words "I certify that this is a true likeness of (*name of applicant*)", followed by the full name of the person endorsing the photograph.

4. Convictions

Section 75 of the Act places a duty on an applicant for a personal licence to notify the Licensing Board if he or she has been convicted of any relevant or foreign offence during the time between making the application and the application being determined by the Licensing Board. Furthermore, section 82 of the Act requires personal licence holders to notify their Licensing Board of any convictions for relevant or foreign offences within one month of the licence holder being convicted.

5. Data Protection Act 1988

The information on this form may be held on an electronic public register which may be available to members of the public on request.

I understand that East Lothian Council is under a duty to protect the public funds it administers, and to this end may use the information I have provided on this form for the prevention and detection of fraud. East Lothian Council may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Date 06/05/2019

Your Ref: EL1580

Our Ref: J/LIC/3705/HB



**POLICE
SCOTLAND**

Keeping people safe

The Clerk of the Licensing
Board
East Lothian Council
John Muir House
Haddington
East Lothian
EH41 3HA

Iain Livingstone QPM
Chief Constable

Local Area Commander
The Lothians and Scottish Borders Division
Haddington Police Station
39-41 Court Street
Haddington
EH41 3AE

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A
PERSONAL LICENCE
IVANNA RITA ALONGI,**

[REDACTED]

I refer to the above application and in terms of Section 73(3)(b) of the Licensing (Scotland) Act 2005, I have to advise you that, based upon the information provided to Police Scotland, the applicant has been convicted of the following relevant offence.

Date	Court	Crime/Offence	Disposal
[REDACTED]			

It is pertinent to note that the applicant did NOT disclose this relevant unspent conviction on her application form.

I am unable to confirm the existence of any foreign offence in respect of the applicant.

Yours faithfully



Iain Livingstone QPM
Chief Constable

For enquiries please contact the Licensing Department on 01620 826147