

**Minutes of the Meeting of the Preston Seton Gosford Area Partnership
Wednesday 6 March 2019, 7-9pm
Pennypit Centre, Prestonpans**

Members (and substitute members) present:

Ferhan Ashiq, Prestonpans Community Council (Chair) (FA)
Cllr Neil Gilbert, East Lothian Council (NG)
Cllr Fiona O'Donnell, East Lothian Council (FO)
Bryan Hickman, Cockenzie and Port Seton Community Council (BH)
Isobel Robertson, Cockenzie and Port Seton Community Council (IR)
Elizabeth Clark, Cockenzie and Port Seton Community Council (EC)
Iain Stewart, Longniddry Community Council (IS)
Brian Weddell, Prestonpans Community Council (BW)
DJ Johnston-Smith, Prestonpans Community Council (DJ)
Leanne Ward, Prestonpans Community Council (LW)
Gillian Stewart, Cockenzie West TRA (GS)
Judith McNeil, Preston Lodge Parent Council (JM)
Kirsty Souter, Prestonpans Infants Parent Council (KS)
Kelly Evans, Cockenzie Primary School Parent Council (KE)
Stuart Thomson, PSG Sports Hub (ST)
David Redpath, Three Harbours Art Festival (DR)
Angie Davie, Pennypit Community Development Trust (AD)
Ruth Davie, Pennypit Community Development Trust (RD)
Beckie Rankin, Support from the Start (BR)
Sheila Chambers, Cockenzie & Port Seton In Bloom (SC)
Andrew Crummy, Heritage Connections Group (AC)
Philippa Barber, Longniddry Community Council (PB)
David Ostler, Coastal Regeneration Forum (DO)

Others in attendance:

Sandra King, Area Manager, ELC (SK)
Shirley Gillie, Business Support Administrator, ELC (SG)
Daniel Baigrie, Community Development Officer (DB)
Serena Onions, Student Placement University of Edinburgh (SO)
Marlyn McNeil, I.J.B (MM)
Debbie Reynolds, Pennypit Trust (DR)
Tom Ewing, Prestonpans Mural Trail (TE)

Apologies:

Cllr Willie Innes, East Lothian Council (WI)
Marlene Love, Cockenzie & Port Seton in Bloom (ML)
Gordon Horsburgh, ELC (GH)
Nicola Dickson, Support from The Start (ND)
Philip Wark, Coastal Regeneration Forum (PW)
Gareth Jones, Coastal Regeneration Forum (GJ)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome, Introductions & Apologies		
	FA welcomed everyone to the meeting. Apologies were noted. FA congratulated KE on the birth of her baby girl.	
2. Minutes from Previous Meeting		
	Minutes from 9 January 2019 were approved by SC and seconded by IS	
3. Matters Arising		
	<p>Port Seton Harbour Railings – Letter sent to harbour master ELC checking with legal re ownership. SC requested action if possible before the start of the summer.</p> <p>Kirk Street Resurfacing – SK asked roads if this was possible within the current financial year. The works needs a 3 month lead in time so will not progress before April 2019. FA asked if this could be put forward as a priority for the roads budget 2019-2020.</p> <p>Request for Speed Gun – This can't be an expenditure form the roads budget as this is for capital roads projects only.</p> <p>Gateway signage – This sign has been moved.</p> <p>Educational Attainment Fund – No letter required as the £100,000 has been allocated to the Area Partnerships for 2019-2020</p> <p>PSG Area Plan – This was submitted to the East Lothian Partnership Governance group and was warmly received.</p> <p>Role of Chair - FA reminded members to begin the process of succession planning as he will be standing down as Chair at the annual public meeting in May. He encouraged members to put themselves forward to continue the great work that the partnership has achieved so far.</p>	
4. Agreed Priorities 2018/19		
	<p>Priorities 2018/19 updated paper was circulated.</p> <p>General Budget Health & Wellbeing group have allocated £9,133.00 to projects which address health inequalities. Application to be submitted for lunch with the bunch. Gateway Sign Avenue Road – Work completed. It was agreed that any underspend would be allocated to the Rope Steps North Grange Avenue path.</p> <p>Roads Budget Jonnie Cope's Road was a revenue spend and not costed to the roads budget. A safe crossing point on Rigley Terrace is not possible. Possible warning signage for Children at play. Resurfacing potholes at Kirk Street from the post office to the church will not be completed within this financial year. Agreed to take this forward as a short term priority 2019-2020. Cockenzie West Harbour Road – Total cost £29,650.64 Due to timescales unlikely to have any capital roads projects completed within the current financial year. Rope Walk – Legion to Pennypit Centre road full of pot holes and needs to be resurfaced. Agreed to take this forward to 2019-2020</p> <p>Educational Budget Loose Parts Play application - £6,000.00 now allocated. Overspend of £649.00 in this financial year.</p>	<p>SK</p> <p>SK</p>

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	All budget allocations will now fit with the PSG Area Plan Outcomes.	
5. Reports from Sub Groups/Networks		
	<p>PSG Support from the Start Report sent by email after the meeting – see below Munch and Crunch 'marketplace' style event with fun activities for children and information for parents. Takes place on 26th April 2019. Parent pathway document is to be redesigned. Identified a need for more local people to be trained to deliver parenting courses. Funding has been agreed for Longniddry playgroup to purchase room dividers. 'Time to Talk' drop in sessions are now being offered at the Lighthouse on a Thursday. Lunch Club funding application is currently under consideration. Mindfulness classes for parents are now being provided for lunch club. There is an ongoing class in Port Seton. Athletics group has resumed at Cockenzie Primary school. Next meeting is 3rd April 2019 at 9.30 am at Prestonpans Infant school.</p> <p>PSG Children & Youth Network The Red School is now closed and all youth activities have been transferred to Prestonpans Community Centre. Weekend and targeted Youth Work includes a new group for girls who are on the periphery of anti social behaviour. Concerns re youth targeting a vulnerable adult in the community. Community members working together to find a solution to this. The Network is meeting on Thursday 4th April 2019 at 2pm at Pennypit Centre to assess data and agree priorities for 2019-2020. AD thanked the partnership for supporting so many projects which were making an impact in the community. FA acknowledged the groups contribution. FO raised the national issue of Knife Crime and asked whether any educational work with young people was being done in the community. This was an issue that was being discussed within youth groups and any concerns should be raised with local police.</p> <p>PSG Health & Wellbeing RD outlined the projects that were addressing poverty, isolation and health inequalities in the community. The Partnership agreed that strengthening the links between all the groups is important and the network is ideally placed to do this. Hydro pool sessions were approved for people with long term health conditions. The East Lothian Health & Social Care partnership came to the group to talk about the new strategic plan. This is currently out for consultation. The Health & Wellbeing group have requested an allocation of £10,000 from 2019-2020 budget to continue to address inequalities as outlined in the Area Plan. FA acknowledged the groups contribution.</p> <p>PSG On the Move It was agreed to support the 'Beat the Street' walking initiative from the Smarter Choice Smarter Places Funding next financial year. This would be a good link to local heritage sites and encourage more integration in communities new and old. A behaviour change officer is likely to be employed by East Lothian Council in the future to promote Active Travel initiatives. The group agreed that it would also look at Climate Change issues. PB encouraged more participation in the group from</p>	

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	<p>Prestonpans. PB was disappointed that due to ELC staff capacity the coastal cycle route from Aberlady to Seton Sands was not being taken forward. FA acknowledged the groups contribution.</p> <p>PSG Communications Group The group has booked stalls at the gala days: Cockenzie Gala is 1st June 2019, Longniddry is 8th June 2019 and Prestonpans is 22nd June 2019. KS asked for ideas to help engage local community with the work of the partnership. The group will enhance social media presence and everyone was asked to 'Like' the page and encourage their friends and family as well. Attracting volunteers continues to be a challenge and the group is in discussion with the courier about a community connects column. Agreed to allocate funds to the group to ensure effective communications. The group will be putting a display in local libraries to promote the Area Plan. FA thanked the members for their contribution.</p> <p>Community & Police Partnership (CAP) IS updated the group on the last CAP meeting which looked at dog fouling, speeding and antisocial behaviour. Speeding continues to be an issue and the group is looking at interventions. The next meeting is 26th April 2019 at 2pm in Port Seton Community Centre.</p> <p>PSG Heritage Connections Heritage Connections Officer Jill de Fresnes (pronounced de Fren) is now appointed and will start in April 2019. The group worked with Julie Proctor from Greenspace and mapped heritage Assets and explored creative ways to gather information and keep local people involved. The partnership suggested that Jill make a presentation to a later meeting. A successful visit to Dunfermline gathered valuable insights into other Heritage projects funding by the Great Place Scheme. The partnership were in agreement that this project will help bring everyone together to make the most of the potential heritage can offer. All sub groups to get involved. FA thanked the group for their contribution.</p> <p>PSG Sports Hub Steven Wands is now in post. New walking football group in Prestonpans on Tuesdays 10.30 am at Pennypit. ST will send KS details for the facebook page. FA thanked the group for their contribution.</p>	<p>ALL</p>
<p>6. Setting Priorities for 2019/2020 Budget</p>		
	<p>It was agreed that all sub groups and community councils bring forward their funding priorities for 2019-2020 by sending these to psg-ap@eastlothian.gov.uk by Friday 26th of April 2019. The full list will be presented at the annual public meeting where members will be asked to vote on their top five priorities. SK suggested that a scrutiny group be established to look over any funding applications which are submitted to ensure good governance and projects are meeting the priorities within the area plan. Roads priorities must be identified as soon as possible to allow a lead in time for capital projects. Revised Educational Attainment Guidance will be sent out to all partnership members. Non-members will also have an opportunity to have their say</p>	<p>ALL</p>

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	<p>on the priorities at the annual public meeting but the final vote will rest with the membership.</p> <p>TE outlined a funding proposal for £5,000 from Preston Grange Arts Festival to conserve, restore and describe the Prestonpans Mural Trail. The application will be taken forward to the May annual meeting for consideration.</p>	SK/SG
7. Review Summary Recommendations		
	<p>SK offered any new members an induction meeting to work of the Area Partnership and governance arrangements. Annual training sessions will continue to be offered. All members to confirm their membership and substitute membership before the annual meeting to ensure voting is fair and representative.</p>	ALL
8. A.O.B.		
	<p>An email has been received re Prestonpans gala day on June 22nd 2019. Looking for possibly two members from the Area partnership to assist on the day from 10-11am and 1.30-3pm. If anyone would like to help please let SK/FA know. The partnership will also have a staff at the gala day to promote and raise awareness. Can members please encourage people to go along? This is an important event in the community and we need to support this.</p> <p>Date for Cockenzie Gala is 1st June 2019, Longniddry is 8th June 2019 and Prestonpans is 22nd June 2019.</p> <p>DO advised that he had been on an archaeological walk around Cockenzie Harbour sea front which was very interesting. DO suggested walks during the civic week.</p> <p>FA reminded members to begin the process of succession planning as he will be standing down as Chair at the annual public meeting in May. Encouraged members to put themselves forward to continue the great work.</p> <p>SK on behalf of the partnership congratulated FA on his appointment as Vice Chair of the Scottish District off the NFRN (Federation of Independent Retailers).</p>	ALL
9. Date of Next Meeting		
	<p>The next meeting is on Wednesday 8 May 2019 (Annual Public Meeting) at 7pm in the Pennypit Centre main hall.</p> <p>Further 2019 Meeting Dates:</p> <p>5 June, 11 September (Review), 13 November 2019</p>	<p>Apologies to be sent to -</p> <p>psg-ap@eastlothian.gov.uk</p>